

THE UNITED METHODIST CHURCH

CHARGE CONFERENCE

Minutes of the Charge Conference

This form is not the complete agenda, but contains the Disciplinary questions which must be answered as well as other reports most frequently called for at Charge Conferences. Proper notice must be given in accordance with the requirements of *The Book of Discipline* (§ 246.8). Numbers in parentheses refer to paragraphs in the 1984 *Book of Discipline*.

Official Roll and Attendance Record No. 062756, the official roll of officers and members of the Charge Conference, shall be used at each Charge Conference for recording attendance.

The Charge Conference for the Duke Memorial United Methodist Church or Charge of the Durham District of the Charge

Annual Conference was held November 15, 1988, at Duke Memorial Church

chaired by Rev. Wallace Kirby, District Superintendent.

_____ served as secretary.

Pastor: Rev. W. Eric Carson

Associate Pastor(s): _____

A devotional service was conducted by _____. The following members were present: (see *Official Roll and Attendance Record*).

I. REPORTS

1. What is the report of the Administrative Council or Administrative Board including a report on the goals for the previous year and recommendations for goals for the coming year (§§ 244, 247.2, 247.3, 252.1, 256)? (Attach as a Supplement.)
 - a. In relation to the missional priority of "Developing and Strengthening the Ethnic Minority Local Church: For Witness and Mission"?
 - b. In relation to the work areas? (Attach as a supplement.)
2. What is the report of the pastor (§§ 233, 441.3)? (Attach as a supplement.)
3. What is (are) the report(s) of other clergy (§§ 441.3, 443.3a, b)? (Attach as a supplement.)
4. What is (are) the report(s) of diaconal minister(s) (§ 314.5)? (Attach as a supplement.)
5. a. What is the report of the trustees (§§ 2527.3, 2547)? (Attach as a supplement.)
 - b. What conveyances, grants, gifts, donations, legacies, bequests, or devices have been offered to the local church, and what direction shall be given the Board of Trustees by this Charge Conference with respect to their acceptance, rejection, and administration (§§ 2528.3, 2532)? (Attach as a supplement.)
6. What is the annual report of the Committee on Membership Audit (§ 233)? (Attach as a supplement.)
7. What is the report of the annual audit of the financial records (§ 267.3c)? (Attach as a supplement.)
8. a. What is the report of the Committee on Nominations and Personnel (§ 267.1)? (Attach as a supplement.)
 - b. Who are the members of the Committee on Nominations and Personnel elected at the Charge Conference (§ 267.1)? _____
9. What is the annual report of the Lay Speaker(s) (§ 277b)? (Attach as a supplement.)
10. Are there any reports from other groups within the church? _____

II. MISSION STATEMENT FOR THE CHURCH

11. How does the church define its mission to its parish, the local community, and beyond the local community (§§ 247.3, 252.1b, 256.3a)? (Attach as a supplement.)

III. WORLD SERVICE AND CONFERENCE BENEVOLENCES AND SPECIAL GIVING

12. Indicate the appropriate amounts in the spaces below.

Name of Church(es)	Duke Memorial				
World Service and Conference Benevolences Apportioned					
Outreach Ministries	88,959				
SEJ Miss. Growth	756				
Black Colleges	2,022				
African University	549				
Interdenom. Coop	296				

District Work Fund 1,062

IV. PASTORAL SUPPORT

13. What amounts are set for pastoral support for the new year? Include all pastors appointed by the bishop (§ 247.13).

Name of Pastor(s) or Churches	Eric Carson				
Salary	31,860				
Travel Allowances	3,600				
Utilities Allowances	3,540				
Continuing Education	750				
Other Cash Allowances					
Pension, Comprehensive Health & Life	9,762				
Total	49,512				

Year covered: January 1, 1989, to December 31, 1989

V. PERSONNEL

14. Who are recommended by the Pastor/Parish Relations Committee:
 (a) as candidates for ordained ministry (§ 404)?

Name	Address	Telephone
None		

(b) for continuation as candidates for ordained ministry (§ 405)?

Name	Address	Telephone
None		

15. Who are recommended:

(a) as candidates for the office of Diaconal Minister (§§ 304.2, 304.5)?

Vocation	Name	Address	Telephone
None			

(b) for continuation as candidates for the office of diaconal minister (§ 305)?

