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Minutes of Trustees of Methodist House, 1922-1958

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Chautauqua N.Y. Aug. 12 – 1922

The Board of Trustees of the Methodist House met in regular session. Dr. J.L. Hurlbutt presiding.

Meeting opened by short prayer by Dr. Hurlbutt. The following members were present. J.L. Hurlbutt, J.J. McWilliams, R.B. Logan, H.A. Truesdale, Mrs. Geo P. Hukill, Rev. Harris White, E.L. Widrig, H.L. Simpson, Rev. L.L. Swisher. Minutes of last meeting July 29, 1922 read and approved. Report of Asst Secy Mrs. Day received and filed as follows.

Bal on Hand July 29 – 22	11.46
Sunday Collections	103.55
Wednesday “	23.90
Gifts	67.00
Box in Hall	4.78
Writing Box	3.62
Pledges	<u>45.50</u>
	259.81

Disbursements

House Laundry	2.00
Postage	2.58
Mirror for House	4.00
Knife “ “	.50
Season Electric Lights	14.40
Winter Care of Plants	5.00
Balance on Hand	<u>231.33</u>
	259.81

259.81

Report of Nominating Committee received as follows. We deem it wise to make no change in the present Board of Trustees and officers, with the exception of that

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of Mrs. W.S. Davenport is in place of Mr. W.S. Davenport. This change coming as their own request in a telegram this day to Dr. Hurlbutt.

With this change all the present Board of Trustees and officers were placed in nomination.

On motion of Mr. Truesdale all were elected for the coming year.

Moved and second to place iron post or other means to make centre of building safe. Mr. Widrig appointed a Committee to have this done.

Mr. E.L. Widrig and Mrs. Hukill appointed a Committee to decorate and paint the office, buy a new rug and office chairs.

The Minuet Book of this Board running from Aug 15 – 1887 having become exhausted, same [Old Minutes, Vol.1] was ordered well wrapped & placed in safe keeping by the Secretary. Same was done by the secy on Aug 15. 1922.

Same was placed in safe of Institution office. No further business mentioned. Meeting adjourned.

R.B. Logan secy

Chautauqua N.Y. July 18 – 1923

The Board of Trustees of the Methodist House met in regular session with the following present.

Dr. J.L. Hurlbut, H.A. Truesdale, Dr. Julius King, E.L. Widrig, Mrs. W.S. Davenport, J.J. McWilliams., C.E. Munson, Mrs. Robt Miller.

Meeting called to order, and prayer by Dr. Hurlbut.

On motion, W.S. Davenport was elected as a member of the Board of Trustees in place of Mrs. Davenport resigned.

On motion Dr. Hurlbut was asked to write a letter of sympathy for the death of Bro. White, former trustee to his daughter Mrs. E.D. Jones.

On motion it was resolved that a letter of sympathy & affection be sent to Bro. Appleyard, who is prevented from attending these meetings, by sickness. Mr. Truesdale, our Treasurer made of the finances as follows.

Aug 10-1922 Balance	252.14
“ 12 “ H.A. Truesdale pledge	20.00
Sept. 14 “ Mrs. A.E. Day	<u>41.12</u>
	313.26

Cr

Paid John Barton Aug 12-1922 255.40

Bal on Hand July 11 – 1923 57.86

On motion of Mr. Davenport, Mess Widrig, McWilliams, and Mrs. Day were appointed

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a Committee to attend to needed repairs, as per memorandum from Mrs. Day, with power to act.

On motion of Mr. Truesdale Mrs. Day was unanimously elected to be our assistant secretary for the coming year.

On motion of Mr. Widrig, Mess McWilliams and Logan were appointed a Committee on Finance to consider ways & means to raise the funds needed to finish the season free of debt estimated by Bro. Truesdale, Treasurer, to be about \$500.00.

On motion meeting adjourned to meet Saturday Aug 11th

Chas. E. Munson

Acting secy.

Chautauqua N.Y. Aug. 11th 1923

The Board of Trustees of the Methodist House met in regular session.

Dr. J.L Hurlbut presiding. Meeting was opened by prayer by Dr. Hurlbut. The following members present. Dr. Hurlbutt, E.L. Widrig, Dr. Julius King, J.J. McWilliams, Chas Greer, R.B. Logan. Minutes of last meeting read and approved with the following correction. That Mess. Widrig & Logan be appointed a Nominating Committee to name officers for the coming year.

Report of Treasurer received, showing a true balance of our finances as of Date of Aug. 11th. 1923.

On motion of Mr. Logan Mr. Widrig was appointed to see that, all furniture & fixtures belonging to Methodist House be stored in proper place for the winter and to secure caretaker to remove snow during winter, with power to act as to cost. Letters of regret were received from the following. Mr. Munson, Simpson and Truesdale.

On motion, our assistant secy was instructed to write letters of thanks to all publications who furnished magazines & periodicals.

Report of Nominating Committee received which was as follows. President J.L. Hurlbutt, Vice Pres J.J. McWilliams, Treas. H.A. Truesdale, Secy R.B. Logan.

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All the Board of Trustees were re elected with the exception of J.C. McDowell. W.P. Volgamore was added to the Board of Trustees.

Insurance Policies for the Methodist House are in the Institution safe.

Report of Assistant Secy Mrs. Day received as follows.

Receipts		Disbursements	
Bal. July 23	38.73	Overdraft to Treas.	32.89
Gifts		300 Cards	5.00
Mrs. Edward Jones	100.00	Ink	.75
" R. Miller	5.	Mouse Trap	.20
Mr. Munson	10.00	Postage	.51
Single Gifts	10.00		
2 Sunday Col	161.67	Laundry	1.86
3 Wed "	17.94	New Toilet	42.00
Writing Box	5.94	Repair roof	9.67
Hall "	<u>3.34</u>	Electricity	<u>14.40</u>
	364.58		108.78
		Bal. on Hand	255.80

There being no further Business

Meet adjourned.

R.B. Logan, secy.

Chautauqua N.Y. July 26 – 1924

The Board of Trustees of the Methodist House met in regular session. Dr. J.L. Hurlbutt presiding.

Devotions offered by Dr. Hurlbutt. The following were present. Dr. J.L. Hurlbutt, Edward Appleyard, E.L. Widrig, W.P. Volgamore, and J.J. McWilliams

Mess. Austin, Davenport, Massey, Truesdale, Logan, White & Mrs. Miller, sent regrets on being unable to attend this meeting.

Mrs. J.J. McWilliams was appointed secretary pro tem, in absence of Mr. Logan.

Minutes of last meeting read and approved.

Report of finances showed the following;

Bal in Treasury from 1923	214.26
Receipts from all sources for July	<u>142.07</u>
	356.33
Expenditures as per itemized statement	<u>74.55</u>
from Mrs. Day	
Leaving a Bal on Hand	281.78

On motion of Mr. Volgamore a vote of thanks of this Board of Trustees be extended to Mrs. Fritz for the storing of furniture in her cottage during the 10 months not in use at the house. And the Committee empowered to pay for above storage and make arrangements to store the furniture next season.

Mrs. Guernsey sent a letter of resignation as member of the board which on motion of Mr. McWilliams second by Mr. Widrig, that we accept her resignation and motion carried. Dr. White also sent in his resignation. On motion Mr. Widrig second by Mr. Volgamore that it be accepted. Motion carried.

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A discussion of finances brought out the fact that our regular Sunday and Wednesday collections would not carry us through and it was decided that Dr. Hurlbutt make a plea and a special collection be taken up tomorrow Sunday July 27.

On motion Mr. Logan & Widrig were elected to continue as a nominating committee for the season and to report at next meeting.

On motion of Mr. Widrig second by Mr. Volgamore next meeting be held Aug. 16th. Motion carried.

There being no further business, motion to adjourn to meet on above date carried

J.J. McWilliams, Sec pro tem

Itemized report of Assistant Treas. Mrs. Day

Bal from 1923	254.44	Disbursements	
Rugs, blankets, spreads	<u>40.18</u>	Summer Plants	16.15
	214.26	Helper Gate Tickets	15.00
Sunday Collections	72.43	Stamps	2.01
Wednesday "	25.16	Chaut. Daily	2.25
Gifts	27.00	Opening House	10.00
Writing Box	4.27	Laundry	.95
Hall "	<u>3.21</u>	P.O. Box	1.00
	356.33	Supplies	3.94
		Music	2.50
		Winter Care of	5.00
		plants	
		Paint	.80
		Note file for Daily	.85
		Ink & Blotters	1.60
		1000 Letter heads	<u>7.50</u>
			74.55

Chautauqua N.Y. Aug 16 – 1924

The Board of Trustees of the Methodist house met in regular session, with the following members present. J.L. Hurlbutt, R.B. Logan, H.L. Simpson, Chas Greer, J.J. McWilliams, H.A. Truesdale, E.L. Widrig, Dr. Julius King. Meeting opened with prayer by Dr. Hurlbutt. Minutes of last meeting read and approved. Treasurers Report received and ordered filed in minutes of this Board. On motion Dr. Hurlbutt second by Simpson, we appropriate 10.00 for winter storing of furniture with Mrs. Fritz.

Motion made to make Mess Logan & Widrig a Committee to confer with Mr. G.W. Rowland about improvements of front yard, with power to act in having yard properly set with grass, improve walk, & set guard rail. This motion made by Dr. King second by Simpson.

Motion carried to have Asst Secy Mrs. Day to have Bishop Vincent & Lewis Miller pictures in new frames, to the amount of 15.00.

Motion to pay Mrs. Day salary of 100.00 for 1924. Carried. Report of Nominating Committee received.

Moved & second that all old officers and Trustees be elected for 1925 with the following additions. John S. Craig, Pittsburg and John W. Carson, Beaver Falls be added to Board of Trustees. On motion Mrs. Day was reelected Hostess for 1925, at 200.00 for year. Secy ordered to sent letter of thanks to all publishers for magazines & papers furnished. Card of greeting to Dr. Hurlbutt received from Mr. Munson, also expressing his regrets at not being able to attend to meeting

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The Treasurers Report received as follows

Bal	281.78	Snow from roof	5.00
Sunday Col.	229.32	Electricity	14.40
Wednesday “	34.94	Gas	1.65
Writing Box	6.24	Institution Tax	20.00
Hall “	12.16	Communion Supplies	1.18
Gifts	<u>7.00</u>	Laundry	.95
	571.44	Ink Pens etc.	3.13
		Stamps	.90
		Balance	<u>524.23</u>
			571.44

There being no further Business motion to adjourn was received.

R.B. Logan, secy

Chautauqua N.Y. July 25 – 1925

The Board of Trustees of The Methodist house met in regular session. Dr. J.L. Hurlbut Pres. Presiding. Meeting opened by prayer by Dr. Hurlbut. The following members were present. Dr. J.L. Hurlbut, Mess Truesdale, Craig, Simpson, Davenport, Carson, Appleyard and McWilliams. In absence of Secy Logan, J.J. McWilliams was appointed secy pro tem. Minutes of meeting Aug 16 – 1924 read & approved. Treasurers report read and approved as follows

Aug 15/24 Bal on Hand		214.26
Sept 9 “ Received from Mrs. Day		<u>75.00</u>
		389.26
Dec. 25/24 Cash to Mrs. Day	25.00	
July 22/25 Chaut Inst	221.45	
“ “ “ Bal on Hand	<u>142.81</u>	
	389.26	389.26

Mrs. Day’s Report of season 1925 as follows received

Receipts		Disbursements	
3 Sunday Collections	62.51	Winter care of Plants	23.75
3 Wednesday “	25.68	Daily	2.25
Gifts	70.00	P.O. Box	1.00
Hall Box	4.35	Paint & Hdwe	2.80
Writing “	<u>2.33</u>	2 Season tickets	15.00
	164.87	Opening House	6.00
		Postage	1.25
		House Supplies	5.50
		Fire Water & Garbage	20.00
		House Washing	.32
		Roof care in winter	7.75
			5.75
		Moving furniture	<u>73.50</u>
		Balance	164.87

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#2

After discussion a motion was made by Mr. Craig, second by Davenport that the bill of the Institution for yard repair of 221.45 be paid. Motion carried.

Motion by Carson second by Craig to pay bills of Mr. Peterson, & Baker & Cocton for emergency work on House, be paid. Motion carried.

Motion by Craig that the Chair appoint a Nominating Committee to report at the August meeting. Dr. Hurlbutt appointed McWilliams, Logan & Simpson.

Motion by Mr. Davenport, second by Carson, that we elect Mrs. Day hostess for 1926 at same salary as last year 200.00 for season. Motion carried

Motion by McWilliams, that Dr. Hurlbutt and secy Logan send letters of sympathy to families of Trustees, who died since our last meeting namely, Dr. King, Mrs. Hukill, Mrs. Greer, and Mr. Volgamore. Also letters to Rev. Swisher of sympathy in his sore afflictions.

Move by Mr. Davenport that Mrs. Day be authorized to purchase a bed & bedding for helpers. Mr. Carson & Craig were appointed a Committee to report at next meeting as to conditions of paint on the house and advisability of painting next spring.

Moved to adjourn to meet Aug. 15th 1925

J.J. McWilliams, Secy Pro Tem

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R.B. Logan secy.

Page 16
appointed...and Mr. Simpson

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R.B. Logan secy.

Inset between pages 18 and 19
[top of page] 1926

[below printed heading]

July 19/26

“Copy” to

Mrs. C.E. Welch & Family – Westfield N.Y.

Mr. Vincent Massey & Family – Toronto Canada

Mrs. E.L. Widrig & Family –Chautauqua, N.Y.

At a meeting of the board of trustees of the Methodist House at Chautauqua N.Y. held July 17/26 the following minutes were adopted and spread upon the records.

We humbly express to you our sincere sympathy in the coronation of our brother and fellow trustee— He was always generous and helpful in his labor among us and by his life we profited, and in his absence we are reminded of the work so well done.

We miss him greatly and know you will often remember his thoughtful care and be comforted in your lonesome hours, and pray the Comforter may in an especial manner come to you –Very truly

H.A. Truesdale

John S. Craig Committee

[Telegram preceding page 19]

Chautauqua Inst. President

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Committee as elected was 3rd 1st 2nd

R.B. Logan secy

[Inset pages between page 20 and 22. First page appears to be missing]

2

1926?

[below heading]

separate edifice should be erected for the local church and that his present edifice shall be used exclusively for the summer work of Methodists.

To bring this about, we propose to help the local church to build a suitable edifice and if sufficient funds can be raised, to make it a worthy memorial to the founders of Chautauqua and to be called, --

“Vincent. Miller. Hulburt Memorial Methodist Church.”

Resolved that a suitable letter be sent to each Trustee of the Methodist House, setting forth the desirability of this Church.

Resolved that a committee be appointed to solicit tentative pledges and preliminary plans for the Church, and report at the August meeting of the Trustees

A committee to confer with the officers of the institution to cooperate with us and donate a suitable lot if cite can be found.

Resolved that a committee be appointed from this board to confer and work with with the Trustees of the local Church, to secure their hearty approval and co-operation in this work.

As next year [1927] is the 50th anniversary of the founding of the Chautauqua Literary and Scientific Circle, it will be especially fitting to have the dedication in 1927 if possible, but if plans

cannot be carried out as quickly, that at least the corner stone shall be laid during the summer session of the Assembly of 1927.

Chautauqua was built through the work of Methodists, the charter of the Institution ensures permanent management by Methodists.

Let us as Methodists do our best and utmost to perpetuate the vital faith and permanent devotion of Methodists

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H.A. Truesdale, Secy Pr Tem.

Page 23

M.F.

Page 24

Mr. & Mrs. M.F. La Fromboise

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R.B. Logan Secy

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R.B. Logan, Secy

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R.B. Logan secy.

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..rlbut

R.B. Logan Secy.

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R.B. Logan Secy.

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opened

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R.B. Logan, Secy.

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R.B. Logan, Secy

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R.B. Logan, Secy.

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Signed R.B. Logan, secy

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R.B. Logan Secy.

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R.B. Logan, Secy

Chautauqua N.Y. Aug 22-1931

The Trustees of the Methodist house met in regular session with the following members present. H.A. Truesdale, R.B. Logan, E.T. Welch, Mrs. Day, Mrs. Dewey, Randall Widrig, W.S. Briggs. Meeting opened by Mr. Truesdale with prayer. Minutes of last meeting read and approved.

Bill for cleaning by Mr. Nelson of 10.00 allowed.

“ “ plumbing for 15.94 allowed.

House Committee was instructed to secure new Register, Hire winter care taker, sell Radiators and secure safety Box for Files & records—Mrs. Day made the following report

Receipts		Disbursements	
Bal on Hand Aug 8	29.12	Yard work	.85
Col. Two Sundays	60.96	Electricity	5.34
“ “ Wed	23.50	Laundry	1.00
Hall Box	2.19	Hauling Piano	<u>2.00</u>
Writing Box	2.84		9.19
Gifts	<u>77.50</u>		
	196.11		
Bal on Hand			<u>186.92</u>
			196.11

The nominating Committee reported & recommended the election of the present Board of Trustees with the exception of Mrs. Chas Greer, and the following additions —Rev. J.E. Roberts Chautauqua, A.T. Morgan Pittsburg Pa., R.G. Ashford Memphis Tenn., Geo. T. Rosea Wellsville N.Y. Rev. Chas T. Greer Warren Pa.

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The Board then elected the same officers as are now, serving, to serve another year. Motion was received to have Mr. Mr. Truesdale make an appeal next Sunday for funds to finish the season's expense. Also to solicit from the absent Trustees. The Hurlbut Memoiral Association made the following report.

Collected & paid out in cash 15,000.00

Due 30,000.00 with 15,000 in good pledges.

The Treasurer had no report.

There being no further Business meeting adjourned with prayer by Mr. Welch.

R.B. Logan secy.

Chautauqua N.Y. Aug. 15th 1932

The Board of Trustees of the Methodist House met in annual session, with the following members present.

H.A.T. Truesdale, R.B. Logan, E.T. Welch, Mrs. Ernest Zulauf, W.S. Davenport, Dr. Chas. T. Greer, Mrs. A.E. Day, Mrs. Robt Miller, Geo R. Raynor, Mr. Clifford Pierce, Dr. John E. Roberts, H.L.L. Simpson.

The meeting was opened with prayer by by Dr. Greer. H.A. Truesdale presiding.

The Treasurer's report was received showing a Balance on hand of 3.82. The Bill of 2.00 due Chautauqua Institution was referred to the House Committee for adjustment. Letters of regret for their absence were read from Mr. Craig and Mr. Carson. Mrs. Day as Hostess gave a verbal report of the social & other activities of the House during the summer. Her financial report was also given which is as follows.

Receipts		Disbursements	
Collection 7 Sundays	85.48	Stationary 10.00, P.O. Box 1.00	11.00
“ 6 Wed	31.00	Daily 2.25, Turn on Gas 2.00	4.25
Gifts	73.00	Curtains 4.00, Garden Tools 1.72	5.72
Fellowship night	34.20	Ladder 1.50, Oil Cloth 1.57	3.07
Social Union	15.00	Dishes .67, Tem... .30	.97
Hall Box	2.71	Open House 12.93, Lawn 1.79	14.72
Writing Box	<u>1.42</u>	Piano 3.00, Work on lawn 7.82	10.82
	242.81	Electricity 2.03, Gas 2.20, Bulbs .80	5.03
		Repair Roof	25.60
		Winter care 5.00, Plants 19.00	24.00
		Water & Sanitation & Garbage	30.75
		Fire Tax 1.00, New Register 22.	23.00
		Bal. on Hand	<u>83.88</u>
			242.81

#2

There was a general discussion about plans to raise sufficient funds to pay the Balance of the season's expense –It was decided to send a letter of special appeal to 75 friends to contribute this needed amt. The President appointed Dr. Roberts & Mrs. Zulauf as a Committee to draft proper resolutions upon the Death of Mrs. Dewey one copy to be given the secy for record & one sent to the family.

The Nominating Committee reported, and recommended the present members with the following additions David Higby – Meadville Pa, Mrs. W.H. Clingerman – Scottdale Pa. The same officers were also elected.

A vote of thanks was given Mrs. Day for the tea given members of the Board prior to the opening of the House.

A list of needed repairs to the House was given by Mrs. Day, which was referred to the House Committee. Mr. Truesdale Chairman of the Hurlbutt Memoiral gave the following report. Church [Hurlbut Church] was built & cost 105,000 dollars. 85,000 has been paid to date. 20,150 will pay all indebtedness. A vote of thanks was given to Mr. Truesdale for a gift of a piano to the Methodist House – there being no further business the meeting adjourned with devotions by Dr. J.E. Roberts.

R.B. Logan secy.

Chautauqua. N.Y. Aug. 14, 1933

The Board of Trustees of the Methodist House met in annual session, the following members being present,--

H.A. Truesdale, Edgar T. Welch, Mrs. Ernest Zulauf, Dr. Charles T. Greer, Mrs. Allen E. Day, Clifford Pierce, John E. Roberts, Randall Widrig.

After prayer by Dr. John E. Roberts, the President, Mr. H.A. Truesdale announced the members of the nominating committee, Edgar T. Welch, Mrs. Ernest Zulauf, and Principal Geoge R. Raynor.

Letter were read from the following trustees who were unable to be present, --John S. Craig, R.B. Logan and D.B. Higby.

Mrs. Allen E. Day gave an interesting report of the Methodist House activities. The outcome has been encouraging. Several hundred visitors have registered. Five helpful "Social Hours" have been conducted.

Three outstanding events have been the meeting of the Methodist Hymnal Revision Committee in the Methodist House, the Fellowship Night, with about 400 present, and the use of the building on Army Day be the Chautauqua County Veterans and allied organizations.

Repairs for the Veranda, the cement walk, and the Chapel walls were discussed and a House Committee appointed, consisting of Randall Widrig and George R. Raynor. The committee was granted power to act in regard to the Chapel walls.

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Mrs. Day gave a careful and detailed report of the season's finances, showing a deficit which was mostly covered by several generous gifts from trustees, and other friends before the adjournment of the meeting.

A letter from Dr. John Langdale, Chairman of the Hymnal Commission and Trustee W.S. Davenport were read. The reports and letters are filed in the secretary's book.

The Treasurer, Randall Widrig, gave his report. All reports submitted were accepted and put on record.

The insurance for a period of three years was ordered to be paid in advance.

A motion made by John E. Roberts and seconded by Mrs. Day, was unanimously adopted, authorizing the President to appoint a finance committee to provide ways for raising the annual budget. Those appointed were Clifford Pierce (Chairman), Dr. Charles T. Greer and Principal George R. Raynor.

President Truesdale reported the status of the Hurlbut Memorial. \$88,000 has been expended, the interest is paid to date, and the present indebtedness is \$17,500.

The annual election resulted in the choice of the following officers.

President, H.A. Truesdale

Vice President, John S. Craig

Treasurer, Randall Widrig

Secretary, Clifford Pierce

All the present trustees, plus Herbert C. Allen of Buffalo and E.E. Dunne of Meadville, were also elected for next year

John E. Roberts, Secy Pro tem

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Hurlbut

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Hurlbut

on resolutions

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as follows

Clingerman

June 26,1935

On June 26, 1935, a special meeting of the Meth. House Trustees was held to discuss the financial side of needed repairs on Methodist House.

Those present were Messrs. Edgar T. Welch, Chas. W. Gill, H.C. Allen, Dr. John E. Roberts, Dr. Chas. T. Greer, E.E. Dane, Randall Widrig and Mrs. Day.

Prayer was offered by Dr. Greer.

Mr. Welch was appointed chairman.

Mr. Gill, Chairman of finance com. presented the following statement which had been carefully estimated.

Needed repairs and summer budget	\$742.00
Money in sight	<u>459.00</u>
Bal. to be provided	283.00

By eliminating varnishing the chapel, the balance to raise would be \$225.00.

General discussion followed on ways and means to provide this amount.

This resulted in a motion by Dr. Greer that the Board authorize proceeding with work on Methodist House on basis of the estimate. This motion was unanimously adopted.

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The work authorized included painting outside of the House at a cost of \$220.00 also putting eave spouts in shape to care for rain across front of House.

The amount considered necessary to raise was \$225.00

It was decided to send appeal letters telling of the work being done and asking for subscriptions.

Mrs. Day was asked to draft such a letter and Mr. Widrig offered to mimeograph it.

No other suggestions was made as to how to raise the money

On motion the meeting adjourned.

Isabel M. Day

Secy pro tem

Inset between pages 56 and 57

August 14 – 1935

Treasurers Report 1935

Receipts

Received in June 1935 from Mrs. P.A. Gild	184.00
Received July 22 from Mrs. Day	10.00
Received Aug 5 “ “	<u>50.00</u>

Paid out

E.L. Pound	28.55	
Mr. Salisbury	35.00	
Post Office	12.56	
Leon Morey	16.55	
David Nash	<u>151.00</u>	
	243.66	

Balance	.34
Balance from 1934	<u>14.89</u>
	15.23

Randall E. Widrig, Treas

R.B. Logan Secy Pro Tem

Chautauqua N.Y.

Aug. 31, 1935

The Board of Trustees of Methodist House met in final session, Prof. G.R. Raynor presiding. Other members present were—Mrs. Klingerman, Dr. Roberts, Mr. Welch, Van Peters, Barr, Widrig, Dane, Mrs. Caflish and Mrs. Day.

Prayer was offered by Dr. Roberts.

The minutes of last meeting were read and the following correction made—no action was taken in regard to retaining Mrs. Day as hostess.

The chairman presented letters from John S. Craig and A.C. Locke regretting their being unable to attend the meeting.

Mr. Raynor gave reports of interviews with the Township assessor on the matter of valuation of Methodist House in regard to the 20% assessment by the Institution, as well as the insurance amount carried on the building.

Moved by Roberts seconded by Welch that the amount of insurance on Methodist House be placed at \$5,000 in stead of

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\$6,000 as now exists. Motion carried.

The Treasurer was instructed to look after the matter.

Moved by Welch, seconded by Mrs. Klingerman that an additional amount of \$600.00 be pledged to the Institution. Motion carried. The Chairman was instructed to make out a card for this amount.

Mr. Widrig presented a bid from W. V. Barton for shingling Methodist House, furnishing 4 in 1 shingles, flashing, valley tin, painting tin at edge of eaves and labor for \$230.84. Moved by Roberts, seconded by Barr, that the House committee use their discretion in the use of roofing paper in place of shingles. Motion carried.

Mrs. Day offered the following report which was accepted and ordered placed on file.

Mr. Widrig gave the following Treasurer's report.

Dr. Roberts read the following resolution which was unanimously adopted --

We express to Mrs. Allen E. Day our hostess our appreciation for the efforts she has successfully carried out in cooperation with the Finance Committee, in securing funds and greatly improving the condition and appearance of Methodist House. We include also her other favors of service and program plans

Dr. Roberts read the following resolution which was not acted upon at this time.

Board members. To encourage a larger participation of laymen in the work of the Methodist House Board of Trustees, we recomend that in future elections, not more than three pastors shall held membership at the same time, and to en--

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courage representation of different sections of the country, we recomend that in future elections to the board, not more than two persons living permanently in the Chautauqua Community shall be members at the same time.

Dr. Roberts was authorized to send to Mr. H.A. Truesdale a letter of appreciation of his service as Chairman of the Board of Trustees of Methodist House.

There being no other business meeting was adjourned with prayer by Mr. Barr.

Edwin E. Dane, Secy, Pro Tem

July 24, 1936

Minutes of the meeting of Methodist House Trustees

Members present.

Mr. R.B. Logan, Edgar T. Welch, Dr. J.E. Roberts, Randall Widrig, E.E. Dane, Dr. A.C. Locke, Mrs. J.C. Caflich, Dr. H.H. Barr, Herbert C. Allen, George R. Raynor, John S. Craig.

Meeting was called to order by the President R.B. Logan. George R. Raynor was appointed Sec. Pro Tem.

The minutes of the previous meeting were read and approved.

The following resolution prepared by Dr. Roberts last year read:

“We recognize with genuine appreciation the long and faithful service of Mr. H.A. Truesdale as President of the Board of Trustees of Methodist House. He has given time, strength, service and material support to maintain this form of ministry at Chautauqua, and has set high ideals in his leadership.

We have acceded to his request that he be relieved of the duties of the presidency, but we still claim his counsel and fellowship as a member of the Board.”

Moved by Mr. Raynor, Seconded by Mr. Welch that the resolution be approved. Carried

The hostess read a report as follows:

Hostess Report

Advanced by Mr. Widrig -- \$6.00

Housecleaning 2.35

Chautauqua Daily 2.00

Post O. Box .60

Supplies for Rest Room .25

Light & Fixtures for Stairway .80

Post cards & 2 Pads .14

6.14

Need for next summer

Carpet sweeper

Magazine rack

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Letters read from Mrs. Clingerman and Dr. Davenport. Checks from both and Dr. Roberts turned over to Mr. Widrig.

New Business

Salary for Miss Weller, pianist voted to give her \$12.00 for the summer.

Children's work. Nothing new to be started this year. A Committee appointed to investigate possibility for next year.

The date for Fellowship Night mentioned. Help asked for in presenting financial needs Fellowship Night.

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The report of the treasurer read by Mr. Widrig showed a balance on hand of \$111.92 with bills amounting to \$78.10 unpaid.

Actual balance \$33.82.

Moved by Mr. Craig, seconded by Mr. Dane that the treasurer's report be accepted –carried.

A motion was carried that the bill be paid as read.

A motion was carried that Mr. Logan's suggestion that there be only one treasurer be accepted.

A motion was carried that Mrs. Faucett be engaged as hostess at a salary of \$175.

Dr. Roberts and Mr. Dane were appointed as a committee to draft suitable resolutions on the passing of Mr. Day.

Mr. Logan reported that the insurance carried was \$2800 by Mr. Harter and \$2200 by Mr. Baker.

Moved by Mr. Craig, seconded by Dr. Locke that the policy due in August be renewed. Carried.

Letters were read from Miss Jennie Welles and W.S. Davenport

Mr. Craig requested permission to present the house with a new sweeper.

A vote of thanks was given Edgar T. Welch for the gifts of song books and mats.

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The date of Fellowship night was fixed for Aug. 6, at 6:45 o'clock.

Moved by Mr. Craig, seconded by Dr. Locke that Miss Welle s be given \$12 for her services. Carried.

Mr. Welch reported that Miss Anderson been received as a helper.

Moved by Dr. Locke, seconded by Mr. Craig that Mrs. Davenport's request relative to some thing for children be referred to a committee consisting of Dr. Roberts and Miss Faucett. Carried.

Mr. Allen, Mr. Dane and Dr. Locke were chosen as a nominating committee.

