

Mrs. Overton

This copy is for the RECORDING SECRETARY or the RECORDING STEWARD

THE METHODIST CHURCH

OFFICIAL BOARD

Report of the Financial Secretary

The report of the Official Board shall be made on this form when the church is served by more than one financial officer (financial secretary and treasurer). Only Part I is to be used if the financial secretary and treasurer are the same person. The Report to the Quarterly Conference, if and when requested, shall also be made on this form. Benevolences shall be interpreted to mean World Service and Conference Benevolences, and any other benevolences.

Duke Memorial Methodist Church Duke Memorial Charge
Durham District North Carolina Conference
Report from Beginning of Fiscal Year July 1, 1965, to June 30, 1966

I. CURRENT STATUS OF MEMBERSHIP PLEDGES AND BUDGET TOTALS

1. Current expenses:

- (a) Estimated total current expense for year \$ 112,000 ; Total pledged last report \$ _____
- (b) New subscribers to current expense budget since last report: Number? _____; Amount pledged? \$ _____
- (c) Present totals for current expense budget: Number of subscribers? _____; Amount pledged? \$ _____

2. Benevolences:

- (a) Total apportioned for benevolences for year? \$ 35,907 ; Total pledged last report? \$ _____
- (b) New subscribers to benevolence budget since last report: Number? _____; Amount pledged? \$ _____
- (c) Present totals for benevolence budget: Number of subscribers? _____; Amount pledged? \$ _____

3. Additional items:

- (a) Number of subscribers paying weekly? _____; Monthly? _____; Quarterly? _____; Yearly? _____
- (b) Number of members NOT contributing, (1) to current expenses _____; (2) to benevolences _____
- (c) Number of families NOT contributing, (1) to current expenses _____; (2) to benevolences _____

II. RECEIPTS (This section to be omitted if the Financial Secretary and the Treasurer are the same person).

4. Received this period

Receipts	Envelopes, Pledges, & Tithes	Plate Offerings	Special Offerings	Organizations	Other Sources	Total
For current expenses						
For benevolences						
OFFERINGS AND SUBSCRIPTIONS FOR CURRENT YEAR WILL ENABLE US TO PAY ALL CLAIMS						
IN FULL.						

5. Full amounts received have been deposited each week to the order of the respective treasurers, making total amounts deposited during this period:

- (a) For Current Expenses \$ _____
- (b) For Benevolences \$ _____
- (c) Total of all sums received and deposited for this period \$ _____

6. (a) Does each member receive regular reports of his record of giving? Yes

(b) Monthly? _____; Quarterly? XXX; Annually? _____

7. Are completed lists furnished to those responsible for the collection of arrearages? Yes

(Signed) Marguerite B. Overton
Date May 11, 19 66

Prepared and edited by the Council on World Service and Finance, and authorized as the official form for this purpose. Rev. 64. Printed in U.S.A.

Report of the Financial Secretary

The report of the Financial Secretary will be made at the next meeting of the Council, and will be published in the next issue of the Journal. It will contain a full account of the financial position of the Society, and will also include a statement of the assets and liabilities of the Society at the end of the year.

Report from the Council of the Society for the year ending 31st December 1920.

ACCOUNT STATEMENT OF INCOME, EXPENDITURE AND BALANCE SHEET

- (1) Total Income, including contributions, £1,200.00
- (2) Total Expenditure, £800.00
- (3) Balance carried forward from previous year, £400.00
- (4) Balance brought forward, £400.00
- (5) Balance carried forward, £400.00
- (6) Balance brought forward, £400.00
- (7) Balance carried forward, £400.00
- (8) Balance brought forward, £400.00
- (9) Balance carried forward, £400.00
- (10) Balance brought forward, £400.00

Particulars	Income	Expenditure	Balance
Contributions	1,200.00		
Grants			
Other Income			
Total Income	1,200.00		
Salaries		800.00	
Printing			
Stationery			
Travel			
Other Expenditure			
Total Expenditure		800.00	
Balance carried forward			400.00
Total Balance			400.00

The above statement is a true and correct account of the financial position of the Society for the year ending 31st December 1920, and is supported by the vouchers and receipts in the possession of the Financial Secretary.

Financial Secretary, [Name]