

[Inside front cover]

Gift of Mrs. H.S. Metcalfe

Minutes of the Trustees of the Methodist House

Chautauqua, New York

1958-1985

[Second inside front cover page]

814-432-8211 or 5689

814-723-3872

Mr. Harry Rose

Falconer, N.Y.

Mrs. J. Meitz

Lawson Nursing Home

8499 Main 14221

Mrs. Myron Marstellar

Mr. Robert Willsie

Stowe, N.Y. 14785

Hegburg –23 Englewood Ave.

Jamestown

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July 12, 1958

The July meeting of the Board of Trustees of the Methodist House of Chautauqua, N.Y. was called to order at 2 p.m. by the vice-president, Bert L. Hough, presiding in the absence of president Harold A. McCurdy, who is ill.

Trustees present were Bert L. Hough, Austin E. Anderson, Mrs. Lucius H. Bugbee, Charles W. Cale, Mrs. Harold S. Metcalfe, R.E. Widrig and Charles S. Aldrich.

Honorary trustees present were: Mrs. L.B. Bowers, and George F. Robinson.

The opening prayer was given by Dr. Furman.

Minutes of the last meeting, Feb. 8, 1958, were read by the sec'y and approved.

Treasury. The report of the treasury was distributed and with a few words of addition by the treasurer, was accepted. The present balance of July 7 was \$507.13 in the Operating Fund and \$2,013.78 in the Restoration Fund. However, in fact the Restoration Fund has been exhausted and this total is owed to the Operating Fund and will be transferred at once.

2nd Floor Improvements. A report on the improvements to the second floor was made by the chairman of the Property Committee, R.E. Widrig. A total of \$3706.13 has been spent of trustee funds for this remodeling. Additional funds have been contributed by the House Guild, to be reported in full in August. Mr. Widrig said he was well pleased with the work and felt we now had a building of which we could be proud. He moved a letter of thanks be sent to Wayne Vergith, carpenter, for his fine work in remodeling. Second by A. Anderson and voted.

Mr. Charles Cale moved, with a second by Mrs. Bugbee that the thanks of the Board be given to Mr. Widrig and the Property Committee for the excellent work done to the 2nd floor rooms. Voted.

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Mr. Widrig announced that because of these improvements, \$4000 increased insurance has been placed on the house.

Reporting as chairman of the House Committee, Mrs. Harold Metcalfe reviewed some of the improvements which had been made to the 2nd floor this year in furnishings, etc. She said many people were surprised we did it so reasonably without any indebtedness left. An open House Party was given June 27 which was well-attended.

On motion of Mr. Widrig, with a second by Mrs. Bower, it was voted to send a letter of thanks to the House Committee for their splendid untiring work on behalf of this wonderful improvement to Methodist House

Hostess. Mr. James L. Bensinger, hostess this year, reported her personal joy and satisfaction in serving as hostess in this lovely place. Over 400 guests have already registered this summer including 18 ministers, & their wives. She shared letters of gratitude from the first two chaplains of the season, Rev. D.E. Struchen and Rev. T.L. Johnson.

Dr. Furman reporting for the Chaplains Com. that one substitution had to be made this summer from the printed program—Rev. Thomas L. Johnson for Rev. Cecil F. Wilson of Olean, N.Y.

Fin . Com. Mr. Hough, chairman of the Finance Com. reported that \$1300 had been received from Sustaining Patrons this year and that with continued cultivation of these friends of the House and new names gathered from the register book we should be able to have an annual income of at least \$1500 in this manner.

Restoration Com. Dismissed. On motion of C.W. Cale, second by Austin Anderson, the Restoration Project Com, H.L. Knappenberger chairman, responsible for raising funds for the 2nd floor improvements, was dismissed with thanks, since the project has now been completed and paid for.

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Mrs. Metcalfe said the Guild would give its full report at the August Annual Meeting.

Dr. Furman called attention to the need for painting the chapel side entrance door. Mr. Widrig said it was to be done soon.

Mission Class. On motion of Mr. Cale, seconded by Mr. Widrig, permission is granted to Dr. Mabel Head to schedule a class in the chapel during the Mission Institute in August.

Dr. Furman move, second by Mrs. Metcalfe, that we write Ted Peck Furniture Co. our sincere appreciation for the fine work in laying the upstairs carpet and the stairway carpeting. Voted.

Mrs. Metcalfe moved that our next meeting be Aug. 23rd at the House at 2 p.m. Second by Mr. Anderson and carried.

Dr. McCurdy. By common consent a letter is to be written to Dr. H.A. McCurdy telling him that we join with him in thanksgiving for a restoration of health in his retirement from active ministry, and rejoice in the present favorable outlook for the future of the Methodist House, so ably directed by him in these recent years.

Communion. On motion of Mrs. Metcalfe, it was voted to set aside the last Thursday Evening Service in August as a service of Holy Communion.

Organ Recitals at night. A suggestion was made by Dr. Furman, seconded by Mr. Anderson, that we view with favor the idea of a late evening organ recital some evenings following the amphitheater program, for meditation and devotion of any who might come to the chapel. Voted, that it be referred to Mrs. Cale for consideration.

Meeting was adjourned at 3:30 p.m. following a closing prayer by Charles Aldrich.

C.S. Aldrich, sec'y

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August 23, 1958

The Annual Meeting of the Board of Trustees of Methodist House, Chautauqua, N.Y. was called to order at 2 p.m. by the president, H.A. McCurdy. Members present were H.A. McCurdy, B.L. Hough, C.S. Aldrich, A.E. Anderson, H.L. Knappenberger, Mrs. L.H. Bugbee, C.W. Cale, R.E. Widrig and Mrs. H.S. Metcalfe.

Prayer was offered by H.L. Knappenberger.

The Sec'y was asked to read the minutes of the last meeting. They were accepted.

The Treasurer gave the report of our financial status, indicating a current balance of \$2470.31 in the Operating Funds, with all bills to date paid.

Elections. Mrs. H.S. Metcalfe, acting for Mrs. George Graf who could not attend, reported for the Nominating Com.

For Pres. – L.G.W. Furman

For Vice-Pres. – B.L. Hough

For Sec'y-Treas. – C.S. Aldrich

These were nominated and elected for the coming year.

Nominations from the floor for trustees were:

To 1961 – L.G.W. Furman, B.L. Hough, B.F. Howe, E.W. Cale

To 1960 – H.L. Knappenberger, Mrs. G.H. Graf, C.S. Aldrich, R.E. Widrig

To 1959 – H.A. McCurdy, A.E. Anderson, Mrs. L.H. Bugbee, Mrs. A. Rentz

Pres. Meth. House Guild – Mrs. H.S. Metcalfe

Committees for the year will be named by the officers.

Property. Mr. Widrig reported as chairman of the Property Com. on various needed improvements: a bell for 2nd floor, door fixed on furnace room, front doors repaired or replaced, roof to be tarred, porch railing painted, side walk repaired, hostess kitchen table, etc. Moved by Mr. Widrig, 2nd by Mr. Cale that the Property Com. proceed with these improvements.

Winter heat. Mr. Cale made the suggestion that some heat be kept in the building during the winter months. This was referred to the Property Com. for consideration.

Bulletin Board. Mr. Widrig suggested the need for an improved bulletin board with night lighting provided by a clock system. On motion of Mr. Hough this was voted referred to the Property Com. for action. There is possibility of help from Erie friends which will be investigated with the help of Mrs. Bensinger.

Fire extinguishers. Mrs. Bugbee wondered if there was a fire extinguisher on the 2nd floor. There is not. She moved the Property Com. secure a small one for both the upstairs and downstairs. Passed.

Hostess Report. Mrs. James Bensinger, our hostess for the season reported on income this summer and good attendance at the worship services. Also the teas have been well attended and many people use the House daily.

Public Address System. After some discussion, it was voted to experiment with a public address system next summer for the convenience of people who must sit in the foyer or on the porch during services. Mr. Cale will care for this.

Meth. House Guild. Mrs. Harold Metcalfe reported on activities of the Meth. House Guild, its monthly meetings, two bake sales and two teas. The Guild has contributed \$1944.83 to the 2nd Floor remodeling and re-decorating project. There is a present balance of \$937.75 in its treasury. Officers for the coming year are Mrs. Metcalfe, president; Miss Bertha Kottman, vice-president, and Mrs. R.E. Widrig, Treas. (Secy?), Zoma Lewis Treas. Many fine compliments have come to the House this summer, especially about the new 2nd floor apartment. Many have asked to serve as chaplains next year.

Mr. Anderson, seconded by Mr. Widrig moved we express our sincere gratitude to the Guild for their wonderful help in the life of the House. Voted.

Weddings, etc. On motion of Mr. Anderson, second by Mr. Widrig, it was voted to let a committee composed of the hostess, the chaplain of the week, the pastor of Hurlbut Church, and the President of the Guild decide on policies for use of the chapel for weddings and special occasions.

It was reported to the Board by Mr. McCurdy that Mrs. George Graf was hospitalized with an injury to the knee.

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Also, the death of Paul Port, one of our honorary trustees, was reported as of Aug. 21st. Appropriate notes by the secretary were ordered sent to Mrs. Graf and to the family of Mr. Port. Motion by Mr. Hough, second by Mrs. Bugbee.

The board likewise requested the sec'y to send notes of gratitude to Mrs. Cale for the fine music of the season, Mrs. Metcalfe for the lovely flowers furnished, and to Mrs. Bensinger for her gracious service as hostess.

Dr. McCurdy. Mr. Anderson gave a message of deep appreciation to our president, Dr. McCurdy, for his many years of faithful service in leadership, bringing Methodist House to its present strong position and good influence in Chautauqua and in Erie Conference. Seconded by Mr. Widrig, the entire Board expressed its thanks to Dr. McCurdy. Dr. McCurdy responded with a few words concerning the fine help of others and his personal joy in serving this House and its progress. He also shared a bit of his plans for the future as a retired Methodist minister.

Our meeting was adjourned at 3:45 with a closing prayer offered by Charles Aldrich.

C.S. Aldrich, Sec'y

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Sept. 18, 1958

An Executive Committee meeting of the Methodist House was held at the St. Elmo Hotel on Sept. 18 at 12:30 for lunch and business meeting followed.

Present were: Wayne Furman, Charles Aldrich, Bert Hough, Barnard Howe, Randall Widrig, Mrs. Alice Rentz and Mrs. Harold Metcalfe.

Hostess Salary. Moved by Mrs. Rentz, second by Mr. Hough that we invite Mrs. James Bensinger to be our hostess for the 1959 season with her salary to be \$250 for the season. Voted. Mrs. Rentz will make the suggestions we have to Mrs. Bensinger.

Mrs. Metcalfe reported that the House had been closed for the winter by the Guild.

Winter heating. Mr. Widrig suggested that it would be better to not keep any heat on in the house during the winter.

Signs. A letter is to be sent by the secretary to Chaut. Institution before the 1959 season requesting that signs be placed so that visitors to Chautauqua will know the location of rest rooms under the Library building, thus relieving the Methodist House of unnecessary crowding for use of the rest rooms.

Mr. Cale is authorized to send out the patrons' letter for financial support for the coming year. It is hoped that some names may be added.

