

Minutes
Meeting of the Board of Trustees
Duke Memorial United Methodist Church
March 2, 2000

4:00 p.m.
Church Parlor

Attending: Tom Carr, Anne Clark, Holly Eggelston (Secretary), Laney Funderburk (Acting Chair), Ben Mixon, Louis Robinson (Chair), Ruth Harper Stevens (Senior Minister). Guests: Steve Guerrant, Joe Stevens. Absent: Ed Hammond, Tim Langford, and Rhodney Reade.

Mr. Funderburk called the meeting to order and Ms. Stevens gave the opening prayer. Minutes of the November 11, 1999 meeting were approved.

Ms. Clark was welcomed as a new trustee. The other new trustees, Ed Hammond and Tim Langford, were not able to attend the meeting. Steve Guerrant was present to give recommendations about a new/improved telephone system. Also present was acting operations manager Joe Stevens.

Mr. Funderburk called on Mr. Stevens to give an update about maintenance and operations matters. Mr. Stevens reported on some areas throughout the church that needed repairs including fencing in the playground area. He was asked to compile a list of needed repairs and estimates for Trustees to consider at their next meeting. He was directed to proceed with playground fence repairs.

Mr. Funderburk reported that the Staff Parish Relations Committee had been very complimentary of Mr. Stevens' performance since assuming responsibility in December. The Trustees were equally supportive and appreciative.

Sanctuary lighting concerns were expressed. Mr. Stevens was authorized to replace all bulbs in the two large chandeliers.

Mr. Funderburk showed slides of the church from all directions, pointing out areas that needed improvements, and reviewed the recommendations of the Image, Signage, and Parking Task Force. Trustees asked Mr. Funderburk to make contacts with local landscape architects, particularly through contacts at Duke, and church member Greg Simms. Mr. Carr agreed to contact Richard Grogan for recommendations. Some concern has been expressed about removing the large Magnolia at the corner of Duke and Chapel Hill Streets.

The "women's window" in the east transept is scheduled for removal and restoration this spring.

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Mr. Mixon reported that the recurring water problem in the basement of the educational building was being addressed. Determining where the water is coming from is the problem.

Mr. Funderburk reported that the Hobart dishwasher had been repaired at a cost of approximately \$2,000. A leak in the library has also been repaired.

Mr. Guerrant was invited to report in behalf of the Technology Committee regarding upgrading the phone system. He presented several options. Mr. Guerrant was asked to contact John Lloyd and Associates (683-5511) for recommendations (Mr. Lloyd's firm installed the existing system), and report at the next meeting.

The new occupants of the old Duke Power building have asked to lease six (6)-parking spaces in the church's Memorial Street parking lot. Trustees approved the request.

Ms. Clark, Chair of the Parsonage Committee, requested permission to proceed with cleaning and possible painting of the parsonage exterior. Mr. Stevens was authorized to proceed with a pressure wash of the property at a cost not to exceed \$500.

There being no further business, the meeting was adjourned at 5:45 p.m.

Respectfully submitted: _____
Holly Eggleston, Secretary

03/23/00