

The Duke Memorial Board of Christian Education met ~~Wednesday~~^d, November 30 at 8 p.m. in Miss Johnson's office with the following members present: Mr. Allen, Mrs. Gates, Mrs. Jordan, Mrs. Lee, Miss Lee, Mr. Boddie, Dr. Seeley, Miss Johnson, ~~Mr.~~ Whitford, Mr. Cranford, Mrs. Stone.

It was voted to hold the service for the installation of church school officers and teachers on the first Sunday in January which is also Communion Sunday. The bulletin for that day will carry the names and positions of all of these people.

George Jones of the YAF is in charge of the transportation for the children of Mrs. Hutchins' Sunday School class. He may be contacted at the Herald-Sun business office and is always glad to know of additional people who can help with the transportation.

The question of removing the partition in the Youth Department has been referred to the finance committee, and Mr. Boddie thinks that they will take action in the very near future.

The finance committee has not yet accepted the consolidation of the Sunday School and church monies. ⁱ

Mr. Whitford reported that the Board of Stewards has made no plans to tear down the old parsonage.

Miss Johnson asked that the Board formulate a **definited** policy for the use of our visual education equipment. The Board voted that the following rules should hold:

For the slide projector-----Loaned only with the understanding of the person who borrows it that he will be financially responsible and will put it back in good condition in case any damage is inflicted. He shall sign a slip to this effect. It will be lent at the discretion of the Director of Religious Education.

For the moving picture projector----- This is not to go off the church property. Only a qualified and competent person is to operate it. Outside groups are permitted to come in and to use it under the above regulations.

It was suggested to Miss Johnson that a group assemble and that they be taught to operate the machines.

The Board authorized Christmas parties for the various departments and set the cost at the discretion of the superintendents.

Mr. Whitford reported that the regular treasurer's and secretary's report blanks which are the official records for the Methodist church have been received and are in use.

It was suggested that we ~~make~~ a church school budget and place a levy on each class. Mr. Whitford says that \$.10 per person per Sunday is needed for operating expenses. He pointed out that fourth Sunday offerings go to world service and fifth Sunday offerings to the orphanage. No definite action was taken.

Miss Johnson reported that she has ordered the Christmas home services to be sent to each home in the church shortly before Christmas.

Mrs. Lee reported that she now has a rug for her Toddlers' class.

The next meeting will be Dec. 28.

Adjournment.

*Mary Canada Stone,
Secretary*