

DUKE MEMORIAL UNITED METHODIST CHURCH
ALTAR GUILD--MINUTES, AUGUST 31, 1983

Thirteen members were present when the Altar Guild met in the church library on Wednesday, August 31. The chairman, Tamela Davis, called the meeting to order. Sympathies were expressed regarding the death of Dr. Joseph McCracken whose wife, Sarah, is a guild member. Plans for his memorial service were discussed.

Copies of the guild budget for the coming year were distributed with no changes noted. It was announced that there will be weddings in the sanctuary October 1 and November 5.

Minnie Mae Franklin reported that the brass rails need cleaning. The chairman noted that she plans to ask the church cleaning staff to clean the rails, narthex floor, windows and carpet before the end of November to prepare for the Advent season.

In response to a request for new handbooks, it was noted that Methodist Altars is being updated but other publications that are available will be ordered.

The guild will have a special meeting Wednesday, September 28 at 10 a.m. in the church library. The meeting was adjourned.

Respectfully submitted,
Tamela Davis, chairman
Grace Cooke, secretary