

MINUTES  
Meeting of the Trustees  
Duke Memorial United Methodist Church  
September 4, 2000

4:00 p.m.  
Church Library

Attending: Members: Carolyn Browning, Tom Carr, Anne Clark, Holly Eggleston (secretary), Laney Funderburk (acting chair), Tim Langford, Ben Mixon, Louis Robinson, Ruth Harper Stevens (senior minister), and R. Dillard Teer. Guests: Greg Sims and Joe Stevens. Absent: Ed Hammond

Laney Funderburk called the meeting to order and gave the invocation. Minutes of the April 26, 2000 meeting were distributed and approved.

Greg Sims, Principle of Designer Landscapes, Inc., presented a preliminary plan on church beautification. The board unanimously authorized retaining Mr. Sims and asked him to divide his recommendations into separate areas and to quote firm prices, including "limbing" the Chapel Hill Street Magnolias and the pecan tree, middle building plantings, options for the Gregson Street area, and the Memorial Street side. Mr. Sims was asked for a bid to begin reseeding the area surrounding the columbarium as a temporary measure. The board will meet later in the fall to consider Mr. Sims' proposals.

Other old business up-dates:

1. The new telephone system and voice mail are doing well.
2. Plastering in the narthex has been accomplished and is ready for painting.
3. Removal and restoration of the large stained glass window on Duke Street will begin in March, 2001.
4. Plastic cladding of windows in the education building will be done at a price not to exceed \$5,300.

Concerns:

1. Many lightbulbs tend to burn out quickly. The board discussed florescent lighting. Mr. Carr suggested "Long Life", a lighting company in Raleigh. The Board authorized Mr. Stevens to pursue the matter and to replace fixtures if necessary.
2. Edging of lawn and sidewalks should be part of the existing lawn service contract. (Action taken with Chapel Hill Street sidewalks nicely edged on September 17.)
3. Removal of weeds, volunteer trees from shrubbery areas will be included in Mr. Sims' estimates.
4. Mr. Funderburk will follow up on concern of trash, litter in parking lots and at the rear of the property along the railroad tracks.



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5. The board approved repainting the outside doors on Gregson Street side. Mr. Mixon suggested that these doors need to be repainted every two-three years due to weather and sun-related deterioration.
6. Mr. Funderburk alerted the board to discussions of high speed rail upgrades that might influence church parking and access, no cause of immediate concern.
7. The Durham Board of Adjustment will meet on October 24, 2000 to hear Mr. Ronnie Sturdivant's appeal of an administrative decision baring certain activity at the old Holiday Inn property.

Requests addressed:

1. The board discussed mounting a TV camera in the balcony. The choir would benefit from this addition. It was suggested that Tom Chandler, First Security Alert, be contacted for estimate.
2. New carpeting in the Seekers Sunday School Class has been approved by the administrative board and installed.
3. Mr. Stevens has received an estimate from Coach Enterprises to clean the carpet in The Bradshaw Room and the Parlor at a cost of \$770. Other carpeting such as the aisles in the sanctuary, the Minnie P. Gates Sunday School Class, and the library also need cleaning. The Board authorized Mr. Stevens to proceed with the work.

New Business:

1. Mr. Funderburk mentioned a quote from a new casualty insurance company specializing in church coverage. The church will continue with the existing company.
2. The board discussed a "no food or drink" policy for rooms with carpeting. This would be a difficult policy to enforce.
3. The new "crying room" for babies needs to be cleaned and a changing room needs to be added here as well as in the ladies bathroom in the sanctuary building.
4. Columbarium Financing: A resolution regarding Memorial Church Fund's \$50,000 loan was addressed. A resolution regarding repayment terms requested by the trustees of the Memorial Church Fund was approved unanimously.
5. Mrs. Clark reported that the parsonage repainting has been completed for \$3,477, under budget.

There being no further business, the meeting was adjourned at 5:31 p.m.

Respectfully submitted: \_\_\_\_\_

Holly Eggleston, Secretary