

DUKE MEMORIAL UNITED METHODIST CHURCH
ADMINISTRATIVE BOARD MINUTES

August 1, 1989

Present: 43

Presiding: Edith Toms, Chairman

Meditation: Singing of a hymn

Minutes: Those of June 6, 1989 were approved as mailed.

COMMITTEE REPORTS

Policies & Procedures - Kay Hammond, reporting for Polly Mixon, MOVED THE FOLLOWING CHANGES IN FEES FOR NON-CHURCH MEMBERS HAVING WEDDINGS IN DUKE MEMORIAL: JANITOR FEE BE INCREASED FROM \$40.00 to \$75.00; AND THE WEDDING FEE BE INCREASED FROM \$250 to \$500. THE MOTION PASSED.

Annual Conference - Ran Few, Lay Delegate, reported that the Conference was held at Methodist College in Fayetteville June 15, 16, 17, & 18. The North Carolina Conference covers 46 counties, has 845 churches and 214,000 Methodists. This Conference had a net gain in 1988 of 1049 members (national average is a decline of 10,000). In the Durham District Branson and Wellons Village have closed with the latter moving to the Wake Forest Highway. Two new churches have been formed in south Durham County. The Conference budget for 1989 is \$7,647,000, 1990 - \$8,500,000 and 1991 - \$9,000,000. Our Conference is unique in that we set the budget one year, raise it the next and spend it the next. Ernie Wendell of McMannen Church is the new national president of Methodist Men.

Staff-Parish - Laney Funderburk reported:

- Staff reviews by sub-committees went well and the morale is good
- Staff had some questions about salaries and benefits
- The committee studied the need for additional staff as requested by the Church Renewal Steering Committee and is planning to hire the following some time after January 1990:

¶ Associate Minister	\$26,000
Receptionist (pt) @ \$5.50 per/hr.	6,149
Hostess -1040 hrs. @ \$8.16	8,923

- Approved reimbursement for driving personal cars @\$.24 per mile.
- The committee is recommending a 5% increase in salary/benefits for 1990
- Fees for organist at funerals to be raised from \$20 to \$30
- Jane Lynch has been approved for continuing education benefits
- No change in policies for parttime employees
- Committee will have five-page personnel manual in the near future.

Church Renewal Steering Committee - Bill Self reported:

- That \$754,563 has been pledged to date
106,665.77 (14.14%) has been collected to date
- That the committee has had one organizational meeting, is in the process of prioritizing, planning and compiling, and will have a request to the Board at the September meeting.

Rolls Up Date - Oliver Upchurch made the following report (500)

- Membership as of May 31, 1989
- Withdrawals

1257

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Roll Up Date - Oliver Upchurch made the following report (see attached)

- Membership as of May 31, 1989		1257
- Withdrawals (2 of these are affiliates)	4	
- Deaths	3	
- Transfers	6	<u>-11</u>
		1246
<u>Additions</u>		<u>7</u>
- Membership as of July 31, 1989		1253

Treasurer's Report - Jim Long reported: (see attached)

- \$16,490.94 behind in pledges
- Not concerned at this point
- Expenses reflect \$2,000 under in utilities budget
- 2,100 under in printing budget
- Total net deficit to date \$10,196.44

Finance Committee - Ed Hammond announced:

- that Jim Mentzer will be Chairman of the Annual Giving Campaign
- that Campaign Sunday will be October 22nd

Council on Ministries - Omar Fink on behalf of the Council made the following recommendations in response to the four program recommendations of the Ad Hoc Committee: (see attached for complete report)

1. That a weekday fellowship program be designed to appeal to all age groups and to offer a variety of programs
2. That efforts be continued to develop a strong study program to be visible throughout the community
3. That we need to make a commitment to provide for training our laity for leadership and teaching.
4. That new forms and times of worship should be considered and that a non-traditional service be started as an experiment.