Meeting adjourned

George R. Raynor

Sec Pro Tem

Saturday, August 15, 1936

A meeting of the Board of Trustees was held in Methodist House at 2 o'clock p.m.

The following trustees were present:

R.B. Logan, Randall Widrig, Edgar T. Welch, Dr. John E. Roberts, E.E. Dane, Dr. Charles T. Greer, George R. Raynor.

The President of the trustees presided.

The minutes of the previous meeting were read and approved.

Mr. Widrig, as treasurer, read a detailed report, which showed receipts and disbursements as follows:

Receipts	\$639.85
Disbursements	<u>270.23</u>
	369.62

There were two outstanding bills reported.

C.A. Sweatland –for mats	\$16.50
James Pringle – labor	<u>4.50</u>
	\$21.00

Moved by Dr. Greer; seconded by Mr. Welch, that the treasurer's report be accept. Carried.

Mr. Welch reported that \$700 of the \$1000 pledge made to the Chautauqua Reorganization Corporation had been paid.

Moved by Mr. Raynor, seconded by Mr. Dane that if possible \$100 be paid on the balance of the pledge. Carried.

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Moved by Mr. Welch, seconded by Dr. Greer that an additional \$20 be paid Miss Faucett for car fare.
Carried.

Exec. Com. Moved by Dr. Greer, seconded by Dr. Roberts that an executive committee of four be appointed to make emergency decisions between meetings of the trustees. Carried.

Mr. Logan appointed as member of this committee, Edgar T. Welch, Dr. Charles Greer, Dr. John E. Roberts and Mrs. J.C. Caflich.

Communications were read from John S. Craig and H.L. Allen expressing regrets that were unable to be present.

Mr. E.E. Dane presented the report and suggestions of the nominating committee. After some discussion, it was moved by Mr. Welch and seconded by Dr. Greer that the resignation of Clifford Pierce, be accepted and the following trustees and officers be elected for the ensuing year—

Board of Trustees

R.B. Logan –Memphis, Tenn—President

John S. Craig—Pittsburg—Pa.—1st Vice President

George R. Raynor – Chautauqua N.Y.—2nd Vice President

Randall Widrig, Chautauqua, N.Y.—Treasurer

Marguerite Faucett --Secretary

W.S. Davenport –Rochester, N.Y.

Edgar T. Welch –Westfield, N.Y.

H.A. Truesdale – Conneaut, Ohio

Dr. John A. Roberts – Chautauqua, N.Y.

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Mr. Charles W. Gill –Meadville, Pa.

E.E. Dane – Meadville, Pa.

Dr. A.C. Locke – Franklin Pa.

Mrs. J.C. Caflich – Union City Pa.

Dr. H.H. Barr – Jamestown, N.Y.

Mrs. C. Van Peters – Chedwell, N.Y.

Dr. Charles T. Greer – Erie, Pa.

Herbert C. Allen – Buffalo, N.Y.

Mrs. W.H. Clingerman –Scottsdale, Pa.

Newly Elected Members

George H. Graf –Dunkirk, N.Y.

Mrs. C. Ralph Osborne –Erie, Pa.

Mr. E.E. Johnstone – Buffalo, N.Y.

Mr. L.H. Bugbee – Jamestown, N.Y.

Miss Faucett gave a report on fellowship night, the Sunday meetings and the social hours.

The balance on hand for the Social Union is \$37. The ladies of the Union made a request that they be authorized to purchase new rugs.

Miss Faucett, suggested that the blinds on the first floor be transferred to the second floor, and that new blinds be purchased for the first floor. She also reported on the cost of magazine binders and a magazine rack.

The trustees thought that it might be better for the Social Union to spend their money in building new lavatories on the first floor. No action was taken.

Committee named to carry this out.

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Moved by Dr. Greer, seconded by Mr. Raynor that a rising vote of thanks be given Mr. Welch for his payment on the pledge to Chautauqua Institution. Unanimously carried.

Moved by Mr. Dane, seconded by Dr. Greer that the meeting adjourn – Carried.

George R. Raynor, Sec. Pro tem

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Edgar T. Welch

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[first pasted-in page on page 71]

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Ethel Tilley, Hostess

[second page of pasted-in pages on page 71]

29 Vincent Av

Chautauqua, July 3,

To the House Committee of the Methodist House of Chautauqua

Dear Sirs and Mesdames,

How lovely the south side of your pretty Methodist building is looking! So many of our spring guests have stopped and noticed the tiny petunia plants and blossoms

I want you to know how much we appreciate your assistance in Chautauqua beautification of our Sixth District of the Bird and Tree Club. As chairman of that district, I want to express what our many Chautauqua guests coming in from the market gate are going to feel and enjoy, I am certain. So with heartfelt appreciation of your little spot of beauty, a am

Sincerely yours,

Mabel S. Wood (Mrs.W.T. Chairman of District 6. Bird and Tree Club

July 17, 1937

A meeting of the Board of Trustees was held in Methodist House on Saturday, July 17, 1937, with the President Mr. R.B. Logan in the chair. The trustees present were: R.B. Logan, John S. Craig, George R. Raynor, Randall Widrig, George H. Graf, Edgar T. Welch, Dr. Charles T. Greer, Mrs. C. Van Peters, Mrs. L.H. Bugbee, and Mrs. C.R. Osborne.

Dr. Charles T. Greer was requested to open the session with prayer, and Mrs. Osborne—named secretary pro tem by Mr. Logan—read the minutes of the last meeting held Aug. 15 1936. These were approved.

Lavatory. Mr. Welch and Dr. Greer, committee on lavatories, reported that only one had been installed, on first floor, so that kitchenette service might be continued for the social activities.

Mr. Widrig, Treasurer, reported a balance on hand through regular sources of \$168.65, and a gift from the Women's Social Union of \$35.00 on July 8, 1937 to apply on the New Lavatory fund. The estimated budget for this summer season amounts to \$420.83. The Improvements Fund requires \$202.50, and the receipts to date are \$168.65

A motion by Mr. Craig that the Treasurer's report be accepted and notation made of bills due, was carried. Mr. Welch stated that he will provide the cost of the improvements (\$202.50) now due from a special fund in his care. This leaves approximately \$252.18 to raise for this season's expenses.

Miss Ethel Tilley, Hostess, reported that so far two Sunday services with 53 and 69 in attendance, two Wednesday evenings with 44 present each time have been held and their offerings were \$20.05. Two Thursday social hours with 65 and 75 attending, and 34 joining the (Woman's) Social Union.

250 have registered in the house Guest Book, and the hospitality of the porch and house is truly appreciated.

A letter from the Bird and Tree Club Chairman of the 6th District of the grounds, Mrs. W.T. Wood, was read, recognizing the new flower bed on the South side of the House and expressing appreciation of its beauty.

In response to a letter from Miss Jennie Weller, it was moved and carried that Miss Weller be paid one dollar per service as pianist for the eight Wednesday and nine Sunday services during this season.

Miss Tilley suggested a Trellis and some suitable vine as background screen outside the west door of the House for next season.

Mr. Logan said Mr. Peterson should be engaged to repair the roof leaks.

Mr. Welch suggested that the two mats be secured from Hurlbut Memorial Church which were used there for the winter.

A motion was carried that the outstanding bills be paid so far as present funds go, and future receipts be used for the remainder.

Mr. Raynor moved that a vote of thanks be given Mr. Welch for securing special funds for the lavatory improvement, and this was seconded unanimously and enthusiastically.

Dr. Greer spoke of announcements being necessary at the Sunday and Wednesday services that the offering goes to the support of the House, and Mr. Raynor was asked to make the appeal on July 20th.

It was suggested that a special program would be in order next year on the 50th anniversary of the dedication of this building on Aug.7, 1888

Motions were carried that the secretary pro tem write notes to Mrs. Short expressing sympathy and appreciation of services on this Board of her father, Mr. Herbert C. Allen; to Mrs. Davenport because of Mr. W.S. Davenport's death also; and to Miss Marguerite Faucett for her recovery from this serious illness.

Mr. Logan appointed Mr. Welch, Mr. Raynor, and Mrs. Clingerman as Nominating Committee to secure officers and necessary trustees for next year.

A vote of thanks was given Miss Tilley for her adequate management of the House problems in the emergency created by Miss Faucett's illness and failure to return as Hostess.

Mr. Logan mentioned letters being necessary as solicitation for special support for this year's House expenses, as many items have been set aside in recent years to make way for Institution rehabilitation appeals. Dr. Greer suggested this matter be tabled till later to see how receipts come in and to encourage public good feeling toward the 50th anniversary next year. Subscriptions will be sought and received at the Fellowship Night program on August 12th, with appeal being made by Mr. Edgar T. Welch.

The probably dates of the final Trustees' meeting for the season will be Aug 20th, Friday, and the time 1:30.

Dr. Greer moved adjournment and Mr. Raynor made the dismissal prayer.

Respectfully submitted

Minette H. Osborne

Sec'y pro tem

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M.S. Short

Buffalo, N.Y.

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Summary of my report at Aug. Trustees meeting

Appreciation of courtesy extended by the trustees

14 religious services. Good preachers and attendance usually 150. Offerings to date \$133.30, increase of \$19 over offerings at this date last year.

Social Union: attendance at social hours from 75 to over 100. More dues received than for last year.

Veranda and fireplace in the office both enjoyed by visitors

Registration to date: 1128 besides ministers who registered only in the minister book.

\$9.28 contributed through boxes in lavatory room & on writing table. Writing table box stolen this week.

Many beautiful flowers received from Mrs. C. Ralph Osborne, Mrs. W.H. Clingerman and Mr. and Mrs. J.C. Robinson.

Ethel Tilley

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[second page]

for winter

[inserted in list in margin] Mr. John S. Craig, Pittsburgh

Aug. 20, 1937

The final meeting of the Trustees for the season of 1937 was held in the Methodist House at Chautauqua on Friday, August 20th at 1:30 with President R.B. Logan in the chair.

The minutes of the last meeting were read and approved.

Mr. Widrig, Treasurer, reported a balance from 1936 and receipts to date totaling \$749.44 and expenditures of \$464.84, which leaves a balance on hand of \$284.60. The detailed report is filed in secretary's book on page facing this one.

An outstanding bill at the Bookstore for \$2.45 with the forthcoming bill for the handrails installed at porch steps were ordered paid.

A letter from Mr. Hazlett was mentioned about an apparent confusion in our assessment rating for the Chautauqua Reorganization Fund, questioning our share for that Fund at \$1000.00, a 20% of our accepted valuation of \$5000.00. Messrs. Raynor and Logan were instructed to examine the record of the pledge made and the payments thereon, and that such amount of the balance due as seems wise be paid on our pledge at the end of the season.

A letter from Mr. Craig was read enclosing \$25.00 toward the season's expenses, and expressing regret that illness kept him from this meeting.

The present list of trustees were reelected and two names were accepted in addition—those of Myron S. Short of Buffalo and Dr. S.A. Keen, a District Superintendent of Buffalo. The completed roster is here appended. [arrow pointing to the left margin]

Officers were chosen as:--Mr. R.B. Logan, president; Jr. John S. Craig and Mr. George R. Raynor, vice presidents; Mrs. C.R. Osborne, secretary; and Randall Widrig, treasurer.

It was voted that the selection of a Hostess for 1938 be left to a Committee appointed by the chair. Mr. Logan named as such committee, Mrs. Clingerman, Mr. Raynor and Mr. Welch.

It was reported that our accepted valuation was \$8000.00 and our Reorganization Pledge was therefore \$1600.00.

Dr. Locke's resignation from the Board was accepted because of his distance and pressure of other work.

It was reported that Mr. Welch had sent Miss Faucett \$50.00 because of the heavy expenses of her illness.

Miss Tilley's report as Hostess mentioned that good speakers had consented to serve at the 14 services this year to date, with \$133.30 in the offerings, an increase of \$19.00 over last year. Seventy five to one hundred have attended the afternoon social hours; registrations have already reached more than 1128 as against last year's season's mark of 856; the offering boxes for the house have been successful except that the porch one was stolen this week; many flowers have been received from Mrs. Osborne, Mrs. Clingerman, and the Robinsons; and there is great appreciation of the lavatory and the cordial welcome at the House. Miss Tilley also expressed her personal appreciation of the kindness of the trustees. She presented an estimate of approximately \$15.00 for a needed trellis outside the west door.

A motion was carried that the matter of the floor's condition be left to the House Committee with power to act. It may mean new housing or perhaps only minor repairs.

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A motion was carried that the hostess's remuneration be \$200, not \$175. It was mentioned that the handrails just installed at front steps are much appreciated, and that the insurance now carried is \$6000.00.

A letter will be sent to regular supporters of the House asking for gifts to complete the payment of the Reorganization pledge this year. Perhaps the clearance of the Hurlbut Memorial debt can be considered the culmination of the 50th anniversary next year of the House.

An appreciation was voiced for the records of the Treasurer and Secretary. Checks from John S. Craig, Pearl B. Clingerman, and R.B. Logan for \$25.00 each. Cash from Randall Widrig of \$2.00, and a pledge of \$100.00 from Mrs. J.C. Caflisch were received.

It was voted that the chair name a committee of 3 to cooperate with the Hurlbut Memorial Committee looking toward the 50th celebration. It was suggested that Mr. Welch, Dr. Barr, and Mr. Raynor be that Committee.

Adjournment was made after prayer by Dr. Greer.

Respectfully submitted

Minette H. Osborne secretary

1938

A meeting of the Trustees was held July 16th in Methodist House, Chautauqua, with President R.B. Logan in the chair. Dr. Barr gave the opening prayer and letters of regret for their absence were read, from S.A. Keen and H.A. Truesdale.

The minutes were read and approved. The treasurer reported a balance of \$54.96 would remain when outstanding bills and certain accounts now due were paid. A motion was carried that this report be received and filed, which was done herewith.

Mr. Logan reported that two assessments had been made by the Institution of \$1000 and \$600 for the Reorganization Fund, that \$150 was paid at the end of the 1937 season, and \$750.00 is still owing on our pledge.

An old gas bill of unknown history was referred to Mr. Raynor for investigations. The House Committee through Mr. Raynor reported engaging Mr. Peterson to make the repairs needed. The Hostess' remuneration was stated as \$200.00 and her assistants' as \$50.00.

Women's Social Union. A vote of thanks was ordered to the Woman's Social Union for the gift of the west trellis and planting of the clematis and woodbine there, and of the south flowerbed planting.

Dr. Roberts, Mrs. Osborne and Mr. Raynor were appointed to draft suitable resolutions on the passing of Mr. John S. Craig.

A request was submitted through Miss Faucett for permission to install a pulpit light as an individuals' gift, and the House Committee were given power to act in the matter.

A motion was carried that the final meeting of the Board for this season be held on Aug. 20th

A committee for the selection of the Hostess will be named at that meeting. The Nominating Committee to select a trustee and suggest the officers for next year were named as Dr. Barr, Mr. Raynor and Mr. Dane.

Mr. Short, a new trustee this year, was introduced to the group, and welcomed.

H.M.C. Debt. It was stated that Hurlbut Memorial Church as a debt of \$9000.00 of which \$6000.00 is to an estate, and this must be refinanced October first; therefore individuals are to be approached this month but no general solicitations made as the Institution has so requested.

Mr. Welch raised the question of our paying \$375.00 on our Reorganization pledge this season, but the sentiment seemed to be to go slowly on the Institution pledge until Hurlbut Memorial is clear because the Institution is seeking funds every year.

Miss Faucett reported that since July 3rd 416 had registered in House Book, of whom 23 were ministers; the attendance has been good at the Sunday and Wednesday services, the offerings have totaled \$43.00; the local pastor Mr. Bugbee, Dr. Craig of Oberlin, their wives, and Woman's Home Missionary Society missionaries have been guests of honor to date at the Thursday social hours; and the young people have participated in a boatripe with refreshments following at the House. Mr. Dane has given and placed a box for porch gifts, and has provided a wall magazine rack also.

50th Ann. Mtg. It was decided that the Annual Fellowship and 50th Anniversary service shall be on August 4th, 5 to 6:30 p.m., and that Dr. Barr shall

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make the appeal for Funds. The matter of program and further details were left to the Hostess.

Letters to the regular contributors to the House needs are to be sent out by Mr. Logan and Miss Faucett.

The meeting was then declared adjourned.

Respectfully submitted,

Minette H. Osborne, secretary

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Mr. Widrig's Financial Report – Aug. 20, 1938

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Aug. 20, 1938

The final meeting of the Board of Trustees for 1938 season was held at Methodist House on Aug. 20th with President R.B. Logan presiding. The meeting was opened with prayer offered by Dr. Greer.

The Treasurer reported a balance from 1937 of \$198.39, & Receipts of \$240.89 making a total to date of \$439.28. Disbursements amount to \$162.43, leaving a balance on hand of \$276.85. A motion was carried that the Treasurer's report be received and filed.

A letter was read from Mr. Short regretting necessary absence from this meeting. The minutes were read and approved.

Resolutions on the passing of Mr. Craig were prepared by Dr. Roberts for a Committee including Geo. R. Raynor and Mrs. C.R. Osborne, and presented; these were to be filed and a copy sent to Mr. Craig's daughter, Mrs. Succop.

A motion was carried that the present officers serve another year.

The committee on nominations for Trustee suggest Mr. Frank Paddock (757 Howard St., Rochester, N.Y.) for the post and he was accepted unanimously.

The installation of a suitable pulpit overhead light by an individual gift by Rev. Brenneman in honor of Mrs. Brenneman was reported by the House Committee.

Miss Faucett reported to date a registration of 934 lay people and 110 ministers; the speakers have been outstanding; Miss Purbough has given her services generously as soloist; the offerings have amounted to \$144.68 (\$11.38 more than 1937's); the ushers have been two college boys; 80-100 have attended each Thursday social; there are 51 members (paying 50 cents each) of the Woman's Social Union; 20 young people were honored guests at our Thursday Social and the Fellowship Night Offering amounted to \$78.39.

This report was accepted with appreciation.

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A motion was carried that the secretary write a letter of appreciation to Miss Purbough.

Mr. Welch promised a new bed for the Hostess next year.

The Hostess Committee was continued; they are Mrs. Clingerman, Mr. Raynor and Mr. Welch.

It was voted that Messrs. Welch, Raynor, and Widrig be the committee to decide the proper amount and pay to the Reorganization Fund of the Institution what is available and wise from the Treasury at the end of the season. The same committee are to consider the walls of the lavatory and were empowered to act to improve their appearance.

Mr. Widrig was instructed to have the porch floor painted one coat this fall and another coat next spring, 1939.

The meeting adjourned on motion

Respectfully submitted

Minette H. Osborne, secretary

John S. Craig, a Tribute

Board of Trustees of Methodist House has lost from its membership a Christian gentleman whose gracious manner, business ability and brotherly spirit won for him a place in the hearts of many people.

He was wise in counsel, clear in thought, progressive in policy and considerate of the ideas and feelings of others. He had a genius for friendship, and a genuine concern for the welfare of the church and the work of the Master. The fruitage of his deeds and the blessings of his influence will long remain.

To his loved ones we extend our sympathy, and to the Heavenly Father we express our gratitude for his life and work.

Adopted by the Board of Trustees of Methodist House at Chautauqua, N.Y. Aug. 20, 1928

Committee: John E. Roberts, George R. Raynor, Minette H. Osborne

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[first of 4 pages, clipped onto page 90]

Aug. 20, 1938 Hostess Report

Up to the present date 924 guests have registered at the House and 90 ministers, making a total of 1044 people.

There have been 14 Religious meetings held in the Chapel, and at nine of them we had quite outstanding speakers. It has been our pleasure to have Miss Loreen Purbaugh from Connellsville, Pa. the guest soloist at each Sunday service during the season. A suggestion is made by the Hostess that a letter of thanks go from the Board to Miss Purbaugh her contribution to our program this summer.

The attendance at the meetings has been very good, and the collections to date show an increase over last year of \$11.38. The Total collection to August 20 is \$144.68.

We have had many young folks coming to the services this summer. In the early part of July a moonlight boat ride was scheduled

[second of 4 pages clipped to page 90]

for all the Methodist young folks and their friends. Twenty people turned out. Refreshments were served later at the House.

We have used the services of the friends we made that night. Our ushers each Sunday were two College fellows who worked on the grounds and the people who served the refreshments each Thursday were girls from that crowd.

Thursday Socials were well attended in spite of rain. There were 80-100 people on an average each Thursday. Fellowship Nite a larger crowd came numbering about 160 people. Fifty two members paid their dues of .50 each. We had as our special guests of honor.

Dr. and Mrs. Warren Bugbee. Chautauqua, N.Y.

Dr. Mrs. Clarence Craig. Oberlin, Ohio.

Home Missionaries and Mrs. Hilbert – Hostess.

Deaconesses and Miss Winchester – Hostess

Miss Loreen Purbaugh. Sunday Soloist.

The Methodist young Folks. (20 attended)

[third of 4 pages, clipped to page 90]

Programs were planned for each of the Thursdays except two.

A P.E.O. meeting was held on the veranda in August. Eighteen people attended and were so grateful for the use of our lovely porch.

Dr. Bruce S. Wright, pastor at the First Methodist Church, Erie, Pa was guest speaker at the Fellowship Nite Program. The special collection taken up by Dr. H.H. Barr amounted to somewhere around \$77.00.

Money from the tree contribution boxes have taken care of laundry (.25 cents a week) stamps for the office –light fixtures in the Rest Room and Kitchenette (\$1.88) and Rest Room supplies. In addition to these expenditures the Hostess was able to turn over to the Treasurer an average of \$1-2.00 per week. One week \$5.00.

New improvements this year are as follows. –

The new screen at the back of the house, paid for by the Social Union; the Chapel Pulpit Light given as a gift by Dr. and Mrs. Brenneman.

[fourth of 4 pages, clipped to page 90]

Rev. Brainard donated his services and put a light in the Rest Room and Kitchenette. Mr. Dane's gift of a Magazine Rack for the veranda has been greatly appreciated.

Miss Eletha Rogers from Lundys Lane has made an excellent Assistant Hostess this year. The Hostess is indebted to Dr. Greer for suggesting her name when it was learned that Miss Edith Anderson would not be able to be at Chautauqua.

The Hostess has had many people speak to her in appreciation of the conveniences Methodist House offers to its guests-- the stationary table – the new magazines – the fire in the fire place on cold rainy afternoons. People have enjoyed the House which has been gratifying!

Marguerite Faucett

--Hostess--

1939

The first meeting of the Trustees of Methodist House for the 1939 season was held on July 22nd at two p.m. in the House Office with Vice President Raynor in the chair since President Logan was not yet on the Grounds. Those in attendance were Messrs. Bugbee, Johnstone and Osborne, and Messrs. Raynor, Widrig, Barr, Dane, Greer and Welch.

The opening prayer was offered by Edgar T. Welch, after which the minutes were read and approved. Treasurer Widrig reported \$71.36 in the account after 1938's season, a \$50 payment on the Reorganization Fund pledge on April 26, 1939, leaving a balance of \$21.36 of last year's funds. Two letters sent in response to the appeal last fall brought in \$10.00, and Mr. Welch sent check for \$75.00 which included the \$25 new bed for the Hostess' room which was pledged last August. Outstanding bills are: -- Painting porch \$22.65, House Supplies \$14.40 & Institution Service Charge \$38.83 totaling \$70.88. Receipts at the House from services to date are \$62.23. The treasurer's report was accepted.

Tot. gift \$2000. A letter from Mr. Hazlett about our Reorganization Fund pledge was read—our balance unpaid is \$650.00. Decision of a special campaign for Friends resulted in Mr. Widrig being asked to consult Mr. Hazlett on the wisdom & feasibility of such an effort being made after Old First Night—and its response to the Institution's needs.

Miss Faucett reported an attendance lower than 1938's at House Services, possibly due to the cold weather, but the offerings have been better; 295 lay guests have registered and 22 ministers. Dr. & Mrs. Frank Cartwright of our Foreign Board personnel have been honor guests at a Thursday social. The Woman's Social Union has so

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far, 33 paid members. The South flowerbed has been planted to perennials through a neighbor's kindness, so planting expense will be reduced, and an expert has trimmed the sorbaria on the north end and given a general clean-up.

The annual Fellowship Tea will be held on Aug. 10th, with the Trustees as Honor Guests, and Mr. Welch speaking on "The Uniting Conference."

Miss Faucett requested some wall repairs, painting and rehabilitation of the house Office, and a motion was carried to give her \$10.00 to expend as she deemed will after the walls were painted as a gift provided by a Board Member.

The Secretary was instructed to write letters to Dr. Keen absent because of his wife's death and Mr. Truesdale who is in ill health, expressing our sympathy and continued interest in them.

The porch chairs were reported as needing repair and R. Raynor will get an estimate and report at August meeting.

A motion was carried that the matter of a load of gravel being placed on south side to augment the present walk was to be left to Mr. Raynor in consultation with the Institution authorities.

Rev. Mr. Brenneman has offered to bear the expense of installation of suitable indirect lighting units in the Chapel and a motion was carried to accept his offer. The Hostess was instructed to consult Mr. Brainard as to best results and write Rev. Brenneman.

A motion was carried that Miss Georgia Hubbards' remuneration as Assistant Hostess be \$50.00 instead of the \$35.00 promised her.

The meeting was adjourned after prayer for guidance in the future and thanksgiving for past successes. Offered by Dr. Barr.

Respectfully submitted.

Minette H. Osborne, secretary

[card pasted onto this page]

5030 Castleman Street

Pittsburgh, Pennsylvania

Board of Trustees of the Methodist House at Chautauqua

Dear Members—

I wish to express to you my deep appreciation and sincere thanks for the copy of the Resolutions adopted by your Board upon the death of my father—Mr. John S. Craig—my father's grandchildren and I shall always cherish this copy—

Gratefully yours

Ethel Craig Succop

July 29-1938

Aug. 10, 1939

A special called meeting of the Board was held on August 10th with Mr. Logan presiding—the subject for discussion was the possible raising of the remainder of our Reorganization Fund assessment.

Mr. Widrig reported Mr. Hazlett did not want a general campaign but would favor a campaign among our own Methodists. The Institution had promised the public there would be no campaigns for funds this year.

The consensus of opinion was that the attempt should be postponed till the beginning of the 1940 season, but usual prospects will probably be approached by individual Board Members before the final meeting on August 19th.

Adjournment

Minette H. Osborn, Sec.

New shades for the Chapel were provided after the meeting by Mr. Paddock, new Board member.

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--for Reog. The Fund

For Mr. Graf

[first of two taped-in pages on page 95]

1939

Hostess Report;

Eight social hours were held.

Attendance fine from 80-120

225 present at Fellowship night

Special guests included.

Dr. and Mrs. Frank Cartright, New York

Dr. and Mrs. Lyon Harold Hough, Drew Theological Seminary

Mrs. Charles Brown – at her 95th birthday

Bishop J.W. Pickett, Bombay, India

Mr. J.J. Pickett—his mother

The member of the Board of Trustees – (Fellowship Nite)

The programs have been light but very much enjoyed.

Fellowship Night – guest speaker--

[second of two taped-in pages on page 95]

Mr. Edgar T. Welch – “Highlights of the Uniting Conference” at Kansas City”

Supplies were partly donated this year – however the Teas have been a little bit more expensive as cookies have been served with the Punch.

The Hostess wishes to thank Mr. W.S. Davenport who secured all the veranda hostesses and Mrs. Deitrich who took care of the hostesses for the refreshments. Their help was greatly appreciated.

Total receipts – 1939	29.65	Paid 40.00 Chair
“ expenditures	<u>11.83</u>	
	17.82	Balance. 3.06
Balance in bank – 1938	<u>25.24</u>	
	43.06	

The final meeting of Methodist House trustees for the 1939 season was held on Aug. 19th with President Logan in the chair, and other trustees present were Mrses. Caflisch, Bugbee and Osborne, and Messrs. Welch, Keen, Widrig, Greer, Raynor, Gill & Roberts.

Prayer was offered by Dr. Keen, after which the minutes of the last regular and the special called meeting were read and approved.

The secretary was requested to write letters of sincere appreciation to Rev. Brenneman for the new Chapel indirect lights; to Mr. Welch for the new bed for the Hostess; to Mr. Raynor for the newly painted walls of the House Office; to Mr. Paddock for the new duplex shades in Chapel large windows; and to Rev. W. O. Brainard for his gift of the work of installation of the new lights.

The treasurer's report of season's total funds of \$547.19 and disbursements of \$536.26, leaving a balance of \$10.93, itemized & complete, is herewith filed.

President Logan appointed the Hostess Committee as chairman, Edgar T. Welch, Mrs. W.H. Clingerman, & Rev. C.T. Greer.

The House Committee to be Chairman G.R. Raynor, R. Widrig, and Mrs. Johnstone.

It was voted that the Insurance policy now to be renewed was to be done by the Widrig Agency.

It was voted that if season's balance in treasury should permit, \$25 be retained and the rest be paid to the Reorganization Fund. Dr. Greer promised to raise \$100 next year for the pledge, Mrs. Caflisch pledged \$100 and Mr. Logan also promised \$100 in 1940.

To date 940 have registered at the House this

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year; the annual Fellowship Tea brought in \$63.53; only 28 have contributed to the Dollar Box, a new venture, but it is hoped it will be more lucrative next year.

Mr Raynor reported that Mr. Lane will recane and repaint the porch chairs for \$2.25 apiece. This project was left to be handled by the Woman's Social Union as their interest.

The winter care of the House ferns and plants was left to the House Committee and the Hostess.

The same officers were reelected for the coming year.

Meeting adjourned.

Minette H. Osborne, Sec

20 chairs for \$40

The first regular meeting of the Board of Trustees of Methodist House for the 1940 season was held at the House on Saturday, July 20th, at 1:30 with Mr. Raynor in the chair as President Logan was too ill to attend. Regrets for absences had been received from Dr. Keen and Messrs. Truesdale, Paddock and Welch, Present were Raynor, Osborne, Widrig, Roberts & Short.

Dr. Roberts offered prayer for guidance, and the minutes of last meeting in 1939 were read and approved.

The Treasurer, Mr. Widrig, reported a balance in the treasury of \$47.75 in regular funds, the receipt of Mrs. Caflisch's check for \$100.00 in payment of her pledge for the Reorganization Fund of the Institution, and bills received of \$148.98 and others due. The Treasurer's report was accepted and he was instructed to pay the most pressing bills from his available funds.

It was suggested that Mr. Logan consult the business department of the Institution to see if our Reorganization Fund debt might be reduced as a recognition of the House having been used for the usual morning Amphitheater meetings on the cold days of the season's first two weeks.

A motion was passed which named the compensation for the Hostess as \$200.00 for the season, and her helper's at \$25.00 as she will leave at end of summer schools, and other help will be needed then.

