

DUKE MEMORIAL UNITED METHODIST CHURCH
CAPITAL CAMPAIGN RENEWAL STEERING COMMITTEE

June 11, 1990

Present: Elizabeth Bookhout, Fred Clark, Tom Adkinson, Ed Hammond, Shirley Few,
Tim Nifong, Ben Mixon, Marshall Spears, Edith Toms, Louis Robinson
Staff: Eric Carson
Architect: Richard Grogan Absent: Bill Self, Dillard Teen

Presiding: Edith Toms, Chairman

A letter will go out to the entire congregation from Edith Toms, Chairman of this committee, updating and re-exciting the church members on the status and future immediate plans for the expenditure of the Capital Funds.

A bulletin board will be set up to reflect what will be happening for the next two years. This board will be updated every sixty days. The hope is that it will help to keep pledges up to date.

Ben Mixon will look into a premixera bar graft that will also be updated every sixty days.

Habitat for Humanity

Duke Memorial is donating the land on Hill Street which the Langfords gave to the Capital Campaign in addition to \$25,000 pledged to Habitat for Humanity. Mr. Adkinson who is a member of Habitat for Humanity stated that it will take at least a year to complete the house. This will give us time to thoroughly publicize the project throughout the church and enable us to form a task force for this purpose. (Getting the task force together is the responsibility of the Program Team).

Elevator

Richard Grogan, Architect, presented three possibilities for the location of the elevator in the middle building. After discussion, Mr. Hammond MOVED THAT SCHEME I BE ADOPTED WHICH WOULD PLACE THE ELEVATOR IN THE LEFT HAND CORNER OF THE RECEPTIONIST OFFICE (left as you face the office from the hallway). The motion was seconded and PASSED UNANIMOUSLY.

Mr. Grogan was meeting with staff members immediately following our meeting to get input from them. He will then come back to our committee with cost estimates for Scheme I, and at the same time present a preliminary drawing on the proposed renovation of the present office/administration space. For cost saving purposes, the two must be tied together.

Our original contract for the above work was not to exceed \$2,500. Mrs. Bookhout moved THAT WE CONTINUE TO PAY HIM BY THE HOUR NOT TO EXCEED \$2,500 FOR THE ELEVATOR COST ESTIMATE AND THE PRELIMINARY RENOVATION DRAWING. The motion was seconded and PASSED.

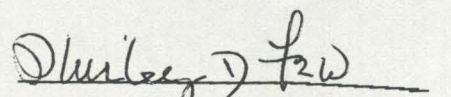
Plumbing in Sanctuary

Mr. Mixon has had the sanctuary checked and has found that the pipes are encased in brick. W. H. Gardner Associates, Engineers, will review construction to determine if timbers are deteriorating from the water that is seeping in.

Windows

Mr. Mixon will have cost figures worked up for both lexon or tempered.

Benediction: Mr. Carson


Shirley D. Few, Secretary