Vocation	Name	Address	Telephone
None			

16. Who are recommended as lay speakers (§ 249.8)?

Name	Address	Telephone
None		

VI. MISCELLANEOUS BUSINESS

- 17. Attach a copy of the minutes of any special session of the Charge Conference since its last regular meeting (§ 246.7).
- 18. What date is set, on recommendation of the Administrative Council or Board, for elected personnel of the local church to take office (§ 256.2)?

01 January 89

- 19. What other actions are taken by this Charge Conference?
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VII. ADJOURNMENT

_____, President

_____, Secretary

LOCAL CHURCH CRITERIA FORM

Name of the Church Duke Memorial United Methodist Church

Describe the criteria of your local church "consistent with the needs, characteristics, and opportunities for mission of the charge."

1. The general situation (setting) (Discipline Par. 531.1a):

Size: Membership 1523 Average Worship Attendance 275

Sunday School Enrollment 521 Average Attendance 225

Financial Condition: Fair

Quality of Lay Leadership: Strong leadership by some, --

others disenchanted

2. The convictional stance of the congregation (Par. 531.1b):

Theology: Traditional Methodist

Prejudices, if any: None - church open and inclusive

Spiritual Life: Signs of renewal

3. The ministry of the congregation among its people for the sake of the community (Par. 531.1c):

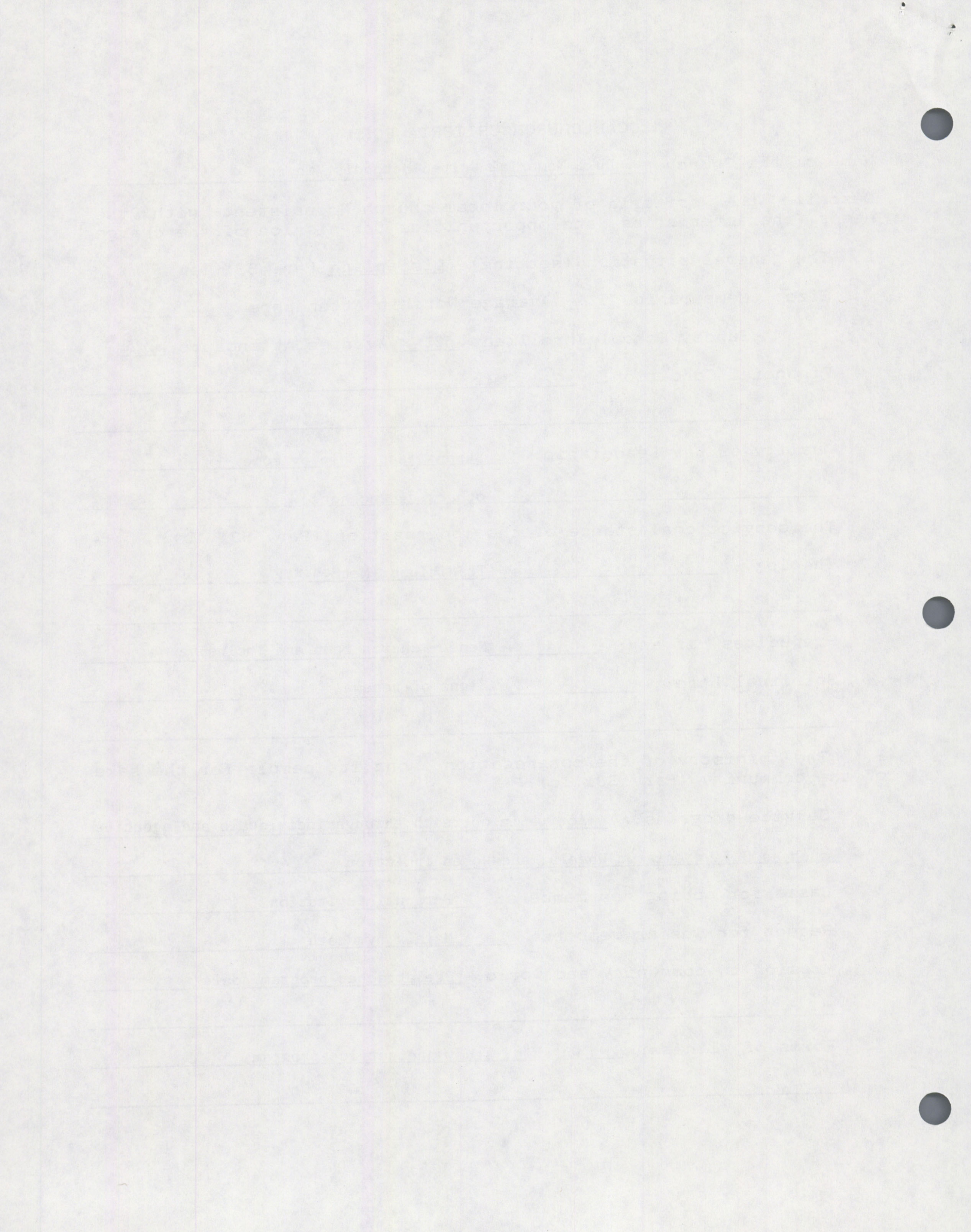
Service programs: Active in outreach through individuals and agencies
such as DCIA, Meals on Wheels, and Women in Action

