

DUKE MEMORIAL UNITED METHODIST CHURCH

ADMINISTRATIVE BOARD MINUTES APRIL 6, 1976

The Administrative Board of Duke Memorial United Methodist Church met Tuesday, April 6, 1976, at 7:45 P.M. in the Bradshaw Room with the Chairman, Bill Coman, presiding. Fifty-seven members were present.

The meeting was opened with prayer by Alex McLean.

The March minutes were approved as previously mailed to the membership. A copy of the March report of the Treasurer is filed with these minutes.

The beautiful needlepoint banner made by several women of the church, depicting the five facets of our church's 1886-1976 history was displayed. This is to be formally presented by the United Methodist Women on our 90th birthday celebration in May.

Reports: Council on Ministries. In the absence of Earl Brown, Chairman, Michael Herman gave a comprehensive report of the program outlined at the March Planning Retreat. Briefly, six goals are set up: (1) Increased awareness of the contributions of the youth of the church by including youth column in Church Weekly Newsletter; inclusion of youth in different commissions of the church; reactivate Youth Council to establish communication between youth and adults.

(2) Intergenerational activity such as church family retreats; study programs with adults and youth.

(3) Family Concerns - provide more opportunity for fellowship between and within families such as marriage enrichment, Bible study in the family, family camping, talent night.

(4) Assimilation and Recruitment -- printing information about new members in Weekly Newsletter; a visit to new members explaining both program and problems of the church; assigning a host family for new members for longer period of time.

(5) Expanded study opportunities, this to point up the opportunities outside the church and planned educational programs on Sunday night.

(6) Children's concern - provide meaningful worship service for younger children during church hour; study the Sunday School program and re-evaluate the current Sunday School literature; start a children's choir for music enrichment for all children; reactivate vacation Bible School.

The proposal for the experimental worship service for the younger children (6-9) was fully outlined by Mr. Smith and is included in the minutes.

Education: Ella Glasson, Chairman, announced the Committee meets each third Tuesday at 7:30 P.M. in the Church Library and summer opportunities for learning are now being worked on. Any interested person is welcome to attend.

Membership & Evangelism: Jack Cliff, Chairman, reported 32 members at March meeting and commended them on the good job being done to update prospects and visiting the shut-ins.

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Education: Ella Glasson, Chairman, announced the Committee meets each third Tuesday at 7:30 P.M. in the Church Library and summer opportunities for learning are now being worked on. Any interested person is welcome to attend.

Membership & Evangelism: Jack Giff, Chairman, reported 32 members at March meeting and commended them on the good job being done to update prospects and visiting the shut-ins.

Membership: Leedna Phillips reported eight new members have been added to the list.

Stewardship and Transportation: Nick Fagan reported the grounds in good condition and no requests for need for transportation to church services.

Properties Committee: Ken Howard announced regular Monthly meetings of the Committee and a sub-committee had completed inspection of the building and outside painting and repairs were completed. Mary Whanger has been appointed to this committee to act as chairman of the kitchen sub-committee to coordinate the relationship between the Kitchen Guild and the kitchen personnel.

Music: George Cleeves, Chairman, announced that five young choir members are being encouraged to attend the Youth Music Week at Methodist College in Fayetteville beginning June 21. Two Hundred Dollars has been made available from music budget to assist these youth.

A letter of appreciation for recognition from Jonathan Hoyle, Carillonneur, marking his 15th year with the Bells was read, and his request for affirmative action for his continuing another ten years. George Cleeves moved a letter be written to recognize his devotion and assure him of our wish for ten more years "bell-ringing". The motion seconded by Hoyle Shepherd was carried.

It was with deep regret that the Music Chairman announced the resignation of our organist, Ruth Phelps, after twelve years of devoted service. A motion made by George Cleeves, seconded by Robert Pifer, that a letter of appreciation be written Ruth was carried. She and her husband will continue as members of our congregation. Several candidates are under consideration for organist. A motion by Robert Pifer, seconded by Ran Few, that Ruth be further honored for her years of service was carried.

Melba Bartholomew announced Tom Clark's graduate recital in our church on Sunday, April 11, at 4:30 and urged our attendance. He has been a most dedicated member as well as assistant organist.

United Methodist Women: Pat Coman, president, announced the Spring Fling, Wednesday, April 21, which is a mini-bazaar, luncheon, bake sale and fashion show. The date of the Fall Festival was announced for Friday, October 15, with Zelle Borland, Chairman.

United Methodist Men: Don Sellars, president, reported a lovely dinner meeting honoring Duke Memorial basketball players. The mothers as well as fathers were invited this year and ninety were present.

Policies and Procedures Committee: Bob Weynand presented the compilation of functions and organization of the Altar Guild. This is to be studied and voted on in May.

A special committee to study a retirement plan for our non-professional staff was appointed by Bill Coman, as follows: C. J. Jones, Chairman, Bill Self, Ella Glasson, Ken Howard and Rev. Ed Smith. The chairman also announced that Ran Few was appointed chairman of a committee to gather artifacts, mementos, etc. of our early church to display on Homecoming Day.

Stewardship and Transportation: Nick Bean reported the grounds in good condition and no requests for need for transportation to church services.

Properties Committee: Ken Howard announced regular Monthly meetings of the Committee and a sub-committee had completed inspection of the building and outside painting and repairs were completed. Mary Wagner has been appointed to this committee to act as chairman of the kitchen sub-committee to coordinate the relationship between the Kitchen Guild and the kitchen personnel.

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Staff: Mr. Wallace announced the April 30th presentation of our Church Drama depicting highlights from our first ninety years. There are six skits, slides, narrations of our history. much action and color. Linda Hewitt is directing the skits. Everyone from young to old should be able to enjoy this and learn about our rich heritage.

Mr. Smith announced the Special Easter Service of Communion on Maundy Thursday, Good Friday evening service, and culminating with the Easter morning worship.

On the first Sunday in May we are to have an old-fashioned Homecoming and all former members and elderly members are to be especially invited.

Two weeks after this celebration there will be an old-fashioned Hymn Sing for our part in the Bicentennial observance.

DATE OF NEXT BOARD MEETING IS TUESDAY, MAY 4th.

Mr. Bob Wallace dismissed the meeting with prayer.

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Secretary

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