Proposal for Restructuring Council on Ministries - Ed Hammond MOVED THAT THE ADMINISTRATIVE BOARD APPROVE THE FOLLOWING RESTRUCTURE OF THE COM FOR ONE YEAR BEGINNING NO LATER THAN JANUARY 1, 1990: (see attached for complete report)

- THAT THE COM BECOME THE PROGRAM TEAM
- THAT THIS GROUP HAVE A CHAIRPERSON AND VICE-CHAIRMAN WITH THE FOLLOWING TEAM MEMBERS:
 - SPIRITUAL ENRICHMENT
 - EVANGELISM
 - OUTREACH
 - CHRISTIAN NURTURE
 - CHRISTIAN COMMUNITY
 - CHILDREN'S ADVOCATES
 - COMMUNICATIONS
 - EX-OFFICIO: ADMINISTRATIVE BOARD CHAIRPERSON, LAY LEADER, PROGRAM DIRECTOR, PROGRAM STAFF AND MINISTER(S) AS NEEDED

MADE CRACK BOARD THAT THE

1990

- TEAM TASK WOULD INCLUDE:

- HEAR PROGRAM PROPOSALS FROM LAITY, APPROVING OR DISAPPROVING ACCORDING TO SPECIFIC CRITERIA
- MONITOR PROGRAM BALANCE
- AFFIRM PROGRAM ACCOMPLISHMENTS
- HOLD PROGRAM PLANNERS ACCOUNTABLE
- MATCH PEOPLE/PROGRAMS OF SIMILAR INTERESTS
- MAINTAIN/PROVIDE RESOURCES AND INFORMATION
- PROVIDE FOR CALENDARING
- PROVIDE ACCOUNTABILITY FOR FUNDING
- ENCOURAGE PARTICIPATION OF LAITY

Marge Clark, Program Director, drew up this plan based on other churches' success with it. She herself is committed to this and believes that a grass-roots concept is the secret to making a church more viable and alive. THE MOTION WAS SECONDED AND PASSED.

STAFF REPORTS

Ann Stallings urged everyone to join the Praise, Prayer and Preparation group that meets every Wednesday at 7:30 p.m. in various homes. This group is getting geared up for the Revival with Maurice Boyd in November. She reported that we have had seven new members since June, there were 61 children at the Music and Drama Camp and Vacation Bible School averaged 58 per day. She thanked Para Drake for directing VBS.

Marge Clark reported:

- COM had a retreat at Avila in April
- Celebration Singers got off the ground in April
- Pre-School/Nursery Task Force met in April to make recommendations regarding ways to upgrade our program and facilities
- that she took time to do three workshops for continuing education credit
- Celebrated Teacher Appreciation Day on May 21, honoring 35 teachers and leaders
- The J.O.Y. Class presented the musical LIGHTSHINE on May 21st.
- Staff honored the office volunteers with a luncheon on May 25th
- S.A.M. (Single Adult Ministry) held an organizational dinner on July 23rd
- Music and Drama Camp has been completed under the leadership of Ann Stallings and Ruth Phelps
- Vacation Bible School was held at the same time for the younger children
- 120 children and 25 adults participated in the two programs
- Coming events in the next weeks are: Day Camp, COM budget planning for 1990, Christian Education/Promotion Sunday and the Program Fair

Eric Carson:

- Is grateful for present staff
- Is happy to see so many children last week
- Feels that we are now in a straight jacket with regard to programming and that Ms. Clark's proposal has us going back to the roots, promoting God-given gifts, and sees this as a venture in faith.

MISCELLANEOUS - Mrs. Tom's report:

- that five scholarships have been awarded for the 1989-90 school year

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MISCELLANEOUS

Mrs. Toms reported:

- that five scholarships have been awarded for the 1989-90 school year
- that a luncheon was held on July 19th, honoring Roberta Lane for her dedicated years of service as Church Librarian..

BENEDICTION - Eric Carson

There being no further business, the meeting was adjourned.

Shirley D. Few

Shirley D. Few, Secretary

Next Board Meeting: September 12, 1989 at 7:30 p.m.

