

Mr. Barku

THE METHODIST CHURCH

QUARTERLY CONFERENCE

Charge Lay Leader's Quarterly Report

Duke Memorial Church

Pastoral Charge

Durham

District

M.C. Conference

Conference

To the First Quarterly Conference

For the Quarter ending Jan. 6, 1943

I. Organization:

1. Was the Official Board of the charge organized for Lay Activities according to the Discipline at the beginning of the Conference year? (¶¶ 541-543, 568-578, 1212, 1233-1240, 1244-1246.) yes
2. With what officers? (a) Chairman Joseph C. Porter (b) Vice-Chairman J. W. Coman (c) Secretary A. C. Satterfield Jr (d) Charge Lay Leader Joseph C. Porter
3. Which of the following Committees are being used by the Board to prosecute its work? (Check those being used): Executive, Finance, Fellowship, Worship and Church Attendance, Social Welfare, Stewardship, Personal Evangelism, Lay Speaking or Preaching, Church Property, Church Papers and Literature, Men's Work, Boys and Youth, World Service, Ministerial Support, Training Official Board.
4. How many meetings of the Board have been held during the quarter: (a) Regular 4 (b) Special 2 (c) Number of Members 50 (d) Average attendance 30

II. Christian Stewardship:

1. Is the Stewardship Committee organized and functioning? _____
2. What work has been accomplished through: (a) Sermons on Stewardship; (b) A Stewardship Mission; (c) Stewardship Lay Programs; (d) Stewardship Pageants; (e) Stewardship Special Study Courses; (f) Elective Course in Stewardship in the Church School; (g) Distribution of Stewardship Literature; (h) Enrollment in the Fellowship of Stewardship?

Stewardship literature has been secured and will be distributed immediately

3. What co-operation in Stewardship Cultivation and Education has been promoted with the Church School and the Woman's Society of Christian Service?

Church wide mission study by all Church organizations

III. Fellowship:

1. Is the Fellowship Committee organized and functioning? _____
2. What has been done by the Board to promote Christian fellowship in the charge: Personal visits, fellowship dinners, welcoming, ushering, etc.? Beginning in January, personal visit to entire membership by steward, including literature to all members "A Fellowship Church and" "Why go to Church"

IV. Men's Work:

1. Is the Committee on Men's Work organized and functioning? _____
2. Is there a Men's Organization in the charge: Methodist Brotherhood, Men's Club, Methodist Men, Evangelistic Service Club?

3. What has been done by this organization during the quarter? This work has been done through regular Church channels.

V. Work for Boys and Youth:

1. Is the Committee on Work for Boys and Youth organized and functioning? _____
2. Does the Official Board sponsor the work for Boy Scouts? yes Any other work for Boys? no What has been accomplished during the quarter? a plan is now in operation to fit a room in the Sunday School Bldg for Recreation purposes for the youth

VI. Financial System:

1. Is the Finance Committee organized and functioning? yes
2. Is the Budget Plan of Church Finance used: Single yes; Dual _____? If not, what plan is being used? _____
3. Has the Board conducted an Every-Member Canvass? yes Was the "Voluntary Pledge Plan" used? yes Number of members on roll? approximately 1600 Number making a pledge? 774
4. Is the Envelope System used? yes How many members use the envelopes? _____
5. What is the per capita giving of the members of the charge for World Service? 2.00 For all causes? 12.00

VII. Ministerial Support:

1. Is ministerial support for the charge sufficient for efficiency? yes ["Efficiency Support" should include food, clothing, home, education, insurance, transportation (car), books and periodicals, etc.]
2. Are salaries paid monthly? yes
3. What cultivation has been conducted for more adequate support of the ministry? a conscientious effort to secure better attendance to church affairs particularly attendance to both church services

VIII. World Service (General and Conference Work):

1. Is the Committee on World Service organized and functioning? yes
2. Is World Service included in the Budget? yes Raised by a Special Committee? no Raised by the Pastor? no

3. What cultivation for World Service has the Board conducted during the quarter? _____

*missionary Institute was held - special representative
from Board of Mission spoke this Sunday*

4. Was the full amount of Askings for World Service accepted by the charge? 5000⁰⁰

5. Are payments on World Service made monthly? no

IX. Personal Evangelism:

1. Is the Committee on Evangelism organized and functioning? _____ What plans of work are being followed and with what results? _____

*Committee will begin to function this month
in connection with the season of dedication*

X. Lay Speaking or Preaching:

1. Is the Committee on Lay Speaking or Preaching organized and functioning? no

2. How many religious services have been held by the laymen of the charge during the quarter: In their own charge? ?

In other charges? _____ In neglected places? _____

XI. Training of Official Board:

1. Is the Committee on Training the Official Board organized and functioning? _____

2. Has the Official Board studied any of the following courses: (a) Work of the Official Board? _____ (b) Christian Stewardship? _____ (c) Sound Church Finance? _____ (d) Evangelism? _____ (e) History of Methodism? _____ (f) Organization and Work of The Methodist Church? _____ (g) Other Courses? _____

3. Does the Official Board hold an annual Retreat? no Nature of program and results? _____

*a special course for Church officials, will
be offered*

XII. Worship and Church Attendance:

1. Is the Committee on Worship and Church Attendance organized and functioning? yes

2. What percentage of the membership are regular attendants upon the Worship Service of the Church? 1/3

3. Has the Committee made a study of the causes for non-attendance? yes

4. What constructive work has been done by the Official Board to improve the situation? _____

*Steward, has been asked to promote
regular attendance*

XIII. Social Welfare:

- 1. Is the Committee on Social Welfare organized and functioning? _____
- 2. What surveys and studies on social questions have been conducted during the quarter? _____
- 3. What activities and ministries has the Board undertaken during the quarter? _____
- 4. What is being done by the Board to promote Temperance? _____

XIV. Church Papers and Literature:

- 1. Is the Committee on Church Papers and Literature organized and functioning? _____
- 2. Does the Charge Lay Leader receive the *Methodist Layman*? yes
- 3. Does the Board plan to place the *Christian Advocate* in every Methodist home? It has always endeavored to do this
- 4. How many subscriptions including renewals have been secured during the quarter to the *Christian Advocate*? 7
- 5. Is the Official Board co-operating with the Woman's Society of Christian Service in placing the *World Outlook* in all Methodist homes? no

XV. Laymen's Day:

- 1. Have plans been made for the observance of "Laymen's Day"? yes
- 2. Will the day designated by the General Board of Lay Activities, the fourth Sunday in February, be observed? yes If not, what day? _____
- 3. Will "Laymen's Week," immediately following "Laymen's Day," be observed? yes Are plans being made to that end?

yes

XVI. Remarks:

Our church is in good condition financially but improvement is needed and can be made. There is definitely the finest cooperation between the pastor and the Board of Stewards. Attendance is increasing steadily at morning service, with room for much improvement at night. We are steering attendance not for the purpose of filling pews but realize through attendance our pastor is afforded a greater opportunity for spiritual guidance to his congregation.

Signed Joseph C. Porter
Charge Lay Leader

Date _____