

DUKE MEMORIAL UNITED METHODIST CHURCH

The Trustees of Duke Memorial United Methodist Church met in regular session at 3:30 pm on September 28, 2005. Attendees were Chair, Richard Grogan, Connie Chandler, Craig Summers, Leta Loyd, Joe Stevens, Fred Clark, Betty Brunson, Dillard Teer, Al Buehler, Ginny Clark and Minister Jim Bell.

After opening prayer by Jim Bell, minutes from the May 25, 2005 meeting were approved with one correction. In lieu of a memorial gift to be given in memory of Louis and Polly Robinson, Bill and Barbara Self's gift of \$1,700 will now apply to some other purpose. It was originally given for the Columbarium area. Minutes were approved.

Ongoing Projects

Door Enhancements – Joe Stevens reported that he has six more exterior doors to do. Also reported the following:

Finished painting the Education Building – Walls, doors and ceilings
Replaced light fixtures on the exterior of middle building
Exterior door in Middle Building re-done – some wood had to be replaced

Old Business

Organ Enhancements – This is still on long range agenda, but will probably be next summer before anything is done. Leta Loyd reported that we should get at least 2 or 3 bids for this work. Richard will talk with some members of the Choir to see if they will be willing to work on this.

Breezeway Repairs – Price has been given for that work and it should be started within the next two weeks. This will require that the quarry tile be removed as well as the setting bed that the tile is on, getting back to the concrete structure. New water proofing will be put down on the concrete before all the tile is put back. Probably have one weekend or one Sunday that we will have some demolition or condition that will not be safe for people to be walking on the breezeway. Hopefully, some plywood can be put down to accommodate persons in wheelchairs.

Rear parking lot fencing – Remove fencing and gates. Jim Bell reported that he had talked to Dickerson Fencing and quote for removing 120' of existing 5' high chain link fence and gates is \$400.00. Motion to spend this money made and passed.

New Business

Parsonage: Exterior Painting – Sid Allen has gotten a price to clean mildew and paint exterior for \$4300.00. Some repair has already been done to siding that was damaged as well as replacing some downspouts. Discussion followed regarding possibly using a vinyl siding in lieu of painting every five or six years. Richard will talk with Sid Allen about that and report back.

Miscellaneous Interior Work: Appropriate approximately \$2500 to change out some standard light fixtures to ceiling fans with light fixtures. Also, some work to be done on TV cabinet, as well as some window treatments for kitchen/dinette area. Funds for this to come from the Memorial Church Fund. Motion made and passed.

Processional Cross – The Trustees acknowledge the gift of a Processional Cross to DMUMC in 1992 by the Elbert Wethington family. Prior to that time no Cross was used in the service. Most recently a Processional Cross was given as a memorial to Bill Coman by his family. The Cross given by the Wethington family is now declared surplus and will be made available for use by another church. The Wethington family has a Church in mind to which this Cross could be given. A motion made to acknowledge the Wethington gift and that we are declaring it surplus at this time was made and passed. Further discussion that the Coman gift, and any other gift given to the Church, be recorded in the Book of Remembrance. Also, Jim Bell suggested that an acknowledgment note/thank you note be sent to the Wethington family.

Endowment Fund Committee – Leta Loyd, Chair of the Endowment Fund Committee, reported on the activities since the last meeting. Funds received from the Spears Bequest in the amount of \$150,000.00 and were invested in Mutual Funds from the American Funds family. No sales charge since the Spears investment is with American Mutual Funds. There are other funds in a money market fund that will be available to pay the 20% that will go to the Operating Budget from that Bequest. Also, determined what needed to be left in cash to have available for distributions over the next year or so. Rest of the money, an additional \$100,000.00, was invested in Mutual Funds. Committee has been working on documentation working towards developing a written investment policy and governing documents for the Endowments. Previously there have been no formal documents to govern these activities. These will be presented to the Charge Conference.

Al Buehler suggested that this would be an excellent time to let the congregation know, by thanking the Spears Family for this Bequest, that these funds are invested wisely and will earn a lot more than what we were previously getting from Sun Trust.

Other Items – Joe Stevens asked that some excess dishes he found in the kitchen be donated to Houston Blair and his two small Churches. Joe was going to speak to Houston regarding pick up. Motion made and passed to donate these dishes.

Thank you to Joe Stevens for what a good job he is doing with the facility. Grounds look great as well as inside of Church.

Jim Bell made the announcement regarding Consecration Sunday on October 2nd. C. A. Dillon from Edenton Street UMC will speak on stewardship that evening and again at the October 9th 11:00 service.

Durham Coral Society of Durham – They are replacing their risers and they have three sets that they will be willing to give to us. Jill Newsom thinks these would be very useful at Duke Memorial. A motion was made to receive this gift from the Coral Society. Motion made and passed.

Exterior Lighting – Leta Loyd reported that when you leave the Church at night the lights are not on and it is quite dark in the parking lot. Joe Stevens has changed the lights and put them on a timer so this should solve the problem.

Connie Chandler