

# Report of the Commission on Stewardship and Finance

The report to the Official Board shall be made on this form. The REPORT TO THE QUARTERLY CONFERENCE, if and when requested, shall also be made on this form. If additional space is needed for a full report, use the reverse side of this sheet or extra sheets of plain white paper the same size as this form. Numbers in parentheses refer to paragraphs in the 1956 Discipline.

Duke Memorial Methodist Church Duke Memorial Charge  
Durham District North Carolina Conference

For the Period Beginning October 6, 19 59 and Ending June 7, 19 60

1. Has the commission been organized (§ 262)? Yes
2. Who are elected (a) Chairman? <sup>THOMAS S. WHITE, JR.</sup> Dr. John Glasson; (b) Secretary? R. Bailey Reade; (c) Director of Stewardship? E. C. Brooks, (It); Financial Secretary? \_\_\_\_\_; (e) Treasurer(s) C. J. Jones
3. (a) Has the commission prepared the budget for the local-church expense for the ensuing year and submitted it to the Official Board for its consideration and action? Yes  
(b) What amount is recommended as the minimum salary for the ensuing year (§ 148) for (1) the pastor? \$ 8,700; (2) the associate pastor(s)? \$ 5,000  
(c) What amount is set for the Pastor's Travel and Expense Fund for (1) the pastor? \$ 600.00; (2) the associate pastor(s)? \$ 150.00
4. (a) Has the commission, in co-operation with the Commission on Missions, prepared the benevolence budget for the ensuing year and submitted it to the Official Board for its consideration and action? Yes  
(b) Does the budget adequately provide for the World Service and Conference Benevolence apportionments and for general Advance specials and conference Advance specials? Yes
5. (a) Is an every-member canvass planned (§ 267 § 1)? Yes; (b) When will it be conducted? <sup>1961</sup> May, 1960
6. Does the commission keep the congregation informed of the financial needs of the church (§ 267 § 9)? Yes
7. What is the report of the Director of Stewardship? (Record as a supplement.)
8. Do the treasurer(s) and financial secretary report monthly to the Official Board (§ 267 § 8)? Yes
9. Will all financial obligations for the current fiscal year be met in full? Yes
10. Are all benevolences and other connectional funds remitted monthly to the conference treasurer (§ 267 § 6)? No
11. Are all financial officers of the church and church organizations bonded? No
12. (a) Who have audited the books of the financial officers of the church and all its organizations (§ 270)? R. B. Reade, J. C. Saunders, and Arthur W. Knight  
(b) What is the report? (Report to be made on the official form, Report of the Annual Audit, No. QC-63.)
13. (a) What bank(s) has been designated by the Official Board as a depository (§ 267 § 4)? Wachovia Bank & Trust Co., Durham, N. C.  
(b) Is the account in the name of the church? Yes (c) Are all funds deposited promptly? Yes

(Signed) John Glasson, Chairman  
<sup>THOMAS S. WHITE, JR.</sup>  
Date June 7, 19 60



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Church \_\_\_\_\_  
District \_\_\_\_\_  
Conference \_\_\_\_\_  
Change \_\_\_\_\_

For the Period Beginning \_\_\_\_\_ 19\_\_\_\_ and Ending \_\_\_\_\_ 19\_\_\_\_

1. Has the commission been organized (§ 202)? \_\_\_\_\_
2. Who are elected (a) Chairman? \_\_\_\_\_; (b) Secretary? \_\_\_\_\_; (c) Director of Stewardship? \_\_\_\_\_; (d) Financial Society? \_\_\_\_\_; (e) Treasurer(s)? \_\_\_\_\_
3. (a) Has the commission prepared the budget for the local church expense for the ensuing year and submitted it to the Official Board for its consideration and action? \_\_\_\_\_  
(b) What amount is recommended as the ministerial salary for the ensuing year (§ 148) for (1) the pastor? \$ \_\_\_\_\_; (2) the associate pastor(s)? \$ \_\_\_\_\_  
(c) What amount is set for the Pastor's Travel and Expense Fund for (1) the pastor? \$ \_\_\_\_\_; (2) the associate pastor(s)? \$ \_\_\_\_\_
4. (a) Has the commission in co-operation with the Commission on Missions prepared the proposed budget for the ensuing year and submitted it to the Official Board for its consideration and action? \_\_\_\_\_  
(b) Does the budget adequately provide for the World Service and Conference Benevolence report amounts and for general Advance Specials and conference Advance Specials? \_\_\_\_\_
5. (a) Is an every-member canvass planned (§ 207 § 1)? \_\_\_\_\_; (b) When will it be conducted? \_\_\_\_\_
6. Does the commission keep the congregation informed of the financial needs of the church (§ 207 § 2)? \_\_\_\_\_
7. What is the report of the Director of Stewardship? (Record as a supplement.) \_\_\_\_\_
8. Do the treasurer(s) and financial secretary report monthly to the Official Board (§ 207 § 8)? \_\_\_\_\_
9. Will all financial obligations for the current fiscal year be met in full? \_\_\_\_\_
10. Are all benevolence and other contractual funds remitted monthly to the conference treasurer (§ 207 § 6)? \_\_\_\_\_
11. Are all financial officers of the church and church organizations bonded? \_\_\_\_\_
12. (a) Who have audited the books of the financial officers of the church and all its organizations (§ 200)? \_\_\_\_\_  
(b) What is the report? (Report to be made on the official form Report of the Annual Audit, No. QC-63.) \_\_\_\_\_
13. (a) What bank(s) has been designated by the Official Board as a depository (§ 207 § 4)? \_\_\_\_\_  
(b) Is the account in the name of the church? \_\_\_\_\_  
(c) Are all funds deposited promptly? \_\_\_\_\_

Chairman \_\_\_\_\_ (Signed) \_\_\_\_\_  
Date \_\_\_\_\_



THE COMMISSION ON STEWARDSHIP AND FINANCE

MEMBERSHIP

Ex Officio

1. The Pastor(s): Robert W. Bradshaw  
E. Clifford Shoaf
2. The Church Lay Leader: Charles Chewning
3. The Director of Stewardship: E. C. Brooks, Jr.
4. The Financial Secretary: Mrs. W. A. Kale
5. The Church Treasurer: C. J. Jones
6. The Chairman of the Commission on Missions: Mrs. A. H. Borland

Elective

1. John Dozier
2. E. W. Dunham
3. Dr. John Glasson, Chairman
4. Thomas G. Goad
5. James H. Coman
- ~~6. John Perian~~ *Henry Barton*
7. Marshall T. Spears, Sr.
8. Charles E. Jordan
9. R. B. Reade, Secretary
10. R. C. White
11. T. S. White, Jr.
12. *J. A. McLean*



