



LAY SPEAKER'S ANNUAL REPORT

CONFERENCE/THE UNITED METHODIST CHURCH
REPORT OF THE LAY SPEAKER TO THE CHARGE CONFERENCE

Initial Application or Request for Renewal

This report covers the 12-month period from to.
(either January-December or from last to current charge conference)

(PLEASE PRINT OR TYPE)

PART 1. DATA ON THE LAY SPEAKER

Name Maureen E. Cakes ☐ Mr. ☐ Mrs. ☒ Ms.

What name do you go by (i.e. Sue, Bob, Jim) Maureen

Address 1 Tippecanoe Ct.

City/State/Zip Durham, NC 27713

Home Telephone 919-544-0998 Work Telephone 919-807-2177

Name of District Durham

Name of Church Duke Memorial United Methodist Church

Church Address 504 W. Chapel Hill St.

City/State/Zip Durham NC 27701

Church Telephone 919-683-3467

PART 2. STATUS OF THE LAY SPEAKER

I am applying to BEGIN as a:

☐ certified lay speaker ☒ local church lay speaker

I ☒ have ☐ have NOT completed the basic training course for lay speakers.

I ☐ have ☒ have NOT completed an advanced course for lay speakers.

(Renewal applicants must also complete other side of this form.)

I am applying for RENEWAL as a:

☐ certified lay speaker ☒ local church lay speaker

What year did you complete the LAST advanced course you took? _____

What was the TITLE of the LAST advanced course you took? _____

PART 3. REQUEST OF THE LAY SPEAKER

I hereby request recommendation of my pastor and my charge conference to begin or renew as a ☐ certified lay speaker ☐ local church lay speaker for the ensuing year.

1 Nov. 2002

(Date)

(signed)

Maureen E. Cakes

(Lay Speaker)

PART 4. RECOMMENDATION OF THE PASTOR

I recommend concurrence with the request of this lay speaker to begin or renew as a certified lay speaker local church lay speaker for the ensuing year.

(Date)

(signed)

(Pastor)

PART 5. CHARGE CONFERENCE RECOMMENDATION

The charge conference of the (church or charge) recommends that the above lay speaker begin or renew as a certified lay speaker local church lay speaker for the ensuing year.

(Date)

(signed)

(District Superintendent)

PART 6. ACTION BY THE DISTRICT COMMITTEE ON LAY SPEAKING

This application to begin or be renewed as a certified lay speaker local church lay speaker within the District of the Conference is approved disapproved for the ensuing year

(Date)

(signed)

(Chair, District Committee on Lay Speaking Ministry)

LAY SPEAKER'S ANNUAL REPORT (Continued)

PART 7. MINISTRIES BY THE LAY SPEAKER

During the past year I have participated in these ministry opportunities:

☒ served as MEMBER of committee, board commission, council, task force

☐ at my local church (what) Wedding Guild - wedding director

☐ beyond my local church:

☐ in my district (what) _____

☐ in my conference (what) _____

☐ in my jurisdiction (what) _____

☐ served as CHAIR of committee, boards, task force (what) _____

☐ served as a volunteer at a community agency (what) _____

☐ served as a volunteer in a caregiving institution (what) _____

☐ provided on-on-one caring:

☐ at a hospital, nursing home, or to a shut-in

☐ in membership/evangelism visitation

☐ other: _____

☐ provided leadership in caring/outreach projects (such as a food pantry, prison ministry, Society of St. Stephen) (what) _____

☐ taught classes (what, how many) _____

☐ delivered devotional messages (where, how many) _____

☐ preached in worship services (where, how many) _____

Additional opportunities for leading, caring, and communicating ministries participated in by the lay speaker (describe opportunity and your part in it): music program (choirs, handbells, solo work)

PART 8. PERSONAL AND SPIRITUAL GROWTH BY THE LAY SPEAKER

In what activities have you engaged and/or what books have you read and used during the past year to help you develop your devotional life; improve your understanding of the Bible; improve your understanding of The United Methodist Church; and to improve your skills in leading, caring and communicating?

PART 9. FEEDBACK BY THE LAY SPEAKER

Do you believe that you have had adequate opportunity for service as a lay speaker this past year? Yes ☒ No ☐

(If No, please explain) no requests for a chance to speak have come to me.

What additional training or support do you need? I want to take the advanced course - last time offered conflicted with another commitment

Give any recommendations you have for improving the lay speaking ministry in your district or annual conference: _____

THIS CHARGE CONFERENCE REPORT FORM HAS BEEN APPROVED FOR USE WITHIN THE DISTRICTS OF THE CONFERENCE.

