

Ginger Thomas

From: Tom Chandler <tomc@firstsecurityserviceinc.com>
Sent: Tuesday, August 07, 2012 10:31 AM
To: Ginger Thomas; Roger Loyd; Fuller Sasser; Leta R. Loyd; Eric Miller; John Legge; Katherine Garman; Karalyn Colopy; Reynolds Chapman
Cc: Yarborough.Lisa
Subject: RE: IHN Project Next Steps

Follow Up Flag: Follow up
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I have met with Tom Darling, Durham City Fire Inspector to discuss the IHN project at Duke Memorial. He has essentially given us 3 options to consider regarding fire protection in the IHN area of the church. At this time Reynolds is moving forward with Richard Grogan to develop drawings for the renovated area and I have ask Reynolds to give Richard my number so we may discuss our options set forth by the Fire Inspector. The options presented to me were:

1. Install nothing other than battery operated smoke detectors that will alert people in the IHN area but will not call the fire department. I don't think the Trustees will accept this option.
2. Install a partial fire system in the IHN area that will contact the fire department in the event of a fire. Estimated cost \$6500
3. Install a more complete fire system throughout the IHN area as well as the entire basement area that would also notify the fire department. Estimated cost \$15,000.

There are a lot of details and options which I do not want to type in this email, it will take to long. If anyone cares to discuss the options I can do so via phone or in a meeting of the task force. As I see it, one of the Trustees main issues is fire safety and option 1 does not address their concerns. Options 2 and 3 do address the concerns but maybe not completely.

If we are to satisfy the request of the Trustees we need to proceed with the drawings as well as engineered fire plans and submit those to the city. Until this segment is complete, I don't see us moving much further. I am available at my office number below, my cell 919-451-8913 or my home 919-383-3884 if you wish to talk.

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From: Ginger Thomas [mailto:gingerthomas@dukememorial.org]
Sent: Friday, August 03, 2012 12:44 PM
To: 'Roger Loyd'; Fuller Sasser; 'Leta R. Loyd'; Eric Miller; 'John Legge'; Katherine Garman; Karalyn Colopy; Tom Chandler; Reynolds Chapman
Cc: 'Yarborough.Lisa'
Subject: IHN Project Next Steps

Hi, everyone,

I have attached the draft minutes from the Trustees meeting that Neil Stroud sent so that you can read and get a better sense of what the Trustees desire. In Tom Chandler's email from last Friday, he did a good job summarizing the items Trustees are looking for.

I think we have work to do on several fronts:

1. Kitchen safety – who can work on investigating safety features for kitchen equipment?

2. Overall fire safety—Tom, how can you help us understand our options here involving equipment, upgrades, and costs, maybe including fire extinguishers, smoke detectors, new pull stations, taking down old alert components that are still on the wall, etc.
3. Emergency alert – I remember Ben Mixon and others wanting to have some kind of emergency alert system that is easily accessible and make it easy to quickly call the Fire Dept to come. There were also conversations about phone access in case of an emergency. Who can work on this? Tom Chandler? Reynolds-can you talk with Joe about what the current phone down there does and how that can be used?
4. Drawings and City approvals—it may not seem like we're ready for this yet, but the Trustees were clear that it needs to be done. Where to go from here? Should someone go ahead and move forward right away with Richard Grogan?
5. Lease—Eric is going to start working on this, and he will consult with Neil Stroud who is Trustee chair and attorney. Eric, the Trustees wanted lots of things specified in the lease, so see the Trustee minutes and talk with Tom Chandler and me as well to see if we can add other items Trustees wanted.
6. Safe Sanctuaries questions – I'll work with Roger Loyd on this.
7. Other needs identified – someone needs to figure out what it will take (work and cost) to install a stove in the kitchen and a larger water heater in that basement area (Joe says the current one is too small).
8. Fundraising – It's, August, and the clock is ticking toward the end of the month! I'm going to be away next week, and then again a couple of weeks after that. How can we move forward quickly with this? Would it serve 2 purposes, fundraising and communicating/spreading the passion, to hold events like Fuller suggested some time back, hosted in task force members' homes with invitation to IHN volunteers and others we think have passion and interest and funds to contribute, to share the vision and ask for pledges? Or would is there a reason meeting one-on-one with people would be better? If we're trying to eliminate reasons for the Trustees to say no, then having pledges, and even cash in the bank is a big barrier to have already gotten behind us. Other questions I have are—how to invite people, by personal phone call or letter? I want to suggest we work on fundraising with those with IHN passion for now. Then after the Trustee and Council approval, we give an open invitation to the congregation to pitch in, though it will be closer to the end of August. What do you think? And who is interested in helping Roger Loyd and me with this effort (especially since I'm not around much until the very end of August)?

These are places we need to make progress. I have to start focusing on packing up my family for a long trip, and then we'll be away next week. So, who else will pick up some of these balls and start moving with them?

Ginger

Ginger A. Thomas

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