

DUKE MEMORIAL UNITED METHODIST CHURCH

ADMINISTRATIVE BOARD MEETING

September 18, 1990

Present: 37 (50%)

Absent: 35

Presiding: William Self, Chairman

Invocation: Singing of "A Charge to Keep I Have"

Minutes: June 19, 1990 - approved as mailed

August 5, 1990 (call meeting) - approved as corrected

PROGRAM TEAM - Para Drake reported:

- September 23 Christian Workers School at Mt. Sylvan Church
- October 7 Sunday School Mission-Go-Round speakers after church  
in Whitford Hall
- 21 Laity Day and Financial Campaign Kick-off
- November 21 Thanksgiving Service with Temple and Immaculata
- December 2 UMW Tea
- 5 Evening Bible Study
- 9 Children's Program
- 16 Choir Program
- 18 Caroling Party with dinner and basket delivery
- 23 Christmas Luncheon

New Programs presented to the Program Team:

1. Recycling: Elizabeth Bookhout and Tom Coble are looking at ways in which the church can become more involved
2. Africa University Library Fund Project: Omar Fink will order samples of Christmas cards which he will sell as a benefit
3. Monthly after-church luncheons: Lois Funderburk was given \$300.00 to support this program. The Program Team will ask Staff-Parish to find a hostess to make this possible and will ask Administrative Board "classes" to take turns as hosts.

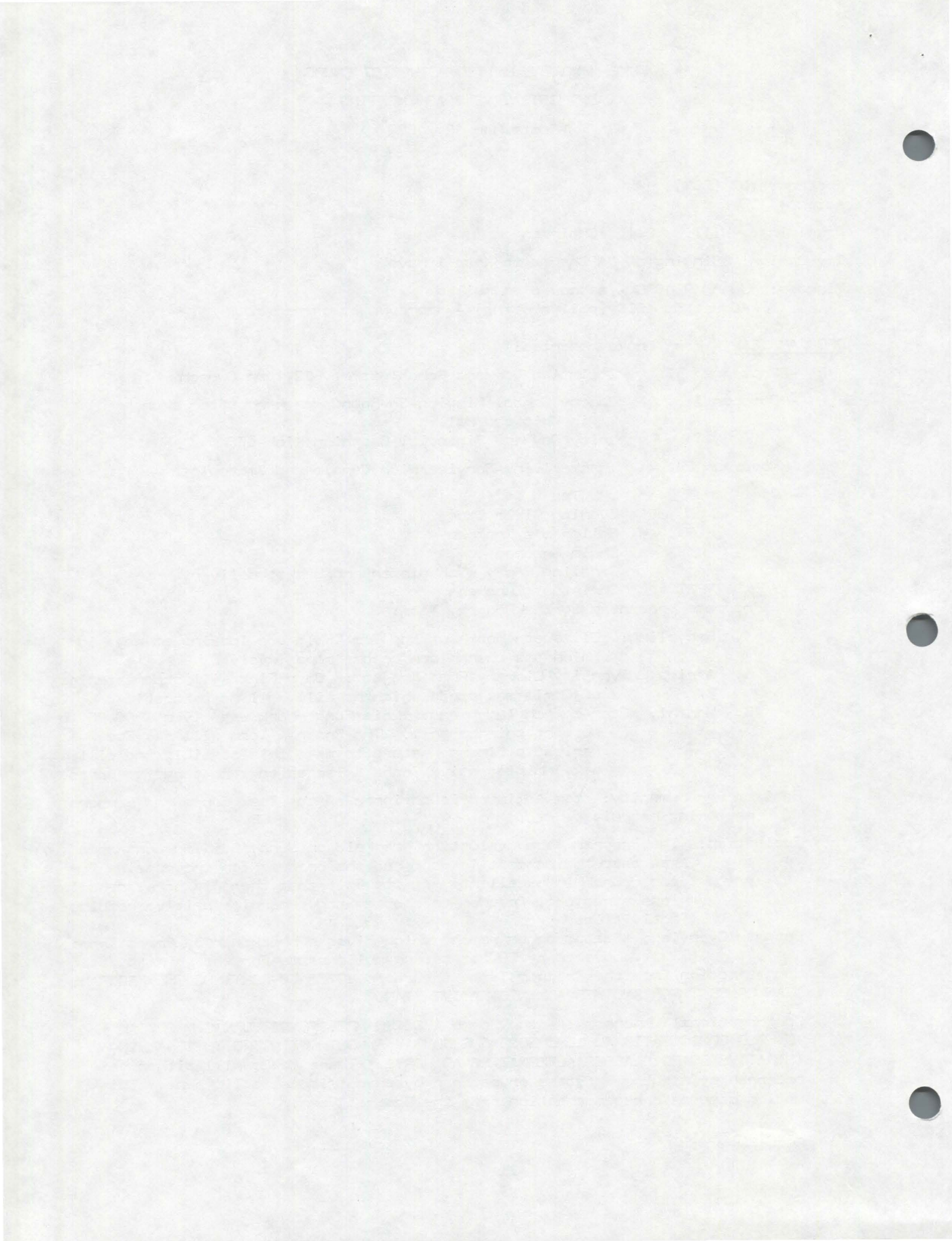
Habitat for Humanity: Tom Adkinson is chairman of the Task Force and members are being recruited

