

# Report of the Commission on Stewardship and Finance

The report to the Official Board shall be made on this form. The report to the Quarterly Conference, if and when requested, shall also be made on this form. If additional space is needed for a full report, use extra sheets of white paper the same size as this form. Numbers in parentheses refer to paragraphs in the 1964 Discipline.

Duke Memorial Methodist Church \_\_\_\_\_ Charge  
Durham District North Carolina Conference  
 For the period beginning July 1, 1967 and ending April 2, 1968

## I. ORGANIZATION

1. (a) Has the Commission been organized according to the 1964 Discipline (§ 262)? yes
- (b) Name officers: Chairman J. A. McLean; Vice-Chairman Dr. C. Fred Clark;  
 Secretary R. B. Reade; Secretary of Stewardship R. B. Reade;  
 Financial Secretary Mrs. Lois Fowler; Treasurer(s) R. B. Reade;  
 Others \_\_\_\_\_
2. How many meetings were held in the period included in this report? nine

## II. BUDGET AND EVERY-MEMBER VISITATION

3. (a) Has the Commission recommended a budget for the ensuing year? yes
- (b) After consultation with the Committee on Pastoral Relations (§§ 148, 266.2) what minimum salary is recommended for the pastor? \$ 11,000; Travel Allowance? \$ 2400; Utilities? \$ \_\_\_\_\_
- (c) After consultation with the Committee on Pastoral Relations (§§ 148, 266.2a) what minimum salary is recommended for the associate pastor(s)? \$ \_\_\_\_\_; Travel Allowance? \$ \_\_\_\_\_; Utilities? \$ \_\_\_\_\_
- (d) After consultation with the Commission on Missions and the Commission on Education (§ 266.2bc) what amount is recommended for World Service and Conference Benevolences for the ensuing year? \$ \_\_\_\_\_; Advance Specials? \$ \_\_\_\_\_; Television-Radio Ministry Fund? \$ \_\_\_\_\_; Other Benevolences? \$ \_\_\_\_\_
- (e) Did the Commission give all commissions and committees an opportunity to submit proposed programs and estimated costs? yes
4. When will the Every-Member Visitation be conducted? May 5



5. Does each member receive regular reports of his record of giving?

Monthly? \_\_\_\_\_; Quarterly? Yes; Annually? \_\_\_\_\_

### III. STEWARDSHIP EDUCATION AND PROMOTION

(To be reported by the Secretary of Stewardship)

6. (a) Is a year-round program of stewardship education offered to the church? yes

(b) Has a month of stewardship education been observed? yes

(c) Are stewardship pamphlets sent with statements? yes

(d) Are stewardship films shown to various groups? yes

(e) Are stewardship materials being provided for the church library? yes

7. Has the Secretary of Stewardship developed a program of stewardship education and promotion for the ensuing year? \_\_\_\_\_

### IV. THE HANDLING OF CHURCH FUNDS

8. Are reports made monthly to the Official Board by the Financial Secretary and Treasurer(s) (§ 267.9)?  
yes

9. Are all benevolences and other connectional funds remitted monthly to the conference treasurer (§ 268)?  
yes

10. (a) What bank(s) has been designated by the Official Board as a depository (§ 267.4)?  
Central Carolina Bank & Trust Co.

(b) Is the account(s) in the name of the church (§ 267.4)? yes

(c) Are all funds deposited promptly? yes

11. Are the church offerings counted by at least two unrelated persons? no

12. Are financial officers of the church bonded? yes

13. (a) Have the books of the financial officer(s) of the church and all its organizations been audited (§ 270)?  
yes

(b) What is the report of the Auditing Committee? (Report to be made on the official form, Report of the Annual Audit, No. 92) See report of Auditing Committee

Prepared and edited by the Council on World Service and Finance, and authorized as the official form for this purpose. Rev. 64. Printed in U.S.A.

(Signed) JAN P. Lean, Chairman

Date April 1, 19 68