

DUKE MEMORIAL UNITED METHODIST CHURCH
ADMINISTRATIVE BOARD MEETING MINUTES

January 3, 1989

Present: 49 (52%)
Absent: 46

Presiding: Edith Toms, Chairman

Meditation: Edith Toms

Minutes: The minutes of the December 6, 1988, meeting were approved as mailed.

Mrs. Toms welcomed the new members to the Board and asked each to stand to be recognized.

Finance Reports

Ed Hammond, Chairman of the Finance Committee:

- Congratulated Bill Martin for raising 96.63% of the 1989 budget
- Reported that the Finance Committee is not concerned about the missing 3.27% feeling very confident that new pledges will cover this deficit
- To date \$293,247.00 has been pledged
Past year and new pledges - \$11,200.00
Total projected budget - \$463,447.00

Dr. Hammond, on behalf of the Finance Committee, MOVED THAT WE ACCEPT THE BUDGET AS PRESENTED (see attached). The motion PASSED.

Dr. Hobbs MOVED THAT WE ADOPT A RESOLUTION (see attached) AUTHORIZING JAMES A. LONG, CHURCH TREASURER OR WILLIAM E. SELF, TRUSTEE TREASURER, TO SELL, ASSIGN AND ENDORSE OR TRANSFER CERTIFICATES REPRESENTING STOCKS, BONDS OR OTHER SECURITIES REGISTERED IN THE NAME OR FOR THE ACCOUNT OF DUKE MEMORIAL UNITED METHODIST CHURCH AND HELD BY WHEAT FIRST SECURITIES. The motion was seconded and PASSED.

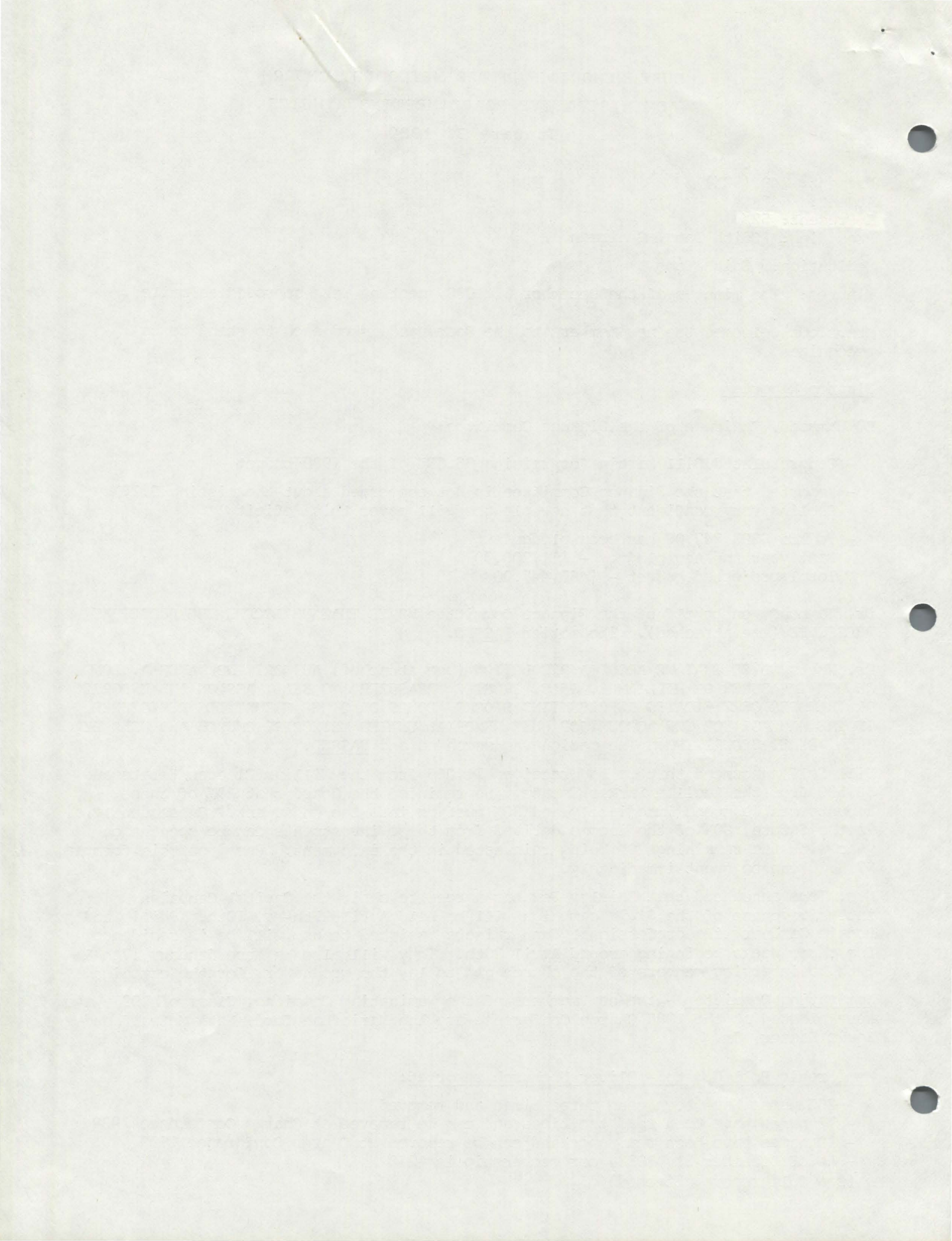
Bill Self announced that we had received \$1,066 from the William Cleeves Estate and \$2,500 from the Lucille Parker Estate. He reminded the Board that 20% of these amounts can be spent immediately and 80% must go into the endowment. Subsequently, in the future, 80% of the income derived from these investments can be spent each year with the remaining 20% being reinvested in the endowment. Based on this formula, \$713.20 can be spent immediately.