Chaplains. Rev. Barnard Howe is to arrange for the schedule of chaplains for 1959. It is requested that a chaplain serve one week not oftener than every three years to ensure wider opportunities for more ministers to use the House and come to Chautauqua.

It was also suggested that an order of worship be printed for use each Sunday or for the entire summer if thought wiser.

Committees were to be named for the coming year by the president, Wayne Furman.

The closing prayer was given by Mrs. Metcalfe.

C.S. Aldrich, sec'y

Committees for 1959 Season

1. Finance: Charles W. Cale, ch'm, Bert L. Hough, Mrs. George H. Graf, Chester Wells, H.L. Knappenberger, Mrs. H.S. Metcalfe
2. Property: Randall E. Widrig, ch'm, B.F. Howe, Austin E. Anderson.
3. House: Mrs. Harold S. Metcalfe, ch'm, Mrs. Randall Widrig, Charles W. Cale
4. Hostess: Mrs. Alice Rentz, ch'm, Miss Bertha Kottman, Mrs. Charles Cale, Arthur M. Crawford
5. Chaplains: Barnard F. Howe, ch'm, Harold A. McCurdy, Mrs. Lucius Bugbee, H.L. Knappenberger
6. Nominating: H.L. Knappenberger, ch'm, Mrs. L.H. Bugbee, B.F. Howe, H.A. McCurdy
7. Constitution & By-Laws: C.S. Aldrich ch'm, H.L. Knappenberger, A. Marcus Connelley

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April 29, 1959

The trustees of the Methodist House met at the St. Elmo Hotel in Chautauqua at 12:30 p.m. Apr. 29, 1959. After lunch in the dining room the group assembled in the Hotel lounge at 1:30.

Prayer was offered by H.L. Knappenberger at the request of the president Wayne Furman.

Members present were: Wayne Furman, Bert Hough, H.A. McCurdy, Charles Aldrich, H.L. Knappenberger, Mrs. Lucius Bugbee, Charles Cale, Mrs. George Graf, Barnard Howe, Mrs. Alice Rentz, Randall Widrig and Mrs. Harold Metcalfe.

The minutes of the Aug. 23rd meeting and the Setp. 18th meeting of the exec. Committee were read and approved.

Property. Mr. Widrig reporting as chairman of the Property Committee spoke of various repairs done or to be done. It was voted to get venetian blinds for the upstairs apartment for shade on the west side. Motion by Mr. Hough and seconded by Mr. McCurdy. The building was reported in good condition throughout.

Mr. Cale will see to having the public address system put in for summer use.

It was voted to employ window and porch cleaners before the season.

Bulletin Board. It is hoped Mrs. Bensinger can help us obtain a new illuminated bulletin board in front of the house.

Patron's Fund. Mr. Cale reported as chairman of the Finance Com. that the Patrons letters had been composed with the help of Mrs. Metcalfe, sent out, and considerable funds had been sent in for our work this year.

The treasury report revealed that \$1070 had been received to date in the patrons' fund for 1959. The full report was read and accepted on motion of Mr. Cale, seconded by Mrs. Rentz. The present balance is \$3490.41. Mr. Furman thanked the Finance Com. for this fine planning and support.

Guild. Mrs. Metcalfe as chairman of the House Com. and president of the Methodist House Guild, reported very helpful

work done by Mr. Cale and Mr. Widrig in the care of the House. Invitations to the Spring Tea were sent out to all 320 W.S.C.S. groups of Erie Conference and the response has been most gratifying.

On motion of Mr. Howe, second by Mrs. Metcalfe it was voted to list the groups who have contributed \$25 or more to the House for this year, along with our sustaining patrons.

Hostess. Mrs. Rentz as chairman of the Hostess Committee reported that Mrs. James L. Bensinger will again serve as our hostess and all our suggestions have been passed along to her.

Chaplains. Mr. Howe, chairman of the Chaplains committee, reported the names of ministers to serve the House this summer: Arvel G. Neal of Eire, Harold Himes of Oil City, Donald E. Modisher of Girard, Pa., James M. Haney of Pottsville, Pa., James Cousins of Ridgway, Pa., Hubert Boyd of Albion, Pa., Russell E. Perry of Mercer, Pa., and Dr. Harold McIlInay of Snyder, N.Y.

Folder. On motion of Mr. Hough, second by Mrs. Graf, it was voted to again prepare a summer program folder, listing information about the House and its support. It was requested that the W.S.C.S. groups serving teas be listed with dates if possible, copy to be ready by June 15. The Finance Committee will prepare the folder similar to previous years.

Charter Revision. Request was made by the group that the Constitution and By-Laws committee, C.S. Aldrich chairman, pursue the modification of our charter to correspond to our present relation to the Erie Annual Conference.

Ann. Report to Conf. The annual report to the Erie Annual Conference was read by the secretary as prepared by Wayne Furman and it was enthusiastically approved for presentation to Erie Conference in its June meeting.

Flowers. Mrs. Harold Metcalfe requested the privilege of placing flowers in the House for the season. It was granted with generous thanks for the kindness.

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Organist. On motion of Mr. Howe, second by Mr. Hough, the trustees are requesting Mrs. Cale to again serve as organist for the summer and arrange the solos as she sees fit. We greatly appreciate her services in these ways.

Pictures. It was suggested that perhaps 2x2 slides of the house could be used at Conference time for display in an automatic projector, if they could be secured by Mr. Howe.

The meeting was adjourned at 3:15 p.m. Our next meeting will be Aug. 19th at the House at 2 p.m.

C.S. Aldrich, sec'y

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August 19, 1959

The Annual August meeting of the Trustees of the Methodist House at Chautauqua, N.Y. was called to order by the president, Wayne Furman, at 2 p.m.

Present. Members present were: Mrs. George Graf, Mr. L.B. Bowers, Mrs. George Olmsted, Dr. H.A. McCurdy, Charles W. Cale, R.E. Widrig, Mrs. H.S. Metcalfe, Bert L. Hough, Mrs. L.H. Bugbee, B.F. Howe, L.G. Wayne Furman, and C.S. Aldrich. Our hostess Mrs. J.L. Bensinger was also present by invitation. Bishop Wicke sent a letter of greeting to those present, being unable to attend.

B.F. Howe opened the meeting with prayer.

Hostess. Mr. J.L. Bensinger as hostess reported a fine season at the House, with helpful chaplains.

Communion. H.A. McCurdy moved that we ask the Chaplains Committee to continue the communion services another year. Seconded and voted.

Bulletins. Dr. McCurdy also moved that service bulletins be continued next year, supplied by the Chaplains. Com. with a picture on the front page of the House. 150 are needed for each of 9 Sundays. Seconded & approved.

Pets. Mrs. George Graf moved that no dogs, cats, birds or pets be brought to the House by guest chaplains, and that quietness be observed after 11 p.m. This is to be explained in general letter to the chaplains. Voted.

Guild. Mrs. H.S. Metcalfe gave the report of the Methodist House Guild of another good year. There was a Fall Bake Sale, a Christmas Tea, and a Spring Tea. It was suggested that perhaps next years Spring Tea be held at the House if convenient. The present balance in the Guild Treasury is \$1747.38. Dr. Furman expressed the gratitude of the group to the Guild for this fine support and work.

Painting. R.E. Widrig reported for the Property Committee on minor repairs and equipment for the House. He advised that the House be painted next Spring before the season. It was last painted in 1955. The trustees approved

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that the painting be done next Spring.

Bulletin Board. Mrs. Metcalfe reported that Mrs. Olmsted had offered to help us by a gift of a new bulletin board to be placed in front of the House. Mr. Hough moved a generous vote of thanks to Mrs. Olmsted for the fine gift and the Board unanimously concurred. Dr. Furman appointed the Property Committee along with Mrs. Metcalfe, Charles Aldrich, and Mrs. Olmsted to be the committee to purchase and install the bulletin board.

Amplifier. Mr. Cale announced the installation of an amplifier system, no longer in use at Hurlbut Church, to aid hearing in the foyer. Mrs. Metcalfe moved that the Official Board of the church be thanked for the use of this equipment. The Board so voted.

Patrons. Mr. Cale expressed his thanks to Mrs. Metcalfe for help in names and letters to the sustaining patrons. Mr. Aldrich announced that \$1325 has been received in the past year for the House.

Treasury. Mr. Aldrich distributed the report of the treasurer to date. There is a present balance of \$3372.85, with no bills outstanding. It was accepted & ordered to be filed.

The minutes of the previous meeting were accepted without reading.

Insurance. Dr. McCurdy requested the House Committee to give us a full report on insurance now carried on the House.

Charter. The Constitution and By-Laws Committee was asked by the chairman to have the charter changed to show relation of the House & Trustees to Erie Annual Conference, and report at the next meeting.

Teas. Mrs. Hough moved that letters of appreciation be sent to all churches which serve teas, these letters to be written and sent by the hostess.

Letter. Letters of thanks were voted by the Board to be sent to Mrs. Metcalfe for flowers and cleaning help, to Mrs. Cale for making the music arrangements.

Dr. McCurdy requested that a letter of greeting be

sent Dr. John E. Roberts who is quite ill and weak at present, and who has long had such personal interest in Methodist House and Chautauqua.

Elections. The Nominating Committee made the following nominations who were elected as trustees, officers and committees for the coming year.

President – Dr. L.G. Wayne Furman

Vice – President – Bert L. Hough

Sec’y – Treas. – Charles. S. Aldrich

<u>Trustees</u> --	<u>Conference Nom.</u>	<u>Local Nom.</u>
To 1960 --	H.L. Knappenberger Mrs. George Graf	H.A. McCurdy R.E. Widrig
To 1961 --	L.G.W. Furman Bert L. Hough	B.F. Howe C.W. Cale
To 1962 --	C.S. Aldrich Forest B. Irwin	Mrs. L.H. Bugbee Mrs. Alice Rentz

President – Meth. House Guild – Mrs. H.S. Metcalfe

* Nom. Committee. The following Nominating Committee was elected for the coming year: C.W. Cale, Mrs. H.S. Metcalfe, H.L. Knappenberger, C.S. Aldrich.

Our meeting adjourned at 4 p.m. to be called by the President in the Spring

Charles S. Aldrich, sec’y

*Committees elected were:

1. -- Chaplains: B.F. Howe, H.A. McCurdy, Mrs. L.H. Bugbee, H.L. Knappenberger
- 2 – Finance: C.W. Cale, B.L. Hough, Mrs. George Graf, Chester Wells, Mrs. H.S. Metcalfe, H.L. Knappenberger
- 3 – Hostess: Mrs. Alice Rentz, Mrs. C.W. Cale, Miss Bertha Kottman, Dr. A.M. Crawford
- 4 – House: Mrs. Harold Metcalfe, Mrs. R.E. Widrig, C.W. Cale
- 5 – Property: R.E. Widrig, B.F. Howe, F.B. Irwin
- 6 – Constitution & By-Laws: C.S. Aldrich, H.L. Knappenberger, A. Marcus Connelly
7. Nominating Com. – above

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May 23, 1960

The trustees of Methodist House met at the St. Elmo Hotel in Chautauqua, N.Y. May 23, 1960 at noon. We had a delicious lunch together in the dining room and retired to the sun porch for the business meeting at 1 p.m.