Basis for adding new members: Personal invitation

Reason for losing members: Mainly by death

Mission to community and world: See attached program goals

Forms of witness: Worship, study and service programs



COM PROPOSED PROGRAM GOALS

1. Hoping to help persons grow spiritually through a better understanding of the Bible, and to interest new persons in our church as well as equip persons for leadership in the teaching ministry, the COM will ask the age-level coordinators, and the Work Area on Education to begin at least one Bible Study group during January, 1989. Suggested financing: \$1000. to cover materials and possible leadership expenses.
2. By April, 1989, the Adult Coordinator and the Education Work Area will start a Bible Study for Singles of our church and community which will provide support, nurture, and fellowship in a Christian atmosphere. Suggested financing: \$100. for materials and refreshments.
3. In an effort to train potential teachers to lead adult classes by the fall of 1989, a Christian Educator will be invited to conduct at least one training event to instruct about and model teaching techniques and present available materials. Funding will be drawn from Education Leadership Development.
4. Because of a concern for ministry to college students, the Work Area on Higher Education, Young Adult Coordinator, and outside resource persons, in cooperation with the Work Area on Education and the Sunday School Superintendent, will pursue plans to create a college Sunday School class to begin in the fall of 1989. Suggested financing: \$600.00 to cover material and possible leadership expenses.
5. In order to provide additional summer ministries for children, the Work Areas on Church and Society and Education and the Children's Coordinator will plan a one-week day camp for elementary children in July or August, 1989. Suggested funding: \$500. for rental fees and materials.
6. To provide an opportunity for various age groups to participate in activities together, Family Ministries will plan a church-wide/one-day retreat at Camp Chestnut Ridge in September, 1989. The event will include worship, recreation and meals. Suggested financing: \$450. for camp fees and materials.
7. To help persons in the church become acquainted with other church members (and potential church members) a Task Force will be recruited by the COM Chairperson to facilitate the formation of "fun bunch" groups to meet monthly for meals and fellowship. The Task Force should be formed and functioning by April, 1989. "Fun bunch" groups should begin in September, 1989. No funding anticipated.
8. In response to the Great Commission and in an effort to promote membership growth, the Work Area on Evangelism will design a plan to train church members in methods of personal evangelism. The training plan will be presented at the February COM meeting with implementation of the plan to follow immediately. Suggested financing: \$300. for materials and possible leadership expenses.
9. In an effort to provide spiritual enrichment for DMUMC members as well as the "unchurched" of Durham, the Work Areas on Worship and Evangelism will plan and implement a series of special services and activities featuring a guest minister during the fall of 1989. Suggested financing: \$1750. for honorarium, travel and materials.
10. In order to expand opportunities and reach more musical tastes, the Music Committee, in consultation and agreement with the Music Director, will plan for the formation of a contemporary music group for interested church members. The Music Committee will present their plan at the February COM meeting with implementation of the plan to follow in March. Suggested financing: \$100. for music.

11. Beginning in January, 1989, with steadily increasing involvement thereafter, the Work Area on Church and Society, along with interested church members, will organize the laity of DMUMC for participation in the building of a house in cooperation with Habitat for Humanity. It is the hope of the COM that such a project will help a needy family, involve church members in a hands-on mission experience, and serve as a visible commitment by DMUMC to society. Suggested financing: \$100. for administrative costs.

12. Because the COM wants the ministries and programs of DMUMC to be more widely known throughout the church and city, the Communications Chairperson and the COM Chairperson will provide regular program information for the church newsletter according to the schedule set up by the church staff.

In addition, these persons should prepare a plan for effective advertising in the local newspaper. This plan should be presented at the January COM meeting and implemented immediately thereafter. Suggested financing: \$2250. for advertising.