NOTICE: After this form is completed and signed by the lay speaker, pastor, and district superintendent, the office of the district superintendent is requested to reproduce FOUR (4) copies and distribute as follows: (1) lay speaker; (2) pastor; (3) district superintendent; (4) district director of lay speaking ministry. The ORIGINAL form goes to Tom Walden, Conference Coordinator of Lay Speakers, 8333 Zebulon Road, Youngsville, NC 27596.



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CONFERENCE/THE UNITED METHODIST CHURCH
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Initial Application or Request for Renewal

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(either January-December or from last to current charge conference)

(PLEASE PRINT OR TYPE)

PART 1. DATA ON THE LAY SPEAKER

Name Craig Summers ☒ Mr. ☐ Mrs. ☐ Ms.

What name do you go by (i.e. Sue, Bob, Jim) Craig

Address 405 McKinley St

City/State/Zip Durham, NC 27705

Home Telephone 309-2251 Work Telephone 956-5959

Name of District Durham

Name of Church Duke Memorial United Methodist Church

Church Address 504 W Chapel H.H. St

City/State/Zip Durham, NC 27701

Church Telephone 683-3462

PART 2. STATUS OF THE LAY SPEAKER

I am applying to BEGIN as a:

☐ certified lay speaker ☐ local church lay speaker

I ☒ have ☐ have NOT completed the basic training course for lay speakers.

I ☒ have ☐ have NOT completed an advanced course for lay speakers.

(Renewal applicants must also complete other side of this form.)

I am applying for RENEWAL as a:

☒ certified lay speaker ☐ local church lay speaker

What year did you complete the LAST advanced course you took? 1989

What was the TITLE of the LAST advanced course you took?

PART 3. REQUEST OF THE LAY SPEAKER

I hereby request recommendation of my pastor and my charge conference to begin or renew as a ☒ certified lay speaker ☐ local church lay speaker for the ensuing year.

11/1/2002
(Date)

(signed)

[Signature]
(Lay Speaker)

PART 4. RECOMMENDATION OF THE PASTOR

I recommend concurrence with the request of this lay speaker to begin or renew as a ☐ certified lay speaker ☐ local church lay speaker for the ensuing year.

(Date)

(signed)

(Pastor)

PART 5. CHARGE CONFERENCE RECOMMENDATION

The charge conference of the (church or charge) recommends that the above lay speaker begin or renew as a ☐ certified lay speaker ☐ local church lay speaker for the ensuing year.

(Date)

(signed)

(District Superintendent)

PART 6. ACTION BY THE DISTRICT COMMITTEE ON LAY SPEAKING

This application to begin or be renewed as a certified lay speaker local church lay speaker within the District of the Conference is approved/disapproved for the ensuing year

(Date)

(signed)

(Chair, District Committee on Lay Speaking Ministry)

LAY SPEAKER'S ANNUAL REPORT (Continued)

PART 7. MINISTRIES BY THE LAY SPEAKER

During the past year I have participated in these ministry opportunities:

- ☐ served as MEMBER of committee, board commission, council, task force
 - ☐ at my local church (what) Finance Committee (Future Evangelism Committee)
 - ☐ beyond my local church:
 - ☐ in my district (what) _____
 - ☐ in my conference (what) _____
 - ☐ in my jurisdiction (what) _____
- ☐ served as CHAIR of committee, boards, task force (what) _____
- ☐ served as a volunteer at a community agency (what) _____
- ☐ served as a volunteer in a caregiving institution (what) _____
- ☐ provided on-on-one caring:
 - ☐ at a hospital, nursing home, or to a shut-in
 - ☐ in membership/evangelism visitation
 - ☐ other: _____
- ☐ provided leadership in caring/outreach projects (such as a food pantry, prison ministry, Society of St. Stephen) (what) _____
- ☒ taught classes (what, how many) Sunday School, 1-2 times / month
- ☐ delivered devotional messages (where, how many) _____
- ☒ preached in worship services (where, how many) 3 times early church

Additional opportunities for leading, caring, and communicating ministries participated in by the lay speaker (describe opportunity and your part in it): _____

PART 8. PERSONAL AND SPIRITUAL GROWTH BY THE LAY SPEAKER

In what activities have you engaged and/or what books have you read and used during the past year to help you develop your devotional life; improve your understanding of the Bible; improve your understanding of The United Methodist Church; and to improve your skills in leading, caring and communicating?

Daily devotional, Upper Room Bible reading,
communication skills: talk radio show

PART 9. FEEDBACK BY THE LAY SPEAKER

Do you believe that you have had adequate opportunity for service as a lay speaker this past year? Yes ☒ No ☐

(If No, please explain) Too many qualified ministers (retired, Duke students etc.)
in my church that are available to preach. No room for lay speakers. @

What additional training or support do you need? _____

Give any recommendations you have for improving the lay speaking ministry in your district or annual conference: _____

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