

ADMINISTRATIVE BOARD MINUTES

Duke Memorial United Methodist Church

The Administrative Board of Duke Memorial United Methodist Church met on June 10, 1980 in the Bradshaw Room with Chairman Ed Hammond presiding. Twenty-nine members were present. Jim Mentzer offered the opening prayer. Minutes of the May meeting were approved as mailed. The Treasurer's report was given by W. E. Self. (Copy attached).

The following reports were given:

Council on Ministries: Mary Whanger brought a recommendation that Duke Memorial have a new pictorial directory of our members; that this project be undertaken in the fall of this year, and that a committee be appointed this summer to determine which company will publish the directory and also to enlist a sponsoring organization to make arrangements for the taking of the pictures and to plan for the distribution of the completed directories. A motion was made and approved by the Board. Mary Whanger will appoint the committee.

Church Properties: Ken Howard reported that repairs previously authorized and scheduled are in progress.

United Methodist Women: Louise Ervin, delegate to N. C. Annual Conference held in Fayetteville last week, gave a report on the activities of that body.

Staff: Janie Crocker, our summer intern, outlined the summer program activities planned for all segments of the church. They are as follows:

June 25, 26, 27 - Down by the Riverside - Four year olds through sixth grade

July 13 - Water Carnival at Forest Hills - all groups

July 27 through 31 - Intergenerational experience for all - in lieu of children's Bible School

August 4 through 8 - Fifth and sixth grades - Chestnut Ridge day camp

Pastor Ed Smith reported on a recent break-in in our Community Life Center, stating that all items have been recovered. He also expressed concern about the problem we are experiencing with the unauthorized entrance of young boys into the church buildings and cautioned against leaving valuables unattended. The election process for our Bishops was also explained. Jurisdictional Conference will be meeting soon at Lake Junaluska at which time a new Bishop will be appointed to serve the Raleigh area.

Ran Few reported that insurance coverage has been upgraded on our communion service and other valuables.

No meeting will be held in July unless a call meeting becomes necessary.

The meeting adjourned at 8:45 p. m.

Next meeting: August 5 at 7:45 p. m. in the Bradshaw Room.

*Ed Hammond*

Ed Hammond, Chairman

*Beulah Latta*

Beulah Latta, Recording Secretary

ADMINISTRATIVE REPORT  
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