A motion was carried that the officers be authorized to make appeals for funds as they deem wise.

A motion was carried that Mrs. Clingerman's resignation as Trustee because of continual absence from Chautauqua be accepted with regret and the secretary was instructed to write her to that effect.

There was a question as to the intended use of

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Mrs. Caflich's gift of \$100.00 so the secretary was told to write her for her intentions, whether for current expenses of House or for Reorganization Fund pledge.

Dr. Roberts suggested that he be released as Trustee so there need be no embarrassment while Mrs. Roberts serves as Hostess.

The Secretary was instructed to write Mr. Logan of our regret at his absence because of illness.

The Hostess presented her report of attendance lower than usual, perhaps due to the cold, and lower offerings in consequence. She spoke of several needs of the House.

The meeting was adjourned after prayer by Dr. Roberts.

Respectfully submitted

Minette H. Osborne, secretary

[Arrow pointing upward to above secretary's signature]

It was reported that the Woman's Social Union had paid \$40.00 for the reconditioning of 20 porch chairs by Mr. Lane.

The final meeting of the Trustees of Methodist House for the 1940 season was held at the House on Aug.17 at 1:30 with Vice President Raynor presiding. Board members present were Messrs. Raynor, Widrig, Greer, Roberts and Welch and Mmes. Bugbee, Caflisch, Peters and Osborne. There was a sense of real bereavement present because of the death on August 6th of our President, Mr. R.A. Logan, who had given earnest and consecrated service during his tenure of office.

The minutes were read and approved.

The Treasurer reported a balance very inadequate (\$169.96) to meet the outstanding bills which include \$14 for music for the worship services, \$2.00 for the Chautauquan Daily, \$16.00 for cleaning; gas, electricity & water bills, \$18.00 for Insurance through the Baker agency, and \$32.40 through the Widrig Agency, etc., etc. \$500.00 still remains due on our Reorganization Fund allotment for the Institution.

It was suggested that Mr. Roberts request someone to approach Mrs. Davenport for her usual annual gift, and a motion was carried that the incoming President appoint a committee of three at the season's close, if necessary, to secure funds.

The request of District 6, Bird & Tree Club, under its leader Mrs. W.H. Hamlin, for the use of the House auditorium on Aug. 26 for a puppet show by Miss Doris Jones, --was granted.

A motion was carried that Dr. and Mrs. Roberts would be welcome to occupy the House for a few weeks this fall, after his retirement at Conference.

The House Committee (Chairman G.R. Raynor, Randall Widrig and Mrs. C. Van Peters) was empowered in cooperation with the President of the Women's Social Union, to dispose of unnecessary material in the House

by sale, gift, or bonfire!

The Committee to select the Hostess for next season will be Chairman Edgar T. Welch, Mrs. C. Van Peters and Dr. Charles T. Greer.

The secretary was instructed to write the family of Mr. Logan of the sympathy of the Board.

The secretary reported that all letters ordered at last meeting had been promptly written. She also reported for the Woman's Social Union that they have paid for a new service outlet in the Chapel wall for connections for vacuum cleaners or lamps, and also the \$15.00 for the winter care of our ferns. They have named a committee to recommend disposable material now stored in the House which the Trustees' House Committee could remove, to the advantage of the building. They have had a shower of house linens of all kinds needed, soaps, etc. as they found Mrs. Roberts was needing to use her own to supply the many deficiencies.

The Hostess, Mrs. Roberts, gave her report of attendance, offerings, social affairs and guests of honor, and thanked the Board for their cooperation & flower gifts. Mrs. Osborne & Mrs. Davenport have replenished the linens needed.

Vacancies on the Board by death and resignations necessitated the election of several new Trustees; those elected were Mr. E.W. Smiley of Warren, Pa; Rev. Wayne Furman of Erie, Pa. now a cottage holder; Mr. George F. Robinson of New York City & Jarvekodee, Chautauqua; Mrs. Neill Fleek of Jamestown, N.Y. ; Mr. Bert Hough of Falconer, N.Y.; and Mrs. W.S. Davenport of Rochester, N.Y.

Mr. George F. Robinson was elected President of the Board, and the other present officers were reelected.

Mr. Raynor expressed his feeling that the Executive Committee of the Institution would scarcely reduce our Reorganization Fund pledge, still due, as there was an adjustment made earlier on appeal.

The meeting closed with prayer

Respectfully submitted

Minette H. Osborne. Secretary

[After the meeting Mrs. C. Van Peters pledged \$200.00 toward the Reorganization Fund pledge.]

Report for 1940 [pasted-in page on page 101]

The hostess wishes to thank all who have helped to carry on the busy program of Methodist House during the season of 1940. Many groups and individuals have assisted.

The trustees have given general guidance. The Social Union members have worked faithfully with Mrs. Haddock as president, raising funds for various needs, including the refreshment materials needed for the social meetings on Thursday afternoons.

Eight of these social hours were held, with appropriate programs, with attendance varying from 50 to 150. Honor guests introduced on these occasions included Dr. Thomas Olson, who served as a Chautauqua chaplain—Dr. Homer Stuntz of Latin America, and R. L. Le Farge of India. Mrs. Deitrick was chairman of the refreshment committee and Mrs. Davenport was the veranda hostess.

A large attendance marked the annual Fellowship Service, at which the Rev. S.H. Epler gave an excellent program of magic.

A generous offering was received at this time. Miss Day, the faithful treasurer gives in her report the following items.

Receipts

Disbursements

Balance on hand from 1939	3.26	Banking privilege	1.00
From dues and gifts	<u>46.88</u>	Veranda ferns	15.00
	50.14	Electric fixtures	1.65
		Gift to Miss Faucett	5.00
		Refreshments	<u>9.20</u>
			31.85

Balance on Hand \$18.29

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Bruce D. Shepherd

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See page 107.

The first meeting in 1941 of the Trustees of Methodist House was held at the House on Sat. July 12 at 2 p.m. with President George F. Robinson in the chair; other members present were Mrs. Davenport, Messrs. Raynor, Widrig, Dane, Greer, Roberts, Smiley, and Mrs. Osborne. Regrets for absence were received from Mrs. Bugbee & Messrs. Short, Furman, Graf, Keen and Truesdale.

The meeting opened with prayer by Dr. Greer, after which the minutes of the last meeting in 1940 were read & approved. Letters of resignation from the Board necessitated by distance and absence from Chautauqua were read from Dr. Barr & Mrs. Johnston; these were accepted with regret.

It was voted that a friendly letter be sent Mr. Truesdale by Dr. Greer expressing our best wishes & continued interest in his welfare.

Treasurer Widrig reported last year's totals, and that this season began with \$113.55, bills paid of \$38.83 to date, leaving a balance in treasury of \$74.72 with bills outstanding nearing \$30.00 for cleaning, paper supplies & electrical work.

The question of utility charges was discussed & decision made that the House charges were just & should be paid.

The President was instructed to appoint a committee to nominate officers, and new trustees to fill vacancies, at the final meeting of the season.

The Hostess, Mrs. Roberts, reported 290 registrations to date, \$11.53 offering at 2 services, and 40 members of the Woman's Social Union.

A letter of appreciation from Bruce D. Sheppard, Secretary of the National Young Men's Council of the Y.M.C.A. for hospitality tendered their meeting, was read and filed herewith.

It was suggested that the Institution might be

asked to invite Erie Conference to hold its annual sessions(in September, second week) here; the conference numbers 400-450 and visitors on Sunday might bring it to 1000. Mr. Raynor was asked to contact officials on the feasibility of this move.

The need of a new Porch roof was discussed & also the painting or creosoted shingling of the building; this was referred to the House Committee and a report requested at next meeting.

A motion was carried that Board meetings be held at 1:30 when on Saturday in the future.

At the President's suggestion, it was voted that he appoint a committee to cooperate with the other three Methodist groups on the grounds, namely the Missionary Rest House & Fenton Memorial Deaconess Home managements, and Hurlbut Memorial Church.

A motion was carried that the Hostess' salary be \$200.00 and \$50.00 be available for needed assistance in cleaning, etc.

The meeting closed with prayer by Mr. Smiley.

Later Mrs. Robinson named as Nominating Committee for officers and new trustees: chairman Edgar T. Welch, Mr. E.W. Smiley & Mr. E.E. Dane, and as Committee on Friendly Relations with other Methodist groups here –Chairman Mrs. Lucius H. Bugbee, Mrs. J.C. Cafilisch, & Dr. John A. Galbraith.

Respectfully submitted

Minette H. Osborne, secretary

A called meeting of the Trustees was held on Aug. 12, 1941 at the House at 4 p.m. (after the Methodist Luncheon at Hotel Athenaeum with 263 in attendance from Chautauqua and nearby towns). [note in margin:] + hearers of speeches. Pres. Geo. F. Robinson was in the chair & trustees present were Mmes. Bugbee, Davenport, Fleek, Peters and Osborne, and Messrs. Raynor, Widrig, Furman, Graf, Greer, Hough, Smiley & Welch.

The minutes were read & approved. The Treasurer, Mr. Widrig, reported receipts to date of \$336.81, bills paid \$97.47 and balance on hand of \$239.34. See p. 104. He reported \$300 still owing Chautauqua Reorganization Corporation, \$200 payable to Hostess for July & August & several other obligations coming due. The report was received and filed.

It was reported by Mr. Raynor for the House Committee that it will take \$1500.00 to put the building in good condition for another year. The House Com. will report more fully at the final meeting, Aug. 30. A motion was carried that John Peterson under the House Committee's guidance be empowered to buy materials & do the repairs necessary on the house and porch.

Mr. Raynor will investigate—the question of inviting Erie Conference here—the expenses for use of Norton Hall etc. and will contact the cottage owners for prospects in rooms etc. The Conference will convene about Sept. 9 in 1942.

The President was empowered to appoint a Committee to select the Hostess for 1942. Mr. Smiley & Mrs. Davenport were named Com.

Mrs. Roberts, Hostess, reported gifts of flowers, \$205 in offerings so far & 1100 registrations to date. She mentioned the gift of new name signs for ends of porch by Rev. J.C. Robinson, 20 Lake Drive, and the Secretary was instructed to write him a letter of appreciation & thanks.

Mr. Robinson mentioned there would be some expense

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for guests' luncheon tickets, music, etc.

A motion was carried that a special committee be appointed to clear the House of impossible articles in the interest of safety.

A motion was carried that a Finance Committee of 5 be appointed by the President, some members to be Chautauqua residents and at least two from outside the grounds.

The meeting was adjourned after prayer by Mr. Welch.

Respectfully submitted

Minette H. Osborne, sec.

[Pasted-in page 1 between 108 and 109]

Care of ferns

The final meeting of Methodist House Trustees for 1941 was held at the House at 1:30 p.m., Sat. Aug. 30th with President Robinson presiding. Trustees present were Bugbee, Caflisch, Dane, Davenport, Furman, Mrs. Osborne, Robinson, Smiley & Widrig. Mrs. Bugbee made the opening prayer, after which the minutes were read & approved. Treasurer Widrig reported receipts to date for the House \$454.81. disbursements \$154.47, leaving a balance of \$300.34 to meet bills of \$25.45 to Mrs. Roberts for incidental supplies, \$250.00 Mrs. Roberts' salary & employed help, \$6.00 Gas & Electricity, etc. He also reported Special Repair Fund gifts of \$318.00, a pledge of \$5.00, \$21.00 received at this meeting, & a gift from Mrs. W.S. Davenport of \$350, making total of \$689.00 paid & \$5 pledged. There is also a pledge from Mr. Graf of \$50.00 payable when repairs are done. The Treasurer's report was accepted with pleasure & ordered filed herewith; he was empowered to pay the final bills for the season. The House Com. was instructed to dispose of the discarded porch baskets of Ferns, by sale if possible.

The Com. on selection of Hostess, Mr. Smiley & Mrs. Davenport, recommended that Mrs. Roberts be 1942 Hostess at salary of \$200.00 with \$50.00 additional for necessary help. This recommendation was adopted with enthusiasm.

Mrs. Davenport reported for the Woman's Social Union 8 social hours held, with simple programs & refreshments; \$50.00 received the day of Dr. Epler's magic (this was turned over to Mr. Widrig), 87 memberships paid, & a balance now of \$42.09. The Union has provided new framed pictures of the Founders, suitable lighting will be installed, & other incidentals have been paid.

A motion was carried that our appreciation be expressed to Mrs. Halmbold for her collection for a new sink in the Service Room, & that the work be done under the House Committee's supervision.

A motion was carried that Dr. & Mrs. Roberts be allowed to occupy the House this fall till they leave for their winter residence.

Mrs. Roberts, Hostess, reported 1480 registrations this season, 17 religious services will have been held, an increase in the offerings was noted, the return of the Methodist luncheon was most successful & popular, & the St. Petersburg Day with Dr. & Mrs. Wallace Hamilton as guests of honor was outstanding in hundreds of guests & great interest. Mrs. Roberts expressed gratitude for flower gifts for the House, for legible & attractive porch notices, to Rev. Brainard for several improvements made, & to Rev. Smithson for his donation of shelves. She also expressed her gratitude

to her husband for his constant aid & assistance; and on motion of Mr. Welch it was voted that Dr. Roberts' name appear in 1942's House stationary as Religious Work Director as it did this year. A motion of deep appreciation of both Dr. & Mrs. Roberts was carried heartily. The Treasurer was instructed to supply Hostess with a petty cast fund for small expenses & writer postage.

The Reorganization Fund pledge was reported cleared by gift of Mrs. C. Van Peters, and a deed is being completed by the Institution for the property, to the Trustees.

The Nominating Com. reported for New Trustees: Mr. David Starr, Bellevue, Pa; Mrs. F.B. Bowers of Michigan; Mrs. W.D. Southall, Norfolk, Va.; Mrs. R.B. Logan, Memphis, Tenn.; & Rev. Elmer Lund, Jamestown, N.Y. and for officers of the Board, for coming year—Mr. G.F. Robinson as President, Mr. G.R. Raynor Vice Pres; Mr. Widrig Treasurer, to succeed themselves, & Rev. Wayne Furman as the new Secretary (Recording) & a new office was created for notices, etc. with Mrs. F.B. Bowers named for it. These were all duly elected.

Sec. Furman was requested to write "thank you" notes to (1) Mr. Julius King and (2) Mr. & Mrs. W.H. Hamilton & their associates for their cooperation in making St. Petersburg Day a success.

The matter of larger necessary Insurance after the repairs are made was left to the considerate actions of a special committee of Messrs. Hough, Robinson & Raynor.

Finance Com. for coming year is Chairman B.L. Hough, R. Mr. Raynor, Rev. Furman, Mrs. J.C. Caflich, & Mrs. D. Neil Fleek.

House Com. will be Ch. Raynor, Mr. Widrig, & Mrs. C. Van Peters. Mrs. Davenport will be added if pillars present any serious problem.

Special Com. for clearing the house of accumulated junk if Mrs. J.L. Raygor and Mrs. Frank Roberts.

Com. on inviting Erie Conference to meet at Chautauqua is now conferring with Institution Trustees so no report is possible at this time.

It was ruled that the Treasurer pay Mrs. Roberts any balance from the \$50.00 allotted for cleaning help. A motion was carried that the Nom. Com. prepare an Advisory Board list for next year.

Meeting adjourned after prayer by Rev. Wayne Furman.

Respectfully submitted,

Minette H. Osborne

The Board of Trustees of the Methodist House of Chautauqua met in the House on Saturday afternoon at one thirty August the first nineteen hundred and forty two (Aug. 1, 1942)

President George F. Robinson was in the chair. He called upon Dr. C.T. Greer to offer prayer.

The following members of the Board were present: George F. Robinson, Mrs. C. Ralph Osborne, Mr. Randall Widrig, Mrs. W.S. Davenport, Mr. E.E. Dane, Rev. Wayne Furman, Mrs. Neil Fleek, Mr. George H. Graf, Mr. Bert Hough, Mr. Edgar Welch, Rev. Lund, Mrs. L.B. Bowers and Mrs. Logan.

Treasurer Widrig read his report which was approved and ordered placed on file.

Bills were read and approved.

Upon the suggestion of President Robinson it was moved and passed that a list of all those giving five dollars or more to the repair and paint fund (Special mention of the name of Mrs. Peters and daughter and Mr. Charles Douglass) be included in the minutes.

Mr. Widrig presented the deed for the Methodist House stating that the same had been properly recorded.

It was moved and carried that the committee on cooperation with other Methodist Institutions at Chautauqua be continued.

The President appointed Mrs. W.S. Davenport to serve with other members on the Committee of Cooperation with other Methodist Institutions at Chautauqua.

The chair also reported that six thousand dollars in insurance was added making the total protection twelve thousand dollars. It was stated that money is on hand to make payment in full.

President Robinson read an article from the Chautauquan Daily for July 14, 1942 and suggested that the same be included in our official records. A motion was passed ordering that this be done. This mentioned improvements in appearance, lawn & hedge.

It was then moved and passed that the secretary write Reverend Brainard a letter of appreciation for the splendid service he has rendered the Methodist House.

The hope and possibility of having the Erie Annual Conference of the Methodist Church meet at Chautauqua at some future session was discussed.

The secretary read a communication from Doctor H.W. Blackfield asking the privilege of using the Methodist House for taking care of little children during the Sunday amphitheater service and the Sunday afternoon adult Bible class.

A discussion followed after which it was moved and passed that the

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Bld & Genrl

President of the Board of Trustees be requested to talk over the arrangements with Dr. Blackfield with the idea of a possible adjustment for another year.

A letter of appreciation from Gordon A. Nelson of the Middle East Mission Young People's Covenant for the use of the Methodist House during their recent conference was read.

It was moved and passed that we approve the action of the House Committee in opening the Methodist House for this convention. By the same motion the said committee was authorized to make decisions in regard to such matters as they come up.

It was moved and passed that the chair be requested to appoint a nominating committee to present names for election for the coming year.

Mr. Edgar T. Welch was appointed Chairman of this committee. Other members were to be named later.

It was moved and passed that the question of some adequate evidence of the Methodist affiliation of Hurlbut Memorial Church be taken up with the trustees of that institution.

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[first pasted-in sheet]

1941 Woman's Social Union

For this season

Aug. 30, 1941

Bessie J Baxter Secretary

Aug. 25 1941

1941

July 8	Balance on hand	\$18.29
July 8 to Aug 25	87 membership dues	43.50
	Gifts	<u>2.50</u>
		64.29

Disbursements

Membership cards	\$3.50
------------------	--------

Wagner pictures	9.00
-----------------	------

Refreshments for

Social Meetings	<u>9.70</u>	22.20
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Total	\$22.20
-------	---------

Balance Aug. 25, 1941	42.09
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Laura N. Ray Treas.

It was moved that plans for the annual Methodist Dinner be left to the president of the board of trustees of Methodist House. Passed.

The chair authorized Mr. Welch and Mrs. Bowers to secure such printing of cards for sending out notices etc. as may be necessary.

After some discussion it was moved and passed that the president of the board of trustees, Dr. Greer and Mr. Welch serve as a committee to investigate the matter of a charter for Methodist House.

It was moved and passed that the committee on Insurance be requested to consider the question of extended coverage on insurance policies. This committee was given power to act.

A communication of appreciation was read—the same ensuing from Dorothy O. Bates and Minette H. Osborne who had been remembered by the Board at the time of the death of their grandmother and mother.

Mrs. John E. Roberts, hostess of Methodist House read an excellent report of the numerous services rendered the people of Chautauqua by this institution.

The report was received with great appreciation and approval.

It was moved and passed that Mrs. Roberts be requested to convey our

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sincere appreciation to the anonymous friend whose generosity made possible the new ceiling in the chapel.

The meeting was adjourned.

Wayne Furman, Sec'y

P.S. President Robinson added the names of Mrs. Osborne and Mr. Widrig th the nominating committee.

Edgar T. Welch, Chairman.

Report ;of the Treasurer of "the Woman's Social Union" of the Methodist House 1942

1942

Expense

July 9th including

Aug. 27th Refreshments for the Social Hours \$19.29

Aug. 28 Chautauqua War Chest 6.50

Aug. 28 Communion set for an
Army Chaplain 8.50

Total expense 34.29

Income

1942—Balance 15.09

Dues 69 members at 50 cents each 34.50

Donations 3.79

Total Income \$53.38

Total Expense 34.29

Balance 19.09

Laura Newport Ray

Treas.

Mr. Hough reserves the right to resign next spring if business conditions prevent his serving.

Edgar T. Welch

The Trustees of Methodist House met in final session for 1942 at 1:30 on Aug. 29th with President Robinson in the chair. After prayer by Dr. S.A. Keen, Mrs. C.R. Osborne was named Secretary pro tem & read the minutes which were approved. The trustees present were Messrs. G.F. Robinson, Mr. Widrig. E.E. Dane, Rev. S.A. Keen, Rev. E.F. Lund, Mrs. Bowers, Mrs. Bugbee, Mrs. Davenport, Mrs. Neil Fleek, Mrs. Osborne and Mrs. C.V. Peters.

A motion was carried that the President appoint a Committee on Hostess for 1943—Mrs. W.S. Davenport and Mrs. Neil Fleek were named and later requested Mrs. Roberts to serve again; she consented and a motion was carried unanimously that she be appointed Hostess for 1943.

The Committee on Cooperation with other Methodist Organizations on the Grounds, Chairman Mrs. Lucius Bugbee reported no action but after discussions the Committee was empowered to investigate ownership, management, etc. of Fenton Memorial Home and the Missionary Rest Home, as preliminary to securing suitable quarters for our missionaries who may come to Chautauqua. The other members of the Com. are Mrs. J.C. Caflisch, Dr. John a. Galbraith and Mrs. W.S. Davenport—added on Aug. 1, 1942.

The Treasurer's Report was read & filed herewith on p. 120, also list of donors. A motion was carried that the Treasurer pay Mrs. Roberts the surplus from last year's cleaning fund and this year's also.

A motion was carried that a Revolving Fund of \$250.00 for payment of Hostess & expenses for next year, and \$113.00 for 3 yrs. Insurance payments, be set aside for those uses. A motion was carried that the Treasurer be authorized to pay all bills.

Mrs. Davenport read the Woman's Social Union report and it is filed on p. 121. Social hours' refreshments cost \$19.29, Chautauqua's War Chest was given \$6.50 to complete a War Bond, and a Communion Set for an Army

Chaplain was bought for \$8.50. Balance in their Treasury is \$19.09.

Mrs. Roberts reported 1330 registrations to date, a gift of a heater for the Chapel, many flowers given by friends, all services well attended, collections & gifts amounting to \$434.38.

A vote of appreciation for Dr. and Mrs. Roberts was taken.

Pictures. A motion was carried that Mrs. Bowers, Cor. Sec., send a letter of appreciation be sent Bishop Leonard for his gift to Methodist House, & for his speaking at the Methodist Luncheon, and the unveiling of the pictures of Bishop Vincent and Lewis Miller.

Mention was made of the House needs of linoleum, carpet repairs, and desirable changes on the second floor.

Mr. Welch's enforced absence made his report as Nominating Committee Chairman a written (see p. 122) and a motion was carried that his letter be filed because of its praise of Mr. Robinson as President, and Mr. Widrig as Treasurer for many years.

The officers as elected are Pres. –Mr. Bert Hough, Vice President Mrs. C. Ralph Osborne and Dr. C.T. Greer, Secretary Dr. John E. Roberts, Religious Work Director Dr. J.E. Roberts, Cor. Sec. Mrs. L.B. Bowers, and Treasurer Mr. Geo. R. Raynor.

The new Board members chosen at the Committee's suggestion were Rev. Warren Bugbee, ex-officio as pastor of Hurlbut Memorial, Dr. John e. Roberts as secretary, Mrs. Carl Kellgren, Mrs. C.G. Farr and Mr. J.C. Robinson.

It was voted that this Minute Book be placed in the steel box given by Miss Ray and it be stored in the Institution Vault for safety.

It was voted to ignore Mr. G.F. Robinson's resignation from the Board, and retain his name.

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Expressions of appreciation of the retiring officers Pres. Robinson, Treasurer Widrig and Secretary Furman were earnest and sincere.

The closing prayer was offered by Rev. Lund and the meeting adjourned.

Respectfully submitted

Minette H. Osborne Sec. pro tem

Between Board Meetings of 1942 and 1943.

In early July, 1943 President Hough appointed following

Hostess . Committee

Mr. Edgar T. Welch, Chairman

Mrs. L.B. Bowers

Mr. George R. Raynor

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Meeting of the Board of Trustees of Methodist House, Friday, July 16, 1943

Order of Business

The Board was called to order at 2:15 p.m. by the President, Mr. Bert L. Hough.

Prayer was offered by Dr. Wayne Furman.

The secretary's report was read by Dr. John E. Roberts.

Members Present

Those attending the meeting were, President Bert L. Hough, Treasurer George R. Raynor, Secretary John E. Roberts, Corresponding Secretary Mrs. L.B. Bowers, Mrs. J.C. Caflich, Mrs. W.S. Davenport, Rev. David J. Blasdell, Mr. Randall E. Widrig, Rev. Elmer F. Lund and Dr. Wayne Furman.

Reports

The Treasurer's report was read by Mr. George R. Raynor, and is filed for reference on page 129 of this book.

The Hostess, Mrs. John E. Roberts, read her report, which is filed on page 130.

General Business

Roof repairs, to stop leaks in several places, were authorized, to be made by Mr. John Peterson.

The gas stove, no longer needed in the Chapel since Mrs. Davenport provided a gas radiator, was given to Hurlbut Memorial Church.

The Treasurer was authorized to pay bills that came due before our next board meeting, including plumbers charges and cleaning expenses.

Committees appointed

Cooperation between the Methodist agencies at Chautauqua, including Methodist House, Hurlbut Memorial Church, the Methodist Missionary Rest Home and Fenton Memorial Deaconess Home, was discussed at some length, and the following committee was appointed to further cooperative efforts.

Mrs. David J. Blasdell (Chairman), Dr. John A. Galbreath, District Superintendent, Mrs. Anna G. Landers, Hostess of the Missionary Rest Home, Rev. David J. Blasdell, Mrs. L.B. Bowers, and Mrs. John E. Roberts.

The advisability of having a Methodist luncheon this year was discussed and the following committee was appointed to investigate the possibilities, and was empowered to act, according to its findings and decision.

Mrs. L.B. Bowers (Chairman), Mr. George R. Raynor, Dr. John a Galbraith, Mrs. W.S. Davenport, Rev. David J. Blasdell and Mrs. John E. Roberts.

President Hough reported his efforts to secure from Erie Conference an annual fund to help maintain Methodist House.

Extended discussion followed, including also the interests of Hurlbut Memorial Church.

The following committee was appointed to represent these needs to the Erie Conference Commission on Finance and the Board of Home Missions, the latter agency to be reached either through our conference officers, or through the national office in Philadelphia.

Rev. David J. Blasdell (Chairman), Mr. George R. Raynor, Mr. Bert L. Hough, and John E. Roberts.

A nominating committee to select officers for 1943, and to report at the next board meeting, was appointed by the President as follows.

Dr. Wayne Furman (Chairman), Mr. Randall E. Widrig and Rev. Elmer F. Lund.

Other Items of Business.

The board requested Rev. Sherman H. Epler to favor Methodist House by giving a program of magic, during his vacation period at Chautauqua as he has done so helpfully in several previous occasions.

The secretary was instructed to convey to Mr. W.C. Mason the appreciation of the board for his artistic work in preparing the bulletin board announcements.

The next board meeting will be held in August at the call of the President.

At adjournment, the closing prayer was given by Rev. Elmer F. Lund.

John E. Roberts. Secretary

Report of Treasurer--Methodist House—July 16, 1943

Balance on hand June 1, 1943-----
(a) Deposited in the State Bank of Mayville-----\$193.05
(b) “ “ Financial Office –Chautauqua-----289.41
Total-----\$482.46

Receipts

July 4—Sunday Morning Collection-----\$4.70
“ 7—Wednesday Evening “-----4.80
“ 11 Sunday morning “-----7.00
“ 14 Wednesday evening “-----6.60
“ 8 From Rest Room-----1.00
Total receipts to date-----\$24.10

Disbursements—

June 15 Paid Mr. F.H. Ottman—for ice box-----\$5.00
June 25 “ Jack Peters for draying-----.50
June 19 “ Financial Office Service Charge-----1.50
_ Total Disbursements-----\$7.00

Balance on hand July 16, 1943-----\$499.56

Geroge R. Raynor, Treasurer

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July 16th 1943

Report of hostess to the Board of Methodist House

Registrations 170

4 Religious meetings

2 social “

Collections 24.10

Gifts of kitchen equipment from Mrs. C.P. Osborne

Special meeting of the Board of Trustees of Methodist House, Saturday, July 24, 1943, at 2:30 p.m.

Discussion and Reports

The meeting was called to order by the President, Mr. Bert L. Hough.

He reported the preliminary efforts of the committee appointed to investigate the possibility of getting financial aid from Erie Conference.

Ownership of the Hose. The Committee Chairman, Rev. David J. Blasdell, explained that no early records had been found, showing the provisions originally made for the ownership of Methodist House.

Committee Assignment

The Committee which was appointed on July 16 to investigate the prospects for financial aid from Conference or home missionary funds was asked to fund the cost of securing a charter for Methodist House, and to report at the next board meeting.

General Discussion of Methodist House Policies

The question of arranging for any general Methodist Church board to have any official control of Methodist House, or any legal hold on its property, was discussed, but no change in the present set up was authorized.

General suggestions were made as to the financial methods best suited to incur maintenance of the work of Methodist House.

Treasurer's Report

The Treasurer, Mr. George R. Raynor, gave his report, which is filed on page 133.

Report on Methodist 1943 Luncheon

Mrs. L.B. Bowers and Mr. George R. Raynor reported, as members of the Methodist Luncheon Committee, that no adequate place for it could be secured, but the committee was instructed to find if the ladies of Hurlbut Memorial Church could provide such a luncheon during Bishop Ralph S. Cushman's chaplaincy the last week of the season.

The August Meeting of the Board

It was discussed that if a luncheon or supper can be arranged for, with Bishop Cushman as honor guest, the August meeting of the Board will be held the same day.

Member Present

To avoid travel expenses, only board members now present at Chautauqua were asked to come. Those attending were: President Bert L. Hough, Treasurer George R. Raynor, Secretary John E. Roberts, Corresponding Secretary Mrs. L.B. Bowers, Vice President Mrs. C. Ralph Osborne, Rev. David J. Blasdel, Mrs. W.S. Davenport, Mrs. R.B. Logan, and Mr. Frank Paddock.

