

TO: Duke Memorial United Methodist Church
Board of Trustees

FROM: Jennifer Herman - President Sr. MYF
Amanda Mixon - Vice President Sr. MYF
Laura Lockamy - President, Jr. MYF

SUBJECT: Renovation of Youth Rooms

DATE: June 24, 1987

As most of you are aware we have been trying, during the past year to increase the attendance and more importantly the enthusiasm of the Junior High and Senior High members of our church in participating in MYF and Sunday School activities.

We strongly feel that the poor appearance of the church rooms set aside for youth activities have been a hindrance to our efforts. The furniture is broken down, the walls are peeling, the floors are in need of refinishing and the ceiling is falling down and the windows won't close.

We respectfully submit that there is approximately \$2400 available for youth activities from the endowment and that we feel that it would be well spent in renovating the youth activity rooms. We have researched the costs involved and they are as follows:

*o Recovering and renovation of existing furniture	\$2,024.00
o New Games and Equipment	
. Dartboard	10.90
. Ping Pong set	89.00
. Pool Cues 4 @ 12.50	50.00
. Pool Balls	29.96
. Table Tennis	12.97
Subtotal	<u>\$2,216.83</u>
o Paint & Miscellaneous	100.00
Total	<u>\$2,316.83</u>

*Estimate Attached

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Methodist Youth Fellowship Proposal

We hope that you will approve these needed renovations for us and that we can use the remaining Summer months to get the rooms changed before school starts. We have already done some work in cleaning up and moving the furniture and will do the painting, and anything else we can to make these changes happen.

Thank you very much for your time and your consideration.

SHAW CUSTOM UPHOLSTERY

3917 N. Duke Street
 DURHAM, NORTH CAROLINA 27704
 (919) 477-4759

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CUSTOMER'S ORDER NO.		PHONE		DATE		
				6-23-87		
NAME			Mandy Nixon			
ADDRESS			383-5428			
SOLD BY	CASH	C.O.D.	CHARGE	ON ACCT.	MDSE. RET'D.	PAID OUT
QTY.	DESCRIPTION				PRICE	AMOUNT
3	loose cushion sofas with seats 2 cushions in seat + 2 in back 13 yards of stock Pattern SEF NATURAL @ \$12/yd. labor					156 <u>300</u> 456 /sofa
	loose cushion loveseat w 16 yds. @ 12/yd. labor					120 <u>245</u> 365
	cushions stock 92005 blue 1 yd. of material @ \$10/yd. labor				} \$25/cushion \$15/cushion	
2	channel chairs 2 1/2 yds. of material @ \$12/yd = \$30 labor					} \$15/Chair \$45
RECEIVED BY					TOTAL	

Lester

2489

All claims and returned goods
 MUST be accompanied by this bill.

PRODUCT 610

Thank You