

THE UNITED METHODIST CHURCH

CHARGE CONFERENCE

Minutes of the Charge/Church Conference

This form contains the disciplinary questions which must be answered as well as reports most frequently called for at Charge or Church Conferences.

The Charge Church Conference for the Duke Memorial Church

Charge _____ of the Durham District of the North Carolina

Annual Conference was held Nov. 8, 1998, at 12:00 noon

chaired by Reverend Glenda Johnson, District Superintendent

Emily Few served as secretary.

Pastor: Reverend Ruth Harper Stevens

Associate Pastor(s) Reverend Lisa Brown Cole

A devotional service was conducted by Rev. Johnson. The following members were present:

(Attach an Attendance Record).

I. MISSION STATEMENT FOR THE CHURCH: How does this church or charge define its mission to its parish, the local community, and beyond the local community (§§ 201-204, 245, 254)? (Attach as a supplement.)

II. REPORTS

1. What is the report of the Church Council or Administrative Board/Council on Ministries including a report on the goals for the previous year and recommendations for goals for the coming year (§§ 246, 249.2, 249.3, 254.1)? (Attach as a supplement.)

Church Council

Nurture Ministries
Outreach Ministries
Witness Ministries

Administrative Boards/Council on Ministries

Christian Unity and Interreligious Concerns
Church and Society
Communications
Community Volunteers
Education
Missions
Religion and Race
Status and Role of Women
Stewardship
Worship
Evangelism

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2. What is the report of the pastor including plans for continuing education (§§ 347, 348)? (Attach as a supplement.)
3. What is (are) the report(s) of other clergy including plans for continuing education (§ 348)? (Attach as a supplement.)
4. What is (are) the report(s) of diaconal minister(s) including plans for continuing education? (Attach as a supplement.)
5.
 - a. What is the report of the trustees (§§ 2527.1-3, 2549)? (Attach as a supplement.)
 - b. What conveyances, grants, gifts, donations, legacies, bequests, or devices have been offered to the local church, and what direction shall be given the Board of Trustees by this Charge Conference with respect to their acceptance, rejection, and administration (§§ 2528.3, 2532.5)? (Attach as a supplement.)
6. What is the annual report of the committee on membership audit (§ 233)? (Attach as a supplement.)
7. What is the report of the committee on finance, including the audit (§ 262.4)?
8.
 - a. What is the report of the committees on nominations and personnel (§ 262.1; refer to *Guidelines for Leading Your Congregation*)? (Attach as a supplement.)
 - b. Who are the members of the committee on nominations and personnel elected at the Charge Conference (§ 262)? _____
9. What is the annual report of the lay speakers(s) (§ 272.3b)? (Attach as a supplement.)
10. What is the report of the church historian on the care of church records and historical materials (§ 249.5a)? (Attach as a supplement.)
11. Are there any reports from other groups within the church? _____

III. BENEVOLENCE GIVING

(Indicate the appropriate amounts in the spaces below.)

1. Indicate the amounts apportioned for World Service and Conference Benevolences and other apportioned benevolence funds.

Name of Church(es)	Duke Memorial			
World Service and Conference Benevolences Apportioned	\$41,590			
Ministerial Support and Connection Administration	\$39,775			
Past Service Liability	\$13,648			
<u>Episcopal Fund</u> Africa University	<u>\$ 2,716</u> \$ 421			
<u>Black College Fund</u> Missional Initiatives Fund	<u>\$ 1,846</u> \$ 200			
Interdenominational Cooperation Fund	\$ 274			

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2. What goals have been set for general Advance, conference Advance, and World Service special gifts, including special gifts for the Africa University? (List below; attach a supplemental list, if necessary.)

Name of Church(es)					
See Rainbow Covenant Form					

IV. PASTORAL SUPPORT

What amounts are set for clergy support for the new year? Include all clergy appointed by the bishop (§ 249.12). (Please refer to the worksheet for the Local Church Report, Table II, for a listing of the items to be included in each of the following categories of the pastor's(s) compensation.)

Name of Pastor(s) or Churches	Stevens	Cole	Irvine		
Base Compensation (Table II Lines 64-65)					
Housing-Related Allowances & Utilities (Table II Line 66)					
Reimbursements (Table II Line 67)					
Other Cash Allowances (Table II Line 68)					
Total					

Year covered: _____, _____, to _____, _____

V. PERSONNEL

1. Who are recommended by the Pastor/Parish Relations Committee:

(a) as candidates for ordained ministry (§§ 249.8, 306.3b)

Name	Address	Telephone

(b) for continuation as candidates for ordained ministry (§§ 249.9, 307)?

Name	Address	Telephone

2. Who are recommended as candidates for Church-Related vocations (§ 249.10)?

Vocation	Name	Address	Telephone

3. Who are recommended for continuation as candidates for the office of Diaconal Minister under the 1992 *Discipline*?

Vocation	Name	Address	Telephone

4. Who are recommended as lay speakers (§§ 249.11, 270, 271, 272) ?

Name	Address	Telephone

VI. MISCELLANEOUS BUSINESS

1. Attach a copy of the minutes of any special session of the Charge/Church Conference since its last regular meeting (§ 248.7).

2. What date is set, on recommendation of the Church Council, Administrative Council or Board, for elected personnel of the local church to take office?

3. What other actions are taken by this Charge/Church Conference?

VII. ADJOURNMENT

_____, President
 _____, Secretary

Duke Memorial's Mission Statement

Because God graciously creates and redeems us, we live in the world as the body of Christ. In gratitude, we accept the privilege and responsibility to share God's grace within our church, our neighborhood, our community, and the world. Because God has made us partners in the coming of God's reign, we seek to be faithful in our discipleship through the power of the Holy Spirit. In gratitude, we accept the call, as instruments of God's grace, to challenge our culture and to seek justice, serving the oppressed and the poor. We covenant with each other to be in mission where life is broken; we celebrate with each other where life is transformed and made whole.

(Approved by Ad. Bd. July 18, 1994)