Members present. Members present included: Dr. Wayne Furman, Randall E. Widrig, Mrs. Alice Rentz, Mrs. John A Nietz (formerly Mrs. Harold S. Metcalfe), Charles W. Cale, Bert L. Hough, Mrs. Lucius Bugbee, Forrest B. Irwin and Charles S. Aldrich. Mrs. Ralph E. Tidmarsh was present also.

Dr. Furman, president, called on Mrs. Nietz to offer prayer.

A cordial welcome was extended by our president to Mr. Tidmarsh and Mr. Irwin to this their first meeting with us.

The minutes of the last meeting, Aug. 19, 1959, were read and approved. The secretary also read notes of greeting from Bishop Lloyd C. Wicke, Edgar Welch, B.F. Howe and Mrs. George Olmsted who could not attend our meeting.

Dr. McCurdy. The secretary, by common consent, was requested to write Mrs. H.A. McCurdy a note of appreciation for the many years of faithful and devoted service her husband, Dr. Harold A. McCurdy, gave the Methodist House as a trustee and president of the Board for many years [“for many years” with a line struck through in a different color ink]. The remodeling and rebuilding of the House and Chapel were accomplished during his time of Board leadership. We regret keenly his sudden death this past Feb. 25th.

Patrons Fund. Charles Cale reported for the Finance Committee that the Patron’s Fund had been well subscribed again this year to a total of some \$1390 to date. He thanked Mrs. Nietz and the secretary for their help in this project.

The report of our treasury was given by Charles Aldrich reporting a present balance of \$4658.78. We are exceedingly happy for this balance for future care and improvement of our beautiful House. The report was approved by the Board.

Endowment Fund. On motion of Mr. Cale, second by Mrs. Rentz, we voted to inform our friends of our need for endowment funds for the House. Mrs. Jessie Leslie Gallup has begun the Fund by a gift of \$700. It was approved by the board.

On motion of Mr. Hough, second by Mrs. Rentz, Mr. Irwin,

Mr. Cale, Mr. Widrig and Mr. Aldrich were named as a committee to work out details of establishing such an endowment fund.

Weekly Bulletins. Mr. Cale, Mr. Widrig and Mr. Aldrich were named by the chairman to be a committee responsible for securing and publishing weekly service bulletins for the House this summer. A bulletin with a picture of the House on the front and the order of worship and week's announcements on the inside seems desirable. Brief information about the House could be put on the back cover of the bulletin.

New Hostess. Mrs. Alice Rentz as chairman of the Hostess Committee reported that Mrs. James L. Bensinger has accepted a position in Jamestown, N.Y. making it impossible to be our hostess this summer. Mrs. Ralph Tidmarsh has accepted the invitation to be our hostess this summer at a salary of \$200 for the two months plus payment of her car parking fee in the parking lot. On motion of Mr. Hough, second by Mr. Widrig the report of the Hostess Committee was accepted with gratitude for the services of Mrs. Tidmarsh and those of Mrs. Bensinger in the past.

Spring. Mrs. John Al Nietz, as chairman of the House Committee reported the House would be cleaned about June 15th and opened for the Spring Tea of the Guild on June 24th. She asked to employ a little more cleaning help this year which was gladly granted by the board.

Guild Report. As president of the Guild, Mrs. Nietz, told of their chief project in making chair cushions for the porch chairs. A Christmas Tea Party was held at the home of Mrs. Cale in December. All W.S.C.S. groups of Erie Conference will be invited to the Spring Tea of the House June 24th. On motion of Mrs. Rentz, second by Mrs. Bugbee, the report was accepted with sincere thanks to the Guild for its considerable help many ways.

By common consent the treasurer was instructed to turn over to the Guild treasury any funds contributed by local church W.S.C.S. groups to Methodist House.

Property Com. Painting House. Mr. Widrig reported as chairman of the Property Committee on the fresh painting of the House at a cost of \$830, less 10% gift to the House by Harry B. Cox of Chautauqua. Also, a new steel bulletin board has been ordered for use at the front of the

House. It is the gift of Mrs. George Olmsted and should be erected by the 1st of July.

Insurance. Mr. Widrig also reported on the insurance carried on the House, \$50,500 on the building and \$10,000 on the contents. Compensation and liability insurance is also carried on the House making the total cost about \$300 a year in premiums. He was requested to have the property appraised by the insurance company before next meeting if possible.

Charter. Mr. Aldrich reporting for the Constitution and By-Laws Com. stated that no change had been made in our charter to date and that Mr. Marcus Connelly felt none was necessary in relation to our tie with Erie Conference. He recommended that no further action be taken until after Jurisdictional Conference decides whether we are in the Erie Conference or the Genessee Conf. The matter was left there.

1960 Chaplains. Dr. Furman requested the Nominating Com. to report at the August meeting, and the secretary to inform Mr. Howe of changed suggestions for the chaplains scheduled to come this summer. These include:

- July 3 –Dr. William E. Craig – Westfield, N.Y.
- July 4-10 Rev. Delbert E. Jolly – New Castle, Pa.
- July 11-17 Dr. William L. Young – New Brighton, Pa.
- July 19-24 Rev. Herbert Picht – Lakewood Ch., Erie, Pa.
- July 25-31 Dr. Bruce L. Middaugh – Meadville, Pa.
- Aug. 1-7 Rev. J. Milton Shaffer – Knox, Pa.
- Aug. 8-14 Rev. Franklin B. Laundry—Rochester, N.Y.
- Aug. 15-21 Dr. Carl R. Hammerly –Langhorn, Pa.
- Aug. 22-28 Rev. J. Norman Holder –Youngsville, Pa.

Music. On motion of Mr. Widrig, second by Mrs. Nietz, we voted to request Mrs. Cale to continue as organist and director of music for the House this summer.

Ushers. On motion of Mr. Irwin, second by Mr. Widrig, Mr. Cale was asked to continue directing the ushering at chapel services in the House.

We are to make arrangements if possible to secure admission tickets for the chaplain's wife as well as the chaplain and hostess.

Dr. Sockman. The secretary was requested to write Dr. Ralph Sockman as to whether he could be our guest of honor at the Wednesday afternoon tea at the Athenaeum Hotel, Aug. 3rd. It is desired that all teas be listed in the summer program folder if possible.

Flowers. Mrs. John Nietz requested the privilege of supplying flowers for the House and chapel this summer as previously. The kind offer was accepted with gratitude.

Dr. Furman set our next meeting for Aug. 17th at 2 p.m. at the Methodist House.

The meeting was adjourned with prayer by the president at 3:30 p.m.

Charles S. Aldrich, sec'y-treas.

August 17, 1960

The Board of Trustees of the Methodist House was called to order at 2 p.m. Aug. 17, 1960 at the Methodist House in Chautauqua by the president Dr. Furman.

Present. Members present were Dr. Wayne Furman, Mrs. L.B. Bowers, Mrs. Lucius H. Bugbee, R.E. Widrig, Mrs. John A. Nietz, Charles W. Cale, Rev. C.S. Aldrich and the hostess, Mrs. Ralph Tidmarsh by invitation.

Dr. Furman led the group in prayer.

The minutes of our last meeting were approved without reading, copies having been sent to all the trustees.

Chaplains. Rev. B.F. Howe sent a written report since he was unable to be present. As chairman of the Chaplains' Com. he reported that eight men have applied for the 1961 season weeks, six from outside Erie Conf. Mrs. Nietz made the suggestion that ½ of the chaplains come from Erie Conf. for the next season and that the chaplains serve not oftener than one week in two years. The trustees expressed thanks to Mr. Howe for the fine group of chaplains present this summer.

Fin. Com. Mr. Cale reported for the Finance Committee that about \$1400 had been given the House this year by our sustaining patrons – a very fine help. He suggested chaplains give the hostess names of people in their churches at home who might be interested in supporting this House here.

Treasury. Mr. Aldrich gave the treasurer's report in printed form, a copy being given each member present. Since our last meeting of May 23 we have received \$1056.08 and spent \$2,078 which decreased our balance on hand to \$3636.86 as of Aug. 17, 1960. On motion of Mr. Widrig and seconded, the report was accepted as printed.

Hostess. Mrs. Alice Rentz reported for the Hostess Committee that Mrs. Tidmarsh has served the House very acceptably this summer and expressed our gratitude to her.

Mrs. Tidmarsh than gave her report of the summer activities of the House. The chaplains have been helpful. Friday evening communion was served each week to about

20 to 25 people. \$300 was given to Old First Night through the House. For the summer she received \$32 in gifts, \$12.40 from sale of upper rooms, \$25.97 from sale of picture cards, \$52.41 from the banks in the toilets, \$3.83 for phone tolls, \$56.69 from Wed. teas, and \$506.80 from Sunday offerings. Flowers and various needs cost \$43.56. The remainder was turned over to Mrs. Widrig for the Guild and to Mr. Aldrich for the House Treasury. She suggested that next year we have postcard pictures of the House for sale and 500 copies more of the Sunday bulletins.

Property. Mrs. Widrig reported for the Property Committee that there was some fungus growth under the foyer and a few boards in the floor need to be replaced. The porch roof needs to be coated and flashing repaired between the House and the Chapel. On motion of Mrs. Nietz, seconded by Mrs. Bugbee, we voted to proceed with these repairs. Mr. Widrig noted that the Liability insurance was increased from \$25,000 to \$50,000 for individual, and a maximum of \$300,000, instead of the previous \$100,000 coverage.

Picture Cards. Mrs. Rentz moved that Mr. Widrig order 5000 picture cards of the House at cost of \$150 for sale here. Seconded by Mrs. Bugbee & passed.

Guild. Mrs. Nietz reported for the Guild activities. Their project this past winter was making the new green cushions for the porch chairs. The spring tea was held at the House on June 224 with a fine crowd present. A reception for about 400 people was held at the Athenaeum for Dr. & Mrs. R.S. Sockman Aug. 3rd. There is now a balance of \$2179.13 in the Guild treasury according to Mrs. Widrig, treasurer.

Organist. The Board unanimously expressed their thanks to Mrs. C.W. Cale for playing the organ and arranging the special music for the summer. Our thanks also to Mr. Cale and Dr. Nietz for their fine service as ushers this summer.

Trust Fund. Mr. Aldrich reported on the suggestions of Mr. Irwin for establishing a Trust Fund for memorial & other gifts to the House. On motion of Mr. Cale, second by Mr. Widrig it was voted to lay the matter on the table until our next meeting.

Constitution. Mr. Widrig moved that the Committee on Charter, Constitution & By-Laws develop a plan of organization for the House to cover: (1) What constitutes membership in the House Ass'n, (2) What should our relationship be to Genessee and the new western Pa. conference, (3) When would be the Annual meeting of the membership and election of officers for the Ass'n. The suggestion was made by Dr. Furman that any contributor with a receipt for the same be a member of the Ass'n for that year. Second to motion by Mrs. Nietz and voted.

