

MEETING OF THE BOARD OF TRUSTEES
DUKE MEMORIAL UNITED METHODIST CHURCH
14 DECEMBER 1992 - CHURCH LIBRARY

RANDOLPH FEW, CHAIRMAN, PRESIDING

I. ATTENDANCE. The following named individuals met in the Library of Duke Memorial United Methodist Church, 14 December 1992, to discuss matters indicated below concerning property of the Church:

Randolph Few, Chairman
Dr. Fred Clark
Susan Clark, Society of St. Andrew
Patricia Coman
Dr. W. E. Hammond
Sarah McCracken
Rev. Mark Wethington
Grace C. Boddie

II. INVOCATION. Rev. Wethington offered a prayer of supplication.

III. DISCUSSIONS AND RECOMMENDATIONS.

A. Society of St. Andrew. Rev. Wethington stated that the Society was started by two (2) Methodist ministers; the Methodist Church has formal ties to the Society, but funds are received from other mainline churches. He introduced Susan Clark who heads the North Carolina office of the Society.

Ms. Clark stated that the Society is based in Big Island, Virginia, and that her purpose in North Carolina is to establish a statewide gleaning project, which links and coordinates volunteers, growers, and distribution agencies to feed the hungry. Her staff consists of two (2) clerical assistants.

The Society was begun in 1979 and has grown into an independent 501(C)(3) nonprofit corporation that remains affiliated with the Methodist Church. Its calling and commitment are to minister to the world's hungry.

She briefly described The Potato Project which is a nationwide produce salvage program that provides direct food relief to the hungry while addressing one of hunger's major causes - food waste. Since the beginning of this program in June 1983, this two-pronged attack on hunger has been responsible for distributing annually an average of fifteen (15) million pounds of otherwise wasted potatoes to hungry Americans in 47 states and the District of Columbia.

The Society's Harvest of Hope program is a gleaning/study program aimed at activating youth and salvaging food left in the fields after harvest. This program, like The Potato Project, is a two-pronged attack on the hunger problem. The first emphasis is the actual salvage and distribution of food; the second is the education of participants to the realities of world hunger.

Ms. Clark further explained that most of the work of her office is done by phone, or out in the field. Food is distributed from the field to hunger agencies; there is no storage by the Society.

The Chairman indicated that the space available in Duke Memorial is fine, and the District Methodist Men have agreed to "get the place in shape" for the Society.

Ms. Clark stated the following are needs in order for the Society to use the designated space at Duke Memorial:

- 1) more outlets - The Society uses two (2) computers, printers, a modem, and a typewriter FAX; and
- 2) two (2) telephone lines.

The Board stated that it wants Duke Memorial to be as supportive as possible and would be back in touch with Ms. Clark within 4-5 days.

Dr. Hammond made the following motion which was passed by consensus of the Board members:

THAT we negotiate a one-year renewable lease with Ms. Clark, for the Society to pay a charge of \$100/month rent for a couple of months, then adjust the amount of rent, as appropriate, according to actual costs; the initial cost of installation of electricity will be made to meet her needs.

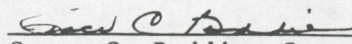
B. Insurance. The Chairman stated that he is exploring the possibility of increasing the umbrella insurance on the Church to \$2 million; if this is done, the cost will be approximately \$700. Also, ways are being explored to increase the umbrella insurance on the Church Van to \$1 million. Insurance on the parsonage has been increased from \$135,000 to \$170,000.

In addition, the Chairman stated

- 1) that the Rutledge College building may be considered a place for the Homeless; and
- 2) the Trustees have been asked to install halogen lights in the hallways of the Education Building. An estimate of costs will be obtained, which is expected to be in the range of \$250 - \$400.

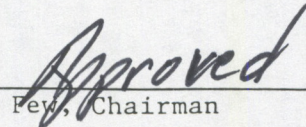
C. Durham Congregations in Action (DCIA). Rev. Wethington stated that DCIA, that sponsors Meals-on-Wheels, has asked for space at Duke Memorial for administrative personnel for about ten (10) hours a week for a six (6) months period of time. A telephone and filing cabinet will be needed; DCIA will pay the phone bill.

The meeting adjourned at 7:30p.



Grace C. Boddie, Secretary

Concur:



Randolph Few, Chairman