

DUKE MEMORIAL UNITED METHODIST CHURCH

ADMINISTRATIVE BOARD MINUTES MAY 4, 1976

The Administrative Board of Duke Memorial United Methodist Church met Tuesday evening May 4, 1976 at 7:45 p. m. in the Fellowship Hall. The chairman, Bill Coman, presided and sixty-one members were in attendance.

The invocation was given by Mary Whanger.

The April minutes were corrected to include the Worship Committee report which had been inadvertently omitted.

In the absence of the treasurer, Bill Self, the financial report was given by Laney Funderburk, a copy being filed with these minutes and showing a healthy four month's situation. He also reported on the results from the committee appointed to look into the conservation of the church's utilities. He reported that the Week Day School has a much smaller enrollment this year than formerly and is in no position to increase their utility payment. The Community Life Center had advised that they were operating within a budget set up prior to July 1, 1975 with no allowance for increased utility payments. A recommendation from the Finance Committee put into a motion by Laney Funderburk that a letter be written the Coordinating Council of the Community Life Center stating that Duke Memorial's utilities costs were advanced by 44% above what they were when the contract was drawn with them, and effective July 1, 1976 charges for their utilities will be increased by the same amount as the increase of the Church. Ran Few seconded the motion and it was carried.

Reports:

Council on Ministries: Earl Brown, Chairman, reported that committees are at work evaluating the Church School PROGRAM AND LITERATURE, also a committee working on the enrichment of the church music for children. He asked Beulah Latta to give the report for the Blood Bank Program. Our church has approximately 490 active families which means we need to give about 200 pts. yearly to have coverage under the American Red Cross blood program. If the quota for the church is not met the families of donors will be covered.

Ecumenical Affairs: Ruth Kale announced a meeting at Asbury United Methodist Church May 24 at 7:30 p. m. called Day of Remembrance commemorating John Wesley.

Education: Margaret Ann Biddle reporting for Ella Glasson announced very active plans underway for children and youth for the summer. A Vacation Church School is to be held on eight consecutive Wednesdays. Margaret Ann also announced that the Library Guild had arranged all the audio-visual resources and excellent resources were available. She also asked that suggestions be given for use of the Denbo Memorial Funds which were made to Church Library. She announced that Tim Langford will be an additional youth representative to the Methodist Conference.

Scouts: Tom Adkinson, scout leader, with great regret announced that Troop 13 is having to close due to lack of boys living in the church area who wish to continue scouting. Ken Howard, treasurer of the troop, said there were some funds in the bank and he needed to be advised what to do with them. A motion by Earl Brown, seconded by Ed Hammond, that the funds be given to the Commission on Education was carried. Recognition was made for the long years of service of Harry Rodenhizer, Ken Howard and Tom Adkinson in scouting. A motion by Earl Brown, seconded by Ran Few that letters of appreciation go to these people was carried.

Commission on Membership and Evangelism: Jack Cliff reported 36 members at the April meeting and 70 shut-ins are receiving continued visits. A list of 17 prospective members was checked on. Volunteers to bring Sara Lou White and Julia White to Sunday School and Church were requested.

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Stewardship: Nick Fagan expressed thanks to Carol Lawrence and her fifth graders for their assistance in weeding the church flower beds and hopes to continue to use the young people, but he needs more adult recruits for his Fagan's Faithful Followers Troop.

Worship: Lee Ona Phillips commended Jack Cliff on the good job he has done in securing "greeters" on Sunday morning in the sanctuary.

Properties: Ken Howard announced a favorable candidate for Hostess has been found and plans to meet with the Pastor-Parish Committee shortly to proceed with offering the job to this person. He said there is considerable attic insulation needed to be done and estimates will be gotten and presented to the Finance Committee and the Memorial Church Committee.

History Committee: My Wyatt Dixon said the editing of the Church History is about completed. A room is needed to store artifacts, archives, etc. for permanent care. Bill Coman appointed the following to serve on a Records and History Committee: Wyatt Dixon, Sr., Chairman, Anne Garrard, Nick Fagan, Wyatt Dixon, Jr., Ran Few, Vice-Chairman; Zelle Borland, Irving Allen, Bob Wallace. Among the functions of the committee are the selection of room in middle building for storage and protection of archives and pictures, establishing rotating display in showcase; contacting previous ministers and associates or their families to secure photos to display; continue to request members in the congregation to give or lend items for archives; promote sale of the Church History.

United Methodist Women: Pat Coman announced a profit of between \$1200-\$1300 from the Spring Fling. The general meeting on May 3rd had featured Mrs. Max Engelhart who spoke on Women in Colonial Times.

United Methodist Men: Don Sellars reported an excellent program by Dr. Arthur Kale on ^{the} ~~the~~ Centennial in Philadelphia. ~~1776~~ ^{in 1876} at the dinner meeting preceding the Board meeting.

Policies and Procedures: Lee Ona Phillips, Chairman of the Worship Committee, presented the edited form of the Altar Guild outline of work that had been given for study in April. A motion by Laney Funderburk, seconded by Ed Hammond, that the edited report be adopted was carried.

Pictorial Directory: Bob Cox announced the directories were scheduled to arrive shortly.

Bill Coman, speaking for himself, and as Chairman and reiterating other Board members, singled out many individuals for the masterful job done in putting on the Historical Drama and 90th Birthday Celebration of our Church. It was indeed one of the highlights in our history. For every name given there were probably a dozen who had worked behind the scenes, but special thanks to Linda Hewitt for her direction of the pageant, Jane and Cliff Shoaf and Carol and Gary Lawrence for leadership in food planning, and most especially for the overall planning and organizational work and warm leadership of our two ministers molded it all into an occasion that was best summed up in the words of our long-time maid, Nonie, who said of the day, "That's happiness!"

Due to Conference dates of June 7 - 10 the next Board meeting is to be June 15 and the July meeting will be omitted.

The meeting was dismissed by prayer by Rev. J. D. Young.


Bill Coman, Chairman

Eunice Mattox, secretary

