

Duke Memorial United Methodist Church

Minister: Rev. W. Eric Carson

**504 W. Chapel Hill Street
Durham, North Carolina 27701
Phone 919-683-3467**

September 14, 1987

TO: TRUSTEES OF DUKE MEMORIAL CHURCH

FROM: Dillard Teer, Chairman

I had a meeting today with Ben Mixon and Bobby Woods and with the recent hard rains that we have had it is imperative that we do something about the roof on the middle Sunday School building. Ben and Bobby have secured prices and the best price we have is \$21,000.00. We need to have this work done immediately before winter time comes. Also, we need to repair our wrought iron railings that are rusting and generally disintegrating. Where this is not an emergency as the roof we need to get this done also.

We also are experiencing leaks in the sanctuary but we are not prepared to bring this to you at this time.

If you are in favor of proceeding with this work, please sign this letter and return it to the office.

Signature

cc: Memorial Fund Group