

Agenda and Minutes For 2002 Charge Conference

Type or print on this form all the requested information

District Durham, NC Conference. Church/Charge Duke Memorial United Methodist Church
 (host church if multi-point charge) _____ Date 11/07/02 Time 7:00 pm
 Pastor in charge Ruth Harper Stevens District Superintendent Judi J. Smith

The primary responsibility of the charge conference in the annual meeting shall be to review and evaluate the total mission and ministry of the church (Paragraphs 120-124), receive reports, and adopt objectives and goals recommended by the church council that are in keeping with the objectives of the United Methodist Church. (Paragraph 246.3)

- 1) **Call to Order** [District Superintendent]
- 2) **Devotion** presented by: Judi J. Smith
- 3) **Attendance** – [Recording Secretary] (name) Dawn Battiste
 Secretary is to record attendance on the form supplied. (A completed copy to be placed in D.S. folder.)
- 4) **Roll of those who have died** since the last Charge Conference [Pastor reads list and concludes with prayer]
 (Please have this list on top of your folder and ready when called upon.)
- 5) **Report of Committee on Lay Leadership** [Pastor] (copy for every charge conference member)
 Note: in *2000 Discipline*, nominations may come from the committee itself or floor of charge conference.
 Leave the following lines blank for use by the DS to record names of those elected to the class of 2005:

- 6) **Recommendation of persons as Candidates for ordained ministry**, first time and continuation. [Pastor] (First-time candidates must have prior approval by the S/PPRC, then a vote at this CC must be by written ballot.) For each **Lay Speaker**, the lay speaker form must be completed and included in charge conference materials before vote.

Name of candidate(s) who are approved for first time _____
 Name of candidate(s) who are continued Filene Bisgrove
 Name of lay speaker(s) approved for first time _____
 Name of lay speaker(s) continued Maureen Oakes, Craige Summers

- 7) **Report on Apportionments and District Work Fund for 2003** [Ad. Council/Board Chair or Finance Chair]
 Name of person reporting Leta Loyd

	Church <u>Duke Memorial UMC</u>		Church _____		Church _____	
	Apportioned	Budgeted	Apportioned	Budgeted	Apportioned	Budgeted
World Service & Connectional Ministry	93,171	93,171				
Pension Past Service Liability	19,300	19,300				
Episcopal Fund	2,740	2,740				
Africa University	416	416				
Black College Fund	1,861	1,861				
Interdenominational Cooperation	368	368				
Totals	117,856	117,856				
District Work Fund (from DWF form)	4,839	4,839				

8) 2003 Clergy Compensation [S/PPRC or Ad. Council/Board Chair]

Name of person reporting: Louise Rollins

[Compensation of appointed pastor(s) must be given as the recommendation of the Administrative Council/Board; however, the Charge Conference may amend the recommendation.] If there is more than one church on the charge, give the percentage of compensation paid by each church:

% by N/A UMC, % by UMC, % by UMC

Complete the appropriate columns in the table below with salary information to be considered by the charge conference.

Dist. Superintendent Use only →	Approved by Charge Conf	Approved by Charge Conf	Approved by Charge Conf	Approved by Charge Conf	Approved by Charge Conf	Approved by Charge Conf	Approved by Charge Conf
	Student Pastor Last Name: _____	Full-time Minimum Last Name: _____	Pastor in Charge Last Name: <u> Stevens </u>	Associate Last Name: <u> Cole </u>	Associate Last Name: _____	Deacon in Full Connection Last Name: Irvine	Diaconal or Add'l Assoc. Last Name: _____
Base Salary	\$ 20,475	\$ 31,500	\$ 61,512	\$ 39,437	\$	\$ 42,156	\$
Utilities	2,000	2,000	4,117	2,476		0	
Subtotal	22,475	33,500	65,629	41,913		42,156	
Increase	4.79 %	4.79 %	3%	3%		3%	
Vouchered Travel <small>(Nonvouchered travel in excess of \$3,000 will result in an equal reduction of equitable compensation support.)</small>	3,000	3,000	2,531	2,831		0	
Total salary, utilities, travel	25,4750	36,500	68,160	44,744		42,156	
Health Insurance (church)	7,666.20	7,666.20	7,666.20	7,666.20		7,666.20	
Life Insurance (church) [\$213-family] OR [\$159-single]	\$	\$	\$ 213	\$ 213		\$ 159	\$
MPP (church portion) with parsonage	3,371	5,025	9,844	6,686		5,059	
CPP (church) [full-time only]		1,424	2,789	1,894		1,433	
Housing Allowance			0	13,800		0	

9) Other Oral Reports

- a. A composite review and evaluation of the mission of the Church [Given by any (1) of the following: Lay Leader, president of UMY, UMW, UMM (limit 7 minutes)]: Name Laney Funderburk
- b. Oral Report of the Trustees [Chair of Trustees—limit 3 minutes]: Name Bill Self
- c. Report of finances [Finance Chair] (include apportionment giving, district work fund, budget status, audit completion for 2001) Name Leta Loyd

10) Miscellaneous Business for Charge Conference consideration [Pastor] (Inform DS one day in advance. List below or prepare addendum.)

Housing Exclusion Allowance, Medical Reimbursement Account

Reading list of names for location & removal - 1st & 2nd reading motion passed.

11) List other UMC clergy who relate to this charge conference (i.e., associates, retired, extension ministry. Refer to Paragraph 356.5 for reports of clergy relating to the charge conference. Written—no oral reports.)

Official Charge Conference Relationship: Roger Loyd, Glenda Johnson Non-NCC Clergy Relationship: Lloyd Bailey, Jackson Carroll, Omar Fink, Maurice Ritchie, Milford Thumm, Elbert Wethington

12) Report of the Pastor in charge—(Narrative to include: spiritual and numerical ways the church is growing, inreach and outreach, new directions in program development, and taking care of the future.)

13) Benediction

Jude J. Smith
(Signature)

District Superintendent;

Dan T. Buttrick
(Signature)

Recording Secretary