



Report of the Trustees

The trustees are amenable to the Charge Conference and as such are required to make an annual report (§ 2549). Additional reports should be made as requested by the Charge Conference or Church Council or equivalent. Numbers in parentheses refer to paragraphs in the 2008 Book of Discipline.

Copies of this report should be filed with the recording secretary, pastor, district superintendent and the board of trustees.

Duke Memorial UMC Church Duke Memorial Charge
Durham District North Carolina Annual Conference

For the period beginning 1/1/2009 and ending 12/31/2009
DATE OF PRIOR CHARGE CONFERENCE DATE OF CURRENT CHARGE CONFERENCE

1. Organization for the present conference year was effective (date) 2009, by electing the following officers (no less than three, and up to nine persons):

Name	Term Expires
President <u>Chairman - H. Devan Brown</u>	<u>12/31/2009</u>
Vice President <u>Chairman - S. McCracken</u>	<u>12/31/2009</u>
Secretary <u>Shirley Few</u>	<u>12/31/2009</u>
Treasurer _____	_____
Member _____	_____
Member _____	_____
Member _____	_____
Member _____	_____
Member _____	_____

2. Is the local church incorporated (§2528.1)? ☒ Yes ☐ No

3. a. Name or names in which title to each piece of property is recorded, as shown by civil land records (§§2535, 2537):

Name(s)	Office	Book	Page
Church Buildings <u>Trustees</u>	_____	_____	_____
Church Buildings _____	_____	_____	_____
Parsonages <u>Trustees</u>	_____	_____	_____
Parsonages _____	_____	_____	_____
Other _____	_____	_____	_____
Other _____	_____	_____	_____

b. Who is the custodian of deeds and other legal papers? Trustees

c. Where are they kept? Church Vault

4. Does each deed contain trust clause (§2503)? ☒ Yes ☐ No

5. Do you have a long-term plan for the replacement of facilities and equipment as they deteriorate? ☒ Yes ☐ No

6.a. Insurance (§2532.2, 2549.7)

Item Insured/ Insurance	Replacement Value	Amount of Coverage	Type of Coverage	Company	Restricted By Coinsurance (Yes or No and amount)		Expires When
Church Buildings	\$	\$ 10,371,529	Fire + BC	Cincinnati	Y <input type="checkbox"/>	Amount::	
Parsonages	\$	\$ 273,123	Fire + EC	Cincinnati	N <input type="checkbox"/>	Amount::	
Church Furnishings and Equipment	\$	\$ 155,493	Fire + EC	Cincinnati	Y <input type="checkbox"/>	Amount::	
Parsonage Furnishings and Equipment	\$	\$ 62,073	Fire + EC	Cincinnati	N <input type="checkbox"/>	Amount::	
Vehicle(s)	\$	\$			Y <input type="checkbox"/>	Amount::	
General Liability		\$			N <input type="checkbox"/>	Amount::	
Worker's Compensation					Y <input type="checkbox"/>	Amount::	
Directors and Officers/Errors and Omissions/Crime		\$			N <input type="checkbox"/>	Amount::	
Professional Liability Coverage (Including Sexual Misconduct)		\$			Y <input type="checkbox"/>	Amount::	
					N <input type="checkbox"/>		

b. Have the buildings been inspected for fire and other safety hazards within the past year? ☒ Yes ☐ No To the best of my knowledge

c. Have you assessed the of replacement value within the last 5 years? ☐ Yes ☐ No Ongoing

d. Who performed the assessment? Appraiser

e. Does the church have a Safe Sanctuary Policy? ☐ Yes ☐ No

f. Is the amount of insurance adequate? ☐ Yes ☐ No

(to determine adequacy of coverage, please use the GCFA Insurance Worksheet found at www.gcfa.org/charge.html)

7. a. Has an annual accessibility audit for church properties been conducted (§ 2532.6)? ☒ Yes ☐ No In years past
(attach as a report; an example audit form may be found at www.gcfa.org/charge.html)

b. If needed, have you developed an accessibility plan? ☐ Yes ☒ No (Attach plan)

8. Provide a detailed list of income-producing and permanent funds:

Item	Date Received	Amount	Where Invested	Income	How Income is Used for Ministry

(Attach as a supplement a statement "clarifying the manner in which these investments made a positive contribution toward the realization of the goals outlined in the Social Principles of the church and showing the investments are socially responsible..." § 2532.5 and § 2549.9)

Signed: H. Dean Brown

Chairman
President of Trustees

Date: 9/1/2009

Annual Report of the Board of Trustees, 2009-2012

Prepared and edited by the General Council on Finance and
Administration and authorized as the official form for this purpose.

