

**Agenda and Minutes for Durham District
For 2006 Charge Conference**

☛ Type or print on this form all the requested information

District: Durham , NC Conference. Church/Charge: Duke Memorial

Date: November 2, 2006 Time: 7:00 p.m.

Pastor in charge: Jim Bell District Superintendent: Judi J. Smith

The primary responsibility of the charge conference in the annual meeting shall be to review and evaluate the total mission and ministry of the church (Paragraphs 120-124), receive reports, and adopt objectives and goals recommended by the church council that are in keeping with the objectives of the United Methodist Church. (Paragraph 246.3)

1) **Call to Order** [District Superintendent]

2) **Devotion** presented by: The Rev. Judi J. Smith

3) **Attendance** – [Recording Secretary] Kevin Jackson
Secretary is to record attendance on the form supplied. (A completed copy to be placed in D.S. folder.)

4) **Roll of those who have died** since the last Charge Conference [Pastor reads the list and concludes with prayer] (Please have this list on top of your folder and ready when called upon.)

5) **Report of Committee on Lay Leadership** [Pastor] (copy for every charge conference member)
Note: in 2004 Discipline, nominations may come from the committee itself or floor of charge conference.
Leave the following lines blank for use by the DS to record names of those elected to the class of 2009:

6) **Recommendation of persons as Candidates for ordained ministry**, first time and continuation. [Pastor]
(First-time

candidates must have prior approval by the S/PPRC, then a vote at this Charge Conference must be by written ballot.) For each **Lay Speaker**, the lay speaker form must be completed and included in charge conference materials before vote.

Name of candidate(s) who are approved for first time _____

Name of candidate(s) who are continued _____

Name of lay speaker(s) approved for first time _____

Name of lay speaker(s) continued _____

7) **Report on Apportionments and District Work Fund for 2007** [Ad. Council/Board Chair or Finance Chair]

Name of person reporting: David Fitts, Finance Chair

	Church: Duke Memorial	Church _____	Church _____
	Apportioned	Apportioned	Apportioned
World Service & Connectional Ministry	\$96,539		
Pension Past Service Liability	\$21,292		
Episcopal Fund	\$3,086		
Africa University	\$363		
Black College Fund	\$1,645		
Interdenominational Cooperation	\$320		
Totals	\$123,245		
District Work Fund (4% of Salary+Utilities)	\$2,960		

8) **2007 Clergy Compensation** [S/PPRC or Ad. Council/Board Chair]

Name of person reporting: Dick McFall, Staff-Parish Relations Committee Chair

[Compensation of appointed pastor(s) must be given as the recommendation of the Administrative Council/Board; however, the Charge Conference may amend the recommendation.] If there is more than one church on the charge, give the percentage of compensation paid by each church:

____% by _____ UMC, ____% by _____ UMC

Complete the appropriate columns in the table below with salary information to be considered by the charge conference.

Dist. Superintendent Use only →	Approved by Charge Conf _____	Approved by Charge Conf _____	Approved by Charge Conf _____	Approved by Charge Conf _____	Approved by Charge Conf _____	Approved by Charge Conf _____	Approved by Charge Conf _____
	Student Pastor Last Name: _____ _____	Full-time Minimum Last Name: _____ _____	Pastor in Charge Last Name: Bell	Associate Last Name: _____ _____	Associate Last Name: _____ _____	Deacon in Full Connectio n Last Name: _____ _____	Diaconal or Add'l Assoc. Last Name: _____ _____
Base Salary	\$ 24,348	\$ 37,459	\$69,883	\$	\$	\$	\$
Utilities	2,100	2,100	4,117				
Subtotal	26,448	39,559	74,000				
Increase	4 %	4 %	4%				
Vouchered Travel (Nonvouchered travel in excess of \$3,000 will result in an equal reduction of equitable compensation support.)	3,000	3,000	2,531				
Nonvouchered Travel							

Total salary + utilities + nonvouchered travel	(a)	(b)	74,000				
Health Insurance (church)	11,016	11,016	11,016				
Life Insurance (church) [\$225-family] OR [\$174-single]	\$	\$	\$225	\$	\$	\$	\$
MPP (church portion)	(a) * 1.25 * 12% with parsonage	(b) * 1.25 * 12% with parsonage	12,395				
CPP (church) [full-time only]		(b) * 1.25 * 3.4%	1,850				
Housing Allowance							
Equitable Comp. Request							

9) Other Oral Reports

- A composite review and evaluation of the mission of the Church** [Given by any (1) of the following: Lay Leader, Council Chair, President of UMY, UMW, UMM (limit 7 minutes)]:
Name: Malcolm Isley
- Oral Report of the Trustees** [Chair of Trustees—limit 3 minutes]: Name: Al Buehler
- Report of finances** [Finance Chair] (include apportionment giving, district work fund, budget status, audit completion for 2006) Name: David Fitts
- Report of Parsonage Inspection** Name: Sid Allen
Date of Parsonage Inspection October 23, 2006
- Local Church Response to Multicultural Ministry** Not a current report

10) Miscellaneous Business for Charge Conference consideration [Pastor] (Inform DS one day in advance. List below or prepare addendum.)

Permanent Endowment Fund Committee – Leta Loyd, chairperson (following Trustees report, if possible)

Reading for Removal of Members – Tom McCauley, for Membership Secretary

11) List other UMC clergy who relate to this charge conference (i.e., associates, retired, extension ministry. Refer to Paragraph 356.5 for reports of clergy relating to the charge conference. Written—no oral reports.)

Lisa Brown Cole, Roger L. Loyd, Charles H. Mercer

12) Report of the Pastor in charge—(Narrative to include: spiritual and numerical ways the church is growing, in-reach and outreach, new directions in program development, and taking care of the future.)

13) Benediction

Kevin L. Jackson

Recording Secretary
(Signature)

, District Superintendent;

Judi J. Smith

(Signature)