John E. Roberts, Secretary

Treasurer's Report—Methodist House July 24, 1943

Receipts

Balance reported July 16-----	\$499.56
July 18 Sunday morning Collection-----	14.00
“ 21 Wednesday evening Collection-----	4.60
Gifts	
July 16—Mrs. J.C. Caflich-----	25.00
“ 21 Mrs. C.A. Isner-----	1.00
“ 21 Mrs. A.W. Walker-----	1.00
“ 21 Miss Gregg-----	1.00
“ 21 Rest Room-----	<u>2.05</u>
Total receipts-----	\$548.21

Disbursements

July 21. Republic, Light, Heat & Power Co-gas-----	\$6.00
“ 21 Baker and Colton – repairs-----	2.70
“ 23 Niagara, Lockport & Ontario power Co.—Electricity-----	1.00
“ 23 Mrs. W.L. Ploss – House Cleaning-----	<u>13.00</u>
Total disbursements-----	22.70
Balance on Hand July 24, 1943	\$525.51

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Called Meeting of the Board, Thursday, Aug. 12, 1943

Business Session

The meeting was called to order by the first vice president, Mrs. C. Ralph Osborne.

Prayer was offered by Rev. David J. Blasdell.

Old First Night Contribution Discussed

Mr. George R. Raynor presented the needs of Chautauqua Institution, and the desirability of Methodist House making an Old First Night Gift.

After discussion, it was move by Mr. Raynor and seconded by Mrs. Logan, that we pay for two months of Chautauqua's life, in the place of allotment of time periods which the Institution used this season. The amount of \$120.00 was voted as our gift with the following conditions.

This gift is to establish no precedent for future years, and is given as a war emergency measure.

Also, the action of this called meeting is to be reviewed for ratification at the next Board meeting.

Members attending

Those present were. Mrs. C. Ralph Osborne, Mr. George R. Raynor, Mrs. W.S. Davenport, Rev. David J. Blasdell, Mrs. R.B. Logan and the Secretary.

John E. Roberts Secy

Final 1943 Meeting of the Board Thursday, Aug. 26, 1943, at 2:00 p.m.

Business Session

The meeting was called to order by the First Vice President, Mrs. C. Ralph Osborne, and prayer was offered by Rev. David J. Blasdell.

Reports

The (secretary) report was read by John E. Roberts, and accepted for filing.

The (Treasurer's) report was given by Mr. George R. Raynor, and approved. It is filed for reference on pages (138) (139) and (140)

The report of the (hostess) was read by Mrs. John E. Roberts, and is filed on page (141).

The report on (cooperation of Methodist agencies at Chauquauqua) was given by Rev. David J. Blasdell.

The report of the (Nominating Committee) was given by Dr. Wayne Furman. At her request, Mrs. C. Ralph Osborne was relieved of the duties of first vice president, and Edgar T. Welch, was selected for the first vice presidency.

One new member, Rev. Dr. Weldon F. Crossland, D.D. Pastor of Asbury-First Methodist Church of Rochester, N.Y. was added to the Board, which now numbers thirty.

The (Committee to investigate the steps necessary to secure a charter for Methodist House) gave its report, which was presented by Rev. David J. Blasdell. A committee was authorized to continue the investigations and report at some later meeting of the Board, this Committee to be appointed by President Hough.

The report of the (Methodist Women's Social Union) was given by its President, Mrs. C.G. Farr.

General Items of Business

Auditing Committee Appointed

Mr. Randal Widrig and Rev. David J. Blasdel were appointed as auditors.

Payment for Labor Items Authorized

The usual allowance of fifty dollars for assistants at Methodist House was voted to the Hostess and Religious Work Director, who, during this shortage of help have looked after the necessary cleaning and other care for the House during the season.

Care of Missionaries

The Secretary was appointed to find at National Methodist Missionary Headquarters if the Methodist Missionary Rest Home at Chautauqua is available for Methodist Missionary families, and Mr. Randall E. Widrig was asked to investigate the possibilities and cost of renting a home for Methodist Missionaries, somewhat like the Mary Willis House, conducted by the Presbyterians.

Methodist House Repairs

Needed repairs on Methodist House were discussed, and the House Committee, consisting of Mr. George R. Raynor, Mr. Randall E. Widrig and Mrs. C.V. Peters were authorized to arrange for whatever is necessary to put and keep the property in good condition.

Place for Intercessory Prayer Considered.

A letter from Mr. H.A. Truesdale was read, in which he mentioned the need for a place in Chautauqua—preferably in Methodist House, where people could come daily for a period of intercessory prayer. Others in the meeting expressed the desirability of such a place; and a committee consisting of Dr. Wayne Furman, Rev. David J. Blasdell and John E. Roberts was appointed to investigate the possibilities, including a location in Hurlbut Memorial Church; and report in time for board decision next season.

Hurlbut Memorial Needs

Mr. Randall Widrig told of the loss of income to Hurlbut Memorial Church during its enforced closing each summer, and asked the Board members to cooperate in helping to find contributing friends for the church.

Members Present

Those attending the meeting were. Mrs. C. Ralph Osborne, Mr. George R. Raynor, Mrs. Carl Kelgren, Mrs. W.S. Davenport, Rev. David J. Blasdell, Mrs. L.B. Bowers, Mr. George H. Graf, Mrs. J.C. Cafilisch, Dr. Wayne Furman, Mrs. C.G. Farr, Mr. Randall E Widrig, Dr. Austin J. Rinker (Substituting for Mrs. R.B. Logan) and John E. Roberts.

John E. Roberts, Secretary

Methodist House Receipts – Treasurer’s Report, Aug. 26, 1943

(1)

Balance on hand July 24, 1943-----	525.51
July 25. Sunday morning Collection-----	21.00
Aug. 1. “ “ -----	24.80
“ 8 “ “ -----	33.50
“ 15 “ “ -----	27.05
July 28 Wednesday Evening “ -----	8.00
Aug 4 “ “ “ -----	19.50
Aug. 11 “ “ “ -----	8.65
Aug. 18 “ “ “ -----	19.65
July 29 Writing table -----	1.00
Aug. 5 “ “ -----	1.05
Aug. 18 “ “ -----	1.20
July 29 Gift box -----	1.50
Aug 5 “ “ -----	1.00
Aug 11 “ “ -----	1.00
July 29 Rest Room-----	1.50
Aug. 5 “ “ -----	2.30
Aug. 11 “ “ -----	3.00
Aug. 18 “ “ -----	2.55
Aug. 5 Mrs. Margaret Wells – gift-----	10.00
“ 5 Mrs. W.R. Gallager “ -----	5.00
“ 5. Mrs. Mary Rew “ -----	2.00
“ 5 Mr. J.L. Raygor “ -----	1.00
“ 5 Mrs. Robert Blakely “ -----	1.00
“ 5 Mrs. R.H. Carmine “-----	.50
“ 5 Mrs. S.M. Wells “ -----	1.00

(2)

Receipts

Aug. 11 Dr. O.R. Miller –gift-----	1.00
“ 11 Dr. J.F. Jose “-----	1.00
“ 12 Mrs. Edith Davenport “-----	200.00
“ 18. Mrs. M. Shiff “-----	1.00
“ 18 Mr. John Lerocs “-----	1.00
“ 18 Mrs. Ruth Dunlap “-----	1.00
“ 18 Mrs. S.M. Sawdey “-----	2.00
“ 24 Mrs. J.H. Farquar “-----	1.00
“ 24 Miss Alice Hohner “-----	5.00
“ 24 Mrs. W.A. Mitterman “-----	5.00
“ 24 Dr. J.H. Jacoby “-----	5.00
“ 24 R.E. Blowers “-----	10.00
“ 18 Sherman – Magic-----	25.00
“ 24 Rest Room-----	1.05
“ 24 “ “-----	2.00
“ 24 Gift box-----	2.00
“ 22 Sunday morning collection-----	21.30
“ 25 Wednesday Evening “-----	19.55
“ 26 Rest Room-----	<u>2.00</u>
Total receipts & Previous balance	\$1030.46
Disbursements July 29-August 26	<u>370.30</u>
Balance on hand August 26	\$660.16

Disbursements

July 29 –Mrs. John E. Roberts – hostess-----	\$100.00
Aug. 5 --Baker and Colton –plumbing-----	1.35
“ 5 – Chautauqua Book Store ink pens-----	1.40
“ 5 –Tuning piano-----	3.00
“ 5 – Chautauquan Daily-----	2.00
“ 12 – Welch Grape Juice Co.-----	8.00
“ 14 – Old First Night Gift-----	120.00
“ 24 – Mrs. John E. Roberts – Hostess-----	100.00
“ 24 Mrs. Ruth Skinner-----	17.00
“ 24 Widrig Insurance Agency-----	<u>17.55</u>
Total	\$370.30

Interesting items

Sunday morning collections	\$153.75
Wednesday Evening “	91.65
Rest room	17.45
Gift box	5.50
Writing table	3.55
Gifts	281.50

First Meeting of the Board of Trustees of Methodist House for the Season of 1944 Chautauqua, N.Y.,
Saturday, July 22, 1944, 1:30 p.m.

Business Session

The meeting was called to order by the First Vice President, Edgar T. Welch, and prayer was offered by Rev. Elmer F. Lund. The President, Mr. Bert L. Hough, at the point took the chair and presided throughout the rest of the meeting.

Minutes, Reports and Discussion

The minutes were read by John E. Roberts and were approved as read.

The following items were discussed at this time.

Charter for Methodist House

The Committee report on the cost of obtaining a charter for Methodist House was given by J.E. Roberts, in the absence of the chairman, Rev. David J. Blasdell. The Committee was instructed to continue its work and report to the Board at the August meeting.

A Chautauqua Home for Missionary Families

The desirability of having a home for missionary families at Chautauqua was discussed. The Committee on "Cooperation of Methodist Agencies at Chautauqua" was asked to canvass this matter, and to find if the Fenton Deaconess Rest Home could be secured for such purpose. The members of this committee are. Mrs. David J. Blasdell, Dr. John A Galbraith, Mrs. Anna G. Landers,

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Rev. David J. Blasdell, Mrs. L.B. Bowers and Mrs. John E. Roberts.

Prayer Center

The Board authorized the committee on "Intercessory Prayer Plans" to have placards posted at the entrance to Methodist House, stating periods at which the Chapel would be open for voluntary sessions of meditation and prayer. The members of this committee are Dr. Wayne Furman, Rev. David J. Blasdell and John E. Roberts.

Treasurers Report

The Treasurer, Mr. George R. Raynor, gave a carefully detailed and encouraging report of Methodist House finances. The report is filed on pages 145-146.

Hostess Report

The Hostess, Mrs. John E. Roberts, gave her report covering a variety of activities.

Nominating Committee

The President appointed the following Nominating Committee to report at the August meeting. Mr. George R. Raynor, Mrs. C. Ralph Osborne and Mrs. Carl Kellgren.

Curtains

Mrs. C. Ralph Osborne's fine service in making curtains for the upstairs living room windows, was recognized by a vote of appreciation.

Change in Board Personnelle

Mrs. D. Neil Fleek, whose duties make it inconvenient for her to attend the Board meetings, presented her resignation by letter. It was accepted, with the Board's mention of her help during her membership.

Smoking Prohibited

The Hostess was authorized to post "No Smoking" signs, and to enforce this order after she reported the law of courtesy was being broken by smokers.

House and Grounds Report

The Hostess reported needed repairs on the building and the grounds, and the House Committee, (Mr. George R. Raynor, Mr. Randall E. Widrig and Mrs. C.V. Peters) was given power to act in caring for these needs.

Members Present

The following members attended the meeting. Mr. Bert L. Hough, Mr. Edgar T. Welch, Dr. Charles T. Greer, Dr. John E. Roberts, Mrs. L.B. Bowers, Mr. George R. Raynor, Mrs. W.S. Davenport, Mr. George H. Graf, Mrs. Cal Kellgren, Rev. Elmer F. Lund, Mrs. C. Ralph Osborne, Mr. Frank Paddock.

John E. Roberts, Secy.

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Methodist House – Treasurer’s Report

Balance from the 1943 season \$627.91

Receipts

Sept. 18 –Reading table and rest room 1.50

Dec. 27 – Republic Light, Heat & Power Co. Rebate 5.05

1944

July 2. Sunday Collection 11.88

“ 5 Wednesday “ 1.10

“ 9 Sunday “ 11.50

“ 12 Wednesday “ 4.80

“ 17 Mrs. Bertha Gray – gift 5.00

“ 17 Mrs. J.L. Raygor “ 1.00

“ 17 Dollar box 1.00

“ 16 Sunday Collection 19.20

“ 19 Wednesday “ 17.50

“ 17 Mrs. Nagle gift 5.00

“ 17 Mrs. Gallagher “ 5.00

“ 19 Rest room 2.00

“ 19 Writing table 1.50

“ 19 Mrs. Nora Nelson 5.00

\$725.44

Disbursements to end of 1943

Sept. 8.	Mrs. Wilcox – Sherman Greenhouse	\$4.00
“ 23	Niagara L & D Power Co. – electricity	5.05
“ 23	John E. Roberts	3.60
“ 23	Mrs. C.R. Osborne	14.25
Oct. 8	Niagara, Lockport & Ontario Power Co.	3.79
“ 8	Baker & Colton	2.70

Disbursements 1944

To July 22

Jan. 25	James Pringle	5.25
March 30	Chautauqua Institution	32.66
May 22	Abott Paper Corporation	5.90
June 26	Mrs. John Nelson	14.40
“ 26	Mrs. Jessie Latta	6.00
“ 26	Niagara Lockport & O. Power Co.	1.00
“ 26	Republic L.H. & Power Co.	6.00
“ 27	Clayton Smith	9.50
“ 27	Bank Service Charge	1.50
July 8	Baker & Colton	23.39
“ 18	Welch Grape Juice Co.	10.75
“ 20	Rep. Light & Power Co.	<u>6.00</u>

\$155.74

Total Receipts	725.44
Disbursements	<u>155.74</u>
Balance	569.70

Second Meeting of the Board of Trustees of Methodist House, 1944 Season

Saturday, Aug. 19, 1944, 1:30 p.m.

Opening

In the absence of the President and the Vice Presidents, the Rev. Wayne Furman, D.D., was chosen to preside.

The Secretary's report was given, and approved as read.

Committee on Charter for Methodist House

In the absence of the Chairman, Rev. David J. Blasdell, the Secretary reported the estimated cost of securing the charter, as given by Roy Perkins, Esq. of Mayville: would be between \$25 and \$50: The committee was authorized to secure the charter if it can be done at a cost not to exceed \$25.

A Chautauqua Home for Methodist Missionary Families

Mrs. L.B. Bowers and Mrs. C. Ralph Osborne were appointed as a special committee to confer with Mrs. Frank C. Reynolds, a general officer of the Woman's Society of Christian Service, and to ascertain if the Fenton Memorial Deaconess Home could be adapted to the use of Methodist Missionary families, or if any other Chautauqua buildings are adapted to such use. The Committee is to report to the Board or to the Executive Committee as soon as possible.

Treasurer's Report

Mr. George R. Raynor gave a comprehensive report as Treasurer, showing an encouraging balance and indicating a good response in public offerings and personal gifts. A check for \$100 from Mrs. W.S. Davenport was at this time reported and added to the Treasurer's accounts. The Treasurer's report is filed on pages 150, 151, 152.

Nominating Committee Report

The report of the Nominating Committee was given by Mr. George Raynor, and the following officers were elected to serve through the coming year.

President, Mr. Bert L. Hough

Vice Presidents, Mr. Edgar T. Welch and Dr. Charles T. Greer

Recording Secretary , Dr. John E. Roberts

Corresponding Secretary, Mrs. L.B. Bowers

Treasurer, Mr. George R. Raynor

New Members of the Board of Trustees Elected.

The following new members were proposed and elected unanimously. Judge Charles T. Hubbard of Smethport, Pa., W.C. McKain of Youngstown, Ohio, Mr. Paul L. Sample of McKeesport, Pa.

Resignation

The resignation of Mr. Myron Short of Buffalo, who finds it impossible to attend the Board Meetings, was accepted with regrets.

Greetings

A cordial letter from Mr. H.A. Truesdale was read, and the Secretary was instructed to send to him the greetings of the Board.

Prayer Center

The desirability of using Methodist House as a center for voluntary individual or group prayer was reemphasized, and the committee consisting of Dr. Wayne Furman, Rev. David J. Blasdel and Dr. John E. Roberts was instructed to

make plans for such a feature during the 1945 program season.

Property Improvements

The discussion of property needs revealed that a new roof may be necessary. To insure attention to this and other property conditions, especially the leakage from the eaves and the partial failure of the spouting, the (Property Committee) (Mr. George R. Raynor, Mr. Randall E. Widrig and Mrs. C.V. Peters) was authorized to investigate the needs, and to act, subject only to the Executive Committee, which is composed of the elected officers of the Board.

Hostess Reports

The report of the Hostess, showing a large registration and a wide range of activities, was given by Mrs. John E. Roberts. Her report is filed on page

Election of Hostess and Religious Work Director

The Board voted to continue Mrs. Roberts as Hostess, and Dr. Roberts as Religious Work Director for the coming year. The motion was made by Mrs. W.S. Davenport.

Members Present.

The following trustees were present. Mr. George R. Raynor, Mrs. C. Ralph Osborne, Mrs. L.B. Bowers, Mrs. J.C. Caflisch, Mrs. W.S. Davenport, Dr. Wayne Furman, Mrs. R.B. Logan, Rev. Elmer F. Lund, Mr. George F. Robinson, and the Secretary

John E. Roberts, Secy

\$756.74

Paul Lundberg – gift-----	\$1.00
Mrs. Lucille Wolf “-----	1.00
Dr. C.W. Fleek “-----	1.00
Aug.13 – Sunday morning collection-----	45.00
“ 15 – Wednesday evening “-----	6.85
“ 16 – Rest room-----	2.00
“ 16 – Writing table-----	1.55
“ 16 – Mrs. Clara Waidness-----	1.00
“ 16 – Mrs. Emma Waidness-----	1.00
“ 16 – Dr. Jacoby-----	5.00
“ 16 – Miss Mary A. White-----	2.00
“ 16 – Gift box-----	1.00
“ 16 – Mrs. Ray Blowers-----	7.00
“ 16 –Mrs. H. C. Hodil-----	<u>3.00</u>
Total Balance & receipts	\$78.40
	<u>756.74</u>
	\$835.14

Disbursements Since July 22

July 28 – Mrs. Caroline Brooks-----	\$25.00
“ 28 – Mrs. John E. Roberts-----	100.00
“ 28 –Niagara Lockport & Ontario Power Co.-----	1.00
Aug. 3. John L. Peterson, labor and materials-----	8.90
“ 7. James Pringle care of lawn-----	2.25
“ 17. Mrs. Ruth Skinner Music-----	17.00
“ 17. Mrs. John Roberts-----	106.00
“ 17 Mrs. Caroline Brooks-----	25.00
	285.15

Balance on hand July 22 – 1944	\$567.70
Receipts since the last report was presented	
July 22 – Margaret Wells Graf – gift-----	10.00
“ 23 –Sunday morning Collection-----	24.72
“ 23 – From Writing table-----	1.50
“ 23 -- “ Rest room-----	3.00
“ 23 – Rev. O.R. Miller – gift-----	2.00
“ 26 Wednesday Evening Collection-----	19.72
July 30. Sunday Morning Collection-----	32.25
August 2 Wednesday Evening Collection-----	19.65
“ 2 Gift box-----	1.00
“ 2 Rest room-----	2.75
“ 2 Writing table-----	1.50
“ 3 Mr. Frances Ashe Gift-----	1.00
“ 3 Dr. W.E. Davis “ -----	1.00
“ “ Mrs. Robert Blakely “ -----	1.00
“ “ Dr. S.P. Young “ -----	5.00
“ “ Mrs. Ruth Dunlap “ -----	1.00
“ 6 Sunday morning collection-----	42.70
“ 6 Wednesday Evening “ -----	8.19
“ 6 Rest room-----	3.00
“ 6 Writing table-----	2.00
“ 6 Gift box-----	1.00
“ 6 Mrs. M. Shiff Gift-----	1.00
“ 6 John Lemmis-----	<u>1.00</u>
	\$756.74

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August 17 –Baker and Colton-----	\$1.35
Total disbursements since July 33	\$285.15
Total receipts plus balance (July 22)-----	\$835.14
	<u>285.15</u>
Cash on hand July 19	\$549.99

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First 1945 Meeting of the Board of Trustees of Methodist House. (Sat., 1:30 p.m.)

July 14, 1945

Opening Period

In the absence of the President, Mr. Bert L. Hough, and the Vice Presidents, Mr. Edgar T. Welch and Dr. Charles T. Greer, the meeting was called to order by the Secretary, John E. Roberts. Rev. David J. Blasdell was chosen as "Chairman, pro tem." Prayer was offered by Dr. Wayne Furman.

Business Session

The Secretary's report was read and adopted.

Communications from several trustees who could not be present, were read. Two of these contained checks for Methodist House (\$5.00 from Mr. E.W. Smiley and \$25.00 from Mrs. J.C. Caflich). The secretary was instructed to send our thanks.

Change of Board Presidents

A letter from our President, Mr. Bert L. Hough was read. On account of very heavy duties now resting on him in his business relations, he asked to be relieved of the presidency. His resignation was accepted with regret, and the secretary was instructed to express our appreciation of his helpful leadership. He still remains a member of the Board.

Rev. David J. Blasdell was unanimously elected as president, to fill the unexpired term.

Treasurer's Report

A comprehensive and carefully prepared report was given by the treasurer, Mr. George R. Raynor, showing a healthful condition of our finances. The report is filed on page 157. The report was accepted, and all bills presented by the treasurer were voted paid.

Report on Fenton Memorial Deaconess Home.

Mrs. C. Ralph Osborne, chairman of a committee to investigate the possibility of using the Fenton Memorial Deaconess Home for missionaries, reported that the Home was not adapted for such use, and the conditions under which the Home was given also made such use impossible.

Committee to Investigate the Possible use of the Pennsylvania Cottage for Missionary Families.

In continuance of the effort to find accommodations for Methodist missionary families, the following committee was appointed to learn the possible purchase price of the Pennsylvania Cottage and its adaptability as a missionary home. Dr. Wayne Furman, Mr. George F. Robinson and Mrs. L.B. Bowers. This committee was asked to report on July 28 to the Methodist House Trustee Board.

Date of Board Meetings

Two meetings of the Methodist House Trustees in the weeks immediately ahead were authorized. The last July meeting was set for Saturday, July 28. The tentative date for the August meeting is Sat., Aug. 18.

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Nominating Committee

The president appointed the following committee to prepare nominations of officers for the coming year –Mrs. C. Ralph Osborne, Mr. George H. Graf and Mrs. C.V. Peters.

Hostess Report

Mrs. James K. Shields, the Hostess, gave an encouraging report of Methodist House activities, which was well received. The report is filed on page 158.

Methodist House Post Cards

The call of visitors for picture post cards of Methodist House was reported, and it was learned that the Chautauqua Book Store had ordered such cards, but they were not yet in stock.

A Note of Sympathy

Our Vice President, Mr. Edgar T. Welch, has lost a son in the armed services since our last Board meeting, and the Secretary was instructed to send to Mr. Welch a note expressing our sincere sympathy.

Property Committee, House Committee

A property and House Equipment committee was authorized, and the President appointed Mr. George F. Robinson, Mr. Randall Widrig and Mrs. C.V. Peters.

Charter Committee

Dr. Wayne Furman was added to the committee to outline action for securing a charter for Methodist House; and the committee was asked to report at the next Board meeting. The chairman of this committee is Rev. David J. Blasdell, and the third member is the Secretary.

Members present

Those attending the Board Meeting were; Mrs. C. Ralph Osborne, Mrs. L.B. Bowers, Rev. David J. Blasdell, Dr. Wayne Furman, Mrs. Carl Kellgren, Mrs. C.V. Peters, Mrs. R.B. Logan, Mr. George R. Raynor, John E. Roberts, Mr. George F. Robinson.

The closing prayer was given by the President.

John E. Roberts—Secy

Methodist House – Report of Treasurer

July 14—1945

Balance on hand July 1, 1945

(a) Chautauqua Financial Office	\$320.78
(b) In State Bank of Mayville	<u>260.19</u>
Total balance July 1 –45	\$580.97

Receipts – during July 1-14

Collection – Sunday July 1-----	\$11.90
“ Wednesday July 4-----	4.14
“ Sunday July 8-----	15.39
“ Wednesday July 11-----	19.41
From rest room-----	2.72
“ Writing table-----	.68
“ Gifts-----	<u>5.41</u>

Total \$59.65

Total balance July 14 580.97

\$640.62

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Report of Hostess July 14, 1945

Registration – 278 (25 ministers)

July 1 –Sunday

Attendance – 42

Collection 11.90

July 4 –Wed.

Attendance 30

Collection 4.14

July 8 Sun.

Attendance 70

Collection 15.39

July 11 Wed.

Attendance 150

Collection \$19.41

Total Collection \$50.84

Rest room 3.19

Writing table .69

Gifts _____ \$10.55

Total \$65.27

Second Meeting of the Methodist House Board of Trustees, Chautauqua, N.Y.

Saturday, July 28, 1945, at 1:30 p.m.

Business Session

The meeting was called to order by the President, Rev. David J. Blasdell. Prayer was offered by Dr. Wayne Furman. The reading of the minutes was postponed until the August meeting of the Board.

Report of the Committee Investigating the Pennsylvania Building and Missionary Home

After each member of the Committee had spoken, and others had joined in the discussion, the committee chairman Dr. Wayne Furman, announced that the committee unanimously opposed the purchase of this building because of its condition and the cost of reconditioning it.

The report was adopted.

General Discussion, Following the Report

Mrs. L.B. Bowers suggested the possibility of finding parties who might be interested in building a memorial Missionary Home to enshrine the memory of some loved one.

The possibility of securing and remodeling the Methodist Deaconess Rest Home was also discussed.

Committee of Investigation Continued

The Committee presenting the report on the Pennsylvania Building was continued, and asked to investigate all other prospects they could find, for securing some kind of a home for Methodist Missionaries.

Committee Report on Securing Charter for Methodist House

The report was presented by Dr. Wayne Furman, and supplementary data was given by Rev. David J. Blasdell.

Roy Perkins, Esq., of Mayville, estimates the cost as about \$50.00 but not to exceed \$75.00. The committee was authorized to proceed with securing the charter, but to make enquiries elsewhere as to cost.

Committee to Draft a Constitution for Methodist House

The President was authorized to appoint a committee to find if there is a constitution for Methodist House, and revise it if necessary, or draft a new constitution. He appointed Mr. George F. Robinson, Mrs. Carl Kellgren, John E. Roberts, Mrs. R.B. Logan. By common consent, President Blasdell was included in this committee.

Next Board Meeting

The date for the August meeting of the Board was voted on and Wednesday, Aug. 22 at 2:00 p.m. was chosen.

Treasurer's Report

The Treasurer Mr. George R. Raynor gave a brief report, showing \$517.41 in the treasury. He was authorized to pay one half of the salary of the hostess and assistant.

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Members present

Rev. David J. Blasdell

Mr. Edgar T. Welch

Mrs. R.B. Logan

Mr. George H. Graf

Mrs. Lucius H. Bugbee

Mr. George R. Raynor

Mr. George F. Robinson

Mrs. L.B. Bowers

Dr. Wayne Furman

Mrs. W.S. Davenport

John E. Roberts

John E. Roberts, Secy.

Third Meeting of the Methodist House Board of Trustees at Chautauqua, Wed. Aug. 22, 1945 at 2:00 p.m.

Opening

The meeting was called to order by the President, Rev. David J. Blasdell. Prayer was offered by Dr. S.A. Keen. The Secretary's report was given by John E. Roberts.

General Business

Resignations. Mrs. C. Ralph Osborne and Mrs. W.S. Davenport offered their resignations from the Board, but as a reorganization of the Board, including the incorporation of Methodist House, is in progress, formal action on these resignations was deferred.

Appreciation. A vote of thanks was given Mrs. E.L. Bowers for flowers she has provided for Methodist House.

Insurance. Treasurer George R. Raynor reported on the insurance carried on Methodist House. The following policies are in force (\$4000 – (\$2200)(\$1800)(\$1000)(\$3000) Total, \$12,000.

Treasurer's Report. The Treasurer gave his general report, showing that most of the season's bills were already paid, and that there is still a substantial amount in the treasury. The report is filed on page 165. It shows a balance of \$765.12.

Nominating Committee. The Nominating Committee suggested the name of Mr. Neil D. Fleek as a member of the Board. He was approved. Rev. David J. Blasdell was suggested as President, Dr. C.T. Greer as First Vice President, Mr. Frank Paddock as Second Vice President

John E. Roberts as Secretary, Mrs. L.B. Bowers as Corresponding Secretary and Mr. George R. Raynor as Treasurer.

Reorganization Plans. The details of reorganization plans which would realign the members of the Board were discussed, and the end of the meeting came before full action had been taken on new officers.

Dist. Supt. Dr. John A. Galbraith was voted in as member of the Board.

Hostess for 1946. A motion made by Geo. F. Robinson was passed, giving the Executive Committee power, if they so desired, to engage the pastor of Hurlbut Memorial Church and his wife to direct the work of Methodist House in 1946. Some other names were also suggested as possibilities for 1946.

Report on Proposed Constitution. George F. Robinson outlined the proposed new constitution. The plan was approved and it was decided to also submit it for approval or disapproval by the larger group of Methodist House friends who will be present on the following Sunday morning service. Mr. Bert L. Hough was added to the Constitution Committee to take the place of Rev. D.J. Blasdell. (Resigned)
The Charter and the Constitution. The Board, by a formal vote, requested the Committee on Charter to proceed to procure the charter, and the committee on the constitution was also empowered to go ahead and complete it.

Members present. The following members were present. Rev. D.J. Blasdell, Dr. J.A. Galbraith, Mrs. L.B. Bowers, Geo. F. Robinson, Mrs. Karl Kellgren, Geo. H. Graf, Judge Chas. T. Hubbard, Dr. S.A. Keen, Mrs. J.C. Cafilisch, E.T. Welch, Rev. E.F. Lund, Mrs. R.B. Logan, G.R. Raynor and John E. Roberts (14 members).

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Hostess Report. The Hostess, Mrs. James K. Shields, gave a report, showing a large registration of visitors, a good attendance at services and social meetings, and an excellent financial record for the season. The report was favorably received, and is filed on page 165 of the secretarial book. A vote of thanks was given the hostess.

Officers continue for 1946 opening. As elections and organization details could not be completed at this meeting, all present officers and committees will naturally hold over until official action can be completed in 1946. A motion by Mrs. L.B. Bowers to this effect was seconded and carried.