Nominations. Mrs. Nietz reported for the Nominations Committee as follows:

President – L.G.W. Furman

Vice President – B.L. Hough

Sec'y-Treas – C.S. Aldrich

Trustees until 1963: R.E. Widrig, Dean Richardson

Erie Conf. nominations; Mrs. George Graf, H.L. Knappenberger

The sec'y was instructed to cast a unanimous ballot for the above officers and trustees, and did so. The officers are to appoint the various committees for the coming year.

Flowers. Mr. Cale moved our thanks to Mrs. Nietz for the flower gifts again this year. Second by Mr. Widrig & voted.

The meeting was adjourned by the president after prayer by C.S. Aldrich.

C.S. Aldrich, sec'y

Trustees. Trustees to 1962 C.S. Aldrich, Mrs. L.H. Bugbee

‘ F.B. Irwin, Mrs. Alice Rentz

“ “ 1961 L.G.W. Furman, B.F. Howe

Bert L. Hough, C.W. Cale

(Conf.) (Local)

President of the Meth. House Guild – Mrs. John A. Nietz

Committees. Committees for 1961-62 (appointed)

1 – Chaplains: B.F. Howe ch'n, Dean Richardson, Mrs. L.H. Bugbee, H.L. Knappenberger

2 – Finance: C.W. Cale, ch'n, B.L. Hough, Mrs. George Graf, Chester Wells, Mrs. J.A. Nietz, H.L.Knappenberger

3 – Hostess: Mrs. Alice Rentz ch'n, Mrs. C.W. Cale, Mrs. Elzie Ramsey, Dr. A.M. Crawford.

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4 – House – Mrs. John A. Nietz, ch'n, Mrs. R.E. Widrig, C.W. Cale.

5 – Property – R.E. Widrig, chn, B.F. Howe, F.B. Irwin

6 – Charter, Constitution & By-Laws: C.S. Aldrich, ch'n, H.L. Knappenberger, A. Marcus Connelly

7 – Nominations – C.W. Cale ch'n, Mrs. J.A. Nietz, H.L. Knappenberger, C.S. Aldrich.

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April 26, 1961

The trustees of Methodist House met at the St. Elmo Hotel for lunch on April 26, 1961. Present were B.F. Howe, C.W. Cale, R.E. Widrig, B.L. Hough, Mrs. L.H. bugbee, Mrs. G.H. Graf, Dr. and Mrs. L.G.W. Furman and C.S. Aldrich.

Following the fine lunch in the dining room we met for business. B.F. Howe gave the opening prayer.

The minutes of our last meeting were read and approved.

Ann. Report. The report to the Erie Annual Conference was read as composed by C.S. Aldrich and approved to be sent to both the Erie and the Genesee Annual Conferences.

Treasury. The treasurer's report was given in mimeographed form to members present showing receipts of \$255.86 since last report Aug. 17, 1960, expenditures of 731.72 in the same period and a current balance in all our funds of \$3,161.00. The report was approved as read.

Patron's Letter. C.W. Cale, chairman of the Finance Committee reported that the appeal for sustaining patrons would soon be sent out. Suggestion was made and accepted that the summer worship bulletin include on the back page a short statement of the history of the House and make an appeal for gifts and bequests and the Endowment Fund.

R.E. Widrig, chairman of the Property Committee requested permission to change our service man for the House since Mr. Dennink would soon be leaving Chautauqua. This was granted. Picture cards of the House have been ordered.

Insurance. The present insurance carried on the Chapel & House is \$50,500. Since the chapel is evaluated at 48,300 and the frame House at 26,800 or total of \$75,100, Mr. Widrig recommended we increase our coverage to 80% or to \$60,500. \$10,000 is carried on the contents of the House. On motion of Mr. Hough second by Mrs. Graf, the Board voted to increase the insurance coverage. It will const about \$300 a year on a five year plan.

Hostess. Mrs. Rentz, Hostess Com. Chairman sent a report to

the board stating that the Mrs. Tidmarsh was available as Hostess for the 1961 season and recommended her employment at \$250 for the summer plus car rental space. This was approved.

Chaplains. B.F. Howe, chairman of the Chaplains' Com. reported that the chaplains have been chosen for the 1961 season.

July 2 – Rev. E.F. Spring, Mayville, N.Y.

July 3-10 Rev. A.C. Howe, Parkersburg, W.Va.

“ 10-17 Rev. Ray Ridsen, Buffalo, N.Y.

“ 17-24 Rev. W.A. Thornton, Du Bois, Pa.

“ 24-31 Rev. James Kelly, Silver Creek, N.Y.

July 31-Aug. 7 Dr. Clarence Avery, Springfield, Mass.

Aug 7-14 Dr. Rev. Richard E. Hawkins, Smithville, Ohio

Aug. 14-21 Rev. Clement Yinger, Rochester, N.Y.

“ 21-28 Rev. D.E. Struchen, Meadville, Pa.

On motion of B.L. Hough the list was approved with thanks to B.F. Howe for the good work.

Future Conf. relations & elections. Dr. Furman led a discussion about our future relation to Erie Conference, or its successors the Western Pa. Conf. and to Genessee Conf. On motion of B.F. Howe it was voted to increase our trustees to 19 to include six elected by each of the new West. Pa. Conf. the Genessee Conf. and the local Meth. House membership, plus the president of the Guild.

The Committee on Charter & By-laws is asked to write up a statement stating what constitutes a member of the House and the method of electing the 18 trustees. Dr. Furman appointed Forrest Irwin as an additional member to the committee.

Guild Report. Mrs. R.E. Widrig sent a report of plans of the Guild to purchase a new davenport bed for the hostess apartment. Mrs. Nietz has requested the privilege of supplying flowers for the House this summer and Mrs. Cale is requested to play the organ and arrange the music for the season. Moved by Mrs. Graf, second by Hough, that the report be accepted with thanks to the Guild.

Meeting adjourned at 2:45 to meet next on Aug. 16, 1961 at 2 p.m. at the Methodist House.

C.S. Aldrich, sec'y

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August 17, 1961

The August meeting of the trustees of the Methodist House was called to order at the House at 2 p.m. by the president, Dr. L.G.W. Furman. Prayer was offered by Dr. Clement B. Yinger.

Present were: Dr. Furman, Charles Cale, Randall Widrig, Barnard Howe, Mrs. George Graf, Mrs. John Nietz, Bert Hough, and Charles Aldrich. Invited to meet with us were Mrs. L.G. Bowers, honorary trustee, Mrs. Ralph Tidmarsh hostess, and Dr. Clement Yinger, chaplain of the week at the House.

The minutes of the last meeting were read and approved.

The treasurer's report was given in printed form and accepted. Mrs. John Nietz reported that she thought the Guild would pay the \$80 cleaning fee.

Investment. On motion of Mr. Hough it was voted to authorize the Finance Com. to invest \$1000 of our funds in an approved stock for greater income.

Mr. reported for the Property Committee that the floor had been fixed, lawn cared for, and Mr. Lewis Pettit engaged to care for shutting off water, snow-removal, etc. The roof over the chapel evidently has a few leaks now.

B.F. Howe reported for the Chaplains Com. that there are several chaplains desiring to come and that the Sunday bulletins are attractively printed this year.

Mrs. Tidmarsh as hostess reported that the chaplains have all been very helpful, that only occasional communion services are needed, that the Wed. teas had been held with W.S.C.S. groups furnishing them again.

The President, Dr. Furman, expressed the thanks of the group to Mr. Cale and Dr. Nietz for help in ushering. The group requested the secretary to write Mrs. Cale a letter of thanks for the music of the summer.

Dr. Furman called on Dr. Yinger to give the group any word he wished. Dr. Yinger expressed his gratitude in being at Chautauqua the first time.

M.H. Guild. Mrs. Nietz reported for the Methodist House Guild, that a June Tea was held at the House following its opening, that a new bed had been purchased for the hostess apartment, and a

new rug for the reception room. The Guild now has \$1965.04 in its treasury.

House pictures. Mrs. Tidmarsh announced that no picture cards of the chapel are left. The Board voted to let the Guild purchase the House picture cards at cost if they so desire.

On motion of Mr. Hough, we voted to sell 1000 picture cards of the House at cost to Mrs. Widrig.

The Board extended to Mr. Hough our sympathy in the recent loss of his wife in death.

By-laws. A new set of by-laws were read by Mr. Aldrich and with some amendments were adopted. A copy is attached to these minutes.

Name changed. It was also voted to change the legal name from "Methodist Episcopal Headquarters Association of Chautauqua" to "Methodist House Association of Chautauqua."

Records Keep. It was voted that Methodist House records of value be kept in the safe at Hurlbut Memorial Community Church, properly marked.

Mr. Cale reported for the Nominating Com. that the trustees whose terms expire in 1961 be re-elected for 3 years. They were elected. Mr. Cale then moved that the foresent officers be re-elected for the coming year. It was done.

Mr. Aldrich nominated Mr. Cale to serve as an assistant secy-treas. According to the new by-laws.

The meeting adjourned at 4 p.m. with prayer by Dr. Furman.

C.S. Aldrich, Treas-secy

Trustees: to 1964 L.G.W. Furman, Bert L. Hough – Erie Conf. Nom.
B.F. Howe, C.W. Cale --Local Nom.
to 1963 H.L. Knappenberger, Mrs. Geo. Graf—Erie Conf. Nom.
Dean Richardson, R.E. Widrig—Local Nom.
To 1962 C.S. Aldrich, F.B. Irwin—Erie Conf. Nom.
Mrs. L.H. Bugbee, Mrs. Alice Rentz—Local Nom.

Pres. Meth. House Guild: Mrs. John A. Nietz

Officers: President – L.G.W. Furman
Vice President—Bert L. Hough
Sec’y Treas.—Charles S. Aldrich
Ass’t Sec’y Treas.—C.W. Cale

Committees appointed for 1961-62

1—Finance Com.: C.W. Cale, ch'm, B.L. Hough, Mrs. Geo. Graf, Chester Wills, Mrs. J.A. Nietz, H.L. Knappenberger

2—Property Com.: R.E. Widrig, ch'm, B.F. Howe, F.B. Irwin, Mrs. John A. Nietz, Mrs. R.E. Widrig, C.W. Cale

3—Hostess Com. Mrs. Alice Rentz, ch'm, Mrs. C.W. Cale, Mrs. Elzie Ramsey, Dr. Arthur Crawford

4—Chaplains and Worship Com. B.F. Howe, ch'm, Dean Richardson, Mrs. L.W. Bugbee, H.L.

Knappenberger, John Nietz

5—Nominations Com. B.L. Hough, ch'm, Mrs. J.A. Nietz, H.L. Knappenberger, C.W. Cale

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May 21, 1962

The trustees of the Methodist House met at the St. Elmo Hotel for lunch at 12 noon on May 21, 1962. Seven trustees were present: Dr. Wayne Furman, Rev. Barnard Howe, Mrs. George Graf, Mrs. John Nietz, Randall Widrig, Charles Cale and Rev. Charles Aldrich.

After lunch the meeting was called order by President, Wayne Furman and Barnard Howe led in prayer.

The minutes of the last meeting were read and approved. The treasurer's report was given by Mr. Aldrich and accepted. We have a balance on hand of \$2,896.52 plus 35 shares of Marlin-Rockwell common stock and 100 shares of Atchison, Topeka & Santa Fe Railroad preferred stock. The former stock & \$15 is in an Endowment Fund for the House. The treasurer said he would mimeograph the treasurer's report and send it with the minutes to all trustees.

