

# Minutes of the Quarterly Conference, 19<sub>65</sub>-19<sub>66</sub>

This blank, containing the minute questions for the Quarterly Conference, is designed for use at any Quarterly Conference, including adjourned and called sessions. Proper notice for the Quarterly Conference must be given in accordance with requirements of the *Discipline* (§§ 139, 154, 163, 170-72, 180). Questions are to be answered as directed in bold face type. It is intended that the official *Quarterly Conference Roll and Attendance Record* form, showing membership, commissions, officers, and committees as adopted by the fourth Quarterly Conference of the preceding year, shall be used at each Quarterly Conference for the current year for recording attendance. Numbers in parentheses refer to paragraphs in the 1964 *Discipline*.

The First Quarterly Conference for the Duke Memorial Methodist Church or Charge, Durham District, North Carolina Annual Conference, was held September 23, 19 65, at Duke Memorial Church. Dr. O. L. Hathaway, District Superintendent, presided and \_\_\_\_\_, Recording Steward, served as secretary. A devotional service was conducted by Dr. O. L. Hathaway. The following members were present: (See official Quarterly Conference Roll and Attendance Record).

## QUESTIONS 1 THROUGH 5, 14(c), AND 15(b) ARE TO BE ANSWERED AT EACH QUARTERLY CONFERENCE.

1. Have written reports been received from:
  - (a) The Official Board(s) (§ 206)? yes (b) The Pastor(s) (§ 352.22)? yes (c) The commissions, committees, and officers of the local church(es) as required by the Quarterly Conference (§ 142.2)? \_\_\_\_\_
2. Have reports been filed by:
  - (a) All local preachers (§ 312)? \_\_\_\_\_ (b) All lay speakers (§ 293.4)? \_\_\_\_\_
3. Who are:
  - (a) Recommended for license to preach (by written, secret ballot) (§ 146.1)? \_\_\_\_\_
  - (b) Recommended for renewal of license (§ 146.1)? \_\_\_\_\_
  - (c) Recommended as candidates for the office of Deaconess (§ 146.2)? \_\_\_\_\_
  - (d) Certified as Lay Speakers (§ 146.3)? (Send names and addresses to Conference Lay Leader.) \_\_\_\_\_
4. Who are elected to the District Conference (§§ 143.5, 687)? (a) Delegates? J. H. Coman  
 (b) Reserve Delegates? T. S. Coble, Jr.
5. What is the report on "SPECIAL GIFTS": World Service, Advance, Educational, special-day offerings, and conference-approved offerings?

Special Gifts	Assumed	Collected	Remitted	Special Days	Collected	Remitted
				One Great Hour of sharing (§ 760.1)		
				Fellowship of Suffering and Service (§ 763)		
				Methodist Student Day (§ 250.4)		
				Race Relations Sunday (§ 250.3)		
				Christian Education Sunday (§ 250.2)		
Total						







**QUESTION 16 SHALL BE ASKED OF THE PASTOR AT THE FALL MEETING OF THE QUARTERLY CONFERENCE.**

16. The Quarterly Conference shall ask the pastor the following questions at the fall meeting (§ 149.1):
- (a) Who are the young people of this pastoral charge who are members of the junior class in high school? (Record as a supplement.)
  - (b) Who are the young people of this pastoral charge who are members of the second year in junior college? (Record as a supplement.)
  - (c) Has a list of their names been sent to the admission officers of the Methodist college or colleges related to the Annual Conference for their information? \_\_\_\_\_
  - (d) Who are the young people now in colleges, universities, and schools of nursing? What is being done by the local church to extend and maintain its ministry to them? Who of these are recruits for life service in a church vocation, and in what educational institutions are they enrolled? (Record as a supplement.)
  - (e) What young people from this pastoral charge are now in theological schools, and in what school is each enrolled? (Record as a supplement.)
  - (f) What young people from this pastoral charge are in the armed forces, and what is being done to extend and maintain the church's ministry to them? (Record as a supplement.)

