

MINUTES
Meeting of the Trustees
Duke Memorial United Methodist Church
April 26, 2000

4:00 p.m.
Church Library

Attending: Members: Carolyn Browning, Tom Carr, Anne Clark, Laney Funderburk (Acting Chair), Tim Langford, Ben Mixon, and Ruth Harper Stevens (*ex officio*). Guests: Steve Guerrant and Joe Stevens. Absent: Holly Eggleston, Ed Hammond, Louis Robinson, and R. Dillard Teer.

Laney Funderburk called the meeting to order and Ms. Stevens gave the invocation. Minutes of the March 2, 2000 meeting were distributed.

The first item of old business was to receive a recommendation from the Technology Task Force about upgrading the Church's telephone system. Mr. Guerrant presented several proposals and the board, upon a motion duly made and seconded, approved a proposal from Metro Telecom at an approximate cost of \$7,000. The board expressed appreciation to Mr. Guerrant for his work on the proposal. Mr. Guerrant also agreed to coordinate the installation, again with thanks of the board.

The water problem during heavy rains in the middle building basement has not reappeared.

Mr. Stevens presented estimates for several projects:

1. The board approved a proposal to spend up to \$5,000 to finish "cladding" the windows where the wood is deteriorating around the storm windows in the educational building. Mr. Stevens was asked to contact Final Vinyl to do some test windows. A second bid was submitted by The Aluminum Co. that was twice the Final Vinyl bid.
2. He presented a \$16,500 estimate for significant re-plastering in several areas of the sanctuary building. The board authorized him to proceed with replastering and painting of the narthex and stairwells with a budget of up to \$6,000. He was asked to get estimates from Water Craftsmen when they are here to remove the east transept windows about repairing leaks, if any, in the leaded glass in the stairwells off the narthex.
3. The board authorized hiring W. P. Budd Co. to inspect the sanctuary building roof, to clear trash from the valleys and to secure any loose tiles.

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4. The board discussed the need to inspect the silicone finish on the sanctuary exterior, but took no action.
5. The board authorized Mr. Stevens to get bids for relining the parking lots.
6. The board approved a recommendation from the Parsonage Committee to spend up to \$4,000 to repaint the parsonage exterior.

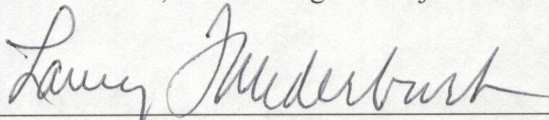
A contract has been signed with Water Craftsman to remove, disassemble, restore and reinstall the east transept windows at a cost of \$84,010.00. Work will begin in July, 2000.

Upon a recommendation from the Senior Minister the board approved a change in van policy to permit eating and drinking in the van.

Mr. Funderburk announced that the groundbreaking for the columbarium would be held in on May 28 after morning service. Ms. Stevens asked the trustees to coordinate this event with a goal of church-wide participation.

There being no further business, the meeting was adjourned at 5:15 p.m.

Respectfully submitted:



Laney Funderburk, Acting Chair/Secretary

05/11/00