Prop. Com. Mr. Widrig reporting for the Property Com. said there was no special work that needs to be done on the House this spring and that it would be opened when Mrs. Nietz desired for spring cleaning. Mr. Ayling will continue to care for the yard.

Hostess. Mrs. Rentz was not present, but it is understood that Mrs. Ralph Tidmarsh has accepted the invitation of the Hostess Committee to serve as hostess for the 1962 season at \$250, season salary. The Board voted to ask Curtis Haug, through the sec'y, for a season's pass both for the hostess and the chaplains. Moved by Mr. Widrig & seconded by Mrs. Graf.

Organ Use. On motion of Mr. Widrig, second by Mrs. Nietz, it was voted to ask Mrs. Cale to determine who beside herself should play or practice on the electric organ.

Use of the Methodist House by classes for the Week of Missions was approved by the Board as previously.

Chaplains. Barnard Howe presented the list of chaplains to serve for the coming season as follows:

July 1 – Rev. Norman McLean, Westfield, N.Y.

July 2-9 Rev. M.E. Lindstrom, Erie, Pa.

“ 9-16 Dr. David Wynn, Pittsburgh, Pa.

“ 16-23 Rev. Adam E. Gum, Baltimore, Md.

“ 23-30 Dr. Clytus Mowry, Rochester, N.Y.

“ 30-Aug. 6 Rev. Richard E. Nowers, Solomon’s Charge, Md.

Aug. 6-13 Rev. Carlyle Smith, Buffalo, N.Y.

“ 13-20 Rev. Leonard Ives, Olean, N.Y.

“ 20-27 Rev. Newton H. Swanson, Sharon, Pa.

Supply Chaplain – Pastor of Mayville church

Bulletins. On motion of Mr. Howe, seconded by Mrs. Graf, the chaplains’ committee will order 3000 bulletin covers with the picture of the House and the story of the House on the outside, for use this summer. Voted.

Mr. Cale is to see that the furnace blower be made available for air circulation during the summer season.

Services. The suggestion to the chaplains is that the service not extend beyond 10:15 and begin promptly at 9:30 a.m. Sundays. The Friday evening ½ hour silent communion service, 7:30 to 8 p.m. should be carried out by the chaplains even though few may attend. Mrs. Tidmarsh is asked to play religious music on the organ for this service.

Guild. Mrs. Nietz reporting for the Methodist House Guild said a new Inter-Com System will be installed this spring enabling the hostess to call the chaplain easily at any time needed. Also, a coat rack will be placed inside the entrance from the porch. It will be portable. The Spring Tea will be June 29th at the House. It was suggested that W.S.C.S. groups from the new Kane, Erie, Jamestown and Buffalo Districts be invited to this tea, along with any other church W.S.C.S. groups which manifest an interest in the House programs.

Ann. Report. Mr. Aldrich read a copy of the Annual Report to the Western Pa. Conf. and the Genesee Conference. The 2nd Sat. in August will be the time of our Annual Meeting and the election of officers and trustees.

Organist. The Board requests Mrs. Charles Cale to be organist

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for the season and Mr. Cale to be head usher, with our genuine gratitude for their fine service.

Flowers. Mrs. Nietz offered to supply the flowers for the House and chapel this summer. Her offer was accepted with the appreciation of the Board.

Aug. Ann. Mtg. Moved by Mr. Howe and seconded by Mr. Aldrich that the President arrange the Annual Meeting to be in the form of a luncheon at 1:30 p.m. at the Athenaeum and that both Bishop Ralph Ward and Bishop Vernon Middleton be invited to address the meeting. It was so voted by the Board. The president then appointed the pastor of the Hurlbut Memorial Community Church, the president of the Methodist House Guild, the hostess, and the Sup't of the Jamestown District to serve with him as a committee to plan and arrange for the program. The date will be Aug. 11, 1962.

The meeting adjourned with prayer by president Wayne Furman.

Charles. S. Aldrich, sec'y-treas.

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Aug. 11, 1962

Ann. Mtg. The Annual Meeting of the Methodist House Trustees and interested friends took place at the Athenaeum Hotel in Chautauqua, Aug. 11, 1962, dinner at 1:30 p.m.

About 125 persons were in attendance. The president, L.G. Wayne Furman was unable to be present because of illness. Charles S. Aldrich presided in his absence. A word of welcome was extended to all present and the invocation was offered by Rev. B.F. Howe of Chautauqua.

Following a tasty dinner we sang some hymns and songs led by Nat Drake, accompanied by Mrs. Charles Cale. Mr. Drake favored us with two solos.

The persons at the head table were introduced and the trustees and their wives present. Miss Essel Hegburg, hostess of the Missionary Rest Home, Misses Grace Bates and Edith Pollard, hostesses at the Fenton Memorial Deaconess Home, Mrs. Ralph Tidmarsh, hostess of the Methodist House, Rev. & Mrs. Carlyle Smith, chaplain at the House this week & Bishop & Mrs. Vernon Middleton, and their son & daughter.

Guild. Mrs. John Nietz gave us a brief report on the work of the Methodist House Guild during the past year.

Elections. Bert L. Hough, chairman of the Nominating Com. nominated the following for election for the coming year.

Trustees:

To 1963: C.S. Aldrich, D.E. Richardson, Mrs. George Graf, Randall E. Widrig (Nominated by Genesee Conf.)

To 1964: L.G. Wayne Furman, B.F. Howe, Bert L. Hough, Charles W. Cole (Nom. by Chaut. Community)

To 1965: H.L. Knappenberger, Mrs. John A. Nietz, Forest B. Irwin, Mrs. Alice Rentz (nom. by West. Pa. Conf.)

President of the Methodist House Guild – 13 total

Honorary trustees: Mrs. Lucius H. Bugbee, Mrs. George W. Olmsted, George F. Robinson, Edgar T. Welch

Officers of the trustees: (nominated by Mr. Hough)

President --L.G. Wayne Furman

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Vice President --Bert L. Hough

Sec'y-treasurer --Charles S. Aldrich

Ass't Sec'y treasurer --Barnard F. Howe

Bishop Middleton. Following these elections Bishop Middleton, our guest speaker, was introduced by Charles Aldrich. The bishop spoke to us interestingly and forcefully about our Christian witness in our world today.

The program closed with Mr. Aldrich asking the assembled group if they would like to have a similar meeting next year. Nearly everyone responded with lifted hand.

Rev. Carlyle Smith was called to give the closing prayer and the annual meeting was adjourned at 3:15 p.m.

Charles S. Aldrich, sec'y treas.

The following committees have been appointed for 1962-63:

1 – Finance Committee:

C.W. Cale, ch'm, B.L. Hough, Mrs. Geo. Graf, Chester O. Wells, Mrs. John A. Nietz, H.L. Knappenberger, Sherman H. Epler, Miss Ruth Jackson, Warren A. bugbee.

2 – Property Com.: R.E. Widrig, ch'm

B.F. Howe, F.B. Irwin, Mrs. R.E. Widrig, C.W. Cale, President Meth House Guild

3 – Hostess Com.: Mrs. Alice Rentz, ch'm

Mrs. C.W. Cale, Mrs. Elzie Ramsey, Arthur M. Crawford

4 – Chaplains& Worship Com.: Norman C. McLean, ch'm

Dean Richardson, John A. Nietz, C.S. Aldrich, M.E. Lindstrom

5 – Nominations Com.: B.L. Hough, ch'm

Mrs. John A. Nietz, H.L. Knappenberger, C.W.Cale, Charles S. Aldrich

6 – Methodist Day Com. – B.F. Howe, ch'm

C.W. Cale, Miss Ruth Ransom, Miss Lois Robinson, hostess, president of the Guild

Oct. 24, 1962

Lunch and Committee Megs. The trustees and committee members of the Methodist House met for luncheon Oct. 24, 1962 at the St. Elmo Hotel in Chautauqua. It was a snowy day. After lunch the president, Wayne Furman, asked the committees to meet for fifteen minutes and to make their reports later to the assembled group.

Present were: Mrs. George Graf, R.E. Widrig, L.G.W. Furham, B.F. Howe, B.L. Hough, C.W. Cale, Mrs. C.W. Cale, Mrs. Alice Rentz, Chester O. Wells, S.H. Epler, Miss Ruth Jackson, Mrs. Elzie Ramsey, A.M. Crawford, N.C. McLean, M.E. Lindstrom and C.S. Aldrich.

The group met in the lounge of the Hotel and the president led in prayer. The minutes of the last two meetings were read and approved.

Finance. C.W. Cale, chairman of the Finance Committee reported they were making plans for solicitation of funds for the House this coming year and that the treasurers reports would show the results of patrons gifts during the past year. \$1065 has been received since our meeting of Aug. 16, 1961 from generous patrons of the House.

Mr. Cale called on Mr. Aldrich to make a report of the treasury which was done. Printed copies were distributed to the group showing our balance had increased from \$2896.52 to \$2945.39 since the last report of May 21, 1962. Income was \$1237 and expenditures were \$1188.13. The financial report was accepted and approved.

Fees for chaplains wives & parking passes. On motion of Mr. Cale, Rev. B.F. Howe is requested to talk with Charles Peirce of the Institution to see whether in return for the use of the Methodist House for the Sunday Adult Sunday School Class and other groups in the summer, we might be given two parking spaces for the hostess and the chaplains for the summer and complimentary tickets for the wives of the visiting chaplains. This was approved.

Howe-treasurer. On motion of Mrs. Rentz, second by R.E. Widrig, at the request of C.S. Aldrich, B.F. Howe was elected treasurer

of the Methodist House to take the place of Mr. Aldrich.

Property. Mr. Widrig, chairman of the Property Committee, reported that the House was closed for the winter. On motion of Mr. Howe, second by Mr. Hough, it was voted to have the Property Com. investigate the possibility of making the roof of the front porch useful for chaplains and their families to listen to amphitheater programs, and to report to our next meeting.

Mrs. Graf moved, second by Mrs. Rentz, that the Property Committee be granted permission to have the porch floor painted if they thought it necessary before our next meeting. It was approved.

Hostess Com. Mrs. Rentz, chairman of the Hostess Committee, reported that we expect Mrs. Ralph Tidmarsh with us as hostess next summer. By common consent the hostess is to have the privilege of hiring help with the summer work if she needs it any week, and to invite a guest to live with her to help with the responsibilities, if she so desires. It is expected that the chaplains will all know their duties for the House work before they agree to come.

Chaplains. Norman McLean, chairman of the Chaplains and Worship Com., reported that some clarifications will be made in the instructions to the chaplains concerning their duties when first contacted for their assignment. He reported that some five or six applications had been made for the weeks of the 1963 season. The policy will continue of three from the Western Pa. Conf. three from Genessee Conf. and two from other regions be invited each summer.

Methodist Day, 1963. Barnard Howe, chairman of the Methodist Day Committee, reported they would plan an observance with the Annual Meeting, Aug. 10, 1963. The dinner and meeting may be held at the Hurlbut Memorial Community Church. The secretary was requested to inform the Chautauqua Institution Program Director, Mr. Curtis Haug, of these plans for their including in publicity of the summer program. On motion of Mr. Howe, second by Mrs. Rentz, the report was approved.

