

# Minutes of the Charge Conference

This form, containing questions for the Charge Conference, is designed for use at any Charge Conference, including called and adjourned sessions. Proper notice must be given in accordance with the requirements of *The Book of Discipline* (§ 144.7). Numbers in parentheses refer to paragraphs in *The Book of Discipline*.

Officers and members of the Charge Conference, shall be used at each Charge Conference for recording attendance.

Copies of all printed and typed reports shall be attached as supplements. There is not sufficient space on this form to record all actions of the Charge Conference. Such actions should be recorded as a supplement(s) and attached to this form.

Official Roll and Attendance Record No. 2102, the official roll of of-

Called  
The Charge Conference for the Duke Memorial Church or Charge

of the Durham District of the North Carolina

Annual Conference was held Sunday, 17 October, 1976, at the conclusion of the morning worship,

under the chairmanship of Edward F. Smith, pastor, authorized by H. L. Watson, District Superintendent.

Mrs. Eunice Mattox served as secretary.

Pastor: \_\_\_\_\_

Associate Pastor(s): \_\_\_\_\_

A devotional service was preceded conducted by \_\_\_\_\_. The following members

were present: (see *Official Roll and Attendance Record*).

See last page for report of business transacted by this called Charge Conference.

## I. REPORTS

1. What is the report of the Administrative Board (§§ 148, 151)? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. What is the report of the pastor (§§ 132, 350.4a)? (Record as a supplement.)

3. What is the report of the trustees (§ 144.2)? (Record as a supplement.)

4. What is the annual report of the Committee on Membership Audit (§ 132)? (Record as a supplement.)

5. What is the report of the annual audit of the financial records (§ 162.3)? (Record as a supplement.)

6. What is the report of the Committee on Nominations and Personnel (§ 162.1)? (Record as a supplement.)

7. What is the annual report of the Lay Speaker(s) (§ 1070)? (Record as a supplement.)

8. Are there any other reports? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

II. PLANNING FOR MINISTRIES

A. Mission

9. How does the church define its mission to its parish, the local community, and beyond the local community (§ 145.2)? (Record as a supplement.)

B. Evaluation

10. What were the goals established by the Charge Conference last year (§ 145.2)?

11. What have been the successes and failures in relation to the goals established last year?

12. What are the reasons for successes and failures in achievement?

13. What corrective steps have been taken in relation to any failures?

MISCELLANEOUS BUSINESS

C. Goal Setting

14. What specific and measurable goals are adopted by this Charge Conference?

D. Action Ministries

15. What events and activities are planned to realize these projected goals?

16. (a) What is the program year in this church (§ 151.2)?

(b) What date will all elected personnel of the local church take office (§ 151.2)?

(c) What is their tenure (§ 151.2)?

III. WORLD SERVICE AND CONFERENCE BENEVOLENCES AND SPECIAL GIVING

Indicate the appropriate amounts in the spaces below.

Name of Church(s)				
World Service and Conference Benevolences Apportioned				
World Service and Conference Benevolences Accepted				

IV. MINISTERIAL SUPPORT

17. What amounts are set for ministerial support for the new year? (Include all persons appointed by the bishop — ¶ 145.9)

Name of Pastor(s) or Churches				
Salary				
Travel Allowance				
Utilities Allowance				
Other Cash Allowances				
Total				

Year covered: \_\_\_\_\_, 19\_\_\_\_, to \_\_\_\_\_, 19\_\_\_\_

V. PERSONNEL

18. Who are

(a) Recommended for license to preach (¶¶ 318-19)?

Name	Address	Telephone

(b) Recommended for renewal of license to preach (¶ 320)?

Name	Address	Telephone

(c) Recommended for church-related vocations (§ 145.6)?

Vocation	Name	Address	Telephone

(d) Recommended as candidates for the office of deaconess/ home missionary (§ 1137.2)?

Name	Address	Telephone

(e) Recommended as lay speakers (§ 145.8)?

Name	Address	Telephone

VI. MISCELLANEOUS BUSINESS

Authorization for this Charge Conference was given in a letter from H. L. Watson, DS, dated 10 July 1976. Notification to the Congregation was made (Discipline para. 2429) by announcements on 3 and 10 October and by church news letters of 5 and 12 October (mailing dates). Dillard Teer, chairman Board of Trustees made the motion: That the Board of Trustees of Duke Memorial United Methodist Church are by this Charge Conference authorized and empowered to (a) proceed with the purchase (for \$90,000) of the property lying on the north side of Memorial Street that faces on Memorial Street and is currently owned by John R. and Mabel F. Ingold; (b) secure a loan or loans; make a mortgage or mortgages; and to take every other action needed according to the Book of Discipline of the United Methodist Church and the laws of the state of North Carolina to take title to this property in the name of Duke Memorial United Methodist Church." Motion was seconded by W. T. Coman. The vote, standing, was 34 affirmative, no negatives. The conference was adjourned.

VII. ADJOURNMENT

Edward L. Sims, President  
Ernie H. Mathey, Secretary