



WESLEYAN THEOLOGICAL SOCIETY

A FELLOWSHIP OF WESLEYAN ARMINIAN SCHOLARS

ESTABLISHED IN 1965

September 12, 1990

OFFICERS 1989-1990

PRESIDENT

Donald W. Dayton
Northern Baptist Theological Seminary
660 E. Butterfield Road
Lombard, IL 60148

MEMO TO: WTS EXECUTIVE COMMITTEE

FROM: Howard Snyder, Secretary-Treasurer

FIRST VICE-PRESIDENT

Randy L. Maddox
Sioux Falls College
Sioux Falls, SD 57105

As we approach the Annual Meeting and our Executive Committee meeting (Thursday, Nov. 1, 5:00 p.m. at NTS) there are several things I need to communicate to you.

SECOND VICE-PRESIDENT

W. Stephen Gunter
Southern Nazarene University
6729 NW 39th Expressway
Bethany, OK 73008

Journal -- Paul Bassett tells me that the next two numbers (Spring 1989 and Fall 1989) are being sent to the printer this week. In a week or so I will check with the printer to see what he projects for these two issues being ready. I hope we can have the first (Vol. 24:1) out shortly after the WTS Meeting and the second (Vol. 24:2) by January.

SECRETARY-TREASURER

Howard A. Snyder
United Theological Seminary
1810 Harvard Blvd.
Dayton, OH 45406

Office Procedures -- We have finally gotten a workable computer system and office arrangements worked out through the CHA Office in Wilmore. We have had our membership/ mailing list on computer for a couple of years but the program wasn't set up for keeping track of membership contributions, expirations, etc., which meant that a cumbersome card system had to be kept up. Also, the operation was complicated by a large backlog of membership applications, renewals, and related matters, and by the change from Shirley Hoffmann to Patricia Walls as CHA secretary and office manager just as we were trying to get our normal WTS operation set up. By the time of our November meeting we should be completely caught up with the backlog and on the way to a smooth system which I believe can probably be maintained by using Patricia Walls' services for five hours per week, as we had earlier negotiated with CHA. The system, once fully operational, will be less time consuming.

PROMOTIONAL SECRETARY

Melvin E. Dieter
Asbury Theological Seminary
Wilmore, KY 40390

PROGRAM COMMITTEE

Randy L. Maddox, Chairman
Donald W. Dayton
W. Stephen Gunter
Howard A. Snyder
Melvin E. Dieter
Paul M. Bassett

EDITORIAL COMMITTEE

Paul M. Bassett, Editor
Nazarene Theological Seminary
1700 East Meyer Boulevard
Kansas City, MO 64131
Harold W. Burgess
Wesley Tracy

MEMBERSHIP COMMITTEE

Clarence L. Bence, Chairman
Houghton College
Houghton, NY 14744
W. Stanley Johnson
Western Evangelical Seminary
4200 S.E. Jennings Ave.
Portland, OR 97267
Darrell Moore
Nazarene Theological Seminary
1700 East Meyer Boulevard
Kansas City, MO 64131

Mailings -- As you know, we have done two mailings -- the Journal (Vol. 23:1/2), with a letter included, and the programs for the November meeting. The backlog in record-keeping meant that the mailing list was somewhat out of date, so we had many returns on the Journal (a little under 200, I believe), which has meant some added expense. Changes-of-address are now being entered, so we should have a fairly "clean" list by the time of our next mailing.

Finances -- We have incurred some expenses beyond what we had projected in getting the mailings out and in getting caught up on our backlog. That is paying off

ANNUAL CONFERENCE THE FIRST FRI. & SAT. OF EACH NOVEMBER

1990 CONFERENCE. NOVEMBER 2-3. NAZARENE THEOLOGICAL SEMINARY. KANSAS CITY. MISSOURI

now, however, in a lot of membership renewals coming in. I will have a full financial report in November, as well as a proposed budget for the new year. I expect our budget to be very tight next year, so we will have to do all we can to hold expenses in line.

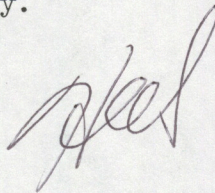
Most of the financial record-keeping is now being done by Patricia Walls at the CHA office. Eventually she will be able to give us quarterly reports (or monthly ones, if we want them), including comparisons between budget, actual income/expenditure, and year-to-date calculations, using the same system CHA uses. However, our basic bookkeeping is still being done using the ledger book Bill Arnett was using. We may want eventually to get the whole financial operation computerized.

It has seemed more efficient to have Patricia Walls do our banking, so she is now doing that, including making deposits and balancing the checkbook; she will normally make out checks and send them to me to sign, as CHA is doing. However, we may want to consider having someone in Wilmore who is also a signatory to the checking account now that Mel Dieter has moved.

Request for Use of Mailing List -- We have had requests from Cokesbury Press and the Evangelical Scholarship Initiative (directed by Nathan Hatch) for one-time use of our mailing list. See enclosed letters. I'm not sure whether we have any precedent on this or not. I am putting this on the agenda for our November meeting.

Meeting Agenda -- Don Dayton (who is at Princeton this fall) will be making up the agenda for our November 1 meeting, and of course I will have several items. If you have specific agenda items, you may want to let Don know about them.

See you in a few weeks in Kansas City.

A handwritten signature in dark ink, appearing to be 'J. Wall' or similar, written in a cursive style.