

DUKE MEMORIAL UNITED METHODIST CHURCH
ADMINISTRATIVE BOARD MINUTES - OCTOBER 5, 1976

The Administrative Board of Duke Memorial United Methodist Church met Tuesday, October 5, 1976, at 7:45 P.M., in the Bradshaw Room with the Vice Chairman, Ran Few, presiding. Forty-seven members were present.

The minutes were approved as previously mailed to the membership.

Bill Self presented the monthly treasurer's report, a copy of which is filed with the minutes. This projection for the rest of the year is that the operating budget will be carried out as budgeted.

REPORTS:

Council on Ministries:

Ella Glasson, Chairman of Education, reported a great observation of Christian Education Week in September with a Library Open House and the holding of the District Christian Workers' School at Duke Memorial. A Fall Curriculum Workshop for our church school workers is being planned. Great commendation was expressed for the work being done by Linda and Jim Hewitt in their leadership of the Jr. Hi MYF. Under their guidance the year's program is planned.

United Methodist Women:

Pat Coman announced that the annual meeting of the United Methodist Women had been held in Sanford and six women from Duke Memorial attended. At this conference, Mary Whanger was honored for her outstanding work with Methodist Women. The Fall Festival Day is October 15th, 9:30 A.M. - 6:00 P.M. and a total church effort is needed to make this a success.

Policies and Procedures:

In the absence of Bob Weynand, Chairman, Ella Glasson moved that the study in Policies and Procedures given out in September be approved by the Board, with the inclusion in the Policies and Procedures for the Music Committee of a member of the Music Committee being in attendance at all Council on Ministries' meetings. The motion, seconded by Bob Pifer, carried.

Finances:

Laney Funderburk, Chairman, presented four items from the Pastor-Parish Committee which had been approved by the Finance Committee:

1. Adjusting the Church Secretary's salary to \$6,200 effective October 1, 1976.
2. Provide \$300 to help defray D.R.E. expenses to Christian Education Fellowship in Philadelphia in November.
3. The Church employ a new staff member one day per week September-May at an annual cost of \$900.
4. Allocate \$800 for a week's Preaching Mission in 1977, cost of part of this to be offset by offerings.

A motion by Bob Pifer that the Board approve the recommendations, and seconded by D. C. Hall, carried.

ADMINISTRATIVE BOARD MINUTES - OCTOBER 2, 1975

The Administrative Board of Park Memorial United Methodist Church met on Tuesday, October 2, 1975, at 7:45 P.M., in the Bradshaw Room with the following members present: Chairman, Paul Lee, presiding. Forty-seven members were present.

The minutes were approved as previously called to the membership.

Bill Self presented the monthly treasurer's report, a copy of which is filed with the minutes. This projection for the rest of the year in the operating budget will be carried out as budgeted.

REPORTS:

Council on Ministries:

Ellis Glasson, Chairman of Education, reported a great observation of Christian Education Week in September with a Library Conference and the holding of the District Christian Workers' School at Duke Memorial. A Fall Christian Education for our church school workers is being planned. Great commendation was expressed for the work being done by Linda and the Board in their leadership of the Jr. High. Under their guidance the year's program is planned.

United Methodist Women:

Bar Cowan announced that the annual meeting of the United Methodist Women had been held in Sanford and six women from Park Memorial attended. At this conference, Mary Whanger was honored for her outstanding work with Methodist Women. The Fall Festival Day is October 12th, 8:30 AM - 4:00 P.M. and a total church effort is needed to make this a success.

Politics and Procedures:

In the absence of Bob Weiland, Chairman, Ellis Glasson moved that the study in Politics and Procedures given out in September be approved by the Board, with the inclusion in the Politics and Procedures for the United Methodist of a member of the Local Committee being in attendance at all Council on Ministries' meetings. The motion, seconded by Bob Ritter, carried.

Finance:

Larry Fiedler, Chairman, presented four items from the Pastor-Parish Conference which had been approved by the Finance Committee.

1. Adjusting the Church Secretary's salary to \$6,200 effective October 1, 1976.
2. Provide \$300 to help defray D.R.R. expenses to Christian Education relief ship in Philadelphia in November.
3. The Church employ a new staff member and pay for one week's salary at an annual cost of \$900.
4. Allocate \$200 for a week's preaching mission in BRITAIN at a cost of \$200 to be offset by offerings.

A motion by Bob Ritter that the Board approve the amendments to the Constitution by D. C. Hall, carried.

The Coordinating Council for Senior Citizens had contacted the church, that due to severe cut in their budget, the request concerning increased payment of utilities (May 1976) could not possibly be met. A motion by Laney Funderburk, seconded by Jack Cliff, that a year's moratorium be granted them. Motion carried.

Budget:

A proposed budget was presented by the treasurer, Bill Self. This budget represented the compiled requests from the various areas of work within the church, as had been studied by the Finance Committee. A motion by Bob Pifer, seconded by Alex McLean, was made to accept as a proposed budget, the recommendations of the Finance Committee. Mr. Smith reinforced the need for operating within a balanced budget but suggested modifications to the suggested budget as follows: Raise Ministerial Education to \$1,500; Black Colleges to \$200; Missional Priorities \$1,067.

The amendment by Mr. Smith, seconded by Bob Wallace, made a total increase of \$1,767. to the proposed budget. The amended motion carried. The total proposed budget for 1977 is \$200,813.45, which represents about a 6-1/2 percent increase.

A meeting of all Every Member Canvass workers is to be held October 12, 7:30 P.M. in the Bradshaw Room. This year, plans include visiting the entire membership of the church.

Staff:

Mr. Wallace announced a Spaghetti Luncheon, sponsored by the Youth, following church service, October 10, the money to go toward the church-van purchase.

Mr. Smith reported since last Board meeting, 19 home visits, 119 hospital visits, 19 conferences and 2 meetings. He announced a Called Charge Conference Sunday, October 17, following the church worship. The business of this is to receive and act upon a motion by the Board of Trustees to buy the available property north of Memorial Street. Such a motion was acted upon October 9, 1973, but a technicality in the wording of that motion requires clarification.

The regular Charge Conference will be November 16, and the Administrative Board will have its next meeting at this time.

The meeting was dismissed by Mr. Wallace with a prayer.

W. T. Gowan
Emile H. Matter

The Coordinating Council for Senior Citizens had contacted the church that has to severe cut in their budget, the request concerning increased pay-ment of utilities (by 1976) could not possibly be met. A motion by Larry Fundenberg, seconded by Jack Cliff, that a year's moratorium be granted them. Motion carried.

Adjourn:

A proposed budget was presented by the treasurer, Bill Sell. This budget represented the compiled requests from the various areas of work within the church, as had been studied by the Finance Committee. A motion by Bob Riser, seconded by Alex Klean, was made to accept as a proposed budget, the recommendations of the Finance Committee. Mr. Smith reinforced the need for operation within a balanced budget but suggested modifications to the suggested budget as follows: Rates Ministerial Education to \$1,500; Black Colleges to \$300; National Priorities \$1,000.

The amendment by Mr. Smith, seconded by Bob Wallace, made a total increase of \$1,700 to the proposed budget. The amended motion carried. The total proposed budget for 1977 is \$200,813.45, which represents about a 6-1/2 percent increase.

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