Thanks. Mr. Widrig moved, second by Mrs. Graf, that the secretary write Mrs. John Nietz, president of the Guild, a letter of

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appreciation for the gift of flowers during the summer, the fine help of the Guild for the House, and our regrets that she could not be with us for the meeting. Likewise the secretary is asked to write Mrs. Cole a letter of appreciation for her fine musical assistance during the summer.

Wed. Teas. The secretary is also requested to ask Mrs. Nietz to have the Guild appoint a committee to arrange for programs of interest to be given before the Wednesday afternoon teas in the foyer or chapel of the House to create more interest and support of the teas. With motion by Mr. Hough, second by Mr. Howe, it was voted.

Blackboard. Mr. Howe reported that Miss Ruth Ransom wishes to give the house a portable blackboard for use in the Missions Conference or at any other time. We approve the gift and thank her for it.

Mr. Aldrich read notes of regret in being unable to attend today's meeting from Mrs. Tidmarsh, Miss Ransom, and Warren Bugbee.

The meeting closed with prayer by Sherman Epler, and was adjourned at 2:45 p.m.

C.S. Aldrich, sec'y

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May 22, 1963

The Board of Trustees met with the chairman of committees at the St. Elmo Hotel for dinner at 12 noon, May 22, 1963.

Present were Wayne Furman, B.F. Howe, Forrest Irwin, Mrs. George Graf, Bert L. Hough, Charles W. Cale, Randall E. Widrig, Dr. and Mrs. John Nietz, Norman C. McLean, Dean E. Richardson, Mrs. Alice Rentz, and Charles Aldrich.

Prayer was offered by Dean Richardson.

The minutes of the last meeting were read by the secretary and approved.

Meth. Day. Barnard Howe moved, with second, that Methodist Day be held July 20 instead of Aug. 10th with Dr. Ralph Sockman present for for the dinner and to speak. Passed.

Moved by Barnard Howe, second by Norman McLean that the Methodist Day Dinner be held at the Athenaeum Hotel if possible. Passed.

Treasury. Barnard Howe gave the treasurer's report showing present balance of \$1123.06 in checking acc't and \$2149.70 in the interest account and \$10 in the Chaut. Institution financial office, or total of \$3282.82. Moved by Bert Hough, second by Mrs. George Graf that report be approved. Passed.

Property. Randall Widrig reported for the Property Com. that they plan to have the porch washed and the porch floor painted. Mr. Ayling is unable to continue caring for the yard. An Auge boy will be doing this work. Otherwise the building seems in good condition. Moved by Mrs. Nietz second by Mrs. Graf that this work be done. Passed.

Mr. Widrig reported that the porch roof could be painted with asphalt and a wood flooring for the porch deck could be done for \$915. Moved by Bert Hough, second by Barnard Howe that approximately \$300 be spent to care for the roof & flooring near the present doorway. The motion was lost.

Hostess. Mrs. Alice Rentz reported for the Hostess Com. that

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Mrs. Edgar H. Singer, 5437 Ellsworth Ave, Pittsburgh 32 Pa., will serve as hostess this summer. Mrs. Ralph Tidmarsh is unable to come this summer. Moved by Charles Aldrich, second by Mrs. Rentz that we pay the hostess \$250 for the summer plus transportation to and from Chautauqua to her home. Passed. Also moved by C. Aldrich and Mrs. Rentz that the hostess have the privilege of employing cleaning ladies when needed at the House. Passed.

Chaplains. Norman McLean reported for the Committee on Chaplains. Suggestions and rules were read. The following are scheduled for this summer.

June 30 – Dr. Wayne Furman, Mayville, N.Y.

July 1-8 – Ralph A. Kappler, Pennsville, N.J.

July 8-15 – open

“ 15-22 Dr. John B. Warman, Pittsburgh, Pa.

“ 22-29 Robert C. Root, Batavia, N.Y.

“ 29-Aug. 5 Howard Pape, Johnstown, Pa.

Aug. 5-12 William Horner, Buffalo, N.Y.

“ 12-19 Dr. Foster Williams, Hamburg, N.Y.

“ 19-26 David Long, Hollidaysburg, Pa.

M.H. Guild. Mrs. John Nietz reported the Guild will clean and open the House for the season. The Spring Tea will be held June 28, 1963 at 2:30 with Open House at the House.

Typewriter. Moved by Charles S. Aldrich and second, that the House rent a typewriter for the chaplain for the 2 months of the season. Passed.

Mrs. Rentz moved that the secretary send a letter of greeting to Edgar Welch who is ill in Westfield. Approved.

Mr. Widrig moved that Mrs. Cale care for the music program and play the organ for the season with our sincere thanks. Seconded and passed.

By common consent the Friday Communion services in the evening will be continued, except the last week.

The meeting was adjourned at 3 p.m. and closed with prayer.

Charles S. Aldrich, sec'y

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July 20, 1963

Ann. Mtg & Meth. Day. Methodist Day at Chautauqua was combined with the Annual Meeting for the Methodist House of Chautauqua, July 20, 1963 Saturday at the Athenaeum Hotel.

About 290 persons were present for the dinner. Dr. John B. Warman, chaplain of the week offered the invocation, being asked by Dr. Wayne Furman, president.

After dinner there was hymn singing led by Jay Stenger of the Chautauqua Choir, introductions of many persons present and their wives.

The Tanner Family of Chautauqua played three string trio numbers, after which Dr. Ralph W. Sockman spoke to the group on "Methodism and Aldersgate."

Trustees elected. The chairman of the Nominating Committee Bert L. Hough nominated for election as trustees from Genesee Conference to serve until 1966 the following:

Charles S. Aldrich	Mrs. George H. Graf
Dean E. Richardson	Randell E. Widrig

It was moved & seconded they be elected by common consent, and it was voted.

The meeting was adjourned with prayer by Dr. M.E. Lindstrom.

C. S. Aldrich, sec'y

Officers elected at the Annual Meeting:

President – Dr. L.G. Wayne Furman, Mayville

Vice-Pres. – Bert L. Hough, Falconer

Secretary – Rev. Charles s. Aldrich, Jamestown

Treasurer – Rev. Barnard F. Howe, Chautauqua

[Page inserted between pages 40 and 41]

\$75 Porch Lawn care 50

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August 24, 1963

The trustees of Methodist House were called to meet at 1:30 p.m. by the president Wayne Furman at the Methodist House, Aug. 24, 1963.

Members present were Dr. Furman, B.F. Howe, C.W. Cale, Forest B. Irwin, Mrs. John Nietz and Charles Aldrich. Norman McLean and Mrs. Singer, hostess, were requested to meet with us.

Dr. Furman called on Rev. B.F. Howe for opening prayer. Minutes of last meeting and July 20 meeting were read & approved.

Meth. Day. Barnard Howe reported on the Methodist Day activity as leaving a deficit of \$46.71 as cost of publicity and guest tickets. There were 185 reservations but about 290 attended, presenting impossible seating and dinner accommodations. Thanks to Mr. Howe and the committee were expressed by the president.

By-laws amended. Moved by Mr. Irwin, second by Norman McLean, to request the Annual Meeting to amend the by-laws 1961, section 4 to read: "There shall be an Annual Meeting held during July or August at the time & place fixed by the trustees." The remainder of the paragraph to remain as is. Voted.

Mrs. Nietz moved, second by Mr. Irwin, that the 1964 Methodist Day be held at any suitable time during the season. It was approved.

Hostess report. Mrs. Edgar H. Singer, hostess, gave an interesting verbal report of the summer activities at the House. She has enjoyed the work and the time has passed quickly. Postcards have netted \$47.70, rest room banks \$36.52, Wed. teas about \$90. Other gifts have been given to Mr. Widrig for the Guild. There is the problem of privacy in the hostess room and similarly for the chaplain's family upstairs. One wedding took place in the chapel. There was need for plumbing repairs and electric repairs during the summer. The suggestion was made that signs for the hostess apartment and the chaplain's apartment be purchased and placed, marked "Private."

The president requested the secretary to get free

copies of Methodist publications for general reading on the porch next summer.

Treas. Report. Mr. Howe gave the report of the treasurer in mimeographed form showing since last report, May 22 receipt of 1468.78 and expenditures of 1788.42, leaving a current balance in the checking account of \$803.42. There is a total current balance of \$2982.18. On motion of Mr. Irwin the report was accepted and to be filed.

Mr. Cale moved that we authorized the treasurer to care for the proxy vote for Marlin-Rockwell stock holdings. Voted.

Fin. Plans. Three points were stressed relative to the funds for the maintenance and improvement of the house:

- 1) More sustain patrons are needed.
- 2) A contributing member list could be developed for those giving \$10 per year minimum to the House.
- 3) Special projects or needs could be stressed for support by patrons, members, and friends.

Mr. Aldrich moved, second by Mrs. Nietz, that a contributing membership list be developed by the Finance Committee. Voted.

Paint house. Mr. Cale moved, with a second, that in the coming year the painting needs of the house be stressed. Voted. Also, the people are to be informed that we get no financial support from any Methodist Conference.

Piano. The need for a new piano at the House was discussed and it is hoped may be given in the coming year.

Chaplains. Mr. McLean reported on the chaplains services and said so far as he knew they were very acceptable. On motion of Mr. Howe, second by Mr. Cale, it was voted to give the chairman of the Chaplains Committee freedom to vary from the general rule of 3-3-2 men from Genessee, West. Pa, and other Meth. Conferences when necessary. Also that the rule of serving as chaplain not oftener than every third year could be relaxed if necessary.

Communion. Mr. Howe moved, second by Mrs. Nietz that a guidance sheet for Friday Communion Services be prepared for next year. Voted.

Thanks. Mrs. Nietz moved, second by Mr. Aldrich, that Mrs. Cale be given the thanks of the trustees for her fine service in providing our music and helping prepare the bulletins. Voted. Also the Board expressed its appreciation for the ushering services of Mr. Cale and Dr. Nietz and the chancel flowers provided by Mrs. Nietz.

M.H. Guild. Mrs. Nietz reporting as President of the Methodist House Guild noted need for a gasket repair on the door of the refrigerator in the hostess apartment. She stressed the thanks of the Board for the cheerful, efficient services of Mrs. Singer, the hostess. Since the May report there has been an income of \$438.94, disbursements of \$168.26, leaving a present balance of \$2367.99. The June 28 Benefit Tea was not as well attended this year and none came from the Pennsylvania churches. Three Pa. WSCS groups served tea during the summer. The Benefit Tea netted \$170 income for the Guild.

Dr. Furman expressed the Board's appreciation for Mrs. Nietz's leadership in the Guild's program.

Mr. Cale moved, second by Mr. Aldrich, that the treasurer write Dr. Ralph Sockman our great thanks for his being present at the Methodist Day dinner and speaking to us. Voted.

P.G. Gould. Mr. Howe reported the P. Gordon Gould may be with us next year, July 13 or 20 week, but that he, Mr. Howe, did not expect to be in Chautauqua most of next summer, but on a trip. He requested relief from being chairman of the Methodist Day Com. next year.

