

DUKE MEMORIAL UNITED METHODIST CHURCH  
TRUSTEES MEETING  
August 18, 1997

Present for meeting:

Ben Mixon, Tom Adkinson, Betty Brunson, Richard Grogan, Judy Coman, Jeff Bailey, Rhodney Reade, Shirley Few.

The meeting was opened with a prayer by Mark Wethington.

Motion by Jeff Bailey, seconded by Betty Brunson to approve minutes. They were approved.

OLD BUSINESS

1. The Carolina Restoration work has still not been performed. It is permissible to do this work when Louis needs to and the price will be checked to be sure that we have the best price.

2. The drop slot has been completed. Water damage at the Open Door classroom is in progress, along with roof repairs by Budd-Piper Roofing for \$4,000. This work will probably not be completed until approximately two months.

The unpaved parking lot needs repairing. Richard Grogan, seconded by Shirley Few recommended that we spend up to \$1,800 to accomplish this repair.

The repainting of signs on Gregson Street is still pending.

The Spence Class repairs and paint is almost complete.

The repair and paint of the N.E. corner of the Sanctuary is complete.

The lock on the exterior door of the elevator is complete.

The carpet has been taken up in Aldersgate and installed in the Prayer Room.

3. Richard is still reviewing the Sanctuary lighting and this will be brought up at a future meeting.

4. We have a proposal from Waters Craftsmen for \$84,010 to remove, disassemble, restore and reinstall the 35 west transept windows. This work will be in in September or October with removal taking approximately 2 weeks, restoration 16 weeks and reinstallation approximately 3 weeks. Prior to this work being started, an insurance certificate will be required by the Church to make sure that the Waters Craftsmen has the appropriate workman's comp and liability insurance. The Church has an anonymous donor pledging \$50,000 towards the restoration of this window and Bill Self with Memorial Church Funds felt like this coupled with memorial funds would be enough so that this entire window could be completed. The motion was made by Jeff Bailey and seconded by Rhodney Reade that this, in fact, be done and that this be carried to the Administrative Board for final approval.

NEW BUSINESS

1. We've got our insurance certificate and coverage sent to us this year and will be reviewed by Louis Sasser to see if there are any areas where we might save money or need to make any changes.



2. The Columbarium is still on schedule to be started late this fall or next spring. Richard is completing final details on the columbarium itself. The Columbarium Committee is in the process of sending out brochures and trying to raise the initial \$50,000. *50% of construction costs to be matched by Memorial Church Fund. Not to selling enough tickets to complete payment of the Columbarium. ~~be~~ refunded by continued calls of Richard. bal of costs will be*
- Richard Grogan made a motion and seconded by Shirley Few that all 4 of the Oak trees in front of the middle building be removed and replaced by trees which are included in the overall layout of the Columbarium project. This would be more efficient than removing 2 or 3 trees and it would allow all of the sidewalk repair to take place at one time. This motion passed unanimously.
3. The handicap modification to the toilets is supposed to be completed Wednesday of this week.
4. Richard Grogan is to get with Garland Woodcraft or Hallmark and discuss modifications and a new door from the middle building to the breezeway.