

THE METHODIST CHURCH

OFFICIAL BOARD

Report of the Commission on Stewardship and Finance

The report to the Official Board shall be made on this form. The REPORT TO THE QUARTERLY CONFERENCE, if and when requested, shall also be made on this form. If additional space is needed for a full report, use the reverse side of this sheet or extra sheets of plain white paper the same size as this form. Numbers in parentheses refer to paragraphs in the 1956 Discipline.

Duke Memorial Methodist Church Duke Memorial Charge
Durham District North Carolina Conference

For the Period Beginning October 9, 1956 and Ending June 11, 1957.

1. Has the commission been organized (§ 262)? Yes
2. Who are elected (a) Chairman? John M. Dozier; (b) Secretary? R. B. Reade; (c) Director of Stewardship? John M. Dozier; (d) Financial Secretary? Mrs. W. A. Kale; (e) Treasurer(s) C. J. Jones
3. (a) Has the commission prepared the budget for the local-church expense for the ensuing year and submitted it to the Official Board for its consideration and action? Yes
 (b) What amount is recommended as the minimum salary for the ensuing year (§ 148) for (1) the pastor? \$8,000.00; (2) the associate pastor(s)? \$4,000.00
 (c) What amount is set for the Pastor's Travel and Expense Fund for (1) the pastor? \$_____; (2) the associate pastor(s)? \$_____
4. (a) Has the commission, in co-operation with the Commission on Missions, prepared the benevolence budget for the ensuing year and submitted it to the Official Board for its consideration and action? Yes
 (b) Does the budget adequately provide for the World Service and Conference Benevolence apportionments and for general Advance specials and conference Advance specials? Yes
5. (a) Is an every-member canvass planned (§ 267 § 1)? Yes; (b) When will it be conducted? June 17-24
6. Does the commission keep the congregation informed of the financial needs of the church (§ 267 § 9)? Yes
7. What is the report of the Director of Stewardship? (Record as a supplement.)
8. Do the treasurer(s) and financial secretary report monthly to the Official Board (§ 267 § 8)? Yes
9. Will all financial obligations for the current fiscal year be met in full? Yes
10. Are all benevolences and other connectional funds remitted monthly to the conference treasurer (§ 267 § 6)? No
11. Are all financial officers of the church and church organizations bonded? Yes
12. (a) Who have audited the books of the financial officers of the church and all its organizations (§ 270)? Audit Committee of the Official Board
 (b) What is the report? (Report to be made on the official form, Report of the Annual Audit, No. QC-63.)
13. (a) What bank(s) has been designated by the Official Board as a depository (§ 267 § 4)? Wachovia Bank & Trust Company
 (b) Is the account in the name of the church? Yes (c) Are all funds deposited promptly? Yes

Report of the Commission on Stewardship and Finance

The report to the Official Board shall be made on this form. The report to the Quarterly Conference, if and when requested, shall also be made on this form. If additional space is needed for a full report, use the reverse side of this sheet or attach sheets of plain white paper. The name of the church and the name of the pastor shall be printed in the top left corner of the report.

Church _____
District _____
Conference _____
For the Period Beginning _____ and Ending _____
1957

1. Has the commission been organized? (a) Yes _____
(b) No _____
2. Who are elected: (a) Chairman: _____
(b) Secretary: _____
(c) Director of Stewardship: _____
(d) Treasurer: _____

3. (a) Has the commission prepared the budget for the fiscal year and submitted it to the Official Board for its consideration and action? Yes _____
(b) What amount is recommended as the minimum salary for the ensuing year? (1) The pastor: \$ _____
(2) The associate pastor(s): \$ _____
(c) What amount is set for the Pastor's Travel and Expense Fund for (1) the pastor: \$ _____
(2) the associate pastor(s): \$ _____

4. (a) Has the commission in cooperation with the Commission on Missions prepared the benevolence budget for the ensuing year and submitted it to the Official Board for its consideration and action? Yes _____
(b) Does the budget adequately provide for the World Service and Conference Benevolence apportionments and for general advance specials and conference specialists? Yes _____

5. (a) Is an every-member canvass planned? (1) Yes _____
(b) When will it be conducted? _____
6. Does the commission keep the congregation informed of the financial needs of the church? (1) Yes _____
(2) No _____
7. What is the report of the Director of Stewardship? (Review as a supplement) _____

8. Do the treasurer(s) and financial secretary report monthly to the Official Board? (1) Yes _____
(2) No _____
9. Will all financial obligations for the current fiscal year be met in full? Yes _____
10. Are all benevolence and other contribution funds remitted monthly to the conference treasurer? (1) Yes _____
(2) No _____
11. Are all financial officers of the church and church organizations bonded? Yes _____

12. (a) Who have audited the books of the financial officers of the church and all its organizations? (1) Yes _____
(2) No _____
(b) What is the report? (Report to be made on the official form, Report of the Annual Audit No. QC-63.) _____
13. (a) What bank(s) has been designated by the Official Board as a depository? (1) Yes _____
(2) No _____
(b) Is the account in the name of the church? (1) Yes _____
(2) No _____

Chairman _____
Date _____
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