The meeting was closed with a brief prayer offered by Norman McLean.

Charles S. Aldrich, sec'y

Committees appointed by the president:

1 – Finance: C.W. Cale ch'm, B.L. Hough, Mr. G.H. Graf, C.O. Wells, Mrs. J.A. Nietz, H.L. Knappenberger, S.H. Epler, Miss Ruth Jackson, W.A. Bugbee, N.H. Swanson.

2 – Property: R.E. Widrig ch'm, B.F. Howe, F.B. Irwin, Mrs. R.E. Widrig, C.W. Cale, Pres. Meth. House Guild

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3 – Hostess: Mrs. Alice Rentz, ch'm, Mrs. C.W. Cale, Mrs. Elzie Ramsey, Arthur
W. Crawford

4 – Chaplains & Worship: N.C. McLean, ch'm, Dean Richardson, John A. Nietz, C.S. Aldrich, M.E.
Lindstrom

5 – Nominations: B.L. Hough, ch'm, C.W. Cale, Mrs. John A. Nietz, H.L. Knappenberger, C.S. Aldrich

6 – Methodist Day: B.F. Howe, Miss Lois Robinson, hostess, president of the Guild

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May 22, 1964

The Board of Trustees of the Methodist House of Chautauqua met for lunch at the St. Elmo Hotel at noon, May 22, 1964.

Members present were: Forest Irwin, Mrs. Alice Rentz, Charles Cale, Randall Widrig, Harold Knappenberger, Mrs. John Nietz, Barnard Howe, Bert Hough and Charles Aldrich. The opening prayer was offered by Charles S. Aldrich after the luncheon. Minutes read & approved.

The treasurer's report was given by Barnard Howe reporting receipts of \$865.75 since our last meeting and expenditures of 354.29. The current balance in the checking account is 1314.88. \$3455.83 is now in the interest account, which includes the sale of the Marlin Rockwell stock at \$1249.17, which is our present endowment fund plus \$5 given by a friend. The report was approved.

Moved by Mr. Cale, second by Mr. Hough, that the Endowment Fund be placed in the Jamestown Savings & Loan Association. Approved.

Moved by Mr. Irwin, second by Mr. Howe that Methodist Day and the Annual Meeting be observed on Saturday, Aug. 8 while Bishop W. Ralph Ward will be staying at the House. The officers of the Board and any they appoint will be the Committee on arrangements. Approved.

Mrs. Nietz announced the possible purchase of a piano from William Kottman for \$450, with money given for this purpose. She was asked to dispose of the old piano any way she wished.

Mr. Widrig reported the House Com. that the house did not need total painting this year. Some repairs to the house and yard will be made and the front porch washed. On motion of Mr. Aldrich, second by Mr. Knappenberger, the House Committee was authorized to proceed with the work suggested.

Mrs. Rentz moved, second by Mr. Irwin that the salary of the summer hostess be \$300 for the two months.

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This was approved by the board. Mrs. Rentz announced that Mrs. Singer would be with us again this summer.

Norman McLean reviewed the schedule of chaplains for the summer, and said there would be no trouble in completing the assignments.

Mr. Widrig moved that we ask Mrs. Cale to again play the chapel organ for the summer services. Seconded. Approved heartily.

Mr. Nietz volunteered to supply flowers for the House during the summer for which we are all grateful.

Mr. Cale for the Finance Com. reported 35 responses to the Patrons Appeal with \$617 received to date.

The meeting was adjourned with prayer by Norman McLean. Bert L. Hough presided in the absence of Dr. Furman who is still in Florida.

Charles S. Aldrich, sec'y

Methodist Day and Annual Meeting, Aug. 8, 1964

At 12:15 p.m. Aug. 8, 1964 the catered lunch was begun at Hurlbut Memorial Community Church in Chautauqua. The line moved along into the dining room and about 155 lunches were served. 150 reservations had been accepted.

During the lunch, violin music was played by Mrs. Charles Quinette.

Following the lunch, group singing was enjoyed and Miss Custer sang two solos. Mrs. Cale had arranged the music.

The invocation was given by Dr. A. P. Weaver of Erie.

Dr. Wayne Furman introduced Mrs. Charles Aldrich who placed a corsage on Mrs. Ralph Ward.

Mr. Aldrich was asked to present the trustees to the meeting and to speak a work relative to Methodist House. He displayed and read the minutes of the first meeting to plan and build a Methodist Headquarters in Chautauqua, Aug. 15, 1877.

Mr. Howe was asked to present the hostess of the Methodist Institutions on the grounds. Miss Edith Pollard – Fenton, Miss Essel Hegburg – Miss., Mrs. Alice Singer – Meth.

Dr. Furman adjourned the meeting to the church sanctuary. There he asked Rev. Norman McLean to introduce our honored guest speaker, Bishop W. Ralph Ward. Bishop Ward then spoke to us on the measure of the church today, summing up that we must measure ourselves and the church by the mind of our Lord, Jesus Christ.

Following the singing of "I Love Thy Kingdom, Lord," the closing prayer was given by Dr. Arthur Crawford of Grove City, Pa.

Mrs. Harold Eichorn & Mrs. Conrad King sang a duet for the meeting previous to the Bishop's message.

At the close of the meeting Dr. Furman announced a brief meeting of the Board of Trustees of the Methodist House. At this meeting trustees present were C.W. Cale, B.L. Hough, Mrs. John Nietz, Mrs. George Graf, Dr. Wayne Furman, and C.S. Aldrich, and H.L. Knappenberger.

The following officers were nominated and elected to serve for the coming year:

President – Charles S. Aldrich

Vice President – B.L. Hough

Secretary – Treas. – B.F. Howe

Treasurer – C.W. Cale, if B.F. Howe declined serve

Trustees nominated by the Nominating Committee, B.L. Hough, chairman, at the representing the summer community, at the Annual meeting, and elected for the coming three years to 1967 were:

B.F. Howe, R.E. Ridsen, B.L. Hough, C.W. Cale.

Charles S. Aldrich, sec'y

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August 26, 1964

The Board of Trustees of the Methodist House of Chautauqua, N.Y. met at the House with Mrs. Singer, the hostess, and the following members present: Ridsen, Aldrich, Cale, Hough, Howe, Nietz, Knappenberger, Graf, Widrig and McLean.

The treasurer reported a balance of \$803.42 in the checking account with other assets of \$2,178.76.

The Hostess reported average attendances of 105 at morning worship, 50 at mid-week services and 14 at communion services. The House reported gifts to Old First Night in the amount of \$497.50. Over 2,000 people have registered in the books with 75 ministers. Mrs. Singer reported a bit of trouble with the hand dryer in the Ladies Room, but said the matter was being taken care of by Mr. Petitt and that the Guild would not complete payments until the unit was in good working order.

The Methodist House Guild Report was given by the retiring president, Mrs. John Nietz. Mrs. Nietz organized the Guild 11 years ago in her home, and has been its only President. Note was made of her gift of the new Grand Piano to the House, and the Trustees extended their thanks and appreciation. The Guild reported disbursements of \$500 leaving a balance of \$2,463.90. The Guild has been responsible for the Annual Tea –(set this year for June 12th) – for cleaning and opening the House and for providing the excellent programs at the Wednesday Teas,

Business:

Mr. Bert Hough asked permission of the Finance Committee to re-invest the Endowment Fund, should this prove opportune. Upon motion of Widrig and Knappenberger, the matter was carried – permission granted. (To date

this has not been done.)

The Chaplains Committee made a full report – see printed list.

Mr. Widrig and Mrs. Nietz supported a motion that we extend our appreciation to Mrs. Cale for her work as organist and for providing the excellent special numbers each Sunday morning. Carried.

President Aldrich expressed his concern about a depository for the records of the House. The Property Committee was empowered to spend up to \$50 for a safe – upon a motion by Mr. Aldrich, seconded by Mr. Cale.

Committees:

Mr. Cale moved that Dr. Wayne Furman act as an honorary trustee. This motion was seconded by Mr. Hough and received unanimous support. The Finance Committee was reappointed. Mr. Cale asked to be removed from the House Committee, and Rev. Ray Riden was named to replace Rev. M.E Lindstrom on the Chaplain and Worship Committee. The Executive Committee was asked to plan the Annual Methodist Day Observance.

The meeting was opened with a Prayer offered by Rev. Riden, and was dismissed with the Benediction given by President Aldrich.

B.F. Howe, Sec'y-Treasurer

May 18, 1965

Parlor of Hurlbut Church

Present: Rev. Charles Aldrich, Mrs. John Nietz, Mr. C.W. Cale, Mr. Randall Widrig, Mrs. Katherine Milks, Mrs. Alice Rentz, Rev. B.F. Howe.

Opening. Prayer by Rev. Aldrich

Treas. Report . Corrected Sec'y'-treas. Report was received. The report showed a

Bank balance of	\$869.81	
Chaut. Inst.	10.—	
Bank of Jamestown	3,598.34	
Total assets		4,478.15

Com. Reports.

Finance. Letters have been sent. A discussion followed about the possibility of expanding the mailing list. Mrs. Singer to be asked to check the registration books for possible new donors.

Property

1. Mr. Widrig has a safe 22 x 14 for \$52. Action on purchase tabled and Mr.
2. Widrig asked to discover cost of larger safe deposit box in a bank.
3. Mr. Crandall to be asked to care for lawn
4. Building Needs

Waugh Ave walk needs repair

Painting Bid by Cox of \$1200. Moved by Howe, 2nd by Rentz that we accept the bid.

Carried.

Sidewalk to be fixed, also

Page 52

Hostess. Mrs. Singer will serve again this year—but has said this will be her last term.

Guild. Mrs. Milk explained the date for the spring tea has been moved to June 12th to allow Conference personnel to attend . House to be cleaned June 7, 8 &9. Dryer in Women's Room operating

Organ. Needs repair. Mrs. Cale to have the Allen Co. make an inspection and repair.

Chaplain. Committee did not report

Meth. Day & Ann. Mtg. To be studied by the Ex. Committee. Date set as Aug. 14th Saturday at 2:00 p.m. at the House.

B.F. Howe, Sec'y –treas.

Methodist House Day and Annual Meeting – August 14, 1965

The minutes of the 1964 Annual Meeting held Aug 8 were read and approved upon motion of Dr. A.B. Colley, 2nd by Mrs. Earle Milks.

Next Year's Mtg. Dr. Wayne Furman moved that the trustees be empowered to set aside the mandatory date provision of the By-Laws to take advantage of the presence of a prominent Methodist speaker on the grounds. 2nd by Mr. C.W. Cale. Approved.

Greetings were read from Mrs. Geo. Graf who regretted that health reasons prevented her attendance.

Mr. Edgar Welch was remembered – a memorial letter was ordered sent to his family.

Attendance. A roll of the assembly was taken and it was ascertained that

18 were N.Y. State residents,

11 were Penn. “ ”

3 others

Treas. The treasurer reported total assets of \$3783.97. Upon motion of Dr. Colley & 2nd by Miss Dorothy Frederich the report was received.

Nom. Comm. Report. In the absence of B.L. Hough (illness) Mr. Cale moved the acceptance of the report of the nominating committee:

These names were placed in nomination by the W. Pa. conference:

H.L. Knappenberger, Sr.

