



LAY SPEAKER'S ANNUAL REPORT
 CONFERENCE/THE UNITED METHODIST CHURCH
 REPORT OF THE LAY SPEAKER TO THE CHARGE CONFERENCE

Initial Application or Request for Renewal
 This report covers the 12-month period from to.
 (either January-December or from last to current charge conference)
 (PLEASE PRINT OR TYPE)

Part 1. Data on the Lay Speaker

Name Maureen E. Oakes Mr. Mrs. Ms. Name of District Durham
 What name do you go by (i.e. Sue, Bob, Jim) Maureen Name of Church Duke Mem. United Methodist Church
 Address 504 E. Chapel Hill St Church Address 504 E. Chapel Hill St
 City/State/Zip Durham, NC 27713 City/State/Zip Durham, NC 27701
 Home Telephone 919-683-3467 Work Telephone 807-217 Church Telephone 919-683-3467

Part 2. Status of the Lay Speaker

I am applying to BEGIN as a:
 certified lay speaker local church lay speaker
 I have have NOT completed the basic training course for lay speakers.
 I have have NOT completed the advanced course for lay speakers.

I am applying for a RENEWAL as a:
 certified lay speaker local church lay speaker
 What year did you complete the LAST advanced course you took? 2003
 What was the TITLE of the LAST advanced course you took?
LS Lead In Worship

(Renewal applicants must also complete the other side of this form.)

Part 3. Request of the Lay Speaker

I hereby request recommendation of my pastor and my charge conference to begin or renew as a
 certified lay speaker local church lay speaker for the ensuing year.

11-1-03 (Date) (signed) Maureen E. Oakes (Lay Speaker)

Part 4. Recommendation of the Pastor

I recommend concurrence with the request of this lay speaker to begin or renew as a certified lay speaker
 local church lay speaker for the ensuing year.

11-4-03 (Date) (signed) Quita Warner Stevens (Pastor)

Part 5. Charge Conference Recommendation

The charge conference of the (church or charge) recommends that the above lay speaker begin or renew
 as a certified lay speaker local church lay speaker for the ensuing year.

_____ (Date) (signed) _____ (District Superintendent)

Part 6. Action by the District Committee on Lay Speaking

This application to begin or be renewed as a certified lay speaker local church speaker within the District
 of the Conference is approved disapproved for the ensuing year.

_____ (Date) (signed) _____ (Chair, District Committee on Lay Speaking Ministry)

LAY SPEAKER'S ANNUAL REPORT (Continued)

Part 7. Ministries by the Lay Speaker

During the past year I have participated in these ministry opportunities:

- served as MEMBER of committee, board commission, council, task force
- at my local church (what) _____
- beyond my local church:
- in my district (what) _____
- in my conference (what) _____
- in my jurisdiction (what) _____
- served as CHAIR of committee, boards, task force (what) _____
- served as a volunteer at a community agency (what) _____
- served as volunteer in a caregiving institution (what) _____
- provided one-on-one caring:
- at a hospital, nursing home, or to a shut-in
- in membership/evangelism visitation
- other: _____
- provided leadership in caring/outreach projects (such as a food pantry, prison ministry, Society of St. Stephen) (what) _____
- taught classes (what, how many) _____
- delivered devotional messages (where, how many) _____
- preached in worship services (where, how many) _____

Additional opportunities for leading, caring, and communication ministries participated in by the lay speaker (describe opportunity and your part in it): Music ministry for multifaith Thanksgiving service, healing service (Easter), + Sunday services

Part 8. Personal and Spiritual Growth by the Lay Speaker

In what activities have you engaged and/or what books have you read and used during the past year to help you develop your devotional life; improve your understanding of the Bible; improve your understanding of The United Methodist Church; and to improve your skills in leading, caring and communicating? Lay Speaking course on Leadership in Worship;

Part 9. Feedback by the Lay Speaker

Do you believe you have had adequate opportunity for service as a lay speaker this past year? Yes No
(If no, please explain) Have not been called on by any church during this last year.

What additional training or support do you need? courses are good, but I would like to be notified of upcoming courses directly, without having to ask my pastor to add that to her already numerous duties

Give any recommendations you have for improving the lay speaking ministry in your district or annual conference: _____

THIS CHARGE CONFERENCE FORM HAS BEEN APPROVED FOR USE WITHIN THE DISTRICTS OF THE CONFERENCE. NOTICE: After this form is completed and signed by the lay speaker, pastor, and district superintendent, the office of the district superintendent is requested to reproduce FOUR (4) copies and distribute as follows: (1) lay speaker; (2) pastor; (3) district superintendent; (4) district director of lay speaking ministry. The ORIGINAL form goes to Tom Walden, Conference Coordinator of Lay Speakers, 8333 Zebulon Road, Youngsville, NC 27596.