

Thirty-three Glenmore Drive
Durham, North Carolina 27707

August 29, 1988

To: Marcus Hobbs
Jim Long

From: Laney Funderburk *LF*

The Staff Parish Relations Committee met on August 28 to finalize its recommendations for salaries and benefits for 1989. Attached is a summary for your information and use in preparing the proposed budget for next year. If you require additional information, I can supply it at the meeting on September 6.

Also attached is a report from Carol Auer which projects a \$17,735 surplus in the salaries area for 1988. This could change if we employ a minister of visitation before the end of the year.

Best wishes.

CC: Members, SPRC
 Eric Carson

Staff Compensation Recommendations
 Duke Memorial United Methodist Church
 1989

	Salary (Annualized)	Retirement, Insurance	FICA (7.51%)
W. Eric Carson Senior Minister (\$49,512)	\$39,000	\$4,206 (MPP) 1,185 (CPP) 2,245 (HI) 2,000 (TDA) 126 (I) 750 (CE)	-
VACANT Minister of Visitation	9,000	-	-
Marjorie J. Clark Program Director (\$27,213)	23,970	1,055 (HI) 1,438 (R) 750 (CE)	1,800
Donna F. Blickhan (\$8.00 x 1950) Memership Administrative Assistant	15,600	-	1,172
Jane L. Lynch Organist/Choir Director (\$14,417)	13,362	1,055 (HI)	1,003
Carol A. Auer (\$8.58 x 1,248) Financial Administrative Assistant	10,710		804
Polly M. Mixon (\$8.16 x 1,040) Operations Coordinator	8,486		637
H. Wayne Ferrell (\$7.65 x 2,080) Building and Grounds Engineer	15,912		1,195
George Eli Minister	3,000		-
Jonathan V. Hoyle Carillonneur	1,100		83
Sitters, Sunday AM	3,120		234
Sitters, Other	1,000		75
	<u>\$144,260</u>	<u>\$14,810</u>	<u>\$7,003</u>

Total \$166,073

8/29/89

Minutes

Meeting of the Staff Parish Relations Committee

August 28, 1988

Attending: Elizabeth Bookhout, Judy Coman, Ran Few, Laney Funderburk, Edith Toms, Bob Weynand

Laney Funderburk called the meeting to order at 12:15 p.m.

Members of the committee were presented several alternatives for supplementing Eric Carson's retirement income. Mr. Few moved, seconded by Mrs. Coman, that the Committee recommend \$2,000 be made available in 1989 to purchase additional retirement benefits for Mr. Carson. The motion passed. The decision about a specific instrument will be left to the discretion of the minister and chairman.

The chairman called attention to the fact that the Carillonneur had received no salary increase in several years. Mrs. Toms moved, seconded by Mrs. Bookhout, to recommend an increase in his salary from \$1,000 to \$1,100. The motion passed.

The chairman reported that more than \$17,000 in budgeted salaries and benefits would be unspent in the 1988 budget.

The chairman also reported that Eric Carson had asked 7 to 10 days leave to go to Ireland to visit his mother the latter part of September. The Committee was supportive.

The meeting was adjourned at 12:25 p.m.

M. Laney Funderburk, Jr.
Acting Secretary