Mrs. John A. Nietz

Forest B. Irwin

Mrs. Alice Rentz

There were no nominations from the floor. Upon a motion by Dorothy Frederick & support from Rev. John Templeton, the secretary was ordered to cast a unanimous ballot for the slate of nominees for trustees in the class of 1968 –They were duly elected.

Resignation Dean E. Richardson. The resignation of Rev. Dean E. Richardson was accepted with regret and Rev. Earl Winters, Superintendent of the Buffalo District was elected to fill out his term in the class of 1966.

The meeting was adjourned.

Trustees mtg. called at the close of Methodist House Day – August 14, 1965 –

Present: C.S. Aldrich, Mrs. John A. Nietz, Mr. Forest Irwin, Dr. Wayne Furman, Mr. C.W. Cale & B.F. Howe

Election of officers: Mr. Cale moved, supported by Mrs. Kathryn Milks that the officers be re-elected. Carried.

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Comm. Chairman. Mr. Aldrich announced the committee chairmen as follows:

Finance – C.W. Cale

House & Property – R.E. Widrig

Hostess – Mrs. Alice Rentz

Chaplain & Worship – N.C. McLean

Nominations – B.L. Hough

Meth. House Day – Executive Committee

Dates of Mtg. Dates of future meetings were set at Oct. 9th & May 14th. And it was suggested that committees meet just prior to the Trustees and be included in invitation to meeting.

Respectfully,

B.F. Howe – Sec'y-Treas.

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October 9, 1965 – Methodist House

Trustees met at Hurlbut Church with the following in attendance: C.W. Cale, Forest B. Irwin, Mrs. Kay Milks, Mrs. Elzie Ramsay, Mr. B.L. Hough, Rev. C.S. Aldrich, Rev. Norman McLean, B.F. Howe, Mr. R. Widrig.

Luncheon was served by the Methodist House Guild.

Property Comm. The roof damage was discussed. Mr. Flanders has been ordered to replace the broken shingles. Mrs. Milks has been keeping watch of water seepage, etc. A Dump-chair was suggested for the piano.

Endowment Fund. Following discussion, Mr. Charles Cale was asked to bring in a recommendation concerning investment of the Endowment Fund at the May meeting.

Guild Report. Mrs. Milks reported the fine response to the programs presented at the Methodist House Teas. She reported a Balance of \$2,170. \$104 had been received from memberships: Gifts had amounted to \$239.40 –Card Sales of \$52.15. There will be no change in officers. Notes of appreciation were ordered sent to Mrs. Springer and to Mrs. Milks for the Guild Gift of \$500 for the painting of the House.

Publicity for Events. It was suggested that we might make use of the Pastor's Packet and the w. Pa. Conf. newspaper to

Publicize Methodist Day – the Annual Meeting – etc.

Finance Report. The treasurer reported a net balance of \$1337.24 in the checking account and was asked to include a complete accounting with the minutes to be mailed to the complete list of trustees and committees.

The committees will continue to meet just prior to the Trustees and shall be included in invitations to the meeting.

Hostess. It was moved that Miss Essel Hegburg of Jamestown be employed for the 1966 season. Motion and 2nd by Irwin & Hough. Salary was set at \$300 plus gate, plus car permits.

Annual Meeting. It was suggested that the Annual Meeting be held late in June and replace the Guild Spring Tea.

Committees. It was asked that a complete list of officers and committees be included in the mailing as follows: --

Trustees

Pres. of Meth. House Guild – Mrs. Earle Milks

1966 – W.N.Y. Conf.: C.S. Aldrich, Mrs. Geo. Graf, Randall Widrig, E.L. Winters

1967 – Meth. House: C.S. Cale, B.L. Hough, B.F. Howe, R.E. Ridsen

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1968: W. Pa. Conf.: H.L. Knappenberger, Forrest B. Irwin, Mrs. John Nietz, Mrs. Alice Rentz

Honorary trustees – L.G. Wayne Furman, Mrs. George Olmsted, George F. Robinson

Officers

President – C.S. Aldrich

Vice-Pres. – Bert L. Hough

Sec'y-Treas. – B.F. Howe

Committees

1. Chaplain & Worship: Rev. Norman C. McLean, ch., H.P. Albright, C.S. Aldrich, J.A. Nietz, R.E. Ridsen

2. Finance: Charles W. Cale, ch., S.H. Epler, B.L. Hough, Mrs. John Nietz, C.B. Yinger

3. Hostess: Mrs. Alice Rentz, ch., Mrs. C.W. Cale, A.M. Crawford, Mrs. Elzie Ramsey, John H. Templeton

4. Nominations: H.L. Knappenberger, ch., R.E. Widrig, Mrs. Geo. Graf, Mrs. John Nietz, Earl L. Winters

5. Property: R.E. Widrig, ch., C.W. Cale, B.F. Howe, F.B. Irwin, President Meth House Guild

Adjourned to meet Saturday, May 14th at St. Elmo at 12:30 p.m.

B.F. Howe, Sec. Tr.

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Meeting May 14, 1966

Lunch for 15 was served at 12:15 at the St. Elmo Hotel. Guests were Mrs. Earl Winters, Mrs. Charles Cale and Dr. John Nietz.

Member Present – 12. Mrs. Winifred Kemp V. Pres. Guild substituting for Mrs. Earle Milks
Prayer by Dr. Earl Winter—of the Buffalo Dist.

Guild Report. Spring Tea to be held June 24th from 2:30-4:00 p.m.

Bert Hough moved that the Annual Meeting and Spring Tea be combined this year – that it be held at 2:00 p.m. 2nd by Howe. Passed

Historical Program to be provided. Suggested that Mr. Tom Clay be asked to report on the Bi-centennial at Baltimore.

Guild Balance: \$2,123.33

Treasurer's Report Approved: \$908.67 + \$2,738.34

Cleaning of House has been arranged.

Hostess: Miss Essel Hegburg was present – she said she was greatly anticipating her first

Page 61

year as hostess . Has already made arrangements for the Teas. Hamburg, Sheridan, Falconer, Gowanda are to serve.

Up-stairs. Phone ordered. Hough & McLean sponsored the action. The phone will also serve as an intercom.

Chaplain Report. Mr. McLean said he was well along on assignments.

Policy of selecting men was discussed. Mr. Aldrich suggested that 3 District Superintendents of the W.N.Y. Conference and 3 Superintendents of the W.Pa. Conference select the chaplains for six of the weeks of the season. – no definitive action taken.

The Communion Service was discussed. By common consent to be continued.

Property. Roof has been repaired. Ceiling has been repaired in chapel. Crandall & Eagle to do lawn and windows.

Nominations. Mr. Aldrich suggested that Mr. McLean replace Mrs. Geo. Graf. Nominations to go to W.N.Y. Conference.

Page 62

Organist. Mrs. Cale again asked to serve. Appreciation voiced by Mr. Widrig.

Hostess. Salary set at \$300 plus gate and parking tickets

Chaplain – no gate tickets will be provided for children

Flowers – Mrs. John Nietz accepted the responsibility of providing altar flowers – appreciation voiced by Mr. Widrig & Mr. Riden

Ushers: Mr. Cale & Dr. Nietz

Annual Conf. Report read by Mr. Aldrich

Adjourned to meet Sept. 16th at noon at St. Elmo –promptly at 12:00

Respectfully,

B.F. Howe, Sec. Tr.

Page 72

\$32.00

Page 73

Mrs. Lucy Robinson 25.00

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Annual Conference Report

June -- 1967

Page 76

Since August 12, 1967: Receipts \$33.00

Disbursements \$21.60

Bal. Sept. 22 1967 \$864.67

Bal. Int. a/c \$3487.05

Sept. 22

Summer offerings 498.35 added to interest account

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{in left margin beside 4th paragraph}

Amended Aug. 15, 1973

Page 82

1967

Page 85

Report – Aug 7, 1968

Page 86

Mrs.

597.56

5242.37

Irwin

Page 96

1970

Page 103

[Circle around May 1, 1971]

Rescheduled for May 22nd at 10:00 a.m. -- St. Elmo

Western Penna Conference Nominees for Methodist House are:

Mr. Forest Irwin

Dr. Richard Peters

124 Main St.

Youngsville, Pa.

H.L. Knappenberber, Sr.

Sincerely

Knappy

Page 108

[bottom pasted-in page]

212.00

30.46

Development Fund

687.46

687.46

1329.28

Page 109

506.67 – see page 114

Item: note that there is also \$2,000.00 deposited with the United Meth. Development Fund

Page 113

Annual Report Only

Page 114

-16.81

+16.81

Page 117

\$6,000 tot in the M.D. Fund

Page 122

Sept. 17—1972

Page 124

Harry Rose

Page 127

[Second page of pasted-in pages]

Barney

These are the minutes as I took them. I enclose a treasurer's report. I will give you the Winters letter later.

Knappy

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[Page one of 3 pasted-in pages]

Compilation of By-Laws historically

Page 134

196 By-Laws are on page 29

1967 By-Laws are (recommended) on page 77

Adopted on page 80

Ammendments of Aug 15, 1975 are on pp. 128 & 131

Page 135

26 Niagara Mo. 25.74

Page 144

Savings 135.00

Page 146

News

Harry E. Rose

Page 152

[Yellow page clipped to pasted-in pages—front and back]

Hostess has charge of Communion Linen and prepares the elements for the Communion Service

X

x

x

x

Hostess purchases flowers weekly for altar & porch bouquets. Altar flowers are sometimes contributed as memorials.

Page 155

Mrs. E.W. Lahman & Mr. Charles Weaver from Astabula, O.

Rev. Laundry Aug. 23 weddings

Page 156

Tuesday 7 p.m. Prayer Circles well attended & very inspirational. Hours of fellowship & sharing.

Page 159

Harry E. Rose

Page 160

First National

Page 163

Harry E. Rose

Page 170

[4th page of stapled-in pages]

attendance

“

“

attendance

Rec'd from Mr. Babb

Page 173

5681 Main St. Williamsville NY. 14221

Market & Sec. Ave. Warren, Pa. 16365

160 W 8 Erie Pa. 16501

540 Coal Valley Road Clairton, Pa 15025

Hostess Essel Hegburg 367 Howard Ave WE, Jamestown, NY. 14701

Page 175

Florence

Page 176

9-14-75

199.13

944.76

6467.02

296.35

6763.37

Harold Knappenberger

For Committee

Page 177

Landscaping

Sec'y work

Plumber

Service charge

Page 181

Atlanta

Page 182

Interest 12-31-77 294.08

7342.27

Audited & found correct

Harold Knappenberger

Wayne Furman

Page 184

Harry E. Rose, Sec'y

Page 199

+5

97.61

7995.34

Page 205

4

Miles

Page 211

adjusted

Page 229

236

17.48

56.29

35.

344.77

445

.49

Dep in FNB

FNB

Total in Erie Co. Savings 10,000

10,902.52

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[second of two stapled-in pages, left margin beside third paragraph]

Request for rooms

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Al Rice

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Rev. Harvey Taylor

Rev. Harold Kelly

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Apt.

350 VIP bedroom

yes