Deed to Meth. House. The Property assessment made by the Chautauqua Institution in its financial campaign having been fully paid for Methodist House, the deed to the property was placed in the custody of the Secretary. For safety purposes it is kept in the fireproof safe of Mr. Randall Widrig.
New Roof. The Executive Committee was given power to act in having a new roof put on Methodist House. A cost estimate was given by Mr. Fay Flanders.

First 1946 Meeting date. The Secretary was instructed to call the first Board Meeting of 1946 on the first Saturday of the season.

John E. Robers, Secy

[first page of 4 pasted-in pages]

Methodist House—Treasurer's Report to August 12 – 1945

Balance on hand June 30, 1945-----	\$742.64
Sunday collections from July 1 to August 12-----	131.17
Wednesday " "-----	79.84
Rest room " "-----	14.04
Writing table-----	3.88
Gift box-----	10.76
Special Gifts	
Rev. R.O. Miller-----	5.00
Mrs. George Graff-----	10.00
E.W. Smiley-----	5.00
Mrs. William Shepherd-----	1.00
Mrs. Edith Davenport-----	100.00
Mrs. Caflich-----	<u>25.00</u>
	\$1128.33
	<u>525.06</u>
Balance on hand August 11	\$603.27
Deposited in Chautauqua Financial Office-----	\$344.83
Deposited in State Bank of Mayville-----	<u>258.44</u>
	\$603.27

[second page of pasted-in pages]

Payments since September 1, 1944 when books were balanced

Insurance-----	\$92.25
Fuel-----	10.21
Electricity-----	10.62
Snow removal-----	15.00
Service charges-----	34.21
Painting-----	20.70
Repairs on roof-----	126.75
Baker & Colton –service-----	13.50
Care of lawn-----	6.00
Printing-----	11.85
Cleaning-----	64.40
Electric repairs-----	9.00
Miscellaneous-----	7.05
Mrs. Shield –partial payment on salary-----	100.00
Paper supplies	<u>3.52</u>
	\$525.06

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[third page of pasted-in pages]

August 23 –Balance on hand \$765.12

Insurance

Margaret Baker -- \$4000 – No extended coverage

Expires December 18—1947

Widrig Insurance Co—

\$2200 –due Aug. 25 –1945

1900 – “ “ --1946

1000 -- “ “ 1947

3000 -- “ Dec. 1947 Total \$8000

Rate of extended coverage \$1.50 per thousand for 3 years

Total insurance carried \$12000

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[fourth page of pasted-in pages]

Report of Hostess

July 1 to Aug. 22 --1945

Registration:

Ministers 107

Laymen 1076

Total 1183

Collections Sunday and Wednesday \$354.07

Rest Room 21.98

Writing Table 6.24

Gift Box 9.80

Personal Gifts 182.00

\$574.09

First 1946 Meeting of the Board of Trustees of Methodist House. Sat. July 6, 1946

Opening

The meeting was called to order at 1:40. There being no official presiding officer present, Dr. John A. Galbraith was unanimously chosen to act in the capacity for the day.

Prayer was offered by Dr. Wayne Furman. The Secretary's report was read and adopted.

Incorporation

The Secretary reported for the Committee on Incorporation of Methodist House: The attorney who was to prepare the incorporation papers had discovered in the legal records in the Mayville Court House a record of the incorporation of Methodist House, dated Aug. 13, 1888, signed by Bishop John H. Vincent, Mrs. Lewis Miller and others. A copy of the incorporation papers was read. Three certified copies are now in our possession.

Treasurer's Report

The report of the Treasurer, Mr. George R. Raynor, was read and adopted. It gave a detailed account of receipts and expenditures since our last meeting. The report, filed on page 169 shows a present balance of \$135.50.

Resignation

A letter from the Treasurer was read, stating that a combination of health condition and duties that he was responsible for elsewhere, made it necessary for him to resign. The resignation was accepted with deep regret, and words of appreciation for the excellent service he has rendered, were spoken by the board members.

Appreciation

The Board authorized the Secretary to send a letter of thanks to the following persons, for services they have rendered.

Page 167

To Mr. J.J. Kennedy for a gift of paint to be used on the porch.

To Mr. J.H. Baxter for doing the painting job.

To Mr. W.C. Mason for preparing our blackboard notices of service.

To Mr. Kenneth Bulton for his work as usher at Methodist House services.

To E. Roy Perkins, Esq., for donating his legal work in locating our incorporation records.

To Mr. Paul Sample for the landscape gardening work he has done to beautify the Deaconess Home property on the Outlook.

Requests for use of Meth. House

The requests of the W.C.T.U. to hold their meetings in our Chapel, and the request by Mr. George Volke for the use of the Chapel by the Motet Choir on Sunday evenings, were granted.

Nominating Committee;

The Chairman, Dr. John A. Galbraith appointed the following committee on nominations for officers of the Board.

Dr. Wayne Furman, Mrs. L.H. Bugbee and Rev. Charles H. Hagadorn.

In the selection of a treasurer, the Committee was given power to act, so R. Raynor might be relieved of the work as soon as possible.

Reorganization Committee

The Reorganization Committee was not ready to report, and was continued. Our legal adviser is to be asked about the procedure necessary if the Board decides to change the number of trustees which was fixed at thirteen in the original charter.

The Nominating Committee was requested to bring in its report after the reorganization has been completed.

Hostess Report

The Hostess' Report, given by Mrs. John E. Roberts showed an encouraging start in Methodist House activities for the first week of the season.

Prayer Center

Dr. Wayne Furman, who was chairman of a committee to investigate the possibility of a "Prayer Room" for Methodists and others to use during the season, reported that no suitable place was available, and the committee was discontinued.

Payment of Bills

The Treasurer presented the bills which had approval. He was authorized to pay them and other bills for approved expenditures, as soon as funds are available.

Sympathy

The Secretary was asked to send a greeting to Dr. Wielm H. Fleek who is ill at the Methodist Missionary Rest Home, and a note of sympathy to our Chautauqua Symphony Orchestra conductor, Mr. Frances Auturi, whose wife has recently passed away.

Next Board Meeting

The date for the second board meeting of the Methodist House Trustees was discussed, and Friday, July 19 at 1:30 was chosen.

Members Present

The following members were present for the first meeting. Dr. John A. Galbraith, Mrs. L.B. Bowers, Dr. Wayne Furman, Mrs. R.B. Logan, Mr. Geo. R. Raynor, Rev. Chas. H. Hagadorn, Mrs. L.H. Bugbee, Mrs. Carl Kelgren and John E. Roberts

John E. Roberts Secy

Treasurer's Report Methodist House – July 6, 1946

Balance on hand Nov. 16, 1945-----	\$655.02
(a) In State Bank of Mayville-----	258.44
(b) In Chautauqua Financial office-----	<u>396.58</u>
	\$655.02

Receipts

Nov. 17. Edgar T. Welch gift-----	100.00
July 30. Sunday Morning Collection-----	5.40
July 3. Wednesday Evening Collection-----	10.00
July 3. Nora R. Nelson gift-----	5.00
Total Balance and receipts-----	\$775.42

Payments

1945

Nov. 17. Fay W. Flander's Carpenter work-----	\$532.00
---	----------

1946

Jan. 17. James Pringle – Care of lawn-----	8.50
Jan. 17. Clayton C. Smith – Electrical repairs-----	45.00
March 29. Chautauqua Institution Service Charge-----	32.66
June 7. Mrs. Clifford Latta – cleaning-----	10.88
June 7. Mrs. Alden Rugg – cleaning-----	<u>10.88</u>
Total payments-----	\$639.92
Balance on hand July 6, 1946-----	\$135.50

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Second 1946 Meeting of the Board of Trustees of Methodist House, Friday, July 12, 1946

Opening

The meeting was called to order at 1:40 by the Acting President, Edgar T. Welch. Prayer was offered by Rev. Charles H. Hagadorn.

The report of the Secretary was read and accepted.

Business.

The meeting was now opened for the discussion of both old and new business.

Reorganization

The original Charter was read aloud by Dr. Charles T. Greer. George F. Robinson gave a general outline of the proposed constitutional changes proposed for the business of Methodist House, by which the thirteen trustees allowed by our charter would have charge of the property, and a board of directors would cooperate in caring for other Methodist House interests.

General discussion followed. A motion by George R. Raynor, seconded by Frank Paddock, authorized the President to appoint a committee, of which Geo. F. Robinson shall be chairman to revamp our rules and practices so they will conform to our charter provisions. The committee selected consisted of George F. Robinson, J.C. Robinson and Mrs. L.B. Bowers.

Nominating Committee

It was also specified that the Reorganization Committee and the Nominating Committee should collaborate in making their reports, so their work would synchronize in the new set up.

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Treasurer Elected

On motion of Dr. Charles T. Greer, seconded by George F. Robinson, Rev. Charles H. Hagadorn was elected as treasurer.

Old First Night

The Board passed a motion made by Dr. C.T. Greer and seconded by Mr. Frank Paddock, authorizing Methodist House to be a collecting agency for Old First Night funds. No allocation of funds from our own treasury was authorized.

Treasurer's Report

The report of the retiring Treasurer, George R. Raynor was given and approved. It showed a healthy condition of the treasury, and is filed on page 172.

A number of bills were approved, and the payment of the first half of the hostess's compensation was authorized.

A vote of thanks was given Treasurer Raynor for his efficient service during his term.

Social Hour Plans

The Board agreed to sponsor one of the Social Hour Programs during the season. Mrs. L.B. Bowers and Mrs. R.B. Logan were appointed as a directing committee for this occasion.

Next Meeting

Thurs., Aug. 8, at 1:30, was selected as the time for the next meeting, to pass on the new constitution and elect officers. The postcard notices are to contain also an invitation to that day's social hour, when Chaplain Hamilton will be the honor guest.

Members present.

Members present were G.F. Robinson, C.H. Hagadorn, G.R. Raynor, Mrs. J.C. Caflisch, Mrs. E.E. Dane, Frank Paddock, C.T. Greer, E.T. Welch, Mrs. R.B. Logan, Mrs. L.B. Bowers, R.E. Widrig, J.E. Roberts.

John E. Roberts secy

Methodist House – Report of Treasurer – July 19, 1946

Receipts

July 7	Receipts brought forward-----	\$775.42
“ 7	Sunday morning collection-----	23.10
“ 10	Wednesday evening collection-----	17.15
“ 10	Dr. R.O. Miller gift-----	5.00
“ 10	Miss Alice Hamilton gift-----	1.00
“ 14	Sunday morning collection-----	25.38
“ 17	Wednesday evening collection-----	13.10
“ 17	Restroom-----	5.50
“ 17	Mrs. Lillian Mason gift-----	<u>1.00</u>
	Total gifts	\$867.65

Payments

July 7	payments brought forward-----	\$654.38
“ 10	Michael Boygor – tuning piano-----	4.00
“ 10	Abbott Pater Corporation-----	<u>1.00</u>
	Total payments-----	\$650.38

Balance on hand July 19, 1946 \$208.27

Banked as follows

(a) In Financial Office	\$114.75
(B) In State Bank of Mayville	<u>93.52</u>
	\$208.27

Reorganization Meeting of the Methodist House Board of Trustees, Thurs. Aug. 8, 1946

Opening

The meeting was called to order by the Vice President Dr. Charles T. Greer, and prayer was offered by Dr. Weldon F. Crossland.

At this time the Acting President, Mr. Edgar T. Welch arrived and directed the remainder of the session.

The minutes were read and approved, and communications from absent members were presented.

Report on Constitution and Reorganization

The report on "Constitution and Reorganization" was read by Mr. George F. Robinson, who moved its adoption. The motion was seconded by Dr. Crossland, and was passed unanimously.

Questions, remarks and suggestions occupied some time, and helped to clarify the proposed changes before the vote was taken.

Two Boards of Officials and Their Duties

The new constitution provides for two groups of officials. (1) A board of thirteen trustees, --(the number specified in our charter) (2) A board of directors, with an adjustable number.

The trustees are to care for the property, and any bequests or special funds of an endowment nature. The members of the Board of Directors are to plan for the policies and programs of Methodist House.

The following persons were placed in nomination for the personnel of these boards.

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Board of Trustees, and the year in which their terms expire

1947

Dr. Charles T. Greer, Mr. D. Neil Fleek, Mr. George H. Graf and Mr. M.V. De Forest

1949

Mr. Edgar T. Welch, Mrs. W.S. Davenport, Judge Chas. H. Hubbard and Mrs. R.B. Logan

1951

Mrs. C.V. Peters, Mr. Geo. F. Robinson, Mr. Paul L. Sample, Mr. J.C. Robinson and Mr. H.A. Truesdale.

One "Honorary Trustee," Mrs. Thomas A. Edison, whose father's name appears on the signed charter of Methodist House, and who was President of its first Board of Trustees, was added to the list.

Officers

The officers elected for this board were –

Chairman, Mr. George F. Robinson

Vice Chairman, Mr. George H. Graf

Secretary, Dr. Charles T. Greer

Treasurer, Jr. J.C. Robinson

Ex-Officio

The Bishop of this area shall be an ex-officio member of the Board of Trustees.

Board of Directors, and the years in which their terms expire

1948

Mr. L.B. Bowers, Mrs. L.H. Bugbee, Mrs. J.C. Caflich, Mr. Bert L. Hough, Dr. Weldon F. Crossland, Dr. John E. Roberts, Mr. E.E. Dane, Dr. Wayne Furman and Mr. Charles W. Gill.

1950

Mrs. Carl Kellgren, Rev. Elmer F. Lund, W.C. McKain, Esq. Mrs. C. Ralph Osborne, Mr. Frank Paddock, Mr. E.W. Smiley, Mr. Randall E. Widrig, Mr. George R. Raynor and Mr. Austin E. Anderson.

Ex-Officio

The District Superintendent of the Jamestown District of the Methodist Church and the pastor of the Hurlbut Memorial Community Church of Chautauqua shall be ex-officio members.

Officers

President, Mr. Bert L. Hough

Vice President, Mr. Frank Paddock

Recording Secretary, Dr. John E. Roberts

Corresponding Secretary, Mrs. L.B. Bowers

Treasurer, Rev. Charles Hagadorn

The Constitution

The following paragraphs for the "Constitution" which was adopted

I.

This organization shall be known as "The Methodist Headquarters Association of Chautauqua," as in the charter granted Aug. 13, 1888, and the Headquarters shall be known as "Methodist House at Chautauqua, N.Y."

II.

(A). The title to all properties, bequests and endowment funds shall be vested in a Board of Trustees, which shall consist of thirteen members.

(B). The Board of Trustees may, upon request, turn over to the Board of Directors the net income from investments and bequests as these funds may be needed for the work of the Methodist House.

(C). Beginning of members terms in 1947, members of the Board of Trustees shall be elected for a period of six years, at an "Annual Meeting," to be held in the month of August, each year.

III.

(A). The programs of Methodist House shall be carried on by a Board of Directors composed of not less than fifteen members and not to exceed thirty one members.

(B). Beginning with the expiration of members terms in 1950, members shall be elected for a period of four years, at the "Annual Meeting" to be held in the month of August, each year.

IV.

The Chairman of the Board of Trustees shall be ex-officio a member of the Board of Directors, and the President of the Board of Directors shall be ex-officio a member of the Board of Trustees.

V.

Each Board may adopt its own "By Laws," consistent with the charter and the rules of the Methodist Church, and shall hereafter elect its own officers.

VI.

The Bishop of the area in which Chautauqua is located shall be ex-officio a member of the Board of Trustees. The District Superintendent of this district and the pastor of Hurlbut Memorial Church at Chautauqua shall be ex-officio members of the Board of Directors. Other Dist. Supts may be elected ex-officio members also.

Nominations

Dr. Wayne Furman gave the report of the Nominating Committee, which was accepted, and the officers already mentioned in connection with the report on the Constitution, were elected.

Election

The Board of Trustees elected at this meeting, and the Board of Directors also elected, by separate action, adopted the Constitution, so it is now in effect.

Legal Counsel

A committee to get legal advice, and insure our charter and constitution meeting are legal requirements of New York State, was selected. Mr. Bert L. Hough, W.C. McKain, Esq. and Mr. George F. Robinson constitute its membership.

Hurlbut Memorial offer

Rev. Charles H. Hagadorn expressed the willingness of the officials of Hurlbut Memorial Church to have the summer services of Methodist House transferred there, it at any time the Board so desires.

Framed Copy of Charter

Mr. L.B. Bowers suggested that a framed copy of the essential parts of our original charter should be on the wall of our Chapel. Mrs. Bowers and the Secretary were appointed to investigate the feasibility of this project.

Methodist Luncheon

A Methodist Luncheon at Hotel Athanaeum on Aug. 20 with Bishop Ralph Cushman as honor guest, was authorized. Tickets were printed and distributed, but the luncheon had to be cancelled on account of its confliction with a Week of Missions program scheduled for the same hour.

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Picture of Methodist Property

Rev. Charles H. Hagadorn was asked to obtain, if possible, pictures of all Methodist buildings at Chautauqua.

Trustees for Social Hour

Mrs. L.B. Bowers reminded the Board that its member were to serve on the Social Hour Committee, one week later.

Treasurer's Report

The Treasurer's report, filed on page 180, was given by Rev. Charles H. Hagadorn. He was authorized to pay both the bills presented and other authorized bills that may be presented later.

Attendance

Those present at the meeting were Edgar T. Welch, Dr. Charles T. Greer, Dr. John E. Roberts, Mrs. L.B. Bowers, George R. Raynor, Bert L. Hough, Dr. Weldon F. Crossland, Mrs. L.H. Bugbee, E.E. Dane, Dr. Wayne Furman, Dr. John A. Galbraith, Rev. Chas. H. Hagadorn, Mrs. Carl Kellgren, Mrs. R.B. Logan, W.C. McKain, Esq., George F. Robinson.

John E. Roberts secy.

First Regular Meeting of the newly Organized Board of Directors –Thursday, Aug. 22, 1946 at 7:00 p.m.

Opening

The meeting was called to order by the President, Mr. Bert L. Hough. Prayer was offered by Rev. Charles H. Hagadorn. The secretary's report was given by Dr. John E. Roberts. After minor changes had been suggested, the report was adopted.

Business Items

The treasurer's report was given in detail by Rev. Charles H. Hagadorn, and was approved as read. It showed an encouraging condition of the treasury. The offerings have been generous. The report is filed on page 184.

Several special gifts, included are of \$100 from Mrs. J.C. Cafilich, and a similar one from Mrs. W.S. Davenport. Mrs. L.B. Bowers was asked to send notes of appreciation to some of these donors, who are not present at this meeting.

Transfer of Funds

The Board of Directors authorized the transfer of \$100 of its funds to the treasurer of the Board of Trustees, for needed repairs.

Changes of Wording.

Authority was also given to change the wording under which the present Methodist House funds are banked and held to conform to the new form of organization.

Insurance

The Treasurer was authorized to pay insurance premiums now due on \$1800 of our insurance. Our total insurance amount was discussed, and was considered adequate for protection.

Standing Committees

The President was authorized to appoint the Standing Committees. He appointed the following list, which was approved.

Property Committee

George F. Robinson

E.E. Dane

Randall E. Widrig

Hostess Committee

George R. Raynor

Mrs. L.B. Bowers

Mrs. L.H. Bugbee

Program and Policy Committee

Dr. Wayne Furman

Dr. Weldon F. Crossland

Mrs. Carl Kellgren

Program Suggestions

Mr. George F. Robinson offered the suggestion that the Program Committee consider some special features to increase the number of men who come to Methodist House, as some of the men are not especially interested in the Social Hour.

W.C.T.U. gift

The W.C.T.U. has suggested the possibility of making some gift to Methodist House, for the use of the Chapel weekly during the season. The Board voted to give this to the two hostesses who had kept the Chapel cleaned during this period. Later the W.C.T.U. provided enough to give each hostess five dollars.

Bills

All properly audited bills were ordered paid.

Hostess Report

The hostess report was given by Mrs. John E. Roberts recording the busiest season in her experience as hostess, the largest registration and other items. She thanked all who had cooperated in the work of the summer.

The Board commended the work of Mrs. Roberts and Mrs. Baxter.

Coordination of Methodist Groups

Rev. Charles H. Hagadorn suggested the possibility of closer cooperation between Methodist House, the Methodist Missionary Rest Home, The Fenton Memorial Deaconess Home and Hurlbut Memorial.

He was instructed to confer with Dr. C.T. Greer and have the Bishop of this area interrogated regarding the ways in which the two "Rest Homes" can be used most effectively for Methodism.

Those present were: Mr. Bert L. Hough, Mrs. L.B. Bowers, Dr. John E. Roberts, Mr. George R. Raynor, Rev. C.H. Hagadorn, Mrs. Carl Kellgren and Mr. George F. Robinson.

John E. Roberts secy

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\$17.00

4.34

$\$17.00 + \$4.34 = \$21.34$

First Combined Meeting of the Board of Directors and the Board of Trustees of Methodist House,
Thursday, July 10, 1947, 1t 7:00 p.m.

Opening Period

The meeting was called to order by the Chairman of the Board of Directors, Mr. Bert L. Hough. Dr. Wayne Furman led in prayer. The minutes were read by the Secretary John E. Roberts, and were approved as read.

Treasurer's Report

The Treasurer, Rev. Charles H. Hagadorn, read a detailed report, showing a balance on hand of \$514.57. The report is filed on page 188.

Hostess Report

The report of the Hostess, Mrs. J.H. Baxter, was presented by Mr. Bert L. Hough. It showed an encouraging start for the season of 1947. This report is filed on page 189.

Thanks Extended

Dr. Charles T. Greer thanked the Board and the Hostess for the use of Methodist House by the Pittsburgh Area Cabinet Meeting which held sessions here for two days. It included Bishop James H. Straughn, the District Superintendents of the area and other Church officials.

Letter of Sympathy

The Secretary was instructed to write the family of Mrs. J.C. Caflich, expressing our sympathy on the death of Mrs. Caflich, who was a devoted friend of Methodist House and a member of this Board.

Report on Charter

Chairman Hough reported that he had secured legal advice stating that our present charter and form of organization fulfill all essential requirements for transacting business and receiving bequests or endowment funds.

Methodist Banquet

Dr. Charles T. Greer suggested that we sponsor a Methodist Banquet at the Golf Club House some evening during the second week in August. A period of general discussion and varied suggestions followed. A favorable vote for the project was taken, and the following persons were appointed to formulate plans. Dr. Wayne Furman, Convener of the Banquet Committee, and preliminary chairman. Dr. Austin J. Rinker, Mrs. Carl C. Kellgren, Rev. Elmer F. Lund and Rev. Charles H. Hagadorn are the other members. The Secretary and the Hostess are to give assistance unofficially. The Committee has power to act without referring its plans in advance to the Board.

Letter of Disapproval

The Board discussed the recent statements of a Chautauqua program speaker, favoring the use of alcoholic beverages and suggesting the idea of a bar at Chautauqua. It was voted unanimously that we disapprove heartily of these suggestions, and that the Secretary draft a letter to be sent to the President and the Program Director of the Chautauqua Institution mentioning the harm that such utterances may do to Chautauqua, where high ideals and helpful speakers are the rule. This letter was later prepared and presented.

Nominating Committee

Chairman Hough announced, as the members of the Committee to nominate officers for the ensuing year, Mr. George F. Robinson, Mr. George R. Raynor and Dr. Wayne Furman.

Report on other Methodist Institutions at Chautauqua

Rev. Charles H. Hagadorn gave an interesting report of the summer plans of the Methodist Missionary Rest Home and the Fenton Memorial Deaconess Rest Home. These institutions are meeting real needs.

Hostess Salary

The Hostess' salary was fixed at the same amount as last year, --\$200.00 for salary and \$50.00 for hired help. Mention was made of extensive work done by Ms. J.H. Baxter on the veranda porch. A payment to him of \$10.00 was informally discussed, but was left for later consideration.

Payments

The Treasurer was authorized to pay the Hostess July salary, and to pay any other approved bills as they become due.

Attendance and Next Meeting Date

Those present at the meeting were, Chairman Bert L. Hough, Corresponding Secretary, Mrs. L.B. Bowers, Treasurer, Rev. Charles H. Hagadorn, Recording Secretary, Dr. John E. Roberts, Dr. Wayne Furman, Dr. Charles T. Greer, Mr. George R. Raynor, Mrs. R.B. Logan, Rev. Elmer F. Lund, Mrs. C. Ralph Osborne. Letters from Dr. Weldon F. Crossland and Judge Chas. G. Hubbard were read. The next meeting will be held in August at the call of the Chairman.

John E. Roberts secy

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Hostess Report. Thurs –July 10, 1947

Bessie J. Baxter Hostess

August Meeting of the Methodist Board of Directors, Chautauqua, N.Y. Aug. 20, 1947 (Final Meeting of 1947)

Opening

The meeting was called to order by the Board's President, Mr. Bert L. Hough. Prayer was offered by Rev. Charles H. Hagadorn. The minutes were read by the Secretary and approved by vote of the Board. A letter from Vice President Frank Paddock was read, stating that his wife was seriously ill in a Rochester hospital, and he could not be present. The Corresponding Secretary was asked to write him, expressing the interest and sympathy of the Board. Announcement of the death of Mrs. W.S. Davenport, for many years a loyal member of the Methodist House Board, was read and a letter of sympathy to her surviving relatives was authorized.

Hostess Report

A comprehensive and encouraging report was given by the Hostess, Mr. J.H. Baxter. It was accompanied by suggestions for improving conditions at Methodist House, and was received by the Board with words of appreciation. Certain portions of it were ordered sent to the Trustees for their consideration later. The report is filed on page 193.

Words of appreciation

President Hough was thanked for gifts of material he had made to Methodist House.

Words of thanks were also given to the three members of the Baxter family for their services. Ten dollars was voted to Mr. Baxter for work he had done on the building, and the amount of money allowed for hostess help was increased for next year, from \$50.00 to \$75.00.

Treasurer's Report

The Treasurer, Rev. Charles H. Hagadorn, read a carefully prepared report, giving duplicate copies to all the Board members present. The report showed a present balance of \$602.27. The Treasurer also distributed sheets showing the receipts and expenditures for a three year period – 1945—1946 and 1947. The report is filed on page 194.

Nominating Committee's Report

In the absence of Mr. George F. Robinson, Mr. George R. Raynor served as chairman of the Nominating Committee. The following officers were nominated and unanimously elected.

President, Mr. Bert L. Hough

Vice " , Mr. Frank Paddock

Corresponding Sec'y, Mrs. L.B. Bowers

Recording " Dr. John E. Roberts

Treasurer, Rev. Charles H. Hagadorn

Recommendation

The Board recommended to the Hostess Committee, the selection of Mrs. J.H. Baxter as the hostess for 1948.

Committees

The naming of members of committee could not be entirely completed by President Hough at this meeting.

Hostess Committee

Mr. George R. Raynor, Mrs. L.B. Bowers, Mrs. L.H. Bugbee

Property Committee

The three members selected from the Board of Directors are.

Mr. Randall E. Widrig

Mrs. C. Ralph Osborne

Rev. Charles H. Hagadorn

The Board of Trustees will be asked to name two members to be added to this committee (selected later) Dr. Neil Fleek, Edgar T. Welch.

Program and Policy Committee

Dr. Wayne Furman

Mrs. Carl Kellgren

One addition member is to be selected by Rev. Charles H. Hagadorn, to represent the Chautauqua community.

New Members of Board of Directors authorized

It was voted to add two new members to the Board of Directors. Rev. Charles H. Hagadorn was authorized to select them from people who represent the Chautauqua community. His selections were confirmed in advance.

Committee members to be notified

The Secretary was asked to notify all persons who are placed on committees.

Members Present

The following members were present. Mr. Bert L. Hough, Dr. Wayne Furman, Mrs. L.B. Bowers, Rev. Charles H. Hagadorn, Mrs. C. Ralph Osborne, Mr. George R. Raynor, Mrs. Carl Kellgren, Mrs. L.H. Bugbee, John E. Roberts. The meeting closed with prayer by Dr. Wayne Furman.

John E. Roberts secy

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[Second page of pasted-in sheets]

Bessie J. Baxter Hostess

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First Official Meeting of 1948. A joint Meeting of the Trustees and the Board of Control

Thursday evening, July 15, 1948 at 7:00

Opening Period

The meeting was called to order by the Board President, Mr. Bert L. Hough. Prayer was offered by Rev. Elmer F. Lund.

Business Session

Chairman.

Mr. Bert L. Hough was elected as chairman of the joint session.

Minutes.

The minutes of the August, 1947 meeting were read by the Secretary, and approved by the session.

Treasurer's Report.

Rev. Charles H. Hagadorn, the Treasurer, gave a comprehensive financial report, and furnished mimeographed copies to the members who were present. The report showed a net balance of \$488.67. The entire detailed report is filed on page 199.

Discussion.

General discussion and suggestions followed various reports throughout the meeting.

Resignations.

A letter from Mr. George F. Robinson, Chairman of the Board of Trustees, was read, stating that his work at Daytona Beach, Florida prevented him from serving longer as chairman, and his resignation was enclosed. It was accepted with regret, and the Secretary was instructed to send him a letter of appreciation for his services to Methodist House.

The Board of Trustees was requested to proceed with the election of a successor at their next meeting.

Membership Changes

New members.

Two new members for the Board of Control (Directors) were authorized at the last 1947 meeting, and confirmed in advance. Rev. Charles H. Hagadorn, was asked to select persons representing the Chautauqua community. The selections, reported at this meeting, are (1) The President of the Chautauqua Society of Christian Service (which at present is Mrs. Elmer Milligan) and (2) Mr. Paul Port (both of Chautauqua).

Hostess Report

The Hostess' Report, given by Mrs. Bessie J. Baxter, gave an interesting summary of the 1948 opening preparations, and the progress of the House program so far this season. The report is filed on page 200.

Financial Matters

Annual Opening.

Rev. Charles H. Hagadorn and Chairman Bert L. Hough were instructed to consult with the Hostess, so a satisfactory payment may be made, covering all the items and the helpers connected with cleaning and opening Methodist House for the 1948 season. \$10.00 which had been promised Mr. J.H.Baxter last year for repair work he had done, was ordered paid.

Chairman Hough reported extensive efforts he had made to secure Methodist House financial support from the Erie Conference and the W.S.C.S. Organization.

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Insurance.

Treasurer Hagadorn reported that Methodist House is protected by 5 insurance policies totaling \$12,000. The Board recommends to the Trustees a larger amount of protection under present property values.

Pianist.

The Treasurer was authorized to pay Mrs. Ruth Skinner \$20 for her services as pianist at Methodist House for the season.

Hostess Salary.

The payment of one half the salary of the hostess and assistant at this time was authorized.

Plumber.

The plumbing bill for turning on the water, and other duties included, was ordered paid.

Methodist Banquet

The possibilities of a Methodist Banquet were discussed, and the Program and Policy Committee was authorized to try to arrange for it. The Banquet Committee selected by the Program and Policy Committee, includes the following Dr. Wayne Furman, Dr. Austin J. Rinker, Dr. Charles T. Greer, Mrs. J.L. Bensinger, Mrs. Carl Kellgren and Rev. John A. Fetzer.

Nominating Committee

President Hough selected the following nominating committee, Mr. D. Neil Fleek, Mr. Austin Anderson and the Secretary.

Courtesies

Mrs. L.B. Bowers, the Corresponding Secretary was asked to send a letter to Mr. George R. Raynor, thanking him for his long and valued service to Methodist House.

Words of appreciation were spoken for a kitchen stove which Mrs. C. Ralph Osborne has provided to Methodist House, and for improvements and material and the season loan of a vacuum cleaner by President Hough.

Next Board Meeting

The next Board Meeting was tentatively set to follow the Methodist Banquet immediately at its close, if the banquet can be arranged. The Board favored having two more meetings, between now and the close of the season.

Members Present

Mr. Bert L. Hough, Judge Charles H. Hubbard, Mr. Austin E. Anderson, Mrs. C. Ralph Osborne, Mrs. R.B. Logan, Mrs. L.B. Bowers, Rev. Charles H. Hagadorn, Dr. Wayne Furman, Mrs. Carl Kellgren, Rev. Elmer F. Lund and the Secretary. A letter from Mr. Geo. H. Graf stated he could not be present.

Adjournment

After a harmonious session of two and half hours, the meeting adjourned in such haste that the customary prayer was omitted by unanimous action.

John E. Roberts secy

Page 200

Report of Hostess Mrs. Bessie J. Baxter

[4 ½ x 8 1/2 sheet of paper between pages 200 and 201]

Committees

Hostess Committee: Mr. George R. Raynor, Mrs. L.B. Bowers, Mrs. L.H. Bugbee. Mrs. James Bensinger, Mrs. Metz

Property Committee (Board of Control): Mr. Randall E. Widrig, Mrs. C. Ralph Osborne, Rev. Charles H. Hagadorn (pastor at Chaut.), Paul Port

Added members from the Board of Trustees: Mrs. Peters, Mr. D. Neil Fleek, Mr. Edgar T. Welch, Mr. Paul Port. (This is a joint committee, with a Directors Chairman

Program and Policy Committee: Dr. Wayne Furman, Mrs. Carl Kellgren, Mr. Metz

[Front page of first of two loose folded 8 ½ x 11 sheets on Methodist House stationery stapled together between pages 200 and 201]

Dr. Chas. H. Hagadorn

This constitution was adopted some time & since probably discarded.

[Back side of stapled pages, page 1]

Constitution of Methodist House

Article I

This organization shall be known as "Methodist House at Chautauqua, New York." It shall be maintained for the spiritual, mental and social welfare of all whom it can serve especially Methodists and during the Chautauqua Assembly season.

II

Title to all properties, endowments , bequests and special funds shall be held and administered by a Board of Trustees consisting of not less than 6 members nor more than 12 members. This Board shall elect its own officers and adopt its own By-Laws, which must be in harmony with the purposes of Methodist House. The Resident Bishop of this area and the President of the Board of Directors of Methodist House shall be ex-officio member of the Board of Trustees. All vacancies on this Board shall be filled by the Board upon nominations made by the Board of Directors. The net income from endowments and special funds may be turned over to the Board of Directors, annually, upon request of the Directors.

III

The planning and management of the program of activities of Methodist House shall be conducted by a Board of Directors, which shall consist of not less than 9 members nor more than 21 members. All vacancies shall be filled by an election to be held annually on the 2nd Wednesday evening in August, nominations to be made 10 days in advance by a committee appointed by the President or by petition of Methodists at Chautauqua.

[Back side of stapled pages, page 2]

This Board shall elect its own officers and adopt its own By-Laws which must be in harmony with the purposes of Methodist House.

The chairman of the Board of Trustees, and the District Superintendent of District in which Methodist House shall be located and the pastor of the local church shall be ex-officio members of the Board of Directors. Other District Superintendents of neighboring Districts may be elected ex-officio members by majority vote of the Board of Directors.

IV

The Board of Directors may not involve Methodist House in any debt which they cannot provide for.

V

This constitution may be amended by a majority vote of the Board of Directors at any regular meeting of the Board provided this is ratified by a majority vote of the Methodists present at any called meeting of Methodists and that each Trustee and Director is notified 10 days in advance of any such proposed action.

Second and Last Meeting of the Combined Board of Trustees and Board of Directors of Methodist House, Tues., Aug. 24, 1948

Opening Period

The meeting was called to order by the President of the Board of Directors, Mr. Bert L. Hough, following the annual Methodist Banquet.

Rev. Elmer F. Lund offered prayer. The minutes were read by the Secretary, and approved.

Business Session

Resignations.

Letters were read from Dr. Weldon F. Crossland and Mr. Frank Paddock of Rochester, N.Y. asking that their resignations be accepted because they were no longer summer visitors at Chautauqua. They were accepted with regret, and letters of appreciation for their service to Methodist House are to be sent to them by the Secretary.

Treasurer's Report.

Rev. Charles H. Hagadorn gave the Treasurer's Report, showing a present balance of \$926.36. Bills due at the end of the season will considerably decrease this, \$100.00 of it was already set aside for use by the Board of Trustees, and \$250.00 additional from this balance was allocated to the Trustees for building improvements, \$150 for flowers for Mr. Baxter's funeral was ordered paid. The Treasurer was authorized to pay all bills now due.

Hostess Report.

The Hostess Report prepared by Mrs. Bessie J. Baxter was read, accepted, and is filed on page 205.

Business Session, Continued from page 201

Banquet Report. The report on the Methodist Banquet was given by Dr. Wayne Furman, Chairman of the Banquet Committee. He was authorized to receive from the Treasurer, enough money to complete the tips for the young women waitresses, the offerings at the tables not being sufficient.

Suggestions and Discussion

Rugs. Mrs. R.B. Logan reported that some new rugs will be needed for next season. She also questioned the use of Methodist House for groups that give nothing for its upkeep.

Denomination Houses. Dr. Wayne Furman suggested the wisdom of having the denominational houses cooperate in promoting objects common to them all, and that Methodist House offer to cooperate in such a united fellowship.

Midweek Service Hours. Rev. Charles H. Hagadorn said the Chautauqua Institution is occasionally scheduling regular programs at the Midweek Prayer Meeting hour. The Board voted to request Dr. Alfred E. Randell to call a meeting of representatives of all the denomination houses to discuss such matters as are of common interest to them.

New Members elected. Dr. Harold A. McCurdy, Pastor of First Methodist Church, Jamestown was elected to Board membership also the President of the Methodist Social Union, the present President is Mrs. J.L. Bensinger of Jamestown.

Financial Efforts

A resolution was passed requesting the consent of the Trustees for an effort to secure aid for Methodist House from the W.S.C.S. Organizations of Erie Conference.

If the plan is approved, a letter is to be drafted by the President and Secretary, then muligraphed and mailed by the Trustees' Vice Chairman, Mr. George W. Graf. The cost of stationery, duplicating and postage is to be provided by the Treasurer.

A copy of the letter is also to be sent, with a request for his cooperation, to the pastor of each church having a W.S.C.S. group.

Hostess Plans

Mrs. L.B. Bowers presented a motion requesting Mrs. J.H. Baxter to continue as hostess for 1949, and it was passed unanimously.

The Board also expressed to Mrs. Baxter and daughter, their sincere sympathy in the great loss that has come to them through Mr. Baxter's sudden death.

Appreciation

The Board voted its appreciation to Dr. Furman and all the others who had helped to make the Methodist Banquet a marked success.

Attendance

The members attending the Board meeting were Mr. George H. Graf, Mrs. R.B. Logan, Mrs. C.V. Peters, Mr. Bert L. Hough, Mrs. L.B. Bowers, Rev. Charles H. Hagadorn, Mr. E.E. Dane, Dro Wayne Furman, Rev. E.F. Lund and the Secretary.

John E. Roberts

Annual Election of Officers

The Nominating Committee, consisting of Mr. D. Neil Fleek, Mr. C. Austin Anderson and John E. Roberts, gave its report by way of the Secretary. The following officers were nominated and elected.

President, Mr. Bert L. Hough

Vice President, Mr. George R. Raynor

Corresponding Secretary, Mrs. L.B. Bowers

Recording Secretary, Mrs. Carl Kellgren

Treasurer, Rev. Charles H. Hagadorn

Committees

The following committees were appointed by the President.

Hostess Committee –Mr. George R. Raynor, Mrs. L.B. Bowers, Mrs. L.H. Bugbee, Mrs. James Bensinger, Mrs. Metz

Property Committee –(Board of Control). Mr. Randall E. Widrig, Mrs. C. Ralph Osborne, Rev. Charles H. Hagadorn, Mr. Paul Port

Added members from Board of Trustees: Mrs. C.V. Peters, Mr. D. Neil Fleek, Mr. Edgar T. Welch

Program and Policy committee: Dr. Wayne Furman, Mrs. Carl C. Kellgren, Mr. Metz

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Bessie J. Baxter Hostess

First Meeting of the Combined Board of Trustees and Board of Directors of Methodist House –
Saturday, July 23, 1949

The meeting was called to order by the president of the Board of Directors, Mr. Bert L. Hough. Prayer was offered by Dr. Harold McCurdy. The minutes of the previous meeting were read and approved.

Business Session

The treasurers report for the 1948 season was given by the treasurer, Rev. Charles H. Hagadorn, who gave those present a copy of the complete report. This report showed a net balance of \$881.89

Meth. Banquet. Dr. Greer announced that the annual Methodist luncheon will be held on Tuesday, August 9th at the Athaneum Hotel with Bishop Lloyd Wicke as the speaker. The tickets will be \$1.75 and the same committee will be in charge as of last year. Dr. John E. Roberts suggested that someone be designated to speak of the needs of Methodist House, to invite those there to make use of it and to acquaint them with the problems facing Meth. House today.

Unified Board. There was considerable discussion regarding the desirability of keeping two boards of Methodist House. It now appears that the two boards are cumbersome and that the affairs of Methodist house can better

cared for by one board. Mr. W.C. McKain said it is a comparatively easy matter to change the number of trustees of a corporation. It was voted, upon the motion of Mr. M.V. DeForest, that a committee be appointed to see about having the boards combined into one larger one.

Hostess Report

An encouraging report was given by the hostess, Mrs. J.H. Baxter. It is essential that many repairs and improvements be made immediately. Upon motion of Dr. Greer, it was voted that the property committee have authority to make these repairs. It was also suggested that someone speak to Mr. Hazlit regarding the need of more toilet facilities being maintained by the Institution. The present situation is causing much over use of the rest room in Methodist House. Mrs. Baxter also read a letter from Mr. Herbert Carnahan with suggestions for renovation of Methodist House.

Recommendations

Rev. Charles Hagadorn recommended that:

1. Mrs. Baxter receive $\frac{1}{2}$ of season's fee now
2. Pay of pianist – Mrs. Skinner be increased
3. That all groups wanting use of Methodist House notify Mrs. Baxter in advance.

Upon motion of Austin Anderson it was voted to pay Mrs. Skinner \$60 to

cost of music furnished during the season.

The name of Mr. Paul Port was added to the property committee.

A letter from Mrs. R.B. Logan was read expressing regret that she could not attend meeting.

Mrs. C. Ralph Osborne requested that all committee members be notified by the secretary.

Members present

Dr. Charles Greer, Mr. M.V. Deforest, Dr. Harold A. McCurdy, Mr. Bert L. Hough, Mr. George R. Raynor, Mrs. L.B. Bowers, Rev. Charles H. Hagadorn, Mr. Austin E. Anderson, Mrs. L.H. Bugbee, Mr. W.C. McKain, Mrs. C. Ralph Osborne, Dr. John E. Roberts, Mr. Paul Port, <r. Randall Widrig.

Date for next meeting

After deciding upon Saturday, August 6th, at 1:30 as the date for the next board meeting the meeting was adjourned.

Lois F. Kellgren

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Hostess' Report 1949

[Pages 211 to 214 have been torn/cut out of book]

Aug. 6, 1949

The second meeting of the combined Board of Trustees and Board of Directors of Methodist House was held on Saturday August 6th at 7 o'clock, p.m. the meeting was called to order by the president of the Board of Directors, Mr. Bert L. Hough. Dr. Charles Greer offered prayer. The minutes of the previous meeting were read and approved.

Business session

Mrs. J.H. Baxter reported that 157 tickets have been sold for the annual luncheon to be held on Tuesday, August 9th at the Athaneum Hotel. Dr. Greer announced that a toast master has been secured and details are arranged. It was voted to present Rev. and Mrs. Brainard tickets for this luncheon.

Building Unsafe. Rev. Charles Hagadorn reported for the building committee. He stated that a careful inspection of the building has been made by two contractors, together with the building committee. It is the opinion of these contractors, that due to the sagging roof and consequent bulging walls, extensive repairs amounting to several thousand dollars, will have to be made and that the condition now is definitely dangerous in the winter time.

Nom. Com. report. Dr. John E. Roberts gave the report of the Nominating committee as regards the board of trustees. After lengthy discussion it was decided that, as long as all terms of board members expire annually now is the time to reorganize the two boards into one.

Election of Trustees. Upon motion of Mr. M.V. DeForest (seconded by Mrs. R.B. Logan) it voted that 13 active trustees be elected. The following trustees were elected;

Dr. Harold A. McCurdy – chairman

Rev. Charles H. Hagadorn –Secretary & Treasurer

Dr. Charles T. Greer

Mrs. R.B. Logan

Mr. Austin Anderson

Mr. Randall E. Widrig

Mrs. C.V. Peters

Mrs. Lucius H. Bugbee

Mrs. L.B. Bowers

Mrs. C. Ralph Osborne

Mr. D. Neil Fleek

Mr. Paul Port

Mr. George R. Raynor – Vice-chairman

Upon motion of Dr. Greer the following persons were named honorary trustees:

Mr. Edgar T. Welch

Dr. John E. Roberts

Mr. H.A. Truesdale

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[Second page of pasted-in page]

Those present at the last meeting of board of trustees and board of directors on Saturday – August 6th
are:

Mr. Bert L. Hough

Dr. Charles Greer

Mr. M.V. DeForest

Dr. Harold A. McCurdy

Mrs. C.V. Peters

Mr. George R. Raynor

Mrs. L.B. Bowers

Rev. Charles H. Hagadorn

Mrs. L.H. Bugbee

W.C. McKain

Mrs. C. Ralph Osborne

Dr. John E. Roberts

Mr. Randall E. Widrig

Mrs. Carl C. Kellgren

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(Honorary Trustees continued)

Mr. George H. Graf

Mr. M.V. DeForest

Mr. Bert L. Hough

Mr. W.C. McKain

Bishop Lloyd Wicke

Mr. George F. Robinson

Mr. Paul L. Sample

A vote of thanks was given to Mr. Bert L. Hough for his fine work as chairman of the board of directors.

It was voted to continue the building committee for this year.

Mrs. Lucius H. Bugbee was named chairman of the hostess committee.

The meeting was adjourned

Lois F. Kellgren, secretary

Present at this meeting were

Mr. Bert L. Hough

Dr. Charles Greer

M.V. DeForest

Dr. H.A. MrCurdy

Mrs. C.V. Peters

Mr. G.R. Raynor

Mrs. L.B. Bowers

Rev. C.H. Hagadorn

Mrs. L.H. Bugbee

W.C. McKain

Mrs. C. Ralph Osborne

Dr. John E. Roberts

Mr. Randall E. Widrig

Mrs. Carl C. Kellgren

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Aug. 20, 1949

First meeting of the Board of Trustess replacing the former Boards of Trustees and Directors was held August 20, 1949 at 1:30 in Methodist House small parlor.

Those present were President H.A. McCurdy, G.R. Raynor, C.T. Greer, P. Port, R.E. Widrig, Mrs. L.B. Bowers, Mrs. C.R. Osborne, Mrs. L.H. Bugbee (?), C.H. Hagadorn, DeForest.

The financial report was read after the meeting was called ot order by Dr. McCurdy. Dr. Greer moved and Mrs. Osborne seconded the motion that the report be accepted and filed.

Hostess Pay. Mrs. Bowers moved that the Hostess salary for 1950 be \$200 and that the assistant in cleaning allowance be \$75.00 for the season. Carried.

After the reading of the hostesses report Mr. Widrig moved and Mrs. Bowers seconded that we extend Mrs. Baxter and Pat a note of thanks for their services during the past season.

R. Raynor moved Mrs. Osborne seconded that the treasurer be authorized to pay all outstanding bills according to his judgment.

Insurance Increase. Dr. Greer moved that we increase our fire insurance on the building \$20,000 with the Widrig agency and that the policy be written with extended coverage for the building and contents.

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Building Repair. The Building Committee report was given by Mr. Widrig. It was moved that the B.C. employ F. Flanders to repair the Chapel roof with 2 tie rods, 2 trusses and 6 or 8 ceiling joice at a cost of \$600 and the Treasurer pay for the work when completed. (Motion Greer – second Osborne)

Mr. Raynor moved and Greer seconded that the B.C. also have what repairs may be needed for the floor and foundation if it was not a major operation.

New Building? After further discussion the meeting adjourned after passing a motion by Raynor, 2nd by Greer that we move toward a building enterprise.

Charles H. Hagadorn –Treas.

May 17, 1950

The meeting of the Board of Directors of Methodist House was called to order by President H.A. McCurdy. Present were McCurdy, Port, Roberts, Widrig, Mrs. L. Bugbee, and the secretary. The treasurer's report showed \$657.98 in the bank with all bills paid.

Repairs. The House Committee reported that Mr. Flanders bill was \$465.71 instead of the \$600 estimated. The necessary repairs to the building were discussed. On motion of Mr. Port seconded by Mrs. Bugbee the Hostess Committee was instructed to proceed with minor repairing and to pay the bill when the work is completed—such things as replacing eave spouting, painting the porch roof, the porch floor, the porch rail, and washing the front walls, painting the reception room walls and floor, the lower wash room, the kitchenette, the windowsills and etc were to be done if possible.

Hostess. Mrs. Bugbee reported for the Hostess Committee that since they could secure no satisfactory couple for Methodist House this year, Mrs. Bessie Baxter had been invited back again and would serve as hostess. Arrangements have been made to open the house and have it cleaned.

Resignation. A letter of resignation from the Board was read from Mr. D. Neil Fleek. It was ordered laid on the table.

The meeting adjourned to inspect the building.

Charles H. Hagadorn Secy.

August 19, 1950

The meeting of the Board of Trustees of Methodist House was called to order by President H.A. McCurdy. Present were McCurdy, Mrs. Osborne, Bugbee, Bowers, Peters and Logan, Mr. Greer, Widrig, DeForest, Raynor, Port and Hagadorn. The minutes of the former meetings were read. The treasurer's report was read and approved. The Hostess' Report was read and approved and a vote of thanks to Mrs. Baxter ordered.

New Register. Mr. Raynor moved and Mr. Port seconded the motion that the secretary purchase a new Register Book for the House Desk.

Thanks. Mr. Raynor moved and Mr. Widrig seconded a motion that the secretary send a note of thanks to Mr. Mason and Mr. Button for their services to Methodist House during the season.

Pianist. Dr. Greer moved and Mr. DeForest seconded the motion that Mrs. Ruth Skinner be sent \$40.00 for her services as pianist plus any additional amount she has spent for music.

The question of the noise on the street during services was discussed and referred to Mr. Port with power to act.

Vacuum cleaner. It was moved by Mr. Raynor seconded by Mrs. Osborne that the purchase of a vacuum cleaner be referred to the Building Committee with power to act.

Hough. It was moved by Mr. Raynor seconded by Mrs. Bugbee that Mr. Bert Hough be asked to serve as an active trustee in place of Mr. Fleek.

It was moved by DeForest seconded by Mrs. Bugbee

That the remaining trustees be reelected to succeed themselves for the next year. Approved, so that the list of active trustees for 1950-51 is

Dr. H.A. McCurdy – chairman, 1st Meth. Jamestown

Rev. C.H. Hagadorn – Secy—Treas –Chaut

Mr. G.R. Raynor – Vice-chairman – Chaut

Dr. C.T. Greer – 534 Schenley Dr. Erie Pa.

Mrs. R.B. Logan – (omit)

Mr. Austin Anderson – 534 Winsor Jamestown

Mr. R.E. Widrig –Chaut.

Mrs. C.V. Peters – Oil City Pa.

Mrs. L.H. Bugbee – Bemus Point, N.Y.

Mr. L.B. Bowers – Chaut.

Mrs. C.R. Osborne – Chaut.

Mr. Bert L. Hough – 28 Mason Falconer, N.Y.

Mr. Paul Port – Chaut.

Officers. It was moved by Raynor seconded by DeForest and carried that the officers of the pasy year be reelected for the coming year.

Honorary Trustees. It was moved by Widrig seconded by DeForest and carried that the following be approved as honorary trustees for the coming year.

Edgar T. Welch Westfield

Dr. John E. Roberts 81 Highland, Jamestown

Mr. H.A. Truesdale Conneaut O

Mr. Myrten V. DeForest Sharon Pa.

Mr. W.C. McKain 26 Forest Hill Rd., Jamestown Ohio

Bishop Lloyd Wicke Methodist Center Pittsburgh

Mr. Paul L. Sample 1502 Library A. McKeesort

Jamestown District Superintendent

Dr. Wayne Furman 314 Harding Ave. Jamestown, N.Y.

The meeting was called to order by Vice Pres. G.R. Raynor in the absence of the president H.A. McCurdy. Present were Mrs. Osborne, Bugbee, Bowers and G.R. Raynor and C.H. Hagadorn. Following the reading of the minutes the president arrived and took charge. The treasurer reported a little over \$500 in the treasury at the present time.

It was reported that trustee Mrs. R.B. Logan was ill at her home and a note of greeting was ordered sent to her.

The hostess committee reported Mrs. Margaret Joshua as hostess this year with _____ as her assistant.

Mr. Widrig reported for the House Committee. Among the repairs made so far this year was laying new aisle carpet in the chapel, painting floors upstairs and down, removing certain furniture from the hostesses quarters and replacing it with other, purchase of a new mattress, reinforcing chapel floor, purchase of a new hot water tank.

New Register. Dr. McCurdy reported a new register had been ordered at a price of \$65. This action was approved.

Mrs. M. Joshua was called in and gave her report. She told of improvements and contributions by various groups. Also of local W.S.C.S. groups sponsoring the weekly teas.

Pianist. She was authorized (Mr. Greer and Mr. Furman) to secure a pianist for not more than \$40 for the season.

Changing of Prayer Meeting Nigh. A letter was read from Dr. Randell and Mr. McCallester requesting all Houses to change Prayer Meetings to Thursday evening and Social Teas to Wednesday. By motion of Mrs. Osborne seconded by Mrs. Bowers the change was ordered.

Mr. Raynor moved that the bills presented by the hostess be paid.

New Building Committee. Dr. McCurdy reported on the appointment of the New Building Committee. He asked Dr. Greer to continue on the committee if someone else was secured as chairman. Greer agreed. The full committee was to be named later.

Methodist Day. After lengthy discussion the annual Methodist Day Dinner was set for Wednesday, August 1st with the following committee in charge.

Speaker – Furman and Hagadorn

Tickets – Mrs. Josua

Publicity – McCurdy, Raynor, Anderson

Program – Lewis Walls, J. Roberts, H. Rose, Furman

Favors – Miss M. Bennett

Menu – Mrs. Osborne, Bowers, Joshua

A note of appreciation was ordered sent to all who had contributed furniture or equipment to the House this year.

The House Committee was asked to have the roof leak repaired immediately.

Public L Insurance. Furman moved, Anderson seconded that we ask the House Committee to secure Public Liability Insurance for the house immediately.

Use of House. The use of the House by outside groups was referred to Mrs. Joshua with power to act.

The next meeting was set for Friday, Aug. 24 at

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2:30

A vote of thanks was given to Mr. Paul Port for his excellent work on the yard. The bill for this work was ordered paid when and if Mr. Port presented it.

Anderson made the motion all bills be paid by the treasurer as presented. The meeting adjourned at 9:40

Charles H. Hagadorn Secy.

The meeting of the Board of Trustees was called to order by the president, Dr. H.A. McCurdy at 2:30 in the Hostess living room. Present were Widrig, Port, Roberts, Raynor, Osborne, Bowers, Greer, Furman, G. Robinson, Hagadorn and McCurdy. The secretary read the minutes of the last meeting and gave the treasurer's report. Mrs. Osborne made the motion that a note of thanks be sent to the Hotel Athaneum for the manner in which they cared for our annual banquet.

Insurance. The matter of social security was discussed but laid on the table an motion by Mrs. Osborne, seconded by Dr. Greer. The matter of public liability insurance was discussed . Dr. Greer moved, Mr. Raynor seconded the motion that we secure the protection by the year. It was moved by Dr. Furman, seconded by Dr. Greet that beginning next year we have Workman's Compensation protection from June 1 to October 1.

Hostess report. Mrs. Joshua was asked to give the hostess report. She reported on the years activity and on a gift of \$500 in honoray of Miss Laura A. Cole from her sister Mrs. Alta M. Rothgeber of Girard Illinois.

Memorial gift. Dr. Greer moved, seconded by Mrs. Bowers that this gift be used as the beginning of a building fund and when the building is erected a definite memorial to her be established. A note of thanks was ordered sent to Mr. Rathgeber. The note from Mrs. Rathgeber with instructions for the use of the gift along with the motion of the Social Union turning the money over to the trustees was ordered filed with the minutes for future reference.

Mrs. Bowers moved, Mrs. Osborne seconded the motion that we extend a vote of thanks both to Mrs. Joshua and to Mrs. Reid her assistant for their splendid work

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[note taped onto page 228]

Girard. III.

Aug.—1—51

Dear Miss Bennett:

I have been slow in answering your letter suppose you are at Chautauqua and enjoying it – as Laura always did.

I am sending you a check for the Methodist House in memory of Laura A. Cole. Will you please see it gets to its right place.

Yours truly

Mrs. Alta M. Rathgeber

Girard. III.

During the season and that on behalf of the hostess committee Mrs. Joshua be invited back next year. It was hoped she would secure Mrs. Reid as her assistant again.

Investment of funds. Dr. Furman moved that the president and treasurer be authorized to invest the \$500 from Mrs. Rathgeber. The motion was seconded by Mrs. Osborne and carried.

Election of trustees. Mr. Raynor moved Wayne Furman be elected an active trustee (rather than an honorary one) and it was so ordered taking the place of Mrs. Logan, deceased. Furman moved, Roberts seconded the motion that the other trustees all be reelected for the coming year and it was so ordered.

New Building. Furman moved that the president of the Board of Trustees investigate the possibilities and advisability of securing some agency to assist in the raising of funds for a New Methodist House. Seconded by Raynor and carried.

By common consent the meeting was adjourned.

Charles H. Hagadorn, Secy

In the absence of the chairman the secretary called the meeting to order and Rev. W. Furman was asked to serve as chairman. Present were Furman, DeForest, Hough, Widrig, Port, Hagadorn, Mrs. Peters, Osborne and Bowers. The minutes of the last meeting were read and approved. The Treasurer's report was read and ordered filed.

Mr. DeForest moved and Osborne seconded a motion that the Treasurer investigate Workman's Compensation and renew our policy when necessary—the yearly and summer rate to be reported at the next meeting.

Building Fund Money. Mrs. Osborne moved that the additional gift of \$500 from Mrs. Rathgeber in memory of her sister Miss Laura A. Cole be placed in the building fund. Mr. DeForest moved Am. T and T stock be purchased with it. Mrs. Osborne recorded the motion and it was carried. It was moved and carried that the Treasurer investigate possible places to keep the stock and report at the next meeting.

Adult B. Class. Mr. Hough moved that the Secretary investigate and consult with Dr. Randell as to the possibility of the Adult Bible class making a contribution to the house for meeting there each week.

A vote of thanks was given Mr. Paul Port for his care of the lawn and hedge.

Hostess report. The hostess Mrs. M. Joshua was called in and gave her report of activities. She reported a troublesome tree stump behind the house, cracked plaster in the chapel, a sagging floor on the front right hand side of the chapel, the problem of finding a place to care for Methodist missionaries during Mission's Week, the information she had received about a banquet.

Chapel Floor. Mrs. Bowers moved that the Building C. be asked to investigate the chapel floor immediately with

Power to act. They are also authorized to do any other emergency work.

Regular meeting established. Mr. Hough moved that regular Board Meetings be established each year, one on the first Saturday of the season and the other on the next to the last Saturday. It was seconded by Widrig and carried.

Mr. DeForest moved and Mrs. Osborne seconded the motion that Mr. Widrig and Hagadorn consult with Mr. Lundy who is on the grounds about a building plan for a new Methodist House.

Methodist House direction. After a lengthy discussion Mr. Hough moved the chair appoint a committee to investigate the possibility and advisability of Methodist House being taken over by a larger group – conference or national. It was seconded by Mr. Widrig and carried. The chairman appointed Hough, Hagadorn and Wicke. Furman was asked to serve on the committee and convene the group.

Mrs. Bowers moved that Mrs. Bugbee and Mrs. Joshua investigate our responsibility to care for Methodist Missionaries during Missions Week and have the power to rent a room or rooms if necessary. The motion was carried.

Mrs. Bugbee moved the Middle East Y.P. Covenant Conf. be granted permission to use the Methodist House if it can be arranged with the hostess.

No luncheon. Mrs. Osborne moved, Mrs. Bugbee seconded and a motion was carried that we omit the Methodist Luncheon this year. Mrs. Joshua was authorized to use her own judgment in planning the prayer meeting Mission Week.

Dr. McCurdy was asked to appoint a nominating committee to report at the next meeting. Mrs. Osborne moved bills be paid when they come due

The meeting adjourned at 3:00.

C.H. Hagadorn Secy

Present: E. Welch, J.C. Roberts, G.R. Raynor, Mrs. Peters, Mrs. L. Bugbee, Mrs. Bowers, Dr. McCurdy, Widrig, Furman, Mrs. Osborne and Hagadorn,

The minutes of the last meeting were read and approved. The treasurers report was read and by motion by Mr. Raynor seconded by Mr. Welch approved and ordered filed.

