

MEETING OF THE BOARD OF TRUSTEES
DUKE MEMORIAL UNITED METHODIST CHURCH
8 SEPTEMBER 1994 - CHURCH LIBRARY
BEN H. MIXON, JR. PRESIDING

I. **ATTENDANCE.** The following named individuals met in the Library of Duke Memorial United Methodist Church, 8 September 1994, to consider items contained in the attached agenda^{1/}:

Dan Edwards	Tom Stark
Sarah McCracken	Rev. Mark Wethington
Ben Mixon	Grace C. Boddie
Louis Robinson	

II. **INVOCATION** - Rev. Wethington.

III. **MINUTES OF 12 MAY 1994 MEETING** - approved as written.

IV. **DISCUSSIONS, RECOMMENDATIONS AND OTHER ACTIONS.**

A. **PROPOSAL BY WATERS CRAFTSMEN, INC.** Dale waters and Jennifer of Waters Craftmen, Inc., restorers of sacred and historic property, Front Royal, Virginia, explained a proposal the Company had given DMUMC earlier this year to restore one window - John the Baptist - for a total amount of \$3,000.00. Waters will take the window out, bathe and lift dirt off; glaze with new putty; and an artist will repaint the features:

- . the process is estimated to take about two (2) months;
- . Waters will enclose the space with plywood and paint gray;
- . documentation on the process will be kept, and one person and an alternate of DMUMC will be appointed as point of contact;
- . the proposed restoration is estimated to last approximately 200 years;
- . to do nothing now is an option, of course, but among other things, the features of the windows will be lost in time.

On the basis of the foregoing, the following motion was made, seconded and passed:

THAT one window be authorized to be restored by Waters Craftmen as a sample, as proposed, for an amount NTE \$3,000.00.

B. **FURNITURE ON LOAN TO STAGVILLE CENTER.** Stagville has on loan a settee and chest with mirror that belong to the Church, and has asked that the loan be extended for an additional ten (10) years. The condition of the furniture will be checked by Bill Coman. After discussion, the following motion was made, seconded and passed:

THAT the furniture of the Church now on loan to Stagville be authorized for retention by Stagville for an additional ten (10) years.

C. **PAINTING, REPAIR AND HARDWARE OF SANCTUARY FRONT DOORS.** The Chairman stated that repair of the Sanctuary doors and restoration of the hardware have been discussed the DC May Co. After discussion, the following motion was made, seconded and passed:

THAT a pair of the front Sanctuary doors be authorized for repair and paint and hardware refinishing in an amount NTE \$2,000.00.

^{1/} Attached to Record Copy only.

D. CAULKING OF SIDEWALK AT SANCTUARY. It was estimated that the caulking could be pulled up and replaced on this portion of the sidewalk for an estimated amount of \$600 - \$700. After brief discussion, the following motion was made, seconded and passed:

THAT caulking of the sidewalk at the Sanctuary door be authorized in an amount NTE \$700.00.

E. COURTYARD COLUMBARIUM. Rev. Wethington stated that because of high costs of burial, decisions are now being made for cremation. As a result, some individuals are seeking a permanent place for remains to rest, such as Memorial Gardens or a Columbarium similar to the one at Triangle Presbyterian Church. In a Columbarium, niches could be single or double, and in selling spaces, the Columbarium could pay for itself. A diagram of the Columbarium at Triangle Presbyterian Church was shown.

It was suggested that a structure, estimated to cost \$40,000 - \$50,000 could be paid for with Memorial Funds, with repayment made to the Funds as the niches are sold. Bill Self has indicated no objection to the use of Memorial Funds for this purpose if they are reimbursed as the places are sold. Richard Grogan will prepare a preliminary layout, giving thought for expansion in the future.

Based on the foregoing, the following motion was made, seconded and passed:

THAT the Trustees recommend to the Administrative Board that the concept of a Columbarium be explored at the time Richard Grogan completes preliminary plans for the structure.

F. NEW BUSINESS.

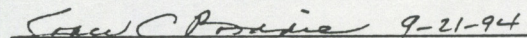
1. Worship Committee. Rev. Wethington stated that the Worship committee recommends the following:

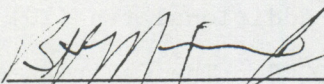
a. that the two (2) small pews on each side of the Sanctuary be removed to allow more room for Communion Services and ecumenical dance groups. After brief discussion, consensus of the Trustees was that no action be taken on this item at this time.

b. that the AA Group that meets in the basement area of the Church be asked to cease smoking inside the Church because fumes rise up in the Sanctuary. There were expressions both for and against such a request. After discussion, it was agreed that Rev. Wethington will talk with the AA Leader and find out the position of those who attend the meeting, on this matter.

2. New Bulletin Boards. Recognizing that more communication space is needed, the Board agreed that two (2) new Bulletin Boards be secured and one placed alongside the existing main Bulletin Board, and that the other be placed in the corridor behind the Sanctuary.

Meeting adjourned at 5:45p.


Grace C. Boddie, Secretary


Ben H. Mixon, Sr., Chairman