

THE UNITED METHODIST CHURCH

ADMINISTRATIVE BOARD \_\_\_\_\_  
and/or CHARGE CONFERENCE \_\_\_\_\_

# Official Roll and Attendance Record

This blank, intended for the entire year, is the official roll of officers and members of the Administrative Board and/or the Charge Conference. The names should be entered alphabetically. The columns captioned *Attendance Record* are to be used to record attendance at the meetings of the Administrative Board and/or the Charge Conference. Use A (for Administrative Board) and C (for Charge Conference) to indicate type of meeting in the squares provided. Insert the dates of the meeting in the blocks provided for this purpose.

Fill out blanks in triplicate to provide copies for (1) the Recording Secretary, (2) the District Superintendent, and (3) the Pastor.

Duke Memorial United Methodist Church or Charge Durham District  
North Carolina Conference for Conference Year 1976-1977

## OFFICERS AND MEMBERS OF THE ADMINISTRATIVE BOARD AND THE CHARGE CONFERENCE

Chairperson, Administrative Board W. T. Coman

Vice-Chairperson R. R. Few Recording Secretary Mrs. W. R. Mattox

### ABBREVIATIONS (to be placed in column 1 of the roll):

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|---|--|---|--|---|
| <p><b>1. Pastors, Associates, Directors, Lay Leader, Lay Member</b><br/><i>Pastoral</i><br/>1-PC Pastor in Charge<br/>1-AP Associate Pastor<br/>1-D/M Deaconess/Home Missionary<br/>1-LP Lay Pastor (Charge Conference only ¶ 341)<br/>1-RM Retired Minister (Charge Conference only ¶ 365)<br/><i>Director or Associate</i><br/>1-CE Christian Education<br/>1-EV Evangelism<br/>1-M Music</p> | <p><i>Other</i><br/>1-CA Church Administrator (Business Manager)<br/>1-LL Lay Leader<br/>1-LM Lay Member of Annual Conference</p> <p><b>2. Officers</b><br/>2-CB Chairperson, Administrative Board<br/>2-VB Vice-Chairperson, Administrative Board<br/>2-RS Recording Secretary</p> <p><b>3. Committee Chairpersons, Secretaries, Presidents</b></p> | <p><b>3. Committee Chairmen, Secretaries, Presidents</b><br/><i>Chairmen of Committees</i><br/>3-CM Council on Ministries<br/>3-CF Committee on Finance<br/>3-PR Committee on Pastor-Parish Relations<br/>3-TR Trustees<br/><i>Secretaries</i><br/>3-MS Membership Secretary<br/>3-NP Secretary, Committee on Nominations and Personnel<br/>3-E Enlistment Secretary<br/>3-SP Superintendent of Study Program</p> | <p><i>Presidents</i><br/>3-MM United Methodist Men<br/>3-UMW United Methodist Women</p> <p><b>4. Chairpersons of Work Areas (Commissions)</b><br/>4-EA Ecumenical Affairs<br/>4-ED Education<br/>4-EV Evangelism<br/>4-M Missions<br/>4-SC Social Concerns<br/>4-ST Stewardship<br/>4-W Worship</p> <p><b>5. Coordinators</b><br/>5-AM Adult Ministries<br/>5-CM Children's Ministries</p> | <p>5-FM Family Ministries<br/>5-YM Youth Ministries</p> <p><b>6. Financial Officers</b><br/>6-FS Financial Secretary<br/>6-TB Treasurer of Benevolences<br/>6-TC Treasurer of Church or Current Expenses</p> <p><b>7. At Large Designations</b><br/>7-AL At Large<br/>7-H Honorary Member<br/>7-HW Health and Welfare Representative<br/>7-YA Young Adult<br/>7-YM Youth Member</p> |
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Abbreviations	NAMES	ADDRESSES and ZIP CODES	ATTENDANCE RECORD											
			Check (✓) for Present											
Family	Christian		Date of Meeting →		10-17-76		11-16-76							
			Type of Meeting →											
4-SC	1 Adkinson, J. T.	2128 Sprunt Street 27705												
5-AM	2 Bollinger, R. R. (Dr.)	5132 Kenwood Road 27704												
4-M	3 Bookhout, Mrs. C. G.	1307 Alabama Avenue 27705									✓			
3-CM	4 Brown, Dr. Earl I.	1631 Marion Avenue 27705						✓	✓					
4-EV	5 Cliff, Jack	918 Englewood Ave. 27701	✓					✓	✓					
2-CB	6 Coman, W. T.	217 Pineview Road 27707	✓					✓	✓					
3-UMW	7 Coman, Mrs. W. T.	217 Pineview Road 27707						✓	✓					
5-AM	8 Cox, Mr. Robert	1913 University Drive 27707	✓					✓	✓					
5-CM	9 Crenshaw, Mrs. Carlyle	5501 Roxboro Road 27704												
4-ST	10 Fagan, N. B.	2015 Bristol Road 27707						✓	✓					
1-LM	11 Few, R. R.	1502 Moreland Ave. 27707									✓			
2-VB	12 Few, Mrs. R. R.	1502 Moreland Ave. 27707									✓			
3-PR	13 Funderburk, M. Laney	2730 Montgomery St. 27705	✓					✓	✓					



