



NCCUMC On-line Data Collection System

District: 2 Church: 81 - DUR - Duke Memorial
 Pastor: 35 - James Douglas Bell

United Methodist Church Church Council and Charge Conference

Annual Report of Trustees

For the period beginning 01/01/2004 and ending 11/17/2004

The trustees are amenable to the Charge Conference and as such are required to make an annual report (§2549). Additional reports should be made as requested by the Charge Conference or Church Council or equivalent. Numbers in parentheses refer to paragraphs in the 2000 *Book of Discipline*.

1. Organization for the present conference year was effected 3/17/2004 by electing the following officers:

List Office, Name, Term Expiration

Chair, Bill Self, 2004

Connie Chandler, 2005

C. Fred Clark, 2005

Richard Grogan, 2005

Steve Guerrant, 2004

Beulah Latta, 2004

Craig Summers, 2006

Al Buehler, 2006

Betty Brunson, 2006

Dillard Teer (Emeritus)

2. Number of church buildings 1 ;
 Number of parsonages 1

3. Estimated value of church:

a. Building(s)	\$14,472,000
b. Furnishings and equipment	\$50,000
c. Land	\$474,000
d. Total	\$14,996,000

- 4. Estimated value of parsonage(s):
 - a. Building(s) \$205,000
 - b. Furnishings and equipment \$25,000
 - c. Land \$40,000
 - d. Total \$270,000.

5. Do you have a long-term plan in place for the replacement of facilities and equipment as they deteriorate? *Yes*

6. Estimated value of other assets (cash, investments, other property, etc.):
other, 1,450,000.00

7. Is the local church incorporated (§2528.1)? *Yes*

- 8. a. Name or names in which title to each piece of property is recorded, as shown by civil land records (§2535, 2537):
List Name, Office, Book and Page for each property
- b. Who is custodian of Deeds and other legal papers? *Trustees*
- c. Where are they kept? *church vault*

9. Does each deed contain trust clause (§2503)? *Yes*

10. Received during year for constructing and improving church buildings and parsonages, and how expended: *List Receipt From, Amount, and Disbursement To, Amount*

11. Present Indebtedness: *Separately list amounts for Church, Parsonage, and any other indebtedness.*

None

12. a. Insurance (§2532.2, 2549.7):

Item Insured	<i>List Replacement Value, Amount of Coverage, Type of Coverage, Company, Restricted by Coinsurance (Y/N), and Expiration as Applicable</i>
Church Buildings	<i>14472000;14000000</i>
Parsonages	<i>240000;240000</i>
Church Furnishings and Equip.	<i>50000</i>
Vehicle(s)	<i>13,000</i>
General Liability	<i>2000000</i>
Worker's Comp.	<i>As per the NC Worker's Compensation Law</i>
Directors and Officers/ Errors and Omissions/Crime	

b. Have the buildings been inspected for fire and other safety hazards within the past year? *Yes*

c. When was the last full appraisal of the church property made? *1998*

- d. By whom? *Insurance People of NC*
- e. Is the amount of insurance adequate? *Yes*
13. a. Has an annual accessibility audit for churches been conducted (§2532.6)? *Yes*
b. If needed, have you developed an accessibility plan? *No*
14. Detailed list of income producing property and permanent funds: *List Item, Date Received, Amount, Where Invested, Income, and how income is used for ministry*
see finance report
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DUKE MEMORIAL UNITED METHODIST CHURCH
Report of the Trustees to Charge Conference – Nov. 17, 2004

The Trustees have met four times since our last conference with the year's final meeting scheduled December 1, 2004. As always, with a \$16,000,000 facility, there are enough challenges to go around – both as to effort and money.

Projects reported as completed:

Signage, including our front monument, building and directional (including weekday school) signs
Secondary stained glass window refurbishing
Columbarium area landscaping and enhancement
Additional handrails – chancel steps
Concrete repairs – foundation and front of sanctuary
Parsonage cleanup and fixup for our new resident

Continuing projects/efforts:

Sanctuary building plaster repair & painting
Middle building stairwell and other refurbishing
Painting and waterproofing on ground level floors
Physical security issues

Longer range issues under consideration;

Endowment Development and Review Committee
Enabling resolution tonight
Additional restroom availability for sanctuary
Furniture upgrades and additions
Wesley window refurbishing

Your trustees have had a satisfying year with the completion of some long term projects and a frustrating year with the incompleteness of others. An attempt to express appreciation to all who have contributed would be impossible. I would like to recognize Joe Stevens, our Operations Manager, who has overseen these efforts. Also, it is imperative that we recognize our Memorial Church Fund which funds these and others in the amount of approximately \$100,000 per year.