

**Local Church Report to the Annual Conference**

**The United Methodist Church**

Pastor Edward F Smith

State NC County Suehan

Church Buck Memorial

Reports for the year ended December 31, 19\_\_\_\_

Charge Buck Memorial

or for the period

Jan 1 1981, to Jan 1 1982

District Suehan

Conference N.C.

DO NOT WRITE IN THIS SPACE

**Important—Read instructions on Worksheet**

CHURCH MEMBERSHIP	1. Total full members reported at close of last year (See instructions).....	1767	1	1967
	2. Received this year on Confession of Faith or Restored.....		2	11
	3. Received from other United Methodist churches .....		3	20
	4. Received from other denominations.....		4	6
	5. Removed: by Charge Conference action <u>2</u> withdrawn <u>12</u> (enter the total of these two amounts in the space to the right).....		5	
	6. Removed by transfer to other United Methodist churches.....		6	22
	7. Removed by transfer to other denominations.....		7	16
	8. Removed by death.....		8	19
	9. Total full members at close of this year.....		9	1745
	10. Average attendance at the principal weekly worship service(s).....		10	289
	11. Number of persons baptized this year (all ages).....	2	11	8
	12. Preparatory members now on roll (all baptized children under 19).....	3 transferred - 2 added	12	281
	13. Number of persons on constituency roll (Par. 232.4).....		13	
	14. Total enrolled in confirmation classes this year.....		14	10
CHURCH SCHOOL	15. Number of leaders (teachers, administrators, etc. for all educational work).....	45	15	
	16. Children (birth through sixth grade) in all classes and groups (include nursery home members).....	97	16	
	17. Youth (seventh grade through high school) in all classes and groups (include home members).....	75	17	
	18. Adults (post high school) in all classes and groups (include home members).....	393	18	
	19. Total church school membership (add lines 15-18 inclusive).....		19	610
	20. Average attendance in the Sunday Church School (all ages).....		20	235
	21. Average attendance in other on-going classes and groups for learning (see instructions for definition).....		21	130
	22. Average attendance in short-term classes and groups for learning (see instructions for definition).....		22	74
	23. Number of church school members joining the church this year on confession of faith.....		23	10
U.M.M.	24. Membership in chartered United Methodist Men .....		24	53
	25. Amount paid for projects .....		25	425 .xx
U.M.W.	26. Membership in United Methodist Women.....		26	256
	27. Amount paid for local church and community work.....		27	3690 .xx
PROPERTY AND OTHER ASSETS	28. Value of church land, buildings and equipment.....		28	2689,000.xx
	29. Value of church-owned parsonages and furniture .....		29	100,000 .xx
	30. Value of other assets (cash, securities, other property, etc.) .....		30	none .xx
	31. Indebtedness on items 28, 29, 30 at end of year .....		31	none .xx
	32. Other indebtedness (current expenses, etc.).....		32	none .xx

## Instructions for Table I of the

# LOCAL CHURCH REPORT TO THE ANNUAL CONFERENCE

**THE LOCAL CHURCH REPORT IS A VERY IMPORTANT DOCUMENT. PLEASE SEE THAT ALL ITEMS ARE ACCURATE AND COMPLETE. This worksheet is for the convenience of the pastor. Under no circumstances should it be substituted for the report mailed to conference officers.**

The official form for the Local Church Report to the Annual Conference, Table I, Statistical Report, contains line items numbered 1 through 32. It is a three part form with carbons. Send all three copies to the conference statistician or as instructed by your Annual Conference. *Please keep this worksheet for your records.* Federated churches, community churches, etc., report only that part of the membership belonging to The United Methodist Church.

### GENERAL INSTRUCTIONS

- A. It is the pastor's responsibility to prepare this report.
- B. Prepare a separate report for each organized church on the charge.
- C. The pastor should fill in the entire heading of the "Local Church Report" and Line "1" if this has not been done by a conference officer.
- D. Prepare one original and two carbons for each church.
- E. Use a typewriter or ball point pen to fill out the report.
- F. Report finances in dollars—do not report cents. (Round to nearest dollar.)
- G. When there is nothing to report for a line item leave the space blank unless otherwise instructed by conference officer.