Evaluation: The Program Team evaluation was held on June 10. The consensus was that the concept is good and the process for programming for our church is excellent. It was felt that there is more enthusiasm, less structure, freedom to choose, and generally positive results activities.

Program Overview: See attached report which gives a breakdown by areas formerly covered by COM as to accomplishments for the year to date

Upon a motion from the Program Team, the Board VOTED TO CONTINUE THE PROGRAM TEAM CONCEPT FOR ANOTHER ADMINISTRATIVE YEAR.

Congregational Luncheons: - the Board ADOPTED MRS. FUNDERBURK'S PROPOSAL TO HOLD CONGREGATIONAL LUNCHEONS ONE SUNDAY A MONTH WITH THE THREE ADMINISTRATIVE BOARD CLASSES ALTERNATING AS HOSTS. These meals will either be prepared by a church hostess or catered by an outside establishment. This motion came as a recommendation from the Program Team.



STAFF-PARISH RELATIONS COMMITTEE - Anne Clark:

- Welcomed John Semingson as our new Music Director/Organist. Mr. Semingson began his duties on September 9, 1990, and already has exciting plans for all ages in the congregation.
- announced that Omar Fink is filling in on the staff to handle nurturing care, newcomers and shut-ins. He will be on staff until January 1991, at which time we hope to have a permanent person on board.
- Staff-Parish has been evaluating staff members

FINANCE COMMITTEE - Ed Hammond:

- presented the Preliminary Budget for 1991 and MOVED ON BEHALF OF THE FINANCE COMMITTEE THAT IT BE ACCEPTED AS A WORKING BUDGET. PASSED. (attached)
- Every Member Canvas: Tom and Nancy Stark, Co-Chairmen: Mr. Stark reported that the Circuit Ride Campaign will be October 21 and that there are 450 giving units in the church. This year will not be high pressured but does require everybody's participation. He asked every Board member to increase his/her commitment by at least 22% over 1990.

POLICIES AND PROCEDURES - Bill Coman:

On behalf of the Committee, Mr. Coman MOVED THE FOLLOWING:

THAT THE ORGANIST FEE FOR WEDDINGS BE INCREASED FROM \$50.00 TO \$75.00 FOR CHURCH MEMBERS AND FROM \$75.00 TO \$100.00 FOR NON-CHURCH MEMBERS

ANY CONFERENCE, DISTRICT OR GROUPS SPONSORED BY DUKE MEMORIAL WILL BE EXEMPT FROM USER FEES

ALL OTHERS WILL ADHERE TO THE FEE SCHEDULE ALREADY IN PLACE

PASSED

MEMBERSHIP COMMITTEE - Oliver Upchurch reported:

