

**Jim Bell**

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**From:** Durham District Office [durham@nccumc.org]

**Sent:** Monday, September 10, 2007 11:46 AM

**To:** 'Durham District Office'

**Subject:** ABOUT YOUR CHARGE CONFERENCE

Dear Friends,

I had earlier understood that numerous forms were to be taken off the conference website though I understand that many of them remain. To clarify what we need in hard copy (paper) at your charge conference, please use the following list:

- ✓ 1. The 2007 Charge Conference Worship Service Order / Agenda (This is in (MS Word) on the District Website [www.durhamdistrictumc.org](http://www.durhamdistrictumc.org) under *District Forms and Info*. It has been changed slightly to add District Work Fund and signature lines for Recording Secretary and District Superintendent.
- ✓ 2. Parsonage Check List (District website [www.durhamdistrictumc.org](http://www.durhamdistrictumc.org) *District Forms and Info*)

(From Conference On-line Data System)

From Brown Bag Forms

- ✓ 3. Budget Info sheet
- ✓ 4. Local Church Officer list with addresses, phone numbers and email addresses
- ✓ 5. High School Students report

From Ministerial Relations

- ✓ 6. Pension Work Sheet

From Related Forms

- ✓ 7. Trustees' Report

From Downloads

- ✓ 8. Pastor's Report
- ✗ 9. Lay Speakers' Report(s) (If any)

10. Any other report that you would like to include.

I hope this helps clarify what is needed in printed form.

I am enjoying meeting with you and your people and look forward to seeing you soon.

In Christ,  
Gray

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