

Charge Lay Leader's Quarterly Report

Duke Memorial Church

Pastoral Charge

Durham

District

North Carolina

Conference

To the 4th Quarterly Conference

For the Quarter ending Nov 6, 1945

I. Organization:

1. Was the Official Board of the charge organized for Lay Activities according to the Discipline at the beginning of the Conference year? (¶¶ 541-543, 568-578, 1212, 1233-1240, 1244-1246.) yes

2. With what officers? (a) Chairman Joseph C. Barker (b) Vice-Chairman J. H. Coman
(c) Secretary Mrs W. J. Seelye (d) Charge Lay Leader Joseph C. Barker

3. Which of the following Committees are being used by the Board to prosecute its work? (Check those being used): Executive, Finance, Fellowship, Worship and Church Attendance, Social Welfare, Stewardship, Personal Evangelism, Lay Speaking or Preaching, Church Property, Church Papers and Literature, Men's Work, Boys and Youth, World Service, Ministerial Support, Training Official Board.

4. How many meetings of the Board have been held during the quarter: (a) Regular 10 (b) Special 2 (c) Number of Members 60 (d) Average attendance 35

II. Christian Stewardship:

1. Is the Stewardship Committee organized and functioning? yes
2. What work has been accomplished through: (a) Sermons on Stewardship; (b) A Stewardship Mission; (c) Stewardship Lay Programs; (d) Stewardship Pageants; (e) Stewardship Special Study Courses; (f) Elective Course in Stewardship in the Church School; (g) Distribution of Stewardship Literature; (h) Enrollment in the Fellowship of Stewardship?

3. What co-operation in Stewardship Cultivation and Education has been promoted with the Church School and the Woman's Society of Christian Service?

Stewardship responsibility has been stressed - Stewardship sermons preached - literature related to Stewardship sent all stewards

III. Fellowship:

1. Is the Fellowship Committee organized and functioning? _____
2. What has been done by the Board to promote Christian fellowship in the charge; Personal visits, fellowship dinners, welcoming, ushering, etc.? Evangelistic visits still continue - Welcome Committee and ushers serve well and regularly. Attendance is good

IV. Men's Work:

- 1. Is the Committee on Men's Work organized and functioning? No
- 2. Is there a Men's Organization in the charge: Methodist Brotherhood, Men's Club, Methodist Men, Evangelistic Service Club?
No
- 3. What has been done by this organization during the quarter? The Pastor Aides Class is still as its name implies a real aide to the pastor when called upon.

V. Work for Boys and Youth:

- 1. Is the Committee on Work for Boys and Youth organized and functioning? Yes
- 2. Does the Official Board sponsor the work for Boy Scouts? Any other work for Boys? What has been accomplished during the quarter?

VI. Financial System:

- 1. Is the Finance Committee organized and functioning? yes
- 2. Is the Budget Plan of Church Finance used: Single yes; Dual no? If not, what plan is being used? _____
- 3. Has the Board conducted an Every-Member Canvass? yes Was the "Voluntary Pledge Plan" used? yes Number of members on roll? 1800 + or - Number making a pledge? 1100
- 4. Is the Envelope System used? yes How many members use the envelopes? 900+
- 5. What is the per capita giving of the members of the charge for World Service? 3.50 For all causes? 13.50

VII. Ministerial Support:

- 1. Is ministerial support for the charge sufficient for efficiency? yes ["Efficiency Support" should include food, clothing, home, education, insurance, transportation (car), books and periodicals, etc.]
- 2. Are salaries paid monthly? yes
- 3. What cultivation has been conducted for more adequate support of the ministry? _____

VIII. World Service (General and Conference Work):

- 1. Is the Committee on World Service organized and functioning? yes
- 2. Is World Service included in the Budget? yes Raised by a Special Committee? _____ Raised by the Pastor? _____

3. What cultivation for World Service has the Board conducted during the quarter? _____

4. Was the full amount of Askings for World Service accepted by the charge? yes

5. Are payments on World Service made monthly? quarterly

IX. Personal Evangelism:

1. Is the Committee on Evangelism organized and functioning? yes What plans of work are being followed and with what results? The program of the Church has been

definitely followed consecutively followed and most
satisfying results.

X. Lay Speaking or Preaching:

1. Is the Committee on Lay Speaking or Preaching organized and functioning? yes

2. How many religious services have been held by the laymen of the charge during the quarter: In their own charge? 2

In other charges? 4 In neglected places? _____

XI. Training of Official Board:

1. Is the Committee on Training the Official Board organized and functioning? yes

2. Has the Official Board studied any of the following courses: (a) Work of the Official Board? yes (b) Christian Stew-

ardship? yes (c) Sound Church Finance? yes (d) Evangelism? yes (e) History of Methodism? yes

(f) Organization and Work of The Methodist Church? yes (g) Other Courses? _____

3. Does the Official Board hold an annual Retreat? no Nature of program and results? We have talked

about this and hope to put into effect a real
Retreat for an membership.

XII. Worship and Church Attendance:

1. Is the Committee on Worship and Church Attendance organized and functioning? yes

2. What percentage of the membership are regular attendants upon the Worship Service of the Church? 25 percent

3. Has the Committee made a study of the causes for non-attendance? yes

4. What constructive work has been done by the Official Board to improve the situation? personal calls

upon those who do not attend - letters written.
This work is done by stewards - and court clerk.

XIII. Social Welfare:

1. Is the Committee on Social Welfare organized and functioning? yes
2. What surveys and studies on social questions have been conducted during the quarter? _____
3. What activities and ministries has the Board undertaken during the quarter? _____
4. What is being done by the Board to promote Temperance? _____

XIV. Church Papers and Literature:

1. Is the Committee on Church Papers and Literature organized and functioning? yes
2. Does the Charge Lay Leader receive the *Methodist Layman*? yes
3. Does the Board plan to place the *Christian Advocate* in every Methodist home? yes
4. How many subscriptions including renewals have been secured during the quarter to the *Christian Advocate*? _____
5. Is the Official Board co-operating with the Woman's Society of Christian Service in placing the *World Outlook* in all Methodist homes? yes

XV. Laymen's Day:

1. Have plans been made for the observance of "Laymen's Day"? yes
2. Will the day designated by the General Board of Lay Activities, the fourth Sunday in February, be observed? yes. If not, what day? _____
3. Will "Laymen's Week," immediately following "Laymen's Day," be observed? yes Are plans being made to that end? _____

XVI. Remarks:

Our Church has continued to grow in number with the usual average loss by transfer & death. This year was most gratifying in its effort in evangelistic work. This year we hope by turning our efforts toward members who do not attend as well as the program for Sunday School attendance, the children particularly, no result will be more impressive than last year's work.

Signed

Jaep C. Potter
Charge Lay Leader

Date

Sept 25 - 1945