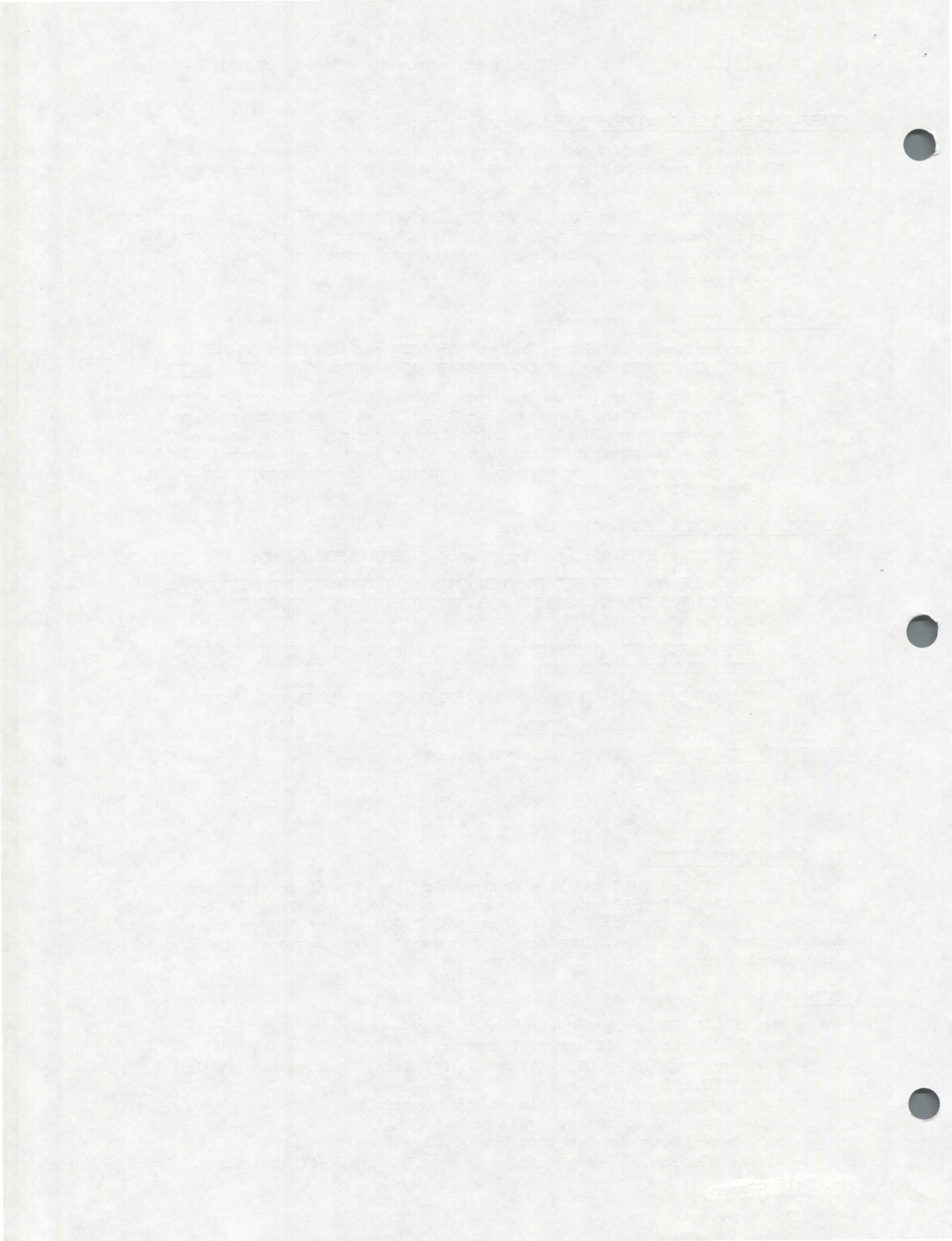
Membership as of June 18, 1990	990	
July 18, 1990	992	(see attached)
Sept. 14, 1990	985	

SCHOLARSHIP COMMITTEE

Mr. Self stated that the Vice Chairman of the Administrative Board, the President of UMW, himself and two others compose this committee. They awarded four church members grants totaling between \$2,000 and \$2,500 to cover first semester costs only. Mrs. Langford will advertise and promote this fund so more young people are aware of its existence.