### INSTRUCTIONS FOR LINE ITEMS

**Lines 1-9**—On Line 1 enter the figure from Line 9 of last year's Local Church Report. Add Lines 1-4. Subtract Lines 5-8. The remainder gives you the figure for Line 9, which should represent your present membership by actual count. (Errors in last year's report must be corrected by Charge Conference action and recorded in Lines 2 or 5.) Affiliate, associate and preparatory members are not to be counted as members of this church.

**Line 10**—Principal weekly worship service(s). Count the principal service whether it is held in the morning or evening. If your church has both a morning and evening service, count only the principal service. If you have more than one service in the morning, report the combined average attendances of these services.

**Line 12**—All baptized children who have not taken the vows of church membership are Preparatory Members and remain such until transferred, received into full membership or placed at age 19 on the Constituency Roll. It is your roll of baptized children. (See *The Book of Discipline* Paragraph 216.4, 232.2)

**Line 13**—All unbaptized and dedicated children, church school members and preparatory members, age 19 or older, who have not been received into the membership of the church and other nonmembers for whom the local church has pastoral responsibility. (See *The Book of Discipline* Paragraph 232.4)

**Line 14**—Include here persons of all ages including adults who participate in confirmation classes.

**Lines 16-18**—Enter on these lines the total number of persons who have been participating significantly in any and all of the educational work of the congregation, counting each participant only once. Include groups sponsored by other agencies (Scouts, etc.) only if wholly integrated with the church's educational ministry. Also include home members who cannot attend because of prolonged illness, infirmity or other reason. In line 16 the phrase "birth through sixth grade" would normally mean ages 0 through 11. In line 17

the phrase "seventh grade through high school" would normally apply to ages 12 through 18. In Line 18 the phrase "post high school" would apply to those enrollees 19 and older.

**Line 19**—The figure to report here is the total of Lines 15-18 and is the total church school membership at the time the report is made.

**Line 20**—Report here the total of the average attendance figures for sessions held for all education classes and groups that meet in a regular *Sunday Church School* session.

**Line 21**—Report here the total of the average attendance figures for all education classes and groups that meet on a regular continuing basis (such as weekly or monthly) through all or most of the year, *other than Sunday church school.*

**Line 22**—Report here the total of the average attendance figures at short-term classes and groups for learning. "Short-term classes and groups for learning" include courses, retreats, training programs, membership preparation classes, school of religion, educational tours, vacation church school classes, etc., that have met on a short-term basis at any time during the year.

**Line 24**—Report the membership in United Methodist Men's organizations chartered by the General Board of Discipleship.

**Line 25**—Report the amount paid by the United Methodist Men's organization for projects and programs in the local church, community and worldwide.

**Line 26**—Report here the membership as reported by the United Methodist Women's president.

**Line 27**—Report here the total amount contributed by the United Methodist Women, minus the money sent to their district or conference treasurer for United Methodist Women's work. If this money spent by the United Methodist Women is given to the local church current expense, building fund or benevolence budgets, it should also be reported in the appropriate line(s) on Table II, Financial Report.

**Line 28**—"Value" should be the estimated actual value of buildings and equipment plus the value of land and uninsurable value.

**Line 29**—If a parsonage is in a charge of more than one church, list only on report of church where parsonage is located. A residence not used as a parsonage should be listed on Line 30—Other Assets.

**Line 30**—"Other Assets" refers to real estate and personal property such as cash, stocks, bonds, trust, securities, investments belonging to the church, including money raised or donated and held for future building programs or any other special purposes, and all property and other investments not included elsewhere.

