

DUKE MEMORIAL UNITED METHODIST CHURCH
ALTAR GUILD MINUTES

October 31, 1984

The Altar Guild held its meeting in the Church Library at 10:00 A.M. with sixteen members present. Lucille Mortland gave the devotional entitled "Belief" by Norman V. Peale.

Minutes of the last meeting were read and approved.

Eugenia Dixon and Para Drake, workers for October, reported they had a good month for Guild duties. There were flowers for the Narthex each Sunday. They found that the lock on the Book of Remembrance table was broken and they had Mr. Wood repair it. Eugenia suggested that we show our appreciation to Mr. Wood for all his help in some way - perhaps at Christmas. It was also reported that someone had written obscene words in the Guest Book in the Narthex. Since there is a Guest Book in each pew in the Sanctuary, it was voted to open the Book in the Narthex only on special occasions, subject to the approval of Mr. Faggart. There were no weddings or funerals during October.

Due to the expense of postage, Sarah suggested that we consider not mailing minutes to absentee members; however, the members voted to continue mailing the minutes.

A committee consisting of Kay Hammond, Wedding Consultant, Polly Mixon, Church Hostess, Betty Craig, Lois Funderburke and Sarah McCracken have compiled a booklet for brides in our church so that they will know what services are provided by the Guild and what charges are made by the church. This booklet is ready to be approved by the Policy and Procedure Committee. When this is done, Kay Hammond has offered to meet with the Guild members to explain any changes in duties.

An interesting set of glass containers for flowers and candles was donated to the Guild by Eunice Mattox. We feel that this set can be used in many different ways.

Joy Long and Lynn Porter have offered to donate two silk flower arrangements for use in our Sanctuary in memory of their mother. Since only live plants or other living material are supposed to be used on the Altar, an alternate gift was suggested.

With regret the resignation of Carol Chewning was received. She did offer to help as a substitute when needed. A note of appreciation for her services will be sent by the Corresponding Secretary.

A dust-buster has been purchased for our use.

Mr. and Mrs. Thomas White will be the donors for our Chrismon tree this year. It has been ordered and will be placed in the Narthex since the poinsettias will be arranged differently this Christmas. The Advent Wreath and candle will be in place on December 2, but the rest of the decorations will be in place on December 9.

Communion Service was held in the Bradshaw Room at 9:00 A.M. on Sunday, November 4. Lucille Mortland and Doris Blalock prepared it.

There will be no regular Altar Guild meeting in December; however, it was voted to have a clean-up meeting on Friday, December 28. We hope to see all of you then in the Altar Guild Room at 10:00.

There being no other business, the meeting was adjourned.

Respectfully submitted,

Sarah McCracken, Chairman

Virginia Ballagh, Secretary