

DUKE MEMORIAL UNITED METHODIST CHURCH
CAPITAL CAMPAIGN COMMITTEE

APRIL 26, 1994

PRESENT: ELIZABETH BOOKHOUT, SHIRLEY FEW, LANEY FUNDERBURK, RICHARD GROGAN,
BEN MIXON, POLLY MIXON, TIM NIFONG AND MARSHALL SPEARS
STAFF: LAURIE COFFMAN, CLINT SPENCE, MARK WETHINGTON

PRESIDING: LANEY FUNDERBURK, CHAIRMAN

MINUTES: THE MINUTES OF THE MAY 13, 1993, MEETING WERE APPROVED AS READ.

FINANCIAL REPORT: MR. FUNDERBURK STATED THAT WE HAD APPROXIMATELY \$45,000.00
ON HAND AND THAT WE EXPECTED PAYMENT OF ANOTHER \$40,000.00
IN THE COMING MONTHS

CHURCH WINDOWS: IT WAS DECIDED TO ELIMINATE THE CHURCH WINDOWS FROM THE
DISCUSSION OF THE DISBURSEMENT OF CAPITAL CAMPAIGN FUNDS

STAFFING: MR. SPEARS MOVED THAT WE ALLOCATE \$10,000.00 OF CAPITAL CAMPAIGN
FUNDS TO HELP DEFRAY STAFFING COSTS. THE MOTION WAS SECONDED AND
PASSED. IT IS UNDERSTOOD THAT THERE ARE NO FUNDS REMAINING FOR
THIS PURPOSE IN FUTURE YEARS.

BREEZEWAY CEILING: MR. SPEARS MOVED THAT WE RECOMMEND UP TO \$6,000.00 TO BE
SPENT ON REPAIRING THE BREEZEWAY CEILING. THE MOTION WAS SECONDED
AND PASSED. MR. FUNDERBURK ASKED MR. GROGAN TO COME BACK WITH A
RECOMMENDATION TO USE EITHER PLASTER OR WATERPROOF GYPSUM.

TV MONITORS AND CAMERA FOR CHOIR LOFT: MR. MIXON MOVED THAT WE SPEND UP TO
\$3,000.00 TO INSTALL TV MONITORS AND CAMERA FOR THE USE OF THE
CHOIR MEMBERS DURING CHURCH SERVICES. THE MOTION WAS SECONDED
AND PASSED. MR. FUNDERBURK WILL BRING BACK ESTIMATES FOR THIS.

LIGHTING FOR WHITFORD HALL AND CORRIDORS: MRS. FEW MOVED THAT WE RECOMMEND
UP TO \$10,000.00 FOR UPGRADING THE LIGHTING IN WHITFORD HALL AND
THE CORRIDORS OF THE EDUCATIONAL BUILDING. THE MOTION WAS SECONDED
AND PASSED. IT WAS SUGGESTED THAT ^{we} RE-VISIT LAST YEAR'S PRELIMINARY
PLAN AND THAT MR. GROGAN BRING BACK A RECOMMENDATION AND AN ESTIMATE.

PAINTING/CARPETING BEHIND SANCTUARY: MRS. MIXON MOVED THAT WE RECOMMEND UP TO
\$11,500.00 FOR PAINTING, CARPETING AND LIGHTING THE PRAYER ROOM, THE
ALTAR GUILD ROOM, THE ALDRSGATE ROOM AND THE HALLS BEHIND THE
SANCTUARY. THE MOTION WAS SECONDED AND PASSED. ALL THIS WORK MUST
FIRST BE COORDINATED BY MR. GROGAN.

SANCTUARY DOORS: IT HAS BEEN ESTIMATED THAT IT WOULD TAKE \$20,000 TO REWORK AND
FINISH THESE DOORS. IN LIGHT OF THIS, MRS. BOOKHOUT MOVED THAT WE
EXPERIMENT WITH ONE PAIR BY REPAIRING AND REFINISHING ON PREMISES AT
A COST NOT TO EXCEED \$3,000.00. THE MOTION WAS SECONDED AND PASSED.

OFFICE EQUIPMENT: MR. NIFONG MOVED THAT WE ALLOCATE \$500.00 FOR A PRINTER FOR
THE FINANCE OFFICE AND \$1,800.00 FOR A COMPUTER FOR MR. WETHINGTON.
THE MOTION WAS SECONDED AND PASSED.

PAVING PARKING LOTS: MR. MIXON WAS AUTHORIZED TO OBTAIN ESTIMATES FOR REPAVING
SIDE PARKING LOT AND THE DIRT ONE ACROSS MEMORIAL STREET. THIS ITEM
WOULD NOT BE CONSIDERED UNTIL THE NEXT \$40,000.00 IS IN HAND.

MEETING ADJOURNED.

SHIRLEY D. FEW, SECRETARY

Shirley D. Few