

ADMINISTRATIVE BOARD MINUTES
Duke Memorial United Methodist Church

The Administrative Board of Duke Memorial United Methodist Church met on September 9, 1980, in the Bradshaw Room with Chairman Ed Hammond presiding. Forty members were present. Following the invocation given by Nick Fagan, minutes of the August meeting were approved as mailed. Bill Self gave the treasurer's report (copy on file.)

The following reports were given:

Council on Ministries: Mary Whanger outlined the goals for the year 1981 recently drawn up at the group's planning session. They are as follows:

1. Develop and implement a program of planned evangelism with lay participation.
2. Begin compiling in 1981 for publication for our 190th birthday, an "I remember..." book.
3. Develop and implement a plan for assimilation of new members.
4. Organize neighborhood groups.
5. Plan for each month an event, in addition to Sunday morning worship services, designed to draw together the entire church family.
6. Develop and implement a program of spiritual enrichment for the entire church family for the Lenten season.
7. Have at least three consciousness-raising events on social issues that affect our community directly.
8. Prepare a new brochure about Duke Memorial Church.
9. Support the work of Singles Again, including sponsorship of their seminar in their areas of special interest.

Motion was made and approved that the Administrative Board accept these recommendations.

Worship: Holly Eggleston reported on the plans for Junior Church programs through May.

Finance: Bill Coman outlined general plans for Every Member Commitment. Sunday, October 19, will be pledge Sunday. Bob Weynand is serving as Every Member Commitment Chairman.

Church Properties: Ken Howard reported that most of the repairs previously approved have been completed. The oil and gas burner conversion is in progress. Roof work has been completed. Work on the church windows will be discussed at a later date.

United Methodist Men: President Louis Robinson reported that Harry Rodenhizer had given a most informative program tonight regarding City of Durham activities. This group has assumed responsibility for the new pictorial directory. He outlined the plans that are now underway for implementation of this project. A motion was made and approved that Ed Smith sign a contract with Bel-Air Studios.

United Methodist Women: Louise Ervin reported on the meeting held September 8, at which time residents from Methodist Retirement Homes presented a delightful program and expressed appreciation to our church for its concern and assistance. She also announced that our Fall Festival will be held November 12, 1980.

Week Day School: Caroline Sasser, Director, reported that 100 children are enrolled. She expressed appreciation to United Methodist Women who have provided scholarships for five children who could not otherwise attend.

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Commission on Education: Margaret Anne Biddle reported for Virginia Clark on plans for a joint Sunday School celebration of our 200th anniversary on October 12. She also advised that a contact has been made with the new North Carolina School of Math and Science at which time our church program was offered to the students. Margaret Anne further reported on Youth activities including the recent election of officers and plans for the coming year.

Director of Christian Education: Margaret Anne gave a report of the work done by our summer interns, Janie Crocker and Steve Edwards. Steve plans to continue work with the Youth group on a volunteer basis. (Copy of report is on file.)

Associate Pastor: Bill Haddock outlined his visitation plans which eventually will include all members of the church.

The meeting was adjourned at 8:30 with prayer by Mr. Haddock.

NEXT MEETING: October 7, 1980 at 7:45 p. m. in the Bradshaw Room

Ed Hammond

Ed Hammond, Chairman

Beulah Latta

Beulah Latta, Recording Secretary

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Commissioner of Education Margaret Anne Huddle reported for Virginia Clark on plans for a Joint Study Group I visitation of our 100th anniversary on October 12. She also reviewed that a report has been made with the new North Carolina School of Education and Human Resources and that a study program was started in the summer. Margaret also reported on local activities including the recent election of officers and plans for the coming year.

Director of Christian Education Margaret Anne gave a report on the work done by the church group. She mentioned that she and Steve Edwards have plans to continue work with the youth group and a volunteer project. Copy of report to be tabled.

Assistant Pastor Bill Huddle outlined his visitation plans which eventually will include visitations of the church.

The meeting adjourned at 9:30 as approved by the members.
NEXT MEETING: November 11, 1980 at 7:00 in the Bandstand Room

Bill Huddle, Assistant Pastor
Margaret Anne Huddle, Director of Christian Education