**QUESTIONS 17 THROUGH 27 ARE TO BE ANSWERED AT THE FOURTH QUARTERLY CONFERENCE ONLY.**

17. Have reports been filed by (record as supplements): (a) Retired ministers (§ 370)? \_\_\_\_\_ (b) Supernumerary ministers (§ 365)? \_\_\_\_\_
18. Is there a report from the Board of Trustees (§ 164) or the Circuit Board of Trustees (§ 183)? \_\_\_\_\_
19. *For a circuit* — The answers to the following questions shall be recorded:
- (a) Have the Church Quarterly Conferences received reports from their Boards of Trustees (§§ 158, 164)? \_\_\_\_\_
  - (b) Have they elected trustees (§§ 158-61)? \_\_\_\_\_ (c) Have they delivered to the recording steward, to be filed for permanent record as a part of the minutes of this conference, the said reports and the names of the trustees elected (§ 154)? \_\_\_\_\_ (Attach the reports hereto, and record the names of trustees on the official Quarterly Conference Roll and Attendance Record.)
20. Have the following officers been elected for the ensuing year? (see official *Quarterly Conference Roll and Attendance Record*.)
- (a) Elective Stewards (§§ 143.1, 208)? \_\_\_\_\_
  - (b) Church Lay Leader(s) (§§ 143.2, 288)? \_\_\_\_\_
  - (c) District Steward and Reserve (§ 143.3)? \_\_\_\_\_
  - (d) Recording Steward (§§ 140, 143.16)? \_\_\_\_\_
  - (e) Communion Steward(s) (§ 143.13)? \_\_\_\_\_
  - (f) Hospitals and Homes Steward(s) (§§ 143.14, 278.3)? \_\_\_\_\_
  - (g) Secretary(ies) of Stewardship (§§ 143.12, 263)? \_\_\_\_\_
  - (h) Membership Secretary(ies) (§§ 133, 143.15)? \_\_\_\_\_
  - (i) Church Business Manager (§ 143.11)? \_\_\_\_\_
  - (j) Church Treasurer(s) (§§ 143.12, 268)? \_\_\_\_\_
  - (k) Trustees (§§ 159-61, 183)? (On a circuit only the trustees of the parsonage and/or property owned jointly by the churches of the circuit are elected by the pastoral-charge Quarterly Conference.)
  - (l) Secretary(ies) of Christian Vocations (§§ 143.17, 145.9)? \_\_\_\_\_
  - (m) Trier of Appeals (§§ 143.18, 1056)? \_\_\_\_\_
  - (n) Other Officers (§ 143.19)? \_\_\_\_\_
21. (a) Who is the lay member(s) of the Annual Conference elected by this charge, and for what term (§ 143.4)?  
\_\_\_\_\_ J. H. Coman, General J. W. Holsinger
- (b) Reserve(s)? \_\_\_\_\_ M. T. Spears, Sr., John Dozier
22. Who are elected chairmen and members of the commissions (§§ 144, 219)? (Record as a supplement.) (a) Membership and Evangelism (§ 221.1)? (b) Education (§ 232.1)? (c) Missions (§ 256)? (d) Stewardship and Finance (§ 262.2)? (e) Christian Social Concerns (§ 274.1)? (f) Worship (optional) (§ 276.2)?







23. What committees are authorized by the Quarterly Conference, and who are elected chairmen and members of these committees (§ 145)? (Record as a supplement.)
24. Who are elected for the ensuing conference year to the following offices:
- (a) Church-School Superintendent(s) (§§ 143.7, 248.3)? \_\_\_\_\_
- (b) Membership Cultivation Superintendent(s) (§§ 143.8, 246.1)? \_\_\_\_\_
- (c) Division Superintendents (§§ 143.8, 246.1)? \_\_\_\_\_
- (d) Director(s) of Christian Education or Educational Assistants (§§ 143.9, 247.1)? \_\_\_\_\_
- (e) Director(s) of Music (§§ 143.10, 247.2)? \_\_\_\_\_
25. (a) What is the total number of classes or groups in the church school? \_\_\_\_\_
- (b) What is the number of classes or groups using approved Methodist lesson materials? \_\_\_\_\_
26. (a) What are the minimum amounts set, on the recommendation by the Official Board(s), for the ensuing year (§ 148) for the following items of ministerial support (list by churches):

Church	Salary		Travel Allowance		Utilities	
	Pastor	Associate Pastor(s)	Pastor	Associate Pastor(s)	Pastor	Associate Pastor(s)

- (b) List utilities not included above. \_\_\_\_\_
27. Has the pastor prepared the following rolls containing the names and addresses of all members (if known) for his successor:
- (a) Full members (§ 352.25)? \_\_\_\_\_ (b) Constituency (§ 352.25)? \_\_\_\_\_ (c) Removed by Quarterly Conference action (§ 127.6)? \_\_\_\_\_
28. Is there any further business? \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
29. Where shall the next Quarterly Conference be held? \_\_\_\_\_

Prepared and edited by the Council on World Service and Finance, and authorized as the official form for this purpose, Rev. 64. Printed in U.S.A.

(Signed) O. L. Hallmark, President  
Beulah Latta, Secretary