**Line 31**—Report here all debts on property, together with notes, loans and mortgages. Borrowed money is a debt.

**Local Church Report to the Annual Conference**

The United Methodist Church

Pastor Edward F. Smith

State North Carolina County Durham

Church Duke Memorial

Reports for the year ended December 31, 19

Charge Duke Memorial

or for the period

January 1 19 81, to January 1 1982

District Durham

Conference North Carolina

DO NOT WRITE IN THIS SPACE

**Important—Read instructions on Worksheet**

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	4. Received from other denominations.....	4		6
	5. Removed: by Charge Conference action _____ withdrawn _____ (enter the total of these two amounts in the space to the right).....	5	2	
	6. Removed by transfer to other United Methodist churches.....	6	22	
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	16. Children (birth through sixth grade) in all classes and groups (include nursery home members).....	16	97	
	17. Youth (seventh grade through high school) in all classes and groups (include home members).....	17	75	
	18. Adults (post high school) in all classes and groups (include home members).....	18	393	
	19. Total church school membership (add lines 15-18 inclusive).....	19		610
	20. Average attendance in the Sunday Church School (all ages).....	20		235
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	25. Amount paid for projects .....	25		425 .xx
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PROPERTY AND OTHER ASSETS	28. Value of church land, buildings and equipment.....	28		2,689,000 .xx
	29. Value of church-owned parsonages and furniture.....	29		100,000 .xx
	30. Value of other assets (cash, securities, other property, etc.) .....	30		None .xx
	31. Indebtedness on items 28, 29, 30 at end of year .....	31		None .xx
	32. Other indebtedness (current expenses, etc.).....	32		None .xx

Local Church Report to the Annual Conference

The United Methodist Church

Year: 1952

Church Name: \_\_\_\_\_

Class: \_\_\_\_\_

Minister: \_\_\_\_\_

Conference: \_\_\_\_\_

Worship & Prayer

Worship - Annual Conference of 1952

		<p>The following report was prepared by the members of the _____ Class of the _____ Church, _____ Conference, _____ Year.</p> <p>The members of this class have been diligent in their attendance at the weekly worship services and have participated in the various activities of the church.</p> <p>The members of this class have been diligent in their attendance at the weekly worship services and have participated in the various activities of the church.</p>
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L.M.

**Local Church Report to the Annual Conference**

**The United Methodist Church**

Pastor Edward F. Smith

State N. C. County Durham

Church Duke Memorial

Reports for the year ended December 31, 1981

Charge Durham

or for the period

\_\_\_\_\_ 19\_\_\_\_, to \_\_\_\_\_ 19\_\_\_\_\_

District Durham

**Important—Read instructions on Worksheet**

Conference North Carolina

		Amount Paid
LOCAL CHURCH EXPENDITURES	33. Principal and interest paid on indebtedness, loans, mortgages, etc.....	33 - .xx
	34. Paid on buildings and improvements (not including funds borrowed).....	34 76,425 .xx
	35. Current expenses for program (including church school).....	35 34,763 .xx
	36. Other current operating expenses (not including program expenses).....	36 70,277 .xx
	37. Benevolences paid directly by local church (do not include payments sent to Conference Treasurer or to United Methodist Church General Boards and Agencies).....	37 10,133 .xx
PASTORAL SUPPORT Local Church	38. Pastor's salary (including tax-deferred annuity payments, but excluding conference and general church supplements).....	38 27,250 .xx <i>Amount Set</i>
	39. Associate's (s) salary (under episcopal appointment).....	39 9,900 .xx
	40. Utilities and other cash allowances (excluding housing) paid pastor _____ paid associate(s) _____	40 1,984 .xx <i>Total Utilities And Other Cash Allowances</i>
	41. Travel paid pastor <u>3,000</u> Travel paid associate(s) <u>1,200</u>	41 4,200 .xx <i>Total Travel</i>
MINISTERIAL SUPPORT Other Than Local Church	42. Pension and benefit funds (MPP and/or CPP) paid directly to the General Board of Pensions.....	42 .xx
	43. Pension and benefit funds remitted to the Conference Treasurer.....	43 .xx
	44. District Superintendents' Fund.....	44 .xx
	45. Episcopal Fund.....	45 .xx
	46. Equitable Salary Fund.....	46 .xx
	47. Temporary General Aid Fund.....	47 .xx
	48.....	48 .xx
	49.....	48 .xx
CONNECTIONAL ADMINISTRATION FUNDS	49. Interdenominational Cooperation Fund.....	49 .xx
	50. General Administration Fund.....	50 .xx
	51. Jurisdictional administration fund.....	51 .xx
	52. Area and conference administration funds.....	52 .xx
	53. District administration funds.....	53 974 .xx
	54.....	54 .xx
BENEVOLENCES	55. World Service and Conference Benevolences.....	55 .xx
	56. Ministerial Education Fund.....	56 .xx
	57. Black College Fund.....	57 .xx
	58. Missional Priority Fund.....	58 .xx
	59.....	59 .xx
	60. General Advance Specials <u>6,376</u> and World Service Special Gifts _____ (enter the total of these two amounts in the "Paid" column)	60 6,376 .xx
	61. Youth Service Fund.....	61 .xx
	62. General church offerings: One Great Hour of Sharing _____, World Communion _____, U.M. Student Day _____, Human Relations Day _____ (enter the total of these four amounts in the "Paid" column).....	62 .xx
	63. Annual Conference Special Sunday Offerings: Christian Education Sunday _____, Golden Cross Sunday _____ (enter the total of these two amounts in the "Paid" column).....	63 .xx
	64.....	64 .xx
	65. Conference advance specials.....	65 .xx
	66. Higher Education (capital and operational expenses).....	66 .xx
67.....	67 .xx	
68. Health and welfare agencies.....	68 .xx	
69.....	69 .xx	
70. Other benevolences sent to conference treasurer (do not include items reported above) .....	70 .xx	
U.M.W. 71. United Methodist Women cash sent to district or conference U.M.W. Treasurer.....	71 3,755 .xx	
72. GRAND TOTAL PAID (add lines 33-71 in paid column).....	72 .xx	