YOUTH - Sid Allen reported:

- the JOY CLASS has grown over the summer - now have 12-14 participants
- the Fall Retreat will take 17 members
- Advisers are Sid & Julie Allen, Joel & Kathy Glasson and Maurice & Dottie Ritchie
- their programs include Bible study, current issues, how to live spiritual lives and how to be good role models
- they have their own T-shirts for \$5.00
- Alaska mission was very successful - slide show will be held on October 7th



Mr. Self commended Mr. & Mrs. Allen for their outstanding work and commitment and thanked them for all they have done for the Youth of our Church.

UNITED METHODIST WOMEN - Ann Marie Langford reported:

- UMW has 10 Circles and 222 members which includes our minister!
- Total giving to missions since January 1 - \$4,763.05
- Of the above \$3,763.05 went directly to the Treasurer of the NC Conference UMW.
- See attached report for full activities of UMW
- George Eli has volunteered to be a personal guide to those who attend the World Council Meeting In Singapore next summer. If there is enough interest, Omar Fink may host a group.
- Juanita Stott and Mrs. Langford plan to attend the annual meeting of UMW in Fayetteville October 5-6.
- The Candlelight Vigil calling attention to the World Summit for Children to be held in NYC September 29-30, will be in front of Duke Chapel at 6:00 p.m. on September 23. Ann Wilson, Kathy Fitzsimmons and Amy Kellum invite us all to participate.

TREASURER'S REPORT - Jim Long stated that although there was a \$10,000 deficit the end of August, it was a good report and that most all expenses are down (see attached)

CAPITAL CAMPAIGN - to date has a total pledge of \$776,873 with only \$271,397 paid. Church members are urged to keep their payments up to date so that we can continue with our projected plans. To date we have spent \$353,621 (\$130,000 from the endowment) with a cash balance on hand as of 8/31/90 of \$55,365.

RENEWAL COMMITTEE - Edith Toms reported that the bills are still coming in on the roof and outside cleaning and that the architect is working on the elevator and office renovation plans.