Mrs. Toms announced that Shirley Few has agreed to chair the Capital Campaign. The intensive phase of the \$1.3M campaign will be held April 27th-May 10th. Philip and Bonnie Gardner, the professional fund raisers assigned to us, will be in residence for three weeks beginning around April 20th. They will also be here January 17th & 18th to interview members of the church and to lay the groundwork for the campaign.

Nominating Committee - the new members of the Nominating Committee, Class of 1991, who were elected at the 1988 Charge Conference are Ann Marie Langford, Meta Metcalf and Louis Sasser, Jr.

Membership Roll Update - Oliver Upchurch reported:

- 265 names have been read three times and removed
- 72 names have been read two times and can be removed at Charge Conference 1989
- 10 names have been read once and can be removed at Charge Conference 1990
- As of December 31, 1988, our membership is 1250
(see full report attached)



Staff Reports

Marge Clark, Program Director reported:

- the Serendipity program begins January 15th
- Parents' Morning Out continues each Wednesday
- Two leadership training events --Leader Day January 9th
Durham District Workshops January 11th
- Youth Council making tentative plans for spring youth musical
- Newsletter - well read and received and urged more congregational input
- wished that we were further along in our development of programs and ministries as well as in our development as Christians
(see attached for full report)

Ann Stallings, Visitation:

- Thanked the Joy Class and other church members for distributing poinsettias to the homebound
- Named the following homebound who would love a visit and/or a card:
 - * Bailey Reade - Hillcrest
 - * Isabel Robertson - home
 - * Byrd Brinkley - Hillcrest
 - * Buster Poythress - Heritage Care
 - * Corinne Langley - Neva's Rest Home
- Announced that the luncheon for prospective members will be January 22nd
- There will be a children's event during the Missions Saturation Event in February

Eric Carson, Pastor:

- Expressed appreciation to the staff for its fine work
- Council on Ministries has now completed hammering out goals and programs
- Ad Hoc Committee formed last summer indicates Duke Memorial's emerging and really giving us something to work toward this year
- Announced that Dr. Maurice Boyd, Minister at the Fifth Avenue Presbyterian Church, New York City, is coming November 5, 1989 to lead us in a spiritual renewal
- we must build bridges with Duke University and the city by reaching out by becoming the center of action and by providing leadership beyond our own bounds. This type of action could be the turning point at Duke Memorial.
- stated our greatest need is participation and PARTICIPATION. Must work SMARTER AND HARDER.

Miscellaneous

Mrs. Toms announced that Dr. & Mrs. James W. Holsinger, Jr. (Barabara Craig) had given the church the painting Offer Them Christ by Dr. Kenneth Wyatt in memory of Bill and Eunice Mattox. Chick Craig read the statement that Dr. Holsinger gave at the presentation to the congregation in December and it is now part of these minutes (see attached).

Mrs. Toms announced that the Council of Bishops will be meeting in our Conference April 28th-May 4th, and Duke Memorial has been asked to be hosts on April 28th, from 9:00 a.m.-6:00 p.m. at the North Raleigh Hilton. Volunteers for this are welcomed.

- There will be a children's party for prospective members
- Announced that the luncheon for prospective members will be January 22nd
- Corinne Langley - Nov's best how
- Boston Postman - Heritage Care
- Byrd Brinkley - Hillcrest
- Louise Thomas - at home
- Rachel Robertson - Iowa
- Valiev Kande - Hillcrest
- Named the following that they would love a visit and/or a card:
- Thanked the Joy Class for distributing postcards to shut-ins

Chick Craig read a letter he had written Eric Carson stating that the radon level in the parsonage was well below the EPA's recommended action level. (See letter attached for full report).

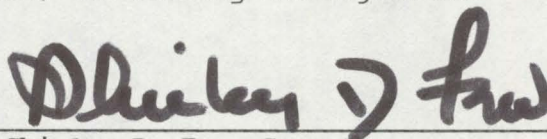
New Hymnals

It is anticipated that the church will need approximately 750 new hymnals which are selling for \$10.50 each until February 1, 1989. After that date the per unit cost will be \$11.25. We have approximately 200 pledged to date plus 84 more pledged at this Board meeting.

Ed Hammond moved THAT WE USE THE \$713.20 IMMEDIATELY AVAILABLE FROM THE CLEEVES AND PARKER ESTATES FOR THE PURCHASE OF HYMNALS IF THE FULL 750 NEEDED HAS NOT BEEN PLEDGED BY THE CONGREGATION BEFORE FEBRUARY 1ST, WITH THE SOURCE OF THE FUNDS FOR THESE BOOKS BE SO DESIGNATED IN THE BOOK PLATES. The motion was seconded and PASSED.

Laney Funderburk moved THAT THE PROCESS OF MARKETING THESE BOOKS TO THE CONGREGATION BE TURNED OVER TO THE DISCRETION OF THE MUSIC COMMITTEE. The motion was seconded and PASSED.

There being no further business, the meeting was adjourned.



Shirley D. Few, Secretary

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THERE WILL BE NO BOARD MEETING ON FEBRUARY 7th. The schedule for Administrative Board for the following three months is as follows:

- March 7 7:30 p.m. meeting
- March 28 Philip Gardner meets with:
 - Finance Committee 7:00-8:00
 - Administrative Board 8:00-9:00
 - Capital Funds Campaign Committee 9:00-9:30
- April 4 NO BOARD MEETING
- May 2 2 7:30 p.m. meeting

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