

DUKE MEMORIAL UNITED METHODIST CHURCH
TRUSTEES MEETING
SEPTEMBER 26, 1995

Present for meeting:

Ben Mixon, Chair; Ken Kernodle, Mildred Teer, Richard Grogan, Ann Marie Langford, Mark Wethington, Bill Self.

The meeting was opened with a prayer from Mark Wethington.

The minutes for April 5, 1995 meeting were approved.

OLD BUSINESS

COLUMBARIUM PROPOSAL

Richard Grogan gave an update on the columbarium. He reported that he had not started the actual plans yet and that there were many issues that needed to be resolved. Mark Wethington said that a committee would be formed to share information from other churches. This committee has not met yet but will meet and try to work out any logistical and legal issues regarding having a columbarium on the church grounds. There was general discussion regarding this matter.

WHITFORD HALL LIGHTING

Richard Grogan gave a report on a new fixture that will be surface mounted in Whitford Hall. The thought now is to do the two center rows with the new fixture and leave the outside rows as they are currently set up so that they can be kept on a dimmer.

NEW BUSINESS

- The Hillcrest Convalescent Center requested the use of Duke Memorial United Methodist Church as an emergency shelter. Motion made by Mildred Teer, seconded by Ken Kernodle and approved that they receive a letter for authorization to use the church under these circumstances.
- CCB's recommendation from Charlotte Heath was reviewed. A motion to allow Bill Self to adjust the balance of this investment as he sees best was made by Richard Grogan, seconded by Mildred Teer and approved.
- Ben Mixon gave a review of the Workman's Compensation & Liability Insurance changes that have taken place. The insurance is being handled by Steve Griffin with Insurance People of North Carolina now. It had previously been with Home Insurance Agency. The savings in this change is approximately \$3,000.00.

- A motion was submitted to the Board of Trustees by the History & Archives Committee. The motion is as follows: The History & Archives Committee has plans and cost from Architect Richard Grogan for refurbishing the Aldersgate Room to accommodate storage & display facilities for church records & historical documents. The cost, including Architect's Fee and 10% Contingency, is \$22,500.00. They would like for the Trustees to approve this project & recommend it to the Administrative Board so they can proceed. There was general discussion, and after a thorough review, a motion was made by Ken Kernodle and seconded by Mark Wethington that the Administrative Board consider a \$7,500.00 to \$10,000.00 initial expenditure with anticipation to do the full project over a 2 to 3 year period. This was passed.
- Past Trustee meetings have discussed completing the storm windows for the Education Building. The estimated cost for this work is \$15,750.00. After a brief discussion, Mildred Teer recommended that we proceed with this work. This was seconded by Richard Grogan and approved unanimously. It is felt by the Trustees that this will save energy and help preserve the windows in that building and reduce the frequency of having to paint and reglaze the windows.
- The sanctuary stained glass windows were reviewed and per the attached West Transept windows 30 thru 36 and 37 thru 43 were recommended to be put into process for restoration. This would be at a cost of \$18,489.25 based on the cost projections by Waters Craftsman. A motion was made by Mildred Teer to proceed with this work, seconded by Ann Marie Langford and unanimously approved. Overall cost of the stained glass windows, including those that have been repaired, is approximately \$342,000.00. With these next windows, we will have spent (when they are completed) approximately \$50,000.00 of this \$342,000.00.
- Waterproofing sanctuary exterior walls - Prosoco, who provided the dampproofing for the exterior walls, is due to come back to the church and make sure that the dampproofing material still has a life expectancy, hopefully 5 years or better. At some point, the exterior sanctuary walls that need to be cleaned and dampproofed again at an approximate cost of \$40,000.00. This will be an item that re-occurs on a 10 to 15 year basis to maintain water integrity for the exterior walls of the sanctuary. It was also discussed at this time that we are taking water in perhaps through the roof of the sanctuary and it is beginning to show on the sanctuary wall near the pulpit down on the east side. The roof will be checked. Keeping water out of the sanctuary, either through the roof, the walls or the windows will be a continuing, on-going process and not something that we will ever be able to completely forget.
- Mark Wethington reviewed the Handicap Committee's plans to evaluate the church and its ability to service the handicap. There will be a skit October 15 in the sanctuary regarding this and more information to follow. Holly Eggleston is heading up a task force that is reviewing the church facilities, toilets, access ability, etc. regarding this.
- Richard Grogan discussed briefly the need for sanctuary lighting and upgrading the

lighting. This is something that he will have more information later. The two areas that he did talk about - the two chandeliers, the up lighting could be improved and the sconce lights down the side of the sanctuary could also be improved which would bring more light into the sanctuary, especially on dark days or at night.

- Mark Wethington moved that we ask the Administrative Board to set up a plan to support the restoration of the windows and also perhaps the restoration and the renovation for History & Archives for refurbishing the Aldersgate Room. This will be requested at the next Administrative Board meeting.
- In reviewing the notes from April 5, the suggestion that a window restoration fund be created was also mentioned at that meeting.

The meeting was adjourned.

Respectfully submitted,

Ben Mixon
Chairman