

DUKE MEMORIAL UNITED METHODIST CHURCH
TRUSTEES MEETING
June 3 , 2008

Present: Devan Brown, Blaine Butterworth, Bill Coman, Shirley Few, Neal Grubbs,
Stuart McCracken and Bill Self

Staff: Jim Bell, Joe Stevens

Absent: Julie Allen, Ann Marie Langford

Invocation: Mr. Self, Chair

Minutes: The minutes were approved as distributed

Property Operations Manager's Report – Joe Stevens

Emergency Lighting - Dr. McCracken moved that the Memorial Fund underwrite the cost of replacing every exit light as well as installing several extra lights in the stairwells of all three buildings at a cost of \$9,900.00. The motion was seconded and PASSED.

Railing to Steps to Middle Building

Mr. Stevens reported that the builder was behind schedule but will install it as soon as possible.

Breezeway Fencing – is being installed today.

Sunday School Room – has been divided but still needs painting

Bell Tower Windows – all those windows either broken or missing will be replaced

Visitor Parking Across Chapel Hill Street – The Chief of Police is suppose to get back with Mr. Stevens regarding permission for the church to place a visitor sign for church parking on Sundays.

Sanctuary Sound System – Mr. Stevens reported that all batteries have been changed and he felt that it was working better. The Trustees still feel that we should meet with the sound system people.

Soul Café – An email to Mr. Self from Leta Loyd, representing the Soul Café Sunday School Class, is suggesting that as many groups as possible use the Soul Café for their night meetings to conserve energy. To use any room on the main floor requires heating/air conditioning the entire building, whereas the Soul Café is on a separate system. For this plan to work, it would be necessary to install another electric panel at the Café entrance. Mr. Stevens will get an estimate of the cost of this panel. The Trustees unanimously endorsed this plan and will take action on the extra panel at the July meeting.

Parsonage – Mr. Self received an email from Sid Allen, Chair of the Parsonage Committee, requesting the Memorial Fund to underwrite the \$450.00 cost of recovering a wing chair (including fabric) which is now located in the Seekers Classroom for use in the parsonage. The Memorial Fund does not cover such items but Rev. Bell said there was enough money in the Parsonage account of the church budget to take care of this request. Mr. Self will forward this decision to Mr. Allen and for him to proceed.

Church Parlor – Mr. Allen in the same email as above stated that the Parlor Committee spent approximately \$1,675.00 more than was collected in its fund drive. Again the Trustees agreed that this request does not come under Memorial Fund guidelines and the money should be raised from church members, regretting, however, that Mr. Allen personally is underwriting this shortfall.

Memorial Fund – Mr. Self reported that in the last ten years the church has spent \$1,280,000.00 of these funds.

Pastor's Remarks – Rev. Bell thanked the Trustees for their diligent work on behalf of the church and for providing him and his family with such a wonderful parsonage. He further expressed his deep appreciation to Mr. Stevens for his knowledge, resourcefulness, and commitment to the upkeep of all the church properties. Mr. Self on behalf of the Trustees expressed appreciation to him for his ministry to us and wished him and his family the best in their move to Roanoke Rapids.

There being no further business, the meeting was adjourned.

Shirley D. Few
Shirley D. Few, Secretary

Next Meeting – Tuesday, July 15, 2008, at 5:30 p.m. in the church library. Note this meeting is two weeks later than normal due to the Fourth of July. Please let Mrs. Few, Secretary, know if you are unable to be there (Shirley.Few@verizon.net) or 943-8977.