General Liability	
Worker's Comp.	
Directors and Officers/ Errors and Omissions/Crime	

b. Have the buildings been inspected for fire and other safety hazards within the past year? **yes**

c. When was the last full appraisal of the church property made? **ongoing**

d. By whom? **appraiser**

e. Does the church have a Safe Sanctuary Policy? **Yes**

f. Is the amount of insurance adequate? **yes**

7. a. Has an annual accessibility audit for churches been conducted (§2532.6)? **yes**

b. If needed, have you developed an accessibility plan? **no**

8. Detailed list of income producing property and permanent funds: *List Item, Date Received, Amount, Where Invested, Income, and how income is used for ministry*

9. Number of church buildings **1**

Number of parsonages **1**

10. Estimated value of church:

a. Building(s)	\$16,672,000.00
b. Furnishings and equipment	\$50,000.00
c. Land	\$474,000.00
d. Total	\$17,196,000.00

11. Estimated value of parsonage(s):

a. Building(s)	\$232,000.00
b. Furnishings and equipment	\$25,000.00
c. Land	\$40,000.00
d. Total	\$297,000.00



NCCUMC On-line Data Collection System

District: 2 Church: 81 - DUR - Duke Memorial

Pastor: 2307 - Ginger A. Thomas

United Methodist Church Church Council and Charge Conference

Annual Report of Trustees

For the period beginning **01/01/2009** and ending **12/31/2009**

The trustees are amenable to the Charge Conference and as such are required to make an annual report (§2549). Additional reports should be made as requested by the Charge Conference or Church Council or equivalent. Numbers in parentheses refer to paragraphs in the 2008 *Book of Discipline*.

1. Organization for the present conference year was effective **1/1/2009**
by electing the following officers (no less than three and up to nine persons):

List Office, Name, Term Expiration

Chairperson, H. Devan Brown, 12/31/2009

Vice Chair, Stuart McCracken, 12/31/2009

Secy, Shirley Few, 12/31/2009

2. Is the local church incorporated (§2528.1)? **yes**
3. a. Name or names in which title to each piece of property is recorded, as shown by civil land records (§2535, 2537): *List Name, Office, Book and Page for each property*

Church Buildings--Trustees

Parsonage--Trustees

b. Who is custodian of Deeds and other legal papers? **Trustees**

c. Where are they kept? **church vault**

4. Does each deed contain trust clause (§2503)? **yes**
5. Do you have a long-term plan in place for the replacement of facilities and equipment as they deteriorate? **yes**
6. Estimated value of other assets (cash, investments, other property, etc.):
other investments, 1,100,000.00

6. a. Insurance (§2532.2, 2549.7):

Item Insured	List Replacement Value, Amount of Coverage, Type of Coverage, Company, Restricted by Coinsurance (Y/N), and Expiration as Applicable
Church Buildings	coverage: 10,371,529; Fire & EC; Cincinnati
Parsonages	coverage: 273,123; Fire & EC; Cincinnati
Church Furnishings and Equip.	coverage: 155,493; Fire & EC; Cincinnati
Vehicle(s)	



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Chairperson, H. Devan Brown, 12/31/2009 Vice Chair, Stuart McCracken, 12/31/2009 Secy, Shirley Few, 12/31/2009

2. Is the local church incorporated (§ 2528.1)? **yes**
3. a. Name or names in which title to each piece of property is recorded, as shown by civil land records (§ 2535, 2537): *List Name, Office, Book and Page for each property*

Church Buildings--Trustees Parsonage--Trustees

- b. Who is custodian of Deeds and other legal papers? **Trustees**
 - c. Where are they kept? **church vault**
4. Does each deed contain trust clause (§ 2503)? **yes**
 5. Do you have a long-term plan in place for the replacement of facilities and equipment as they deteriorate? **yes**
 6. a. Insurance (§ 2532.2, 2549.7):

Item Insured	List Replacement Value, Amount of Coverage, Type of Coverage, Company, Restricted by Coinsurance (Y/N), and Expiration as Applicable
Church Buildings	coverage: 10,371,529; Fire & EC; Cincinnati
Parsonages	coverage: 273,123; Fire & EC; Cincinnati
Church Furnishings and Equip.	coverage: 155,493; Fire & EC; Cincinnati

Vehicle(s)	
General Liability	
Worker's Comp.	
Directors and Officers/ Errors and Omissions/Crime	

- b. Have the buildings been inspected for fire and other safety hazards within the past year? **yes**
- c. When was the last full appraisal of the church property made? **ongoing**
- d. By whom? **appraiser**
- e. Does the church have a Safe Sanctuary Policy? **yes**
- f. Is the amount of insurance adequate? **yes**
7. a. Has an annual accessibility audit for churches been conducted (§ 2532.6)? **yes**
- b. If needed, have you developed an accessibility plan? **no**
8. Detailed list of income producing property and permanent funds: *List Item, Date Received, Amount, Where Invested, Income, and how income is used for ministry*
9. Number of church buildings **1**
- Number of parsonages **1**
10. Estimated value of church:
- | | |
|------------------------------|------------------------|
| a. Building(s) | \$16,672,000.00 |
| b. Furnishings and equipment | \$50,000.00 |
| c. Land | \$474,000.00 |
| d. Total | \$17,196,000.00 |
11. Estimated value of parsonage(s):
- | | |
|------------------------------|---------------------|
| a. Building(s) | \$232,000.00 |
| b. Furnishings and equipment | \$25,000.00 |
| c. Land | \$40,000.00 |
| d. Total | \$297,000.00 |
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