Stock purchased. It was reported M. T. and T. Stock had been purchased with the Cole memorial money. On motion of Rev. Furman seconded by Mrs. Osborned the secretary treasurer was named custodian of the stock and other legal papers and a safe box in a bank be secured when possible. It was reported an offering was received by the Adult Bible last Sunday for the house amounting to #13.00.

Building Committee Report. It was reported by Mr. Widrig for the building committee that Mr. Flanders estimated it would cost \$1600 to remove and replace the floor in the chapel. He also reported a meeting he and Mr. Hagadorn had with Mr. Lundy about a fundraising campaign and Mr. Lundy's reluctance to undertake such a campaign. Mr. Peirce of Stockton was proposed as a possibility. Rev. Furman moved the Board meet at the call of the president in the fall to consider the matter. Mrs. Osborne seconded the motion and it was carried.

Workman's Compensation Ins. Mr. Welch moved and Mrs. Bowers seconded the motion the the summer arrangement for Workman's Comp. Insurance be continued as previously carried.

It was moved by Raynor that we give Mrs. Joshua a bonus of \$15. And Mrs. Tracy \$10 for their services during the summer. A motion was passed on motion of Dr. Furman seconded by Osborne that the Hostess committee consult with the hostess about presiding at the Sunday and Thursday services.

Hostess Return. A motion was passed made by Mrs. Bowers, seconded by Osborne that Mrs. Joshua be requested to return next year. It was understood she was willing to return.

Election of officers. The Nomination Committee, Mr. B. Hough and Rev. W. Furman nominated the following officers and trustees for 1953-53.

President – Dr. Harold McCurdy

Vice.Pres.—Mr. G.R. Raynor

Secy – Treas – C.H. Hagadorn

Austin E. Anderson – 516 Winsor. Jamestown

Mrs. L.B. Bowers – 747 Academy, Kalamazo Mich.

Mrs. L. Bugbee – Bemus point, N.Y.

Dr. O.N. Chaffee – 820 Sassafras St. Erie, Pa.

C.H. Hagadorn – Chautauqua

B.L. Hough –28 Mason St. Falconer N.Y.

H.A. McCurdy – First M. Church – Jamestown

Mrs. C.R. Osborne

Paul Port – Chautauqua

Mrs. C.V. Peters Oil City Pa.

R.E. Widrig – Chautauqua

G.R. Raynor – Chautauqua

On motion by Mrs. Bowers seconded by Mrs. Bugbee the report of the nominating committee was accepted and a unanimous ballot cast for the officers and trustees nominated.

Charles H. Hagadorn Secy

Monday, May 15, 1953

The meeting was called to order by President McCurdy at 2:30 with Paul Port, Austin Anderson, E.R. Raynor, Mrs. Bugbee and Hagadorn present. The minutes of the last meeting were read and approved. The treasurer reported about \$450 on hand, a full treasures report was to be given at the July meeting.

The building. The chapel floor wad discussed. The Building Committee was adked to conact a contractor to investigate and give us at least propositions for caring for it so it would be safe this season, with the minimum of expense. Later in the meeting on motion of Raynor seconded by Mrs. Bugbee the building committee was given authority to have the work done if necessary to make the floor safe.

Hostess. Mrs. Bugbee reported for the Hostess Committee on a hostess for the season. Mr. Anderson moved, Mr. Port seconded the motion that Miss Kemp be employed as hostess and Dr. Hemp as assistant for \$275, and that the chairman of the committee explain to them practices and expectations of the Board.

Mr. Raynor moved the North Harmony W.S.C.S. be employed to clean the house for \$50. It was understood this work would be done the third week of June. Mr. Anderson seconded the motion and it was carried. It was announced that the first regular meeting of the Board during the season would be on Saturday July 11th.

Meth. Day. It was agreed the Secy. should try to arrange for the annual banquet the first week of August and Dr. Trueblood secured as speaker if possible.

Pamphlet. It was agreed a piece of literature explaining Methodist House should be prepared for distribution throughout the season and at the banquet. The matter of the pianist was discussed. It was agreed that Mr. Hagadorn & Mr. Widrig arrange for someone to care for this. The House Committee was asked to care for saving the outside paint touched up.

Committees. The following committees were named by the president for this year –Hostess – Mrs. Bugbee, Bowers, Osborne, Raynor

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and Hagadorn.

Building – Mr. Widrig, Port, Mrs. Peters, Hagadorn

The meeting adjourned at 4:4r.

C.H. Hagadorn Secy

Saturday, July 11, 1953

The first regular meeting of the season was called to order by the president, H.A. McCurdy at 1:30 with A. Anderson, Mrs. Bugbee, Mrs. Bowers, G.R. Raynor, Geo. Robinson, R.E. Widrig and C..H. Hagadorn. The minutes of the last meeting were read and approved.

Treas. Report Gift. The treasurers report for the 1952 season showed receipts of \$842 for the season, \$753 expenses and a balance of \$480 to start the 1953 season. A check for \$2000 was reported from Mrs. Alta Rathgeber of Girard, Illinois as a memoir to her sister Laura A. Cole to be added to her former contribution of \$1000 for the same purpose.

The hostess committee chairman Mrs. Bugbee reported Dr. & Mrs. Kemp 's employment as hostess & assistant for the season. Mrs. Kemp reported on her activities thus far this year as hostess.

Music. On motion of Anderson seconded by Raynor a ...of \$60 for the season for music was voted.

In the absence of Mr. Widrig, Hagadorn reported for the Bldg. Committee on the chapel floor. Mr. Anderson agreed to contact Kurt Swanson about strengthening the floor. Mr. Anderson moved, Mrs. Bowers seconded a motion that the Pres. & Secty. Treas. invest the \$2000 in the Bldg. Fund.

Resignation. A letter of resignation from Mrs. C.R. Osborne after years on the board. Mr. Raynor moved, Mrs. Bugbee seconded & motion that the resignation be accepted with regret and a note of appreciation be written Mrs. Osborne for her years of service. Mrs. Bowers moved that a note of sympathy be sent to the family of Mr. J.C. Robinson and Mrs. F. Tracy and a note of greeting to Mrs. M. Joshua and one of thanks to Mr. P. Port for his work on the lawn. It was carried. Dr. A.H. Kemp was asked to serve as Secy. for the remainder of the meeting.

Banquet. Dr. McCurdy named the following committees for Annual Banquet, July 30th.
Mrs Bugbee – Mrs. Kemp – menu, tickets, table decorations, music, program and price.
Dr. Wayne Furman – printing, sale of tickets & publicity to ch & ch of the vicinity

The meeting adjourned.

Dr. A.H. Kemp – acting secy,

C.H. Hagadorn secy

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Officers

New Building

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Committee

C.H. Hagadorn

Mrs. G.H. Graf -757 Central Ave Dunkirk

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[first paste-in page]

New Chapel

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[second of pasted-in pages]

1954

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Woman Guild

Pianist

Sp. Committee

Page 241

Banquet

Telephone

Page 242

Election of officers

House

Committee Responsibility

Page 243

Flag

Money Borrowing

Old Furniture

[third pasted-in page]

Gift of furniture

C.H. Hagadorn, Secy

Methodist Luncheon report

July 28, 1954 Price \$200

Pd Hotel Atheneum \$1.75 a plate

157 \$274.75

3 complementary 2 refunded

Final amount received 152T -304.00

Pd hotel 274.75

Tip 29.25

Season Summary – Hostess

Sun. offerings 286.08

Thurs. “ 97.11

Spec. Gifts 54.

Rest room 44.60 Total 481.79

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Committee

Bids

Contract Let

Furniture Committee

Lavatories

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Plaque for Memorial

Old Furniture

Committee

Old Furniture

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Heater

Lower ceiling

Steps

C.H. Hagadorn Secy

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[Second pasted-in page]

Funds

2nd Floor plans

Treas.

Pain

Erie Conf. help

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June 17, 1955

Present—Messrs. McCurdy, Furman, Widrig, Metcalfe, Aldrich, Hough, Port, Mrs. Metcalfe, Mrs. Bugbee, Mrs. Graf & Mrs. Bowers

Austin Anderson was unable to attend.

Opening prayer was given by Rev. Furman.

Secy Treasurer elected. Dr. McCurdy asked for nominations for Secretary – Treasurer to fill the vacancy due to Dr. Hagadorn's death. Rev. Furman nominated Rev. Charles S. Aldrich & Mr. Metcalfe seconded the motion. There were no other nominations. Mr. Hough moved that Rev. Aldrich be elected as Sec. Treasurer & Mrs. Metcalfe seconded the motion & it was carried.

Report on the House. Mr. Metcalfe reported to date the work at the House was practically completed. There are a few minor jobs that the contractor has not finished. Exterior cleaning is in chare of Mr. Widrig. The American Seating Co. has completed their job. The North Harmony Women are cleaning the House in exchange for the furnishings which they received. The M. Hse. Guild will have a bee after completion of carpet laying. By the end of the next week the House shold be ready for occupancy. The Bulletin Board will be installed by Flanders when the church's has been replaced. It will be painted white to to with the House. The House has been restored as well as it can be done. Chapel has permanent construction. Mr. Widrig, Mr. Metcalfe and Dr. Hagadorn met just before Conference to take a preview of the situation of pews. 3 ½ pews still available . Mrs. Graf & Lester Graf

provided one pew. The expense has over run on the Plaque because of greater detail.

Dedication plans. Programs for the Dedication have been printed and will go in the mail tomorrow to pastors, letters to insert with bulletins & invitation cards. There are 3 completed projects. Additional funds are needed to complete 2nd floor. Publicity will be out of Pittsburgh, clergy & Erie Conf. newspaper. Coverage in local papers. Institution has delayed a rehearsal in the Amp 4--4:30 on July 2nd. Parking area will have benches. Garrett Mitchell is in charge of loud speakers. Barney Howe in charge of ushers (11 ministers in conf.)

Organ is pd. for.

Edith Hanna pd \$100.00

Merton DeForest “ \$200.00

Bert Marriott \$25.00 to use wherever needed

C.H. Hagadorn Mem. Fund \$425. From Erie Ann. Conf.

Reported by Dr. McCurdy.

Mr. Widrig reported he had received \$58.

Checks made out to Dr. Hagadorn could be put through the bank with notice of Rev. Aldrich appointment.

Guest ministers: Since the last meeting ministers in this conference have been contacted about assuming duties as assistant host at the House. There was a meeting at Conf. with ministers who could come. Dr. McCurdy met with them. They will preach for Thurs. & Sun. services & assist Mrs. Bugbee. Correction was made to letter sent to ministers. There is only 1 double bed & 1 single bed available. Mrs. Bugbee suggested we could plan to hire someone to help with work at House 1 hour every morning

and after House had been open a wk or so—hire as needed. There is \$75 available that had been paid for assistant Hostess. This could be used for woman morning. Mr. Metcalfe moved that we leave this to the discretion of Hostess to get what help she needs and when needed. Mr. Widrig seconded the motion. Mr. Widrig suggested the heavy work be done by ministers. Mrs. Graf suggested that ministers know they are to assist Hostess & leave rooms as found.

Music. Mrs. Cale has consented to play for the first svce. Mr. Hough moved that we invite Mrs. Cale to take charge of music & singers for season, allow \$60 for her services & soloist, if necessary. Seconded by Mr. Metcalfe. Mr. Metcalfe moved that Mrs. Cale or Asst. organist be responsible for organ & its use. Seconded by Bert Hough.

Chapel use. Rev. McCurdy moved that chapel be used only for religious services. Seconded by Rev. Furman. Mr. Metcalfe said a sign would be on Waugh St. side. “Methodist House Memorial Chapel – open for meditation & Prayer.” Dedicated July 2, 1955. Dr. McCurdy will notify Mission Covenant Gr. That this year we prefer not to have the House open after Season.

Regular Trustee Meetings will be held July 9 & Aug. 20. 2 p.m.—in foyer of the M.Hse.

Meth. Banquet. Banquet--Rev. Charles Aldrich in chg. of tickets – 2.50.

Dist. Supts. will be responsible for publicity to go out to ministers.

Guest tickets – for singer –pianist, Mr. and Mr. McCallister, Mr. Hazlett.

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[typed single loose sheet]

56-57

Walter

H.L. Knappenberger – 314 Harding Ave., Jamestown, N.Y.

311 Wyllis St., Oil City, Pa.

Vice – Pres.

C.W. Cale – Ashville, N.Y.

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[hand-written, loose page]

Methodist House Guild

Memory of Harold S. Metcalf

Checks 49.00

Cash 51.00

\$100.00

For restoration of 1nd floor. Request that this amount be held to purchase a piece of furniture, or some thing in memory of Mr. Metcalfe when 2nd floor is completed.

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Speaker – Dr. Ehrensperger of Boston

Decorations and Music– Mrs. Metcalfe & ladies of M.Hse Guild

Mr. & Mrs. H.S. Metcalfe will take charge of flowers for the Chapel for Season.

Ushers. Mr. Widrig will contract Mr. Robinson about users for Season.

Hagadorn Memorial pews. \$425 contributed at Conference for The Dr. C.H. Hagadorn Memorial Fund.

The Board designated that it should be used for pews.

Mr. Hough moved we adjourn.

Closing prayer by Rev. Aldrich.

Elsie Taylor Sec. H.M.C.

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July 9, 1955

The trustees meeting was called to order at 2 p.m. Sat. July 9, 1955 at the Methodist House by the Vice Chairman, H.S. Metcalfe.

Members present included M.V. DeForest, H.S. Metcalfe, Mrs. L.B. Bowers, Mrs. L.H. Bugbee, Dr. L.G. Wayne Furman, Mrs. G.H. Graf, R.E. Widrig, and Mrs. H.S. Metcalfe.

Prayer was offered by Dr. Furman.,

Minutes of the Aug. 21, 1954 meeting were read and approved.

Minutes of the July 17, 1955 meeting were read and approved.

Treas. Report. The treasurer's report of the Operating Fund was given and on motion of Mrs. Bowers, seconded by Mrs. Graf was accepted. It reported receipts of \$576.38 and expenses of \$406.77. Allowing for an error of 55¢ in the accounting, the present bank balance is \$170.16

The Treasurer's report of the Building Fund was given and on motion of Mrs. Graf, seconded by Mr. Widrig was accepted. It reported a total receipt of \$32,982.40 and a disbursement to date of \$29,717.34 leaving a balance on hand of \$3,265.06. It was estimated that we could have a balance of approximately \$600 after all bills are paid.

2nd floor. Costs for completion of the 2nd floor project were estimated at \$10,000.

Moved by M.V. DeForest, second by Dr. Furman that the present balance in the Building Fund, and future contributions to the Fund be held for use only on the

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[first pasted-in page]

C.H. Hagadorn

#244B

(Nov.)

217.58

[second pasted-in page]

27,117.23 +.30
.40

Bank of Jamestown, N.Y.

on contract

Not cashed

Bills due:

Extras

F. Flanders (bal.)	\$2068.54
Mayville Printing Co.	67.30
(ded. Bulletins)	
Fred Krotzer – signs	19.00
(Chaut.)	
Widrig – postage	42.00
Metcalf – expenses	102.43
Plaque	426 [struck through] 385
Printer – bal	300
	<u>4.50</u>
	\$780.42
	<u>162.48</u>
Total	\$2826.34

Acct. Total -- \$18522.52 7-6-55

2nd floor improvement program. Voted.

Thanks. On motion of Mrs. Bowers, seconded by Mrs. Metcalfe, the trustees wish to express their sincere thanks to the Building Committee R.C. Widrig, chairman, for the splendid job done by them.

A motion of M.V. DeForest , seconded by R.E. Widrig, the trustees also wish to express their sincere appreciation to Mr. & Mrs. H.S. Metcalfe for their excellent leadership of this project.

Building Committee. Mr. Widrig reported that bulletin board from Hurlbut Church would be sold for \$50 to the Methodist House for use when replaced later this summer. (Building Com. report).

House Com. Mr. Widrig reporting for the House Committee asked for suggestions. Mr. Metcalfe suggested an eventual list of patrons of the House for keeping up maintenance support.

Hostess Com. Mrs. Bugbee, reporting for the Hostess Com. said everyone had expressed great satisfaction with the new chapel and foyer.

Campaign. Mr. Metcalfe, reporting for the Campaign Com. said he felt their work was now done and the figures reported told the story. It was his suggestion that no new campaign for funds be undertaken this year.

Thanks. It was moved by Dr. Furman, second by M.V. DeForest that letters of appreciation be sent to Mrs. George W. Olmstead, J.L. Herber, and to the Methodist House Guild for their substantial aid in the restoration program. The secretary was asked to do this for the trustees.

Guild. Mrs. H.S. Metcalfe, reporting for the Guild said that new by-laws had been submitted

to Dr. McCurdy and that he had approved them. Without reading, on motion of Mrs. Bugbee and Mrs. Graf the new by-laws for the Guild were approved.

Foyer chairs. Mrs. Metcalfe reported that the foyer was now furnished completely except for folding chairs, which must be secured within a year.

Meth. Day. Announcement was made by Mrs. Metcalfe of Annual Methodist Day, July 27 at 1:30 p.m., cost of tickets to be \$2.00 for dinner at the Athenaeum.

The vice-chairman appointed the following as the Nominating Com. to report at the next meeting, Aug. 20th at 2 p.m.: ch. Dr. Furman, R.E. Widrig, Mrs. G.H. Graf and Dr. McCurdy and H.S. Metcalfe as ex-officio members.

He announced the necessity of election of officers and trustees at the Aug. Meeting.

Meeting adjourned at 3:45 p.m.

C.S. Aldrich, Secy.

1955 Chaplains:

July 4-11 Bruce L. Middaugh

“ 11-18 Herbert Boyd

“ 18-25 John Fetzer

“ 25-Aug. 1 H.L. Knappenberger, Sr.

“ 1-8 C.W. Baldwin

“ 8-15 Delbert E. Jolley

“ 15-22 Sherman Epley

“ 22-29 Lynn Shindledecker

August 20, 1955

The Trustees meeting convened at 2 P.m. in the foyer of the Methodist House, by H.A. McCurdy, chairman.

Members present were B.F. Howe, Dr. John E. Roberts, Dr. H.A. McCurdy, H.S. Metcalfe, Mrs. L.B. Bowers, Mrs. L.H. Bugbee, R.E. Widrig and Mrs. H.S. Metcalfe. Dr. J.E. Roberts offered prayer.

Mrs. Graf communicated her regrets for absence due to illness. Dr. Furman was unable to attend because of a meeting at Meadville.

Minutes. The minutes of the July 9th meeting were read and approved with one change noted, that the bulletin board from Hurlbut Church would be sold to the Methodist House for \$50, not give free.

Treasury. The treasurer's report was given indicating receipts to the Operating Fund of \$766.92 since July 9th and expenditures of 369.42 leaving a current balance of \$567.66. The report was accepted.

The treasurer's report for the Building Fund was given showing receipts of \$540 and expenditures of \$2,791.09 since July 9th, leaving a current balance of \$1,013.97. The treasurer indicated there were pledges yet to be paid totaling \$600. The report was accepted.

Hostess. Mrs. L.H. Bugbee, hostess reported a total of \$459.25 from 7 Sundays, 206.62 from 6 Thurs. Eve services, \$33.72 from Rest Rooms, and \$94 from gifts so far this season, or a total of \$793.59. Seven Wed. afternoon teas have been held and the cooperation from church groups has been splendid. The help of the

pastors and their wives each week has been fine. The Chapel has been used for prayer by many.

On motion of H.S. Metcalfe, seconded by R.E. Widrig the thanks of the entire board is expressed to Mrs. Bugbee for her "graciousness personified" as hostess this summer

Women's Guild. Mrs. H.S. Metcalfe reported for the Women's Guild. Eight meetings have been held during the year with officers elected at the July 29th Ann. Meeting. A treasury balance of \$312.59 was reported following receipts of 1878.72 and expenditures of 2943.98 since June 8, 1954. A new vacuum cleaner for the House has been purchased and the Guild plans to buy 75 folding chairs for the foyer in the coming year.

House Com. R.E. Widrig reported for the House Committee that there were a few building details to be cared for by the contractor and that the House would be closed following the season.

Fire Insurance. Concerning insurance, Mr. Widrig called upon his wife to make explanations and recommendations for the year ahead.

On motion of H.S. Metcalfe and B.F. Howe it was voted to cancel pro-rata the existing fire insurance policies and write coverage for fire and extended coverage of \$46,500, total for the building and \$5,000 on the contents for a term of five years, with an installment premium due each year. This will cost about \$250 each year.

Liability Ins. Regarding liability insurance, on motion of H.S. Metcalfe, seconded by B.F. Howe, it was voted to have our policy adjusted to provide for 9 mos. closed and 3 months open use of the House.

On motion of B.F. Howe seconded H.S. Metcalfe it was voted to carry Workmen's Compensation Ins. For the full year.

Fire extinguishers. Mrs. L.H. Bugbee reported the need for a fire extinguisher in the House. On motion of H.S. Metcalfe seconded by Mrs. Bowers it was voted to be purchased and maintained by the chairman of the House Committee.

Hand rail. No action was taken on Mrs. Bugbee's recommendation of a hand rail for the stairway to the 2nd floor.

Road dust. On motion of B.F. Howe, second by R.E. Widrig, H.S. Metcalfe is requested to talk with Mr. Hazlett of Chautauqua Institution concerning improvement of the road and lessening the dust in front of our House.

Beds. On motion of H.S. Metcalfe, seconded by Mrs. Bugbee it was voted to buy spring and mattresses to fit the five new bed frames given us by Mr. Kling. This was referred to the House Committee.

Sign. Mrs. Bugbee suggested for next summer a movable sign to indicate when the chapel is being used for prayer and meditation, to be used in the foyer.

Mr. Mason. On motion of H.S. Metcalfe second by Mrs. Bowers, it was voted to have the Secretary send a letter of sincere appreciation to Mr. M.C. Mason for his excellent service for blackboard signs.

On motion of B.F. Howe, second by Mrs. Bugbee the chairman was asked to name a Committee to select a suitable gift not to exceed \$5 for Mr. Mason. The treasurer and Mrs. Bugbee were appointed.

Building F'd. Harold S. Metcalfe reporting for the Restoration and New Memorial Chapel Fund said the total

cost was \$40,058.70. Toward this the Trustees raised \$32,507.68, the Women's Com. 4.375.04 and Mrs. George Olmstead \$3,175.98.

On motion of R.E. Widrig, it was voted to discharge all the Building Campaign Committees with great appreciation for the services of every one.

Future plans. H.S. Metcalfe reported on three needs, as he saw them for the future of Methodist House. 1) Fund for the improvement to the 2nd floor must be raised. 2) The annual income for operating expenses must be increased. 3) The House might well be related to the Erie Conference for future support and direction.

On motion of H.S. Metcalfe, seconded by Mrs. L.B. Bowers, it was voted to request the chairman to appoint a) A committee to devise ways and means of supplementing our annual operating income, and raising funds for improvements to the 2nd floor space, b) A committee to study the relation of Chautauqua Methodist House to Erie Conference and bring a report with recommendations and reasons to a special meeting of the trustees as soon as possible.

Nominations Elections. Dr. H.A. McCurdy gave the following report of the Nominating Committee:

For Honorary trustees: Bishop L.C. Wicke, M.V. DeForest, W. Charles McKain, Mrs. Geroge W. Olmsted, Mr. Paul Port, Dr. J.E. Roberts, G.F. Robinson, H.A. Truesdale, E.T. Welch.

For Trustees: H.A. McCurdy, H.S. Metcalfe, C.S. Aldridge, A.E. Anderson, Mrs. L.B. Bowers, Mrs. L.H. Bugbee, Dr. L.G.W. Furman, Mrs. G.H. Graf, B.L. Hough, Mrs. Alice Rentz, B.F. Howe, R.E. Widrig

and the President of the women's Guild.

On motion of Mrs. L.B. Bowers, seconded by B.F. Howe, the above trustees were elected.

The chairman, H.A. McCurdy, announced the following as members of the House Committee:
L.G.W. Furman, Mrs. Alice Rentz, Mrs. L.B. Bowers, and Mrs. L.H. Bugbee.

On motion of B.F. Howe, second by H.S. Metcalfe, the committee was approved.

The Hostess Committee is to be named by the House Committee.

On motion of B.F. Howe, seconded by Mrs. Bugbee, the following officers were elected for the year ahead:

Chairman – H.A. Aldridge, Vice chairman – H.S. Metcalfe, Sec'y-Treas – C.S. Aldrich.

The meeting was adjourned at 5:15 p.m.

C.S. Aldrich, sec'y

Note: For the 1955 Summer Season we received operating expense offerings totaling \$1035.62. We spent \$500.54. The balance on hand as of Sept. 2nd is \$722.87.

Summary from Mrs. L.H. Bugbee, hostess

Sum. Offerings	\$648.65
Thurs. “	250.47
Spec. Gifts	114.-
Lavatories	<u>45.50</u>
	\$1058.62

Feb. 9, 1956

The trustees meeting of the Methodist House was called to order at 10:30 in the St. Elmo Hotel with the following members present:

H.A. McCurdy, H.S. Metcalfe, C.S. Aldrich, Mrs. L.H. Bugbee, B.L. Hough, R.E. Widrig, Mrs. H.S. Metcalfe and John Templeton representing B.F. Howe.

Absent were A.E. Anderson, Mrs. L.B. Bowers, Dr. L.G.W. Furman, Mrs. G. H. Graf, Mrs. Alice Rentz, and B.F. Howe. Rev. John Templeton led in prayer.

The minutes of the meeting Aug. 20, 1955 were read by the sec'y and approved.

Dust. H.S. Metcalfe reported that Mr. Hazlett, Pres. of Chaut. Institution said he believed there would not be excessive dust by the House this year, and if there was to report to him again.

Beds. Mr. Widrig reported that springs and mattresses for the new twin beds were to be given us by Mrs. Kling soon. The fire extinguisher will be installed soon.

Signs. Mr. Hough and Mr. Metcalfe will secure a suitable movable sign for the foyer to indicate the chapel is being used for prayer.

The bulletin board from Hurlbut Church is to be moved and remodeled by Mr. Flanders under the direction of Mr. Widrig.

Yard. Moved by Mrs. Bugbee, second by Mr. Hough that a committee be appointed to secure the grading, landscaping and seeding of the yards around the House. Mr. Hough, Mr. Metcalfe and Mrs. Bugbee were appointed as this committee. Passed.

Handrail—canopy. Moved by Mrs. Hough, second by Templeton, that the House Committee, Mr. Widrig chairman, proceed with placing a handrail to the 2nd floor and a canopy over the rear door.

Passed.

Hostess. Mr. Widrig moved that Mrs. Bugbee be our Hostess at the House this coming season.

Voted.

Guild. Mrs. H.S. Metcalfe reported on plans of the Methodist House Guild to secure 75 folding chairs, racks for holding them, cook stove for upstairs, dishes, bed accessories, house-cleaning, etc. A balance of \$639.19 is now in the Guild Treasury. A Spring Tea and Food Sale is planned.

Mr. Hough, second by Mr. Widrig, moved a sincere vote of thanks to the Guild for this splendid work. Voted.

On motion of Mr. Metcalfe, second by Mr. Widrig, it was voted to give \$50 to the Guild for cleaning and opening the House.

Sp'g Mty. The question of a regular early Spring meeting in addition to the two summer meetings was discussed and thought advisable.

Rental. Mr. Metcalfe reported the possibility of an organ recital in the House the week before season opens. On motion of Mr. Hough it was voted to go ahead with the recital if possible, an offering to be rec'd.

Chaplains. H.A. McCurdy announced he would make the arrangements and schedule of the chaplains for the summer season.

2nd Floor Com. Dr. McCurdy announced the following committee to study plans for the improvement of the second floor space, and to secure continued support of the House through a Patrons List or otherwise as seen fit.

L.G.W. Furman, R.E. Widrig, Mrs. H.S. Metcalfe, Mrs. L.H. Graf, M.V. DeForest, and H.A. McCurdy.

Erie Conf. Com. He also announced the following committee to study and act upon the question of the relation of the Methodist House to Erie Conference.

C.S. Aldrich, Chm, B.F. Howe, C.W. Baldwin, H.A. Burns, Mrs. Ray Allen, Mrs. Alice Rentz, H.L. Boyd, and H.A. McCurdy.

He hoped both of these committees would meet soon to get ahead with their work.

The meeting was recessed for an excellent lunch served in the dining room of the St. Elmo as the guests of Mr. & Mrs. H.S. Metcalfe.

Communion. It was suggested to Mrs. Bugbee that two Communion Services be held in the Chapel this summer, one in July and one in August, to be arranged.

Patron's List. On motion of Mr. Hough, seconded by Mrs. Bugbee, Mr. Metcalfe was instructed to proceed with a building up of a list of patrons of the House. Voted.

Organist. On motion of Mr. Metcalfe, second by Mr. Hough, the trustees voted to request Mrs. Charles W. Cale to serve as our organist for the summer again, and to grant her \$50 for music expense, such as soloists.

House. Mr. & Mrs. Metcalfe said they would like to supply the flowers for the House this summer again. The offer was accepted with deep thanks.

Head Usher. On motion of Mr. Hough, Mrs. Bugbee was requested to ask Mr. Fred Roess to serve as Head Usher at the House this summer. Voted.

Bldg F'D. On motion of Mr. Hough, second by Mr. Metcalfe, \$1000 of the Building Improvement Fund is to be place in an interest account as soon as convenient. Voted.

Baptismal Font. Mr. Metcalfe announced a gift to the Building Fund of \$125 by Mrs. James E. Springer of Warren, Pa. to be used for a baptismal font and memorial plate on the plaque in memory of Mr. & Mrs. John August Johnson.

Meth. Day. Move by Mr. Metcalfe that a Methodist Day in the summer calendar be set by C.S. Aldrich in consultation with H.A. McCurdy. Voted.

The meeting adjourned at 2 p.m.

C.S. Aldrich, Sec'y-Treas

Bal. in Operating Fund 2-9-56, \$637.83

Bal. in Building Fund 2-9-56, \$1405.45

July 7, 1956

The July meeting of the Board of Trustees was called to order by the president, H.A. McCurdy at 2 p.m. at the Methodist House.

Rev. H.L. Knappenberger led in prayer.

Members present were: Dr. McCurdy, Mrs. Bowers, Mrs. Graf, Mrs. Harold Metcalfe, Mrs. Alice Rentz, Mrs. Bugbee, Austin Anderson, Randall Widrig and Charles Aldrich.

House Com. Reporting for the House Committee, Mr. Widrig said the handrail to second floor was in, the outdoor bulletin board up, two beds placed upstairs – gifts of David Kling, fire extinguisher and back door metal awning , new screens upstairs.

He recommended repair of the air vent to the heater room, some method of air circulation in the chapel during closed season, and repair of the downspouts.

It was the sense of the Board that no lights need be installed in the outdoor bulletin board. The other recommendations made were approved by the Board.

On motion of Austin Anderson the reading of the minutes of last August meeting was dispensed with since each had written copies.

The minutes of the Feb. 9th meeting were read and approved.

Dr. McCurdy requested that for today H.L. Knappenberger, new Superintendent of the Jamestown District, be given full speaking and voting privileges with the trustees. Approved by the Board.

The report of the treasurer was heard and approved. Printed copies were distributed.

As of July 1, 1956 there is a balance of \$1074.29 in the Operating Fund and a balance of 1839.19 in the Building Fund.

Sustaining Patrons. Since thanks were expressed to Mr. H.S. Metcalfe for his fine work in obtaining \$1245 this year from Sustaining Patrons toward the operating expenses of the House.

Mrs. Bugbee, hostess reported that the season had begun very well.

M.H. Guild. Mrs. Harold Metcalfe reported that the M.H. Guild had opened the House early this year to accommodate the Jamestown District Spring Conference May 14th. Two new bed springs and mattresses, a new daybed, new blankets, new gas kitchen range, new dishes, and 75 new folding chairs with two racks had been purchased by the Guild this year. The new chapel postcards will soon be available.

Dr. McCurdy expressed the thanks of the trustees for the fine help of the Guild in improving the House.

Spring Mtg. Mrs. Alice Rentz moved that the Trustees hold an early Spring meeting each year in addition to the two summer meetings, at the call of the chairman. Passed.

Organ Recital. C.S. Aldrich reported on the organ recital given at the House the evening of June 29th, by John Holtz, Jr. of West Virginia.

Chaplains. Dr. McCurdy announced the following as chaplains for 1956 season: Hubert Jicha, John L. Petrie, Sherman Epler, Albert Howe, Harold McCurdy, Dr. J. Pollack, Ralph Richardson, Dr. Dean Richardson, and W.A. Thornton.

On motion of Mr. Anderson it was voted to close the chaplains quarters on the Monday following the season.

Erie Conf. Dr. McCurdy explained that no report of the House was made to the Erie Annual Conference this year because of the uncertainty of Conference Boundaries.

Holy Communion. A service of Holy Communion will be held in July and again in August to be arranged by the hostess and the chaplain.

Meth. Day. Austin Anderson moved that we dispense with the Annual Methodist Day at Chautauqua this season since it was felt there was no need for it and the response had not been adequate in the past years. Voted.

By common consent it was agreed the sec'y write a note of remembrance to Harold Metcalfe who is ill and unable to attend this meeting.

Nom. Com. Dr. McCurdy named H.L. Knappenberger, Mrs. George Graf, and Austin Anderson as a nominating committee to report to the Aug. meeting names for trustees and officers.

Aug. 17 at 2 p.m. was set as our next meeting.

The meeting adjourned at 4:10 p.m., led in prayer by Austin Anderson.

C.S. Aldrich, sec'y

Chaplains 1956

July 2-9 J.L. Petrie

" 9-16 S.H. Epler

" 16-23 A.C. Howe

" 23-30 H.A. McCurdy

July 30-Aug 6 J.R. Pollock

Aug 6-13 R.W. Richardson

" 13-20 Dean Richardson – Buffalo

" 20-27 W.A. Thornton

August 17, 1956

The trustees meeting of the Methodist House was opened at 2 p.m. by the chairman, Dr. H.A. McCurdy calling upon Austin Anderson to lead us in prayer.

Board members present were Dr. H.A. McCurdy, Mrs. George Graf, Mrs. Harold Metcalfe, Rev. B.F. Howe, Mrs. Lucius H. Bugbee, Dr. Wayne Furman, Randall E. Widrig, Austin Anderson and Rev. C.S. Aldrich.

The reading of minutes of last meeting was dispensed with since each member had a copy.

Treas. The Treasurer's report was given by Rev. C.S. Aldrich showing a present balance of \$1464.74 in the operating fund and \$1763.19 in the Restoration Fund. A copy of the full report is attached to this record. Reports accepted.

House Com. Mr. Widrig as chairman of the House Committee reported snow hooks are to be placed on the roof, and the downspouts cleaned yet this Fall. A few details of work by Mr. Flanders are yet to get done.

Restoration Fund. Mr. Anderson moved, second by Mrs. Graf that \$636.81 be transferred from the operating fund to be Restoration Fund and that the Restoration Fund be placed on an interest account for the coming year. This was voted by the board.

Hostess Report. Mrs. Bugbee as hostess for the season reported many visitors, good attendance at House teas and services. There was sewer trouble this summer which she said the plumber believed would recur. Gas odors have been noted in the hostess kitchen.

and the chaplains kitchen, but mostly remedied. There seems to be dampness in the chapel floor. One drain from the roof empties close to chapel wall. The back door is too tight to open and close well, but lets water in underneath in rain storms. The chaplains have been very helpful and served well.

Rev. Howe reported that Alan Lay of Australia could serve Aug. 26th if we desired him, in the absence of Rev. W.A. Thornton.

Guild. Mrs. Metcalfe as president of the Meth. House Guild reported on their meetings and projects done this year: 75 folding chairs purchased, 2 chair racks, electric sweeper, cooking stove for chaplain's kitchen, dishes, day bed, step ladder, table in hostess room, etc. The chairman of the board expressed his sincere thanks for the fine report. There is a present balance of \$628.58 in the Guild treasury.

Communion. The August Communion Service will be conducted Aug. 23 at 7:15 p.m. by Dr. Dean Richardson, Chaplain at the House.

Letters. Dr. Furman, second by Mr. Anderson, moved that the Sec'y send a note of appreciation to Mrs. Irene Moss of South Dayton for the memorial desk given by the Perrysburg Church in memory of Dr. Hagadorn. Voted.

Dr. Furman, second by Mrs. Widrig moved that a letter of appreciation for her mother's services to Methodist House, Mrs. C.V. Peters, be sent to Mrs. Harry B. Suhy of Oil City. Voted.

Mrs. Metcalfe moved, second by Mr. Widrig that a note of thanks be sent to Mrs. Babcock for flowers given the house this summer. By common consent the names of Mr. & Mrs. H.S. Metcalfe were added to Mrs. Babcocks.

Nominations. Dr. Harold L. Knappenberger, Supt. of the Jamestown District, as chairman of the Nominating Committee composed of himself, Mrs. George Graf and Mr. Anderson, reported the following nominations:

For active trustees;

H.A. McCurdy – Pres.	L.G.W. Furman
B.L. Hough –Vice Pres.	Mrs. G.H. Graf
C.S. Aldrich – Sec’y-Treas.	Mrs. Alice Rentz
A.E. Anderson	B.F. Howe
Mrs. L.B. Bowers	R.E. Widrig
Mrs. L.H. Bugbee	C.W. Cale
	Pres. Meth. House Guild –Mrs. H.S. Metcalfe

For Honorary Trustees:

Bishop L. C. Wicke	Paul Port
Rev. H.L. Knappenberger	Dr. John E. Roberts
Walter McKain	G.F. Robinson
H.S. Metcalfe	H.A. Truesdale
Mrs. G.W. Olmsted	E.T. Welch
M.V. DeForest	

The above were duly elected for the coming year.

Plan of organization. On motion of C.S. Aldrich a plan of organization submitted by H.S. Metcalfe who is ill and unable to attend the meeting, second by Dr. Furman, was accepted as a working plan for the coming year with recommendations

for coming years to be brought in by the Committee on Constitution and By-Laws.

After considerable discussion of the plan it was accepted that publicity and literature should be prepared under the supervision of or by the Vice-President instead of the Sec'y-treas.

A copy of the suggested plan of organization is attached to the minutes. It provides for duties of the president, vice president and sec'y-treas; lists six standing committees:

- | | |
|-------------|---------------|
| 1) Finance | 4) Hostess |
| 2) Property | 5) Chaplains |
| 3) House | 6) Nominating |

and their duties; and recommends 3 special committees for the coming year or until their work is completed:

- 1) Relations with Erie Ann. Conference
- 2) Constitution and By-Laws
- 3) Restoration Project

The meeting was adjourned and dismissed by prayer by Dr. Furman at 4:30 p.m.

Charles S. Aldrich, sec'y

Summer Summary: from Mrs. L.H. Bugbee, hostess.

Offerings: Sundays	\$488.47
“ Thurs. Evenings	199.50
“ Gifts	106.-
“ Lavatories	<u>56.18</u>
Total --	\$850.15
Total – 1055	1058.62
Total – 1954	481.79

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February 13, 1957

The meeting of the Trustees was called to order by the chairman, H.A. McCurdy at 1:30 p.m. following a delicious lunch at the St. Elmo Hotel provided Mr. & Mrs. Harold S. Metcalfe.

Members present. Members present: H.A. McCurdy, C.S. Aldrich, B.L. Hough, Mrs. Alice Rentz, B.F. Howe, R.E. Widrig, C.W. Cale, and Mrs. H.S. Metcalfe.

Honorary members present: Mrs. George Olmsted and H.S. Metcalfe.

Other committee members present: Mrs. Charles Cale, Miss Bessie Succop.

The chairman granted the privilege of the floor to all persons present.

B.L. Hough was asked by the chairman to lead us in prayer.

The minutes of the last meeting, Aug. 17, 1956, were read and approved.

On motion of H.S. Metcalfe it was voted to send a letter of sympathy from the Board to M.V. DeForest whose wife has recently died.

The treasurer's report was given by C.S. Aldrich showing a current balance of \$583.41 in the operating Fund, \$2560 in the Restoration Fund, and \$300 in the Gallup Endowment Fund. Copy attached.

Gallup Endow. Fund. On motion of B.L. Hough, seconded by R.E. Widrig, the Finance Committee is requested to invest the \$300 of the Gallup Fund at interest. Voted.

Prop. Com. R.E. Widrig reported as chairman of the Property Committee on the present condition and needed repairs at the House.

On motion of H.S. Metcalfe, seconded by Mrs. Rentz the Property Committee is authorized to have Harold

Ayling care for the grounds this year and to have the sewer drainage corrected. Voted.

Heating Unit in Hostess Rm. On motion of C.W. Cale, seconded by B.F. Howe, the Property Committee is authorized to purchase and make the installation of an infra-red electric heating unit in the hostess apartment before the season opens. Voted. Mrs. George Olmsted has generously offered to pay for this needed improvement.

Guild. Mrs. H.S. Metcalfe reported for the House Committee as its chairman. The Guild now has \$850 in the treasury, held a bake sale in Oct., a Christmas Tea in Dec., will hold a Spring Tea April 12th and a bake sale in May. New curtains for the small windows upstairs are to be purchased.

House cleaning. On motion of H.S. Metcalfe, second by B.L. Hough, the House Committee is authorized to hire workers to clean the House inside and out as needed, and to have it closed properly after the season. Voted.

Hostess. Mrs. Alice Rentz as chairman of the Hostess Com. reported that Mrs. Lucius H. Bugbee would be happy to serve as our Hostess again this summer. On motion of Mrs. Rentz, second by Miss Succop, the Board voted to employ Mrs. Bugbee for the 1957 season at a salary of \$200.

Erie Conf. Relations. Dr. McCurdy, as chairman of the Committee on Erie Conference Relations reported that the committee had not met this year, but would in the near future and make plans for presentation of our request to the Annual Conference in June. It was the consensus of opinion that the House organization, operation and support be continued similar to the present, but that it be related officially to the Erie Conference of the Methodist Church.

C.S. Aldrich, as chairman of the Constitution and By-Laws Committee reported that informal conversation had taken place by committee members and that a detailed report would be submitted to the July meeting.

Patron's Support. Bert L. Hough, chairman of the Finance Com. reported on their plans for continuing support for operating needs from patrons. It is believed that at least \$1000 a year can be raised this way. On motion of B.L. Hough, second by R.E. Widrig, the Board voted to have the Finance Committee send out a letter to secure patrons' support for the year 1957.

There was no report from the Restoration Project Committee, H.L. Knappenberger, chairman. 2nd Floor Improvements. H.S. Metcalfe moved, second by B.F. Howe, that:

- 1) the Property Committee be authorized to take steps to have the entire upstairs rooms remodeled and redecorated to correspond to the downstairs improvements, providing rooms and accommodations for five persons upstairs, and to be completed before the 1958 season,
- 2) the Restoration Project Committee get out a letter and make such contacts as are necessary to secure sufficient funds for the 2nd floor project,
- 3) the Guild secure money for improvements to the upstairs kitchen,
- 4) the Trustees secure donors for the bedroom improvements if possible.

The Board voted approval requesting the Property Committee to report at the July meeting the contemplated improvements.

Mr. & Mrs. H.S. Metcalfe requested the privilege of supplying flowers for the House during the

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season this summer again. It was granted with sincere appreciation.

On motion of B.L. Hough, the Board extended its kind thanks to Mr. & Mrs. H.S. Metcalfe for the fine luncheon and their hospitality.

The mid year meeting adjourned at 3:30 to meet Saturday July 6, at 2 p.m. at the Methodist House.

C.S. Aldrich, sec'y

July 6th, 1957

A meeting of the Board of Trustees of the Methodist House was held Saturday, July 6th, 1957, at 2 p.m. at the Methodist House. Dr. Harold A. McCurdy, chairman, presiding. Dr. Roberts offered prayer.

In the absence of the secretary, Reverend Charles S. Aldrich, Mrs. H.S. Metcalfe was nominated secretary pro tem.

Members present. The following members were present: Dr. McCurdy, Rev. Harold Knappenberger, Dr. Roberts, Mrs. Lucius Bugbee, Mrs. George Graf, Mrs. Bowers, Mrs. George Olmsted, Randall E. Widrig, Chas. W. Cale, Mr. Austin Anderson, Bert Hough, M.V. DeForest and Mrs. Metcalfe.

The minutes of the February 13th meeting were read and approved. The treasurer's report, a copy of which is attached was read and ordered filed.

Report of Finance Com. Investment committee, B.L. Hough, chairman, reported that 35 shares of Marlin-Rockwell stock had been purchased for Gallup Endowment fund.

Property Com. R.E. Widrig for the Property Committee reported that it was not possible to have the fire place in the hostess apartment rearranged for the electric unit before the season opened. The unit is on hand and will be installed at the close of the season. In the meantime our hostess Mrs. Bugbee is comfortable with a portable electric heater—courtesy of Mr. and Mrs. Widrig. Mr. Widrig mentioned that the lawn and hedge was cared for by

Mr. Harold Ayling. Some of the doors had swollen but were drying out because the heat was on.

2nd Floor plans. Mr. Widrig then presented a detailed report of the committee appointed to bring in a plan for rearrangement of the second floor of the Methodist House. Discussion and questions followed. On motion of Mrs. Bugbee, seconded by M.V. DeForest the plan is to be restudied by the property committee, so as to provide accommodation for one family including two bed rooms. This revised plan is to be presented at the Annual meeting of the trustees in August. Mrs. Bugbee and Mrs. Metcalfe were added to the Com.

House Com. The House Committee, Mrs. H.S. Metcalfe, chairman, reported that the House had been thoroughly cleaned, many of the Guild members assisting the two women employed to do the basic cleaning. John Van Pelt and Dick Zoet, our two Holland friends sponsored by Hurlbut Memorial Church, cleaned the porch to show their appreciation of their welcome to the community. It was voted to send a note of thanks to these young men.

Hostess Com. Mrs. Rentz, chairman of the Hostess Committee was unable to be present.

A folder giving information regarding the operating of the Methodist House and the chaplains for the season was distributed to those present. There is an ample supply of these folders for visitors who desire them.

Mrs. Lucius Bugbee, hostess, reported

That the chaplain for that first week and his wife were very helpful, and the offerings were fair.

Communion Service. There will be a communion service on August 12, and perhaps a silent communion service on another Thursday evening.

Nom. Com. The members of the nominating committee have been invited to meet at Mrs. Graf's home, Dunkirk, and report at the August meeting.

Appoint Metcalfe Memorial Com. It was voted that the chair appoint a committee of three to prepare a memorial to Harold S. Metcalfe, who passed away on June 16th.

Erie Conf. Relations Com. Report. A report of the Special Committee regarding affiliations of the Method. House to Erie Conference was presented by Dr. McCurdy, chairman.

For two years we have been thinking of and seeking parenthood for the Methodist House. Because of the possibility of a merger of Erie and Pittsburgh Conferences, and a changing of the boundaries of our Erie Conference, it was not advantageous to present the matter. However at the 1957 session Dr. McCurdy presented the petition so enthusiastically it was accepted by the Conference. The following is quoted from his report: "The Trustees of Methodist House, Chautauqua, petition Erie Annual Conference of the Methodist Church to receive and acknowledge said Methodist House as

an integral part of the property of said Erie Annual Conference of the Methodist Church, subject to the approval of the trustees of Chautauqua Institution. It is the desire of the trustees that Methodist House operate under a charter –part of the trustees being nominated by Erie Conference and the remainder by the local organization, with the president of the Methodist House Guild being a trustee ex officio.” Trustees election. Method of electing trustees was a part of the Conference actions –(see attached sheet) where? Appreciation of the acceptance of the petition by the Conference was expressed by the group.

Rev. Harold Knappenberger, and Mrs. George Graf were nominated by the Conference.

Change of name. It was suggested that the president and secretary of the Board of Trustees take steps to reconcile the change of name from Methodist Episcopal Headquarters Association to the Methodist House of Chautauqua.

The meeting adjourned. The annual meeting will be held Saturday, August 17th.

Metcalfe Memorial Com. The president appointed the following to the memorial committee:

Rev. Harold Knappenberger, Rev. Charles S. Aldrich, B.S. Howe and Mrs. Randall Widrig.

Mrs. Harold S. Metcalfe

Secretary pro tem

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August 17, 1957

The August meeting of the Trustees of the Methodist House convened at the House at 2 p.m. called to order by the chairman, Dr. McCurdy.

Member present included R.E. Widrig, H.L. Knappenberger, Mrs. G.H.Graf, B.L. Hough, C.W. Cale, Mrs. H.S. Metcalfe, Mrs. George Olmsted, Mrs. L.B. Bowers, Mrs. L.H. Bugbee, A.E. Anderson, L.G.W. Furman, M.V. DeForest, C.S. Aldrich, and H.A. McCurdy, & B.F. Howe.

Following prayer by Dr. Furman, the minutes of the July meeting were read and approved.

The Treasurer's report showed a present balance in the Operating Fund of \$1745.72 and a balance in the Restoration Fund of \$3323.17. \$526.50 is in the H.S. Metcalfe Memorial Fund in this Restoration Fund. It was approved.

There was no report from the Finance Com.

2nd Floor. Mr. Widrig reporting for the Property Committee gave estimates for the contemplated remodeling and refinishing of the 2nd floor. It will cost about \$2500 with additional costs for plumbing and painting.

On motion of Mr. Hough, second by Mr. DeForest, it was voted to authorize the Property Committee and Restoration Committee to proceed with the improvements as they saw fit. It is to be completed before the 1958 season.

Guild. Mrs. H.S. Metcalfe, reporting for the Methodist House Guild told of their various activities during the year. A tea for the W.S.C.S. members on Aug. 16th received good support and was a new venture. The Guild has a balance on hand of \$1596.35

and will be responsible for the improvements to the upstairs kitchen.

There was no report from the Hostess Committee.

Hostess. Mrs. Bugbee, our gracious hostess, reported that there had been more visitors to the House this year than last, attendance at all services had been fine and offerings were somewhat larger. Attendance at the Wednesday Teas was good and the various W.S.C.S. groups had served them well. The chaplains and their wives have been very helpful.

Mr. Widrig suggested that the Methodist lecturers and chaplains on the Institution program be invited to the teas.

On motion of Mrs. Metcalfe, the trustees extended their sincere thanks to Mrs. Cale for her fine musical service. A corsage will be given her before the last Sunday of the season.

Charter Revision. C.S. Aldrich, reporting for the Constitution and By-Laws Committee stated that it was the opinion of Marcus Connelly, legal advisor, that we change only the name from "The Methodist Episcopal Headquarters Association" to "The Methodist House of Chautauqua, N.Y. in our charter.

Move by M.V. DeForest, second by Mrs. H.S. Metcalfe that this change in the charter be made. It was so voted by the trustees.

On motion of M.V. DeForest, second by A.E. Anderson, it was voted to change our Constitution and By Laws to conform to the action taken at the 1957 session of the Erie Annual Conference, after consultation with Mr. Marcus Connelly.

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Harold Knappenberger

Bert Hough

Charles S. Aldrich

Relation to Erie Conference. Note: At its Annual Conference in June, 1957, the Erie Annual Conference voted "to receive and acknowledge said Methodist House as an integral part of the property of said Erie Annual Conference of The Methodist Church."

Election of Trustees. The plan of election of trustees adopted by the Erie Annual Conference is as follows:

"One minister and one laymen shall be nominated each year for a period of three years by the Annual Conference; it being understood that the Superintendent of the Jamestown District shall be one of the three ministers, ex-officio.

"One minister and one laymen shall be nominated each year for a period of three years by the Board of Trustees of the Methodist House; it being understood that the minister of Hurlbut Memorial Community Church shall be one of the ministers ex-officio.

"Action on the nominees presented shall be by the Board of trustees of the Methodist House."

Metcalfe Memorial. H.L. Knappenberger read a memorial to Harold S. Metcalfe prepared by the committee appointed last meeting. A copy is attached to these records. After a tribute of silence, prayer was offered by H.L. Knappenberger. Adoption of the Memorial statement was voted after motion of Dr. McCurdy, seconded by Mr. Cale.

Mrs. George Graf presented the report of the Nominating Committee for the following year as follows:

Nominations & Elections. Trustees:

	<u>Ministers</u>	<u>Laymen</u>
To 1956	H.L. Knappenberger	Mrs. G.H. Graf
To 1960	C.S. Aldrich	Randall E. Widrig
To 1958	L.G.W. Furman	B.L. Hough
	B.F. Howe	A.E. Anderson
	H.A. McCurdy	C.W. Cale
		Mrs. L.H. Bugbee
		Mrs. Alice Rentz
Meth. House Guild -----		Mrs. H.S. Metcalfe

Honorary Trustees:

Bishop L.C. Wicke, Mrs. L.B. Bowers, M.V. DeForest
W.C. McKain, Mrs. G.W. Olmsted, Paul Port,
Dr. John E. Roberts, G.F. Robinson, H.A. Truesdale
E.T. Welch

Officers: President – H.A. McCurdy
 Vice-Pres. – B.L. Hough
 Sec’y-Treas. – C.S. Aldrich

Committees:

1. Finance: B.L. Hough, Mrs. G.H. Graf, C.W. Cale, C.O. Wells, H.L. Knappenberger
2. Property: R.E. Widrig, B.F. Howe, A.E. Anderson
3. House: Mrs. H.S. Metcalfe, Mrs. R.E. Widrig, C.W. Cale
4. Hostess: Mrs. Alice Rentz, Miss Bertha Kottman, Mrs. C.W. Cale, Rev. A.M. Crawford
5. Chaplains: L.G.W. Furman, H.A. McCurdy, Mrs. L.H. Bugbee
6. Constitution –Bylaws: C.S. Aldrich, H.L. Knappenberger, A. Marcus Connelly
7. Restoration Project: H.L. Knappenberger, R.E. Widrig, Mrs. H.S. Metcalfe, Mrs. G.W. Olmsted, C.S. Aldrich, L.G.W. Furman

The trustees, officers and committees as listed were elected.

Patrons. Moved by R.E. Widrig, second by H.L. Knappenberger that the promoting of sustaining patrons of Methodist House be carried on by the Finance Committee, B.L. Hough, chairman.

Nom. Com. Moved by L.G.W. Furman, second by A.E. Anderson that the Nominating Committee of this past year be continued for the coming year. Voted. It includes Mrs. L.H. Graf, B.F. Howe, and H.A. McCurdy.

An expression of appreciation for the services of Dr. H.A. McCurdy in behalf of Methodist House was made.

The meeting closed with prayer by Dr. McCurdy.

C.S. Aldrich, Sec'y

Report of Mrs. L.H. Bugbee, hostess:

1—Offerings	\$761.95
2—Gifts	82.
3 – Lavatories	59.78
4 – 2 Patrons gifts	<u>50.-</u>
Total receipts	\$953.73

Chaplains for 1957:

W.A. Thornton – Reynoldsville, Pa.

H.O. Taylor – Jamestown, N.Y.

C.W. Baldwin -- Warren, Pa.

R.W. Richardson – Clarion, Pa.

D.W. Bunville – Palmyra, N.Y.

G.E. Smith – Stony Brook, LI

T.E. Colley – Franklin, Pa.

B.F. Howe – Westfield, N.Y.

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C.S. Aldrich

February 8, 1958

The Board of Trustees of The Methodist House held their winter meeting at the St. Elmo Hotel on Feb. 8, 1958.

Dinner. We were the guests of Mrs. Harold S. Metcalfe for a delicious dinner in the hotel dining room after which we visited the Methodist House, inspected the 2nd floor improvements and returned to the Hotel for our meeting. It was a cold stormy wintry day.

Present. Ten members were present: Rev. H.L. Knappenberger, Rev. C.S. Aldrich, R.E. Widrig, Rev. L.G.W. Furman, Rev. B.F. Howe, Rev. H.A. McCurdy, Bert F. Hough, C.W. Cale, Mrs. Harold Metcalfe, and Miss Bertha Kottman substituting for Mrs. Alice Rentz and the Hostess Committee.

Summer Chaplains/Preachers. After prayer by Harold Knappenberger, president H.A. McCurdy called on Wayne Furman for a report of the Chaplains' Committee. Wayne reported that no assignments had been made for this summer as yet and that he would be happy to receive suggested names. It was suggested by the chairman that most of the chaplains be secured from Erie Conference.

The minutes of the last meeting, Aug. 17, 1957, were read by the secretary and approved as read.

Treasurer. The report of the treasurer was given and accepted as read. There is a current balance of \$1265.83 in the Operating Fund and \$3473.17 in the Restoration Fund. Actually \$533.75 of the Restoration Fund has been spent on 2nd floor work and will be remitted to the

Operating Fund.

Property 2nd floor. R.E. Widrig reported for the Property Committee and the 2nd Floor Project work. Some \$1300 has been expended to date. He estimates that the total will not exceed our plans of \$3200 for the project. New partitions have been placed providing a kitchen, dining room and living room in the north end of the house. A storage room and bedroom in the south end of the 2nd floor have been added to the end bed room and bath. A new ceiling has been placed, new electric outlets, new doors will be hung and new electric fixtures hung.

The Methodist House Guild will provide the new kitchen equipment and dining room furnishings.

Fin. Com. Bert Hough reported for the Finance Committee that plans were nearly complete for sending out a letter to prospective Sustaining Patrons of the Methodist House for 1958. He read us the proposed letter which will be sent soon.

Report to Erie Ann. Conf. The president, H.A. McCurdy requested that each year a report should be made by the trustees to the Erie Annual Conference and that it should be prepared soon enough to be included in the pre-conference booklet.

Guild Report. Mrs. H.S. Metcalfe, president of the Methodist House Guild, reported on their activities of the year. In addition to regular monthly meetings, the Fall Bake Sale and the Spring Tea help to raise their funds. The Guild now has a balance of \$1961.28 and intends to pay for the new furnishings in the kitchen and dining room on the 2nd floor. We are all most grateful for the enthusiastic support of the Guild.

Hostess Com. Miss Bertha Kottman reported for the Hostess Committee in the absence of Mrs. Rentz. Due to ill health, Mrs. Lucius H. Bugbee, who had served us so faithfully and efficiently for the past three years as Hostess, cannot continue her work this summer. Mrs. James L. Bensinger of 226 Lakecliff Drive, Erie, Pa., has been asked to serve for the coming summer and has gladly consented.

Moved by Bert Hough, second by Charles Cale, that we employ Mrs. Bensinger as our Hostess for the year. Passed.

The secretary was instructed to send a letter to Mrs. Bugbee expressing our regret that she could not serve this year and our best wishes for her recovery. We are greatly indebted to her for her fine service as hostess with all the attached duties and responsibilities.

Flowers. Mrs. H.S. Metcalfe asked for the privilege of placing flowers in the House this summer, and it was granted with sincere thanks.

Music. By common consent it was agreed that we ask Mrs. Charles Cale to again arrange for the music during the summer services in the chapel.

Holy Communion. It was moved by B.F. Howe and second by Charles Cale that an early evening plan of Holy Communion be worked out with the Hostess Committee, to be held perhaps each Thursday evening from 6:30 to 7 preceding the Prayer & Devotional Service. The group approved.

Charles S. Aldrich, sec'y

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Schedule of Wednesday Teas

1954

July 7 – Methodist Guild

July 14 – Brockway, Pa. W.S.C.S.

July 21 – Missionary Home, Chaut.

July 28 – Busti & Epworth Ch. Jm. W.S.C.S.

Aug. 4 – Rouseville, Pa. WSCS

Aug. 11 – North East, Pa. WSCS

Aug. 18 – First Ch. Erie WSCS

Aug. 25 – None

1955

July 6 – Westfield, N.Y. –WSCS

“ 13 – Frewsburg, N.Y. WSCS

“ 20 –Union City, Pa. W.S.C.S.

“ 27 –Camp St. & Buffalo St. Jm. –WSCS

Aug. 3 – First Church, Falconer, N.Y.—WSCS

“ 10 – Jm. Dist. WSCS officers

“ 17 – Corry, Pa. – WSCS

“ 24 – Chaut. Ladies

1956

July 4 – Miss Brooks, Mrs. Metcalfe –Chaut.

“ 11 – Stone Church, Meadville, Pa. WSCS

“ 18 – Albion, Pa. WSCS

“ 25 – Lakewood, N.Y., W.S.C.S.

Aug. 1 – Ashville, N.Y. W.S.C.S.

“ 8 – Cattaraugus, N.Y. WSCS.

“ 15 – Youngsville, Lander, Sugar Grove, Pa. WSCS

“ 22 – Mayville, N.Y. WSCS

1957

July 3 – Hostess, Mrs. Metcalfe, Mrs. Myers, Mrs. Bensinger

“ 10 – Salamanca, N.Y, WSCS

“ 17 – Ripley, N.Y. W.S.C.S.

“ 24 – Lakewood, Erie, Pa. W.S.C.S.

“ 31 – Bethel, Oil City, Pa. W.S.C.S.

Aug. 7 – Sheridan, N.Y. W.S.C.S.

“ 14 – Fredonia, N.Y. W.S.C.S.

“ 21 – First Church, Warren, Pa. W.S.C.S.

