

ADMINISTRATIVE BOARD MINUTES
Duke Memorial United Methodist Church

PLEASE TAKE NOTE! Minutes of the meetings of the Administrative Board meetings will not be mailed in 1981. They will be distributed at the meetings of the Board; please come a few minutes early so that you can read them prior to the meeting. Copies will be available through the Church Office.

CARDS OF NOTIFICATION OF MEETING DATES will not be mailed during 1981. In principle, the Board meets the Tuesday following the first Sunday of each month at 7:45 in the Bradshaw Room. Notice of meeting day and hour will be in the Messenger and the Sunday Order of Service. Expected meeting dates are: 3 February, 3 March, 7 April, 5 May, 16 June (out of sequence because of Annual Conference session), 7 July, 4 August (usually either July or August meeting is omitted), 8 September, 6 October; the November meeting is usually moved to coincide with Charge Conference and therefore almost surely will be later than 3 November which is the usual date; and 8 December. Please mark your calendars now. Thank you.

The Administrative Board of Duke Memorial United Methodist Church met January 6, 1981 in the Bradshaw Room at 7:45 p. m. with Vice-Chairman Shirley Few presiding. Thirty-one members were present. Bill Haddock gave the invocation.

Shirley welcomed new members to the Board. Minutes of the December meeting were approved. Bill Self gave the treasurer's report for 1980. (Copy on file). The following reports were given:

Education: Virginia Clark reported that a major educational project was carried out in all but one month in 1980.

Finance: Bob Weynand reported that the Church is out of debt but will be operating on a very tight budget in 1981. HE MOVED THAT THE ADMINISTRATIVE BOARD ACCEPT THE 1981 BUDGET AS PROPOSED. Motion was approved and budget adopted.

Church Properties: Ken Howard advised that the extensive repairs in progress at the rear of the building resulted from a gas leak.

United Methodist Men: Louis Robinson reported that Dr. Joseph McCracken addressed this group earlier in the evening on the subject of health.

Professional Staff: Ed Smith expressed his personal appreciation to Board members who served in 1980 and added his personal word of welcome to the new members. He expressed concern about the 1981 budget deficit, stating that he feels that each year needs to pay the total costs incurred therein.

New Business: DR. FRED CLARK OFFERED A MOTION THAT WE DISTRIBUTE MINUTES OF THE ADMINISTRATIVE BOARD AT THE FOLLOWING MEETING IN LIEU OF MAILING THEM. Motion was seconded. ED SMITH OFFERED AN AMENDMENT THAT MINUTES OF THIS MEETING BE MAILED WITH A STATEMENT INCLUDED ADVISING THERE WILL BE NO FURTHER MAILING OF MINUTES. (Notices of Board meetings are included in the Messenger.) Motion was approved.

Tim Harrell expressed concern about the charge made for the light supper served following the Candlelight Service on December 14. He felt it was embarrassing to invite new members to attend and then charge for the food. Considerable discussion followed. A MOTION WAS MADE THAT WHEN ANY GROUP IN THE CHURCH PLANS FOR AN EVENT, THAT GROUP WILL BE RESPONSIBLE FOR THE ENTIRE EVENT, INCLUDING THE SOCIAL. Motion was seconded. AN AMENDMENT WAS MADE, STATING THAT ANY CHARGE OR REQUEST FOR DONATION WILL BE ANNOUNCED IN ADVANCE. Motion was approved.

Pastor Ed Smith dismissed the meeting with prayer at 8:50 p. m.

The next meeting of the Administrative Board will be Tuesday, 3 February at 7:45 in the Bradshaw Room. The March meeting will be 3 March. No notification of these meetings will be mailed.

Respectfully submitted:
Shirley Few, Vice Chairman

Beulah Latta
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Recording Secretary