# Local Church Report to the Annual Conference

The United Methodist Church

Pastor \_\_\_\_\_

Worship \_\_\_\_\_

State \_\_\_\_\_ County \_\_\_\_\_

Church \_\_\_\_\_

Worship \_\_\_\_\_

Reports for the year ended December 31, 19\_\_\_\_

Change \_\_\_\_\_

Worship \_\_\_\_\_

for the period \_\_\_\_\_

\_\_\_\_\_

Worship \_\_\_\_\_

19\_\_\_\_ to 19\_\_\_\_

\_\_\_\_\_

Worship \_\_\_\_\_

## Important Fund Inquiries on Year-end

Conference \_\_\_\_\_

Worship \_\_\_\_\_

No.	Description	19____	19____	19____
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NORTH CAROLINA ANNUAL CONFERENCE OF THE UNITED METHODIST CHURCH  
 A BUDGET INFORMATION SHEET FOR LOCAL CHURCH, CHARGE AND CONFERENCE TREASURER

January 1, 1982 - December 31, 1982

DISTRICT... Durham ..... CHARGE... Duke Memorial ..... PASTOR... Edward F. Smith .....

ENTER NAME OF CHURCHES WHERE APPLICABLE. FOR A STATION USE ONLY TOTAL COLUMN. REPORT TO NEAREST DOLLAR. OMIT CENTS.	TOTAL FOR CHARGE	CHURCH	CHURCH	CHURCH	CHURCH
	<u>Duke Memorial</u>				
Outreach Ministries Acceptance	56,470				
Missional Priority Acceptance	0				
Black College Fund Acceptance	0				
Ministerial Educ. Fund Accept.	1,500				
Interdenom. Coop. Fund Accept.	0				
Lake Junaluska Adv. Fund Accept.	0				
SeJ T. V. Ministry	0				
General Ch. T. V. Ministry	0				
Lovely Lane Chapel Restoration	0				
<b>ADVANCE SPECIALS:</b>					
World Missions	2,275				
UMCOR					
National Missions					
Conference Advance					
Pension Funding Crusade					
District Work Fund	Applicable percentage				
Pastor's Salary and Utilities	28,612.50				
Travel for Pastor	3,600.00				
Associate's Salary and Utilities	12,700 (of which 1,800 is designated for utilities)				
Travel for Associate(s)	1,500				
Ministers' Blue Cross Insurance	1,200.68 - pastor 1,200.68 - associate				
Ministers' Group Life Insurance	130 - pastor 130 - associate				
Pension and Comprehensive Protection Information to be listed on Pension Worksheet	3,739.09 - pastor 1,659.64 - associate				

(TWO COPIES OF THIS COMPLETED FORM TO BE GIVEN TO DISTRICT SUPERINTENDENT AT CHARGE CONFERENCE)

INDEX  
US GOVERNMENT