STAFF REPORTS

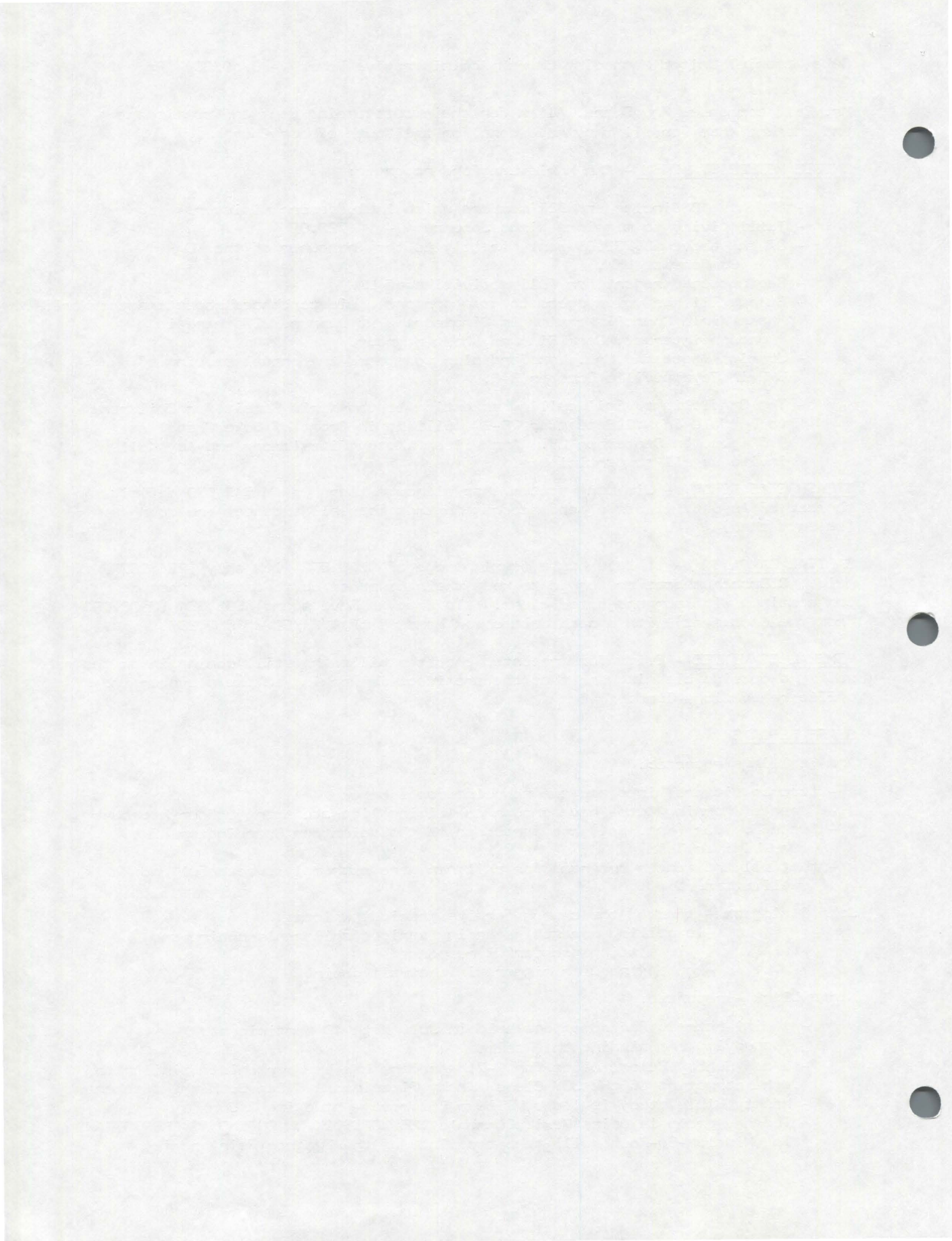
Ann Stallings reported:

- two new sitters hired and two new classrooms begun
- Parents' Morning Out - have enough on waiting list to start a fourth group
- Susan B. Teer (Mrs. Roy) has agreed to be the Volunteer Coordinator of the Visitor Team
- that all the summer programs for children were extremely successful and well attended

John Semingson - thanked the church for its gracious welcome  
- is calling parents regarding various children's choirs and is getting a wonderful response  
- has 11 regular ringers in the Bell choir

Marge Clark - reported:

- a mini-retreat for women was held in July with 10 participants studying and singing the Psalms
- a new Sunday School class for 6-7th graders has been organized similar to the structure of the JOY Class Kathy Fitzsimmons & Dan Guth are teachers
- Monday Bible study is led by Eileen Bisgrove - studying I John
- Tuesday group is using Maxie Dunnam's THE WORKBOOK ON COPING AS CHRISTIANS
- The Mission-Go-Round will take the place of the Program Fair and is



scheduled for October 7. Missionaries will be serving as guest speakers in Sunday School 1st grade up. After church there will be a luncheon with time to browse and visit displays regarding missions.

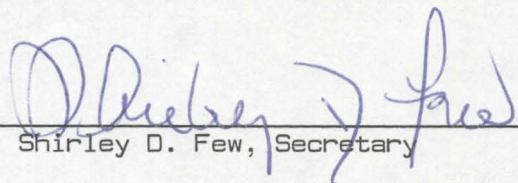
- Supper Club had 35 persons involved and five homes were volunteered

Eric Carson - underscored his delight with what is being done with children and youth in our congregation

□ expressed his appreciation for solicitations at the time of his Mother's death and in particular to the members of his staff for their donation to the work of children in her memory

Benediction - Mr. Carson

There being no further business, the meeting was adjourned.

  
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Shirley D. Few, Secretary

NEXT MEETING: October 30, 1990, 7:30 p.m.

