

Tentative Agenda
Meeting of the Board of Trustees
Duke Memorial United Methodist Church
Thursday, November 30, 2000

4:00 p.m.
Library

- ✓ 1. Call to order, welcome
- ✓ 2. Approve minutes of the September 4, 2000 meeting
3. Beautification, Grounds proposals from Greg Sims
- ✓ 4. Columbarium policies and procedures
 - Plaques
 - Landscaping
 - Certificate/title/legal issues
- ✓ 5. New bid for completing the "windows cladding" project on the Educational Building
\$8,400 bid from aluminum Company
- ✓ 6. Emergency Procedures (fire, alarms) issues raised by Day School (proposal attached)
- ✓ 7. Report on Fire Department inspection November 28
- ✓ 8. Purchase of garbage container for bus stop area
- ✓ 9. \$10,000 gift to refurbish classrooms in Sanctuary building
- ✓ 10. Signs for directions to early church service.
11. Other business
12. Adjournment

- Pay back Memorial Fund @ \$5,000 per yr. for 10 yrs.*
- ✓ * *Call Waters Craftsmen 703/434-1395 Dale Waters*
- Joe ✓ * *Get Richard to look into studying code for fire + emergency evacuation. Probably can add to fire detection or energy management system*
- ✓ * *Department of Sanitation*
- ✓ * *Carpet in hallway*
- ✓ * *Computer sign to Bradshaw Room*
- 1/2 hardware cloth*
- * *Creative